Mille Lacs SWCD - Board Approved 05.13.2026 — 2026 Budget

Total Income during the period	$ 1,396,717.76
Total Expenses during the period	$ 1,396,296.23
over/under	**$ 421.53**

	term	detail level 3	detail level 2	detail level 1	Budget
Income					
46000 State Revenue					
46010 . STATE GENERAL (projects)					$ 61,535.63
26180 . BWSR Soil Health CS FY23	05.01.25				
Soil Health - practices				$ 1,290.00	
26183 . BWSR Soil Health Staffing FY24	12.31.27				
Soil Health - equipment				$ 955.63	
26184 . BWSR Soil Health Delivery FY25	12.31.27			$ 39,290.00	
26185 . BWSR Soil Health Delivery FY26	12.31.28			$ 20,000.00	
				$ -	
46020 . STATE - PERSONNEL					$ 224,453.02
25103 . WCA - NRBG FY26	12.31.26			$ 5,000.00	
26006 . BWSR Buffer Law Imp FY26	12.31.28			$ 10,000.00	
26155 . BWSR Conservation Delivery FY26/27	12.31.28			$ 37,736.00	
26180 . BWSR Soil Health CS FY23					
Soil Health - staff time				$ 341.79	
26183 . BWSR Soil Health Staffing FY24	12.31.27				
Soil Health - staff time (talking to people)				$ 151,375.23	
26204 . BWSR Conservation Contracts FY26/27	12.31.28			$ 20,000.00	
46027 . BWSR Easement Stewardship FY26-R (WO 48-25-W099)					**$ 850.00**
46037 . BWSR LCCMR Tree Planting FY23-R	**06.30.28**				**$ 111,361.72**
LCCMR Act 1-T1 Site prep/equip purchase				$ 569.25	
LCCMR Act 1-T2 Seedling Stock				$ 6,840.39	
LCCMR Act 3-T1 Coordination				$ 9,365.46	
LCCMR Act 3-T2 Capacity Asmnt				$ 16.57	
LCCMR Act 3-T3 Srvc Pvdr Train				$ (5.35)	
LCCMR Act 3-T4 Strat Outreach				$ 3,361.60	
LCCMR Act 3-T5 Tech Assist				$ 86,486.42	
LCCMR Act 3-T6 Youth mentor				$ 1,760.82	
LCCMR Act 3-T7 Accomp/Evals				$ 2,966.56	
LCCMR MLBO sub-contract				**$ -**	**$ -**
46038 . BWSR WBIF Rum Rvr Wtrshd FY23-R	**12.31.25**				**$ 76,284.51**
Rum-WBIF PAS5				$ 625.76	
Rum-WBIF-PD1					
Rum-WBIF PD1 - Bogus Brk drainage mgmt.				$ 2,190.46	
Rum-WBIF-UBMP-3				$ 465.97	
landowner match exceeded = reduces well sealing PD need.(689.73)					
Rum-WBIF RuralBMPs				$ 60,000.00	
match needed $15,000 (phase1 $11,343.55; phase 2 $3,656.45)					
Rum WBIF - PD Well Sealing				$ 2,545.52	
Rum WBIF - Well sealing				$ 10,456.80	
46039 . BWSR WBIF Rum Rvr Wtrshd FY25-R	**12.31.27**				**$ 297,500.00**
Ag Project Development				$ 5,000.00	
Coordination (website/notetaking)				$ 12,600.00	
Non-Structural				$ 7,500.00	
Groundwater Workshops				$ 5,000.00	
Type B Outreach/Forestry Coordination				$ 267,400.00	
46151- FY25 US FS IRA - NOFO3 match needed $5,000 over 5 yrs			$ 1,000.00		
46061 . BWSR MRSCWE Watershed FY25-R	12.31.27				**$ 34,872.12**
MRSC Website Coord				$ 2,733.98	
MRSC Project Development - 2 Battle Brook Interests Feasibility				$ 12,138.14	
MRSC Non-structural Soil Health practices				$ 20,000.00	
46062 . BWSR MRSCWE Watershed FY27-R	12.31.29				**$ 16,000.00**
MRSC Website Coord				$ 3,000.00	
MRSC Project Development				$ 3,000.00	
MRSC Non-structural Soil Health practices				$ 10,000.00	
46052 . BWSR WBIF Snk Rvr Wtrshd FY24-R					$ 1,425.47

