IDENTITY STATEMENT – The Mille Lacs SWCD is piloting a "Civic Leadership Model" for "Civic Policy Making" to SWCD actions and activities. The outcome is to be a permanent, intergenerational, civic infrastructure to develop a base of active citizens with common interest in sustainable soil & water conservation.

Our specific purpose is to organize more sustainable partnerships between government and community, by developing and supporting an active role for all citizens in managing soil & water resources, that will ensure soil and water resources can meet the needs and the common good of all citizens.

Mille Lacs County Historic Courthouse
635 2nd Street, Milaca MN 56353
PH: 320-983-2160
www.millelacsswcd.org

REGULAR BOARD MEETING – PRELIMINARY AGENDA

Wednesday, October 14, 2026 – 5:00pm

Mille Lacs County Historic Courthouse, Conference Rm D (lower level) with remote option for the public. Members may participate by interactive technology.

Join the meeting now
https://teams.microsoft.com/l/meetup-join/19%3ameeting_N2YwNjA0ZDktYTc3Zi00OGIwLWExNmItNzc0ZmNmZDg2ZjM3%40thread.v2/0?context=%7b%22Tid%22%3a%220a5dccfe-e71c-41ad-8963-b560a1fe0605%22%2c%22Oid%22%3a%220131c8e0-06b9-4555-bf97-45a335b1887e%22%7d
Meeting ID: 237 315 829 245 74
Passcode: PW6fC25Y

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE

2. CONFLICT OF INTEREST DECLARATION ACTION

   POLICY 2025-01: "A CONFLICT OF INTEREST WHETHER ACTUAL OR PERCEIVED OCCURS WHEN SOMEONE IN A POSITION OF TRUST HAS COMPETING PROFESSIONAL OR PERSONAL INTERESTS AND THESE COMPETING INTERESTS MAKE IT DIFFICULT TO FULFILL PROFESSIONAL DUTIES IMPARTIALLY. AT THIS TIME, MEMBERS ARE REQUESTED TO IDENTIFY ANY POTENTIAL CONFLICTS OF INTEREST THEY MAY HAVE REGARDING TODAY'S BUSINESS."

3. APPROVAL OF AGENDA ACTION
   Additions
   Deletions

4. OPEN PUBLIC FORUM
   2025-02: BOARD POLICY LIMITS PUBLIC FORUM TIME FOR BOARD MEETING TOPICS NOT SCHEDULED WITHIN THE AGENDA TO 2 MINUTES PER PERSON BUT ALLOWS TIME EXTENSION BY BOARD VOTE.

5. ORGANIZATIONAL BUSINESS

5.1. Consent Agenda ACTION

5.1.1. **Approve September 9, 2026 Regular Meeting Minutes**

5.1.2. **PEIP Healthcare 2027 renewal letter**

5.1.3. **NRCS report**

5.1.4. **Opstead 69-kV Transmission Line Rebuild notice**

5.1.5. **MAWQCP NE Area Report 2026 Q3**

5.1.6. **Quarterly Budget to Actual report**

5.1.7. **Supervisor 3rd Quarter compensation report**

5.2. Internal Operational Committees (estimate 5 min.)

5.2.1. **Personnel Committee (Janski/LaSalle)**..... committee report

5.2.1.1. Authorize hire of Resource Conservationist-Rural Residential & Small Cities at Grade K, Step 1, starting October 26th and eligible for a general wage adjustment of 3% on January 1, 2027 ..... **ACTION**

5.2.2. **Conservation/Public Outreach Committee – (Braun/Campbell)** – no report

5.2.3. **Public awards/recognition efforts (Molly Clyne)** – no report

5.2.4. **Government Relations Committee (Janski/Braun)** – no report

5.2.5. **One on One meetings with the Administrator** ..... report

5.2.6. **General Supervisor updates** ..... report

5.2.7. **Finance Committee (LaSalle/Hoefert)**

5.2.7.1. Reconciliation of Bank Statements (Treasurer)..... report

5.3. Fiscal Capacity (estimate 5 min.)

5.3.1. **Financial update (Pam Kuhn - Financial Specialist)** ..... report

5.3.2. **Treasurer's report and monthly transactions report which include electronic transfer's #E26-195 through E26-220, credit card fees and checks written #8344-8349, totaling $60,594.20 and subject to audit.** ..... **ACTION**

5.3.3. **Audit: Year End 2025**

5.3.3.1. Management Representation Letter – signed by Chair/Administrator ..... info

5.3.3.2. 2025 Final Financial Statement "audit" – authorize submission to State..... **ACTION**