Snake WBIF - Outreach/website (watershed wide w/in partner area)	12.31.26		$ 1,425.47		
46053 . BWSR WBIF Snk Rvr Wtrshd FY26-R				$	52,000.00
Project Development			$ 2,500.00		
Outreach			$ 7,500.00		
Groundwater			$ 2,000.00		
Livestock Waste			$ 25,000.00		
NonStructural			$ 5,000.00		
CNMP			$ 10,000.00		
46100 . DNR Observation Well Reading-R FY26 #251684	06.30.26		$ 1,440.00	$	3,840.00
46101 . DNR Observation Well Reading-R FY27	06.30.27		$ 2,400.00		
46112 . MN SWCD Conservation Aid FY26				$	107,662.34
46113 . MN SWCD Conservation Aid FY27				$	128,282.00
46120 . MDA MAWQCP- R FY26-27	tbd			$	21,200.00
46132 . MDA County Ag Inspector Grant - R FY26	09.30.26			$	10,300.00
CAI-post notice/mgmt planning		$ 2,616.00	$ 2,876.00		
CAI-inspect, monitor, map		$ 2,292.00	$ 4,462.00	$	-
CAI-train LWIs		$ 1,367.00			
CAI-outreach		$ 1,595.00	$ 2,962.00		
CAI-enforce		$ 260.00		$	-
CAI-seed sampling		$ 482.00			
CAI-attend training		$ 1,688.00		$	-
46151 . MDH Well Water Testing FY25 - R (ML Lake)	05.31.27			$	33,094.87
Task 1 - Order test kits			$ 24,749.00		
Task 2 - Outreach					
Task 3 - Leverage stakeholders					
Task 4 - Discuss results					
Task 5 - Work w/GIS consultant					
Task 6 - Administration (Shaw)			$ 811.81		
Task 6 - Administration - (Kuhn)			$ 284.06		
Task 1b - Order 150 test kits			$ 5,750.00		
Task 5b - GIS consultant			$ 1,500.00		
46152- FY25 US FS IRA - NOFO3 (DNR fiscal)			$ -		
match needed $5,000 over 5 yrs source WBIF					
TBD FY25 US FS LSR (DNR fiscal)			$ -		
match needed $20,000 over 3 yrs source WBIF					
TBD-P26_Irrigation RCP (Otter Tail SWCD fiscal)			$ -	$	-
match commitment $100					
46072 . BWSR PRAP grant FY26				$	5,000.00
46000 Total State Revenue			**$ 1,185,661.68**		
41000 - County Revenue					
41101 . County Allocation ($181,892.00)				$	181,892.00
41000 Total County			**$ 181,892.00**		
LOCAL					
47000 Charges for Services - District					
47100 . Tree Program Revenue				$	14,864.08
47200 . Rental Equipment Revenue				$	8,700.00
47201 Truax Interseeder Rental			$ 6,100.00		
47202 Tye Interseeder Rental			$ 2,000.00		
47203 Tree Planter Rental			$ 600.00		
48000 · Miscellaneous Revenue				$	5,000.00
48100 Interest Earnings			$ 1,000.00		
48150 MCIT Dividends			$ 4,000.00		
44002- FY25 UofM Soil Health Education Grant (scholarship)				$	600.00
44003 scholarship			$ 600.00		
47000 Total Local			**$ 29,164.08**		
Total Income			**$ 1,396,717.76**	**$**	**1,396,717.76**

Expenses					
50000 · Insurance Coverages					$ 7,720.38
MCIT Office Insurance			$ 4,156.00		
50002 Office/Liability- MCIT		$ 3,055.00			
50004 Vehicle insurance		$ 1,101.00			
50003 . Unemployment			$ -		
50005 · Workers Comp Ins - MCIT			$ 3,309.00		
50006 · MN Paid Leave - approved private plan provider fee			$ 255.38		
51000 · Personnel Services					$563,605
51010 · Employee Wages		$372,511	$394,943		
long-term liabilites		$22,433			
51020 · Payroll taxes (FICA)			$29,054		
51035 · MN PFML Shelterpoint			$1,099		
51030 · PERA			$ 27,938.30		
51040 · Health-Med/Dent/Life/Vision			$ 89,569.73		
51050 · Employee Mileage Reimbursement			$ 500.00		
51051 · Employee Meals/Misc Reimburse			$ 600.00		
51052 · Employee Training (Registration Only)			$ 5,400.00		
51921 - Supervisor Expenses			$ 14,500.00		
53000 · Other Services and Charges					
53010 · District Expenses					$ 44,170.30
53020 · Copier			$ 650.00		
53050 · Field Supplies			$ 100.00		
53080 · Newsletters/Public Notice			$ 20.00		
53090 · Office Supplies			$ 500.00		
53095 · Outreach/Education (Envirothon)			$ 1,950.00		
Envirothon donation		$ 250.00			
Logo Apparel or Namebadges		$ 1,000.00			
Groundwater model repair		$ 700.00			
53100 · Postage/Mailing expenses			$ 350.00		
53110 · Professional Associations			$ 9,594.59		
MN Assn of SWCDs (MASWCD)		$ 7,654.59			
MASWCD NE Area 3		$ 650.00			
MN Assn of Conservation Dist Employees (MACDE)		$ 125.00			
MN Assn of Co Ag Inspectors (MACAI)		$ 150.00			
Midwest Active Citizenship Initiative (MACI)		$ 500.00			
National Assn of Conservation Districts (NACD)		$ 250.00			
MN SWCD Forestry Assn		$ 265.00			
53120 · Professional Services			$ 9,406.21		
Audit (audit questions only)		$ 6,000.00			
Office of the State Auditor (audit fee)		$ 248.00			
Accounting services (QB & yr end assistance)		$ 500.00			
QB Financial software & payroll services		$ 2,658.21			
QB plus annual subscription pro (**software**)	$ 1,233.80				
QB payroll subscription **annual fee**	$ 864.41				
payroll DD $7 monthly **per employee fee**	$ 560.00				
53130 · Rent			$ 4,500.00		
53140 · Telephone/ Fax / Internet			$ 1,300.00		
53150 · Vehicle Fuel/Maintenance			$ 3,000.00		
53160 · Website/Media/Zoom			$ 4,357.50		
Teams (part of MS 365)		$ -			
ArcStone website hosting		$ 305.00			
domain fee	$ 35.00				
quarterly	$ 270.00				
training/assistance (accessibility required by 4.26.27)		$ -			
Revise website hosting		$ 3,812.50			
transition	$ 3,125.00				
annual fee	$ 687.50				
marketing software		$ 240.00			

59000 · Capital Outlay						
59001 · Office Equipment				$ 8,442.00		
replace workstations every 5 yrs			$ 7,000.00			
2 district cell phone plan			$ 1,342.00			
2 headsets (Molly & Lynn)			$100			
59002 · Vehicle				$ -		
61503 - FY25 UofM Soil Health Education Grant (scholarship)				$ 600.00	$	600.00
62000 · District Project Expenditures					$	11,030.50
62100 · Tree Program Expenses				$ 8,630.50		
62101 · Tree Expenses			$ 8,375.50			
62104 · Tree Sales Supplies Expense			$ 255.00			
62200 · Rental Equipment				$ 2,400.00		
62201 · Truax Interseeder Expense			$ 700.00			
62202 · Tye Interseeder Expense			$ 500.00			
62203 · Tree Planter Expense			$ 100.00			
62204 · Storage fee			$ 1,100.00			
64000 · State Project Expenditures						
64100 · State-Advanced Payment Grants (projects)					$	81,290.00
BWSR Soil Health CS FY23						
Soil Health - practices				$ 1,290.00		
BWSR Soil Health Staffing FY24	12.31.27					
Soil Health - equipment				$ -		