5.4. Joint Powers Entity Partnerships (estimate 5 min.)

5.4.1. **Rum River Watershed Partnership (RRWP)**

5.4.1.1. Partnership Board - Janski (Braun)/staff ..... board rep/staff report

5.4.2. **Snake River Watershed Planning Partnership (SRWPP)**

Partnership Board – Hoefert (Braun)/staff ..... board rep/staff report

5.4.2.1. Authorization for Administrator to execute SOW: MLSWCD_Staff_Admin_FY26WBIF_2026 – Amendment 1 in the amount of $5,000..... **ACTION**

5.4.2.2. Authorization for Administrator to execute SOW: MLSWCD_Staff_TechEngineering_FY26WBIF_2026 in the amount of $7,000..... **ACTION**

5.4.2.3. Authorization for Administrator to execute SOW_SR-FY26WBIF-31-MLSWCD-2026 in the amount of $180,738.72 ..... **ACTION**

5.4.3. **Mississippi River St. Cloud Watershed Entity (MRSCWE)** – no report

5.4.3.1. Authorization to execute SOW: MRSCWE_FY27_WBIF_SOW_MLSWCD_Aug2026 in the amount of $16,000 ..... **ACTION**

5.4.4. **SWCD Engineering Technical Service Area 3 (LaSalle/Hoefert)** – no report

5.5. Collaborative Partnerships (voting role) (estimate 30 min.)

5.5.1. **MN Assn of Conservation Districts (MASWCD) (Janski - ex officio) .....** report

5.5.1.1. Resolutions Discussion ..... discussion/evaluation of impacts

5.5.1.2. Resolutions Voting - deadline 5PM Nov 1: Decision to either designate a staff person to submit supervisor votes online OR supervisors will need to submit online individually ..... **ACTION**

5.5.1.3. MASWCD Annual Convention 90th (Nov 30-Dec 2) registration deadline Nov13..... info

5.6. Technical, Financial or Advisory Partnerships (non-voting role)

5.6.1. **Mille Lacs Lake Watershed Group – (Janski/LaSalle) .....** committee report

5.6.2. **Mille Lacs County (Cmsr Liaison Munson)** – no report

6. STRATEGIC IMPLEMENTATION (estimate 30 min.)

6.1. Groundwater/Drinking Water Safety

6.1.1. **RRWP Well sealing (SOW 2023 well sealing & groundwater PD)**

6.1.1.1. Cost-share contract #WBIFC23-3265-8b was re-executed by the District Administrator with Scott Otto for sealing an abandoned well, in an amount not to exceed $930.00, with funding from RRWP 2023-MLSWCD Well Sealing and Groundwater (WBIF) based on 60% of the estimated cost of $1,550.00 .....see memo

6.1.2. **MDH Well water testing grant FY25 .....** see staff report

6.1.3. **MDH Well water testing grant FY27** - authorization to execute grant agreement pending receipt of final agreement..... **ACTION**

6.2. Stormwater

6.2.1. **Wetlands Conservation Act .....** see staff report

6.2.2. **RRWP FY25 WBIF – Stormwater/Urban Runoff (Shaw – lead) .....** see staff report

6.2.2.1. MLC Public Works south facility stormwater project application #RWBIF25-0171-Stormwater-1 request to cancel project and release funds..... **ACTION**

6.3. Agriculture/Soil Health

6.3.1. **County Public Ditch System inspection (Siena Storm – lead) .....** see staff report

6.3.2. **Cover Crops .....** see staff report

6.3.2.1. Reimbursement to Josh Bork in the amount of $1,050.00 for a completed practice of 3 or more species cover crop on 17.5 acres, based on a flat rate of $60 per acre/year, not to exceed $1,050.00 under contract # MWBIF-C25-0343-NonStructural-2..... **ACTION**

6.3.2.2. Application by Melissa Willits for five (5) contracts #BWSR-P25-0526-SoilHealthDelivery-2 A,B,C,D,E, each for a term of 1 year, for 1 species cover crops, totaling 141 acres based on a flat rate of $50 per acre/per year, not to exceed $7,050.00 ..... **ACTION**