BWSR Soil Health Delivery FY25	12.31.27			$ 40,000.00		
BWSR Soil Health Delivery FY26	12.31.28			$ 40,000.00		
64110 · BWSR LCCMR Tree Planting FY23-R (projects)	06.30.27				$	95,687.18
LCCMR Act 1-T1 Site prep/equip purchase				$ 248.63		
LCCMR Act 3-T4 Strat Outreach				$ 200.00		
LCCMR Act 3-T5 Tech Assist (staff time)			$ 70,788.55	$ 95,238.55		
Sherburne subcontract	subcontract	$ 1,050.00				
Forest Stewardship Plan cost share (90 plans)	cost share		$ 23,400.00			
		.		$ -		
64120 . BWSR WBIF Rum Rvr Wtrshd FY23-R (projects)					$	71,874.00
Rum-WBIF RuralBMPs				$ 60,000.00		
Rum WBIF - Well sealing				$ 11,874.00		
64121 . BWSR WBIF Rum Rvr Wtrshd FY25-R	12.31.27				$	7,500.00
Non-Structural				$ 7,500.00		
64131 . BWSR MRSCWE Watershed FY25-R					$	20,000.00
MRSC Non-structural Soil Health practices				$ 20,000.00		
64172 . MDA County Ag Inspector Grant - R FY26	09.30.26				$	300.00
CAI-attend training				$ 300.00		
64181. MDH Well Water Testing FY25 - R (ML Lake)	05.31.27				$	5,750.00
Task 1b - Order 150 test kits				$ 5,750.00		
Task 5b - GIS consultant				$ -		
64149. BWSR PRAP Grant FY26 - Personnel handbook update				$ 5,000.00	$	5,000.00
Total Expenses				**$ 914,526.95**	**$**	**914,526.95**

				$ -
Reserved for 2027/28 budget				
26155 . BWSR Conservation Delivery FY26/27	12.31.28			$ 18,868.00
64100 BWSR Soil Health Staffing FY24	12.31.27			$ 76,130.61
Soil Health - equipment		$	955.63	
Soil Health - staff time (talking to people)		$	75,174.98	
26204 . BWSR Conservation Contract FY26/27	12.31.28			$ 10,000.00
64110 . BWSR LCCMR Tree Planting FY23-R	06.30.27			$ 7,896.18
LCCMR Act 1-T1 Site prep/equip purchase		$	284.63	
LCCMR Act 1-T2 Seedlng Stock		$	1,840.39	
LCCMR Act 3-T1 Coordination		$	3,365.46	
LCCMR Act 3-T2 Capacity Asmnt		$	-	
LCCMR Act 3-T3 Srvc Pvdr Train		$	-	
LCCMR Act 3-T4 Strat Outreach		$	161.60	
LCCMR Act 3-T5 Tech Assist		$	500.00	
LCCMR Act 3-T6 Youth mentor		$	260.82	
LCCMR Act 3-T7 Accomp/Evals		$	1,483.28	
46040 . BWSR WBIF Rum Rvr Wtrshd FY25-R (personnel)	12.31.27			
Coordination (website/notetaking)				$ 6,300.00
Groundwater workshops				$ 2,500.00
Type B Outreach/Forestry Coord				$ 133,700.00
64131 . BWSR MRSCWE Watershed FY25-R	12.31.27			$ 10,733.97
MRSC Website Coord		$	1,233.97	
MRSC Project Development - 2 Battle Brook Interests Feasibility		$	9,500.00	
MRSC Non-structural Soil Health practices		$	-	
46062 . BWSR MRSCWE Watershed FY27-R	12.31.29			$ 16,000.00
MRSC Website Coord		$	3,000.00	
MRSC Project Development		$	3,000.00	
MRSC Non-structural Soil Health practices		$	10,000.00	
46053 . BWSR WBIF Snk Rvr Wtrshd FY26-R	12.31.28			$ 31,250.00
Proj Dev		$	1,250.00	
Outreach		$	2,500.00	
Groundwater		$	1,000.00	
Livestock Waste		$	25,000.00	
NonStructural				
CNMP				
64270 . MN SWCD Conservation Aid FY27				$ 128,282.83
64180 . MDH Well Water Testing FY25 - R (ML Lake)	05.31.27			$ 1,500.00
Task 5b - GIS consultant		$	1,500.00	
Reserved				$ 38,607.69
Total Reserved				**$ 481,769.28**