6.3.3. **MDA MAWQCP.....** see staff report

6.3.4. **Feedlot Manure Management.....** see staff report

6.3.4.1. Authorize the cost-share contract #SWBIF-C26-0150-SettlingBasin with Kent Hoffman for a

new settling basin and pump station to move excess liquid waste from the stacking slab and failing vegetated buffer into a new pit, in an amount not to exceed $180,738.72, with funding from BWSR SRWPP-WBIF-Fy26-C26-0150 under Statement of Work SR-FY26WBIF-31-MLSWCD-2026, MLSWCD_SettlingBasin_FY26WBIF_2026, based on a 75% of the estimated cost of $240,984.96 ..... **ACTION**

6.3.5. **In-Field Structural Projects** ..... see staff report

6.4. Invasive Species Management ..... see staff report

6.4.1. **Mille Lacs County Ag Inspector (Storm/Shaw)**

6.4.1.1. FY26 CAI grant SWIFT # 279150 – Amendment to extend expiration date to November 15, 2026 and work plan budget categories - executed by District Administrator 9/22/2026. No changes to deliverables or total grant award $10,300. ..... info

6.4.1.2. FY27 CAI grant SWIFT # TBD – Application provided for review. Authorization requested for Administrator to execute new grant agreement for $10,000. ..... **ACTION**

6.5. Forests (Molly Clyne – lead)

6.5.1. **Residential Forest "Let's Grow Together" Tree sale** ..... see staff report

6.5.2. **RRWP Local Forestry Coordination** ..... see staff report

6.5.3. **LCCMR Tree Planting Grant (ID 2022-260)** ..... see staff report

6.5.3.1. Contract P23-2942-WSP-27: authorize reimbursement payment to Anthony Pohl at flat rate of $300 for a Woodland Stewardship Plan written, based on a not to exceed rate of $300 for an eligible plan ..... **ACTION**

6.5.3.2. Contract P23-2942-WSP-30: application by David Nelles for cost assistance to have a Woodland Stewardship Plan written that would be reimbursed at a flat rate of $300, based on a not to exceed rate of $300 for an eligible plan ..... **ACTION**

6.5.4. **BWSR Reinvest in MN (RIM) Easement Stewardship (Storm – lead)** ..... see staff report

6.6. Shoreland

6.6.1. **Restoration and Stabilization** ..... see staff report

6.6.2. **Natural Shoreline Initiative** ..... see staff report

6.6.2.1. Anoka Conservation District Rec Park Project – MLSWCD supporting role - info

6.7. Program Support

6.7.1. **Coordination & Outreach** ..... see staff report

7. APPROVED SWCD MEETINGS & EVENTS (estimate 5 min.) **ACTION**

Internal Operational Committees

Meeting	Members	Authorized Rep	Meeting date
Finance	Hoefert and LaSalle	NA	
Statement reconciliation	LaSalle	LaSalle	monthly
Personnel	Janski and LaSalle	Janski and LaSalle	Oct 1 at 3PM
Conservation/Public Outreach	Braun and Campbell	NA	
Equipment Liaison	Braun	NA	
Government Relations	Janski and Braun	NA	
One on one meetings with Administrator	All Supervisors		as needed

Joint Powers Entity Partnerships (voting role)

Meeting	Members	Authorized Rep	Meeting date
Rum River Watershed Partnership Board	Janski and Braun	Save the date	Dec 17 at 4:30pm
Rum Implementation Planning Committee	Janski (liaison)	Janski	Nov 9 at 12:30
Snake River Watershed Partnership Bd	Hoefert and Braun	Braun	Oct 26 at 9:30
Mississippi River-St. Cloud Watershed	Campbell and Braun	Campbell	Nov 4 at 11:30AM
Technical Service Area 3	LaSalle and Hoefert	Save the date	Dec 23 at 10AM

Collaborative Partnerships (non-voting role)

Meeting	Members	Authorized Rep	Meeting date
MN SWCD Forestry Association	Hoefert	Save the date	Nov 19 at 10AM
Midwest Active Citizenship Initiative (MACI)	Janski	Save the date	November 19

Technical, Financial or Advisory Partnerships (non-voting role)

Meeting	Members	Authorized Rep	Meeting date
Mille Lacs Lake Watershed Group	Janski or LaSalle	Janski	October 16, 2026

8. EVALUATE THE MEETING

   Cadence and structure?

   Did the content of the meeting advance our strategic goals?

9. NEXT REGULAR MEETING

   THURSDAY, November 12, 5PM, Historic Courthouse, Conference Rm D w/public remote option.

10. ADJOURN

Our specific purpose or vision is to organize more sustainable partnership between government and community, by developing and supporting an active role for all citizens in managing soil & water resources, that will ensure soil and water resources can meet the needs and the common good of all citizens.