

STATEMENT OF WORK
SR-FY26WBIF-17-Staff Project Development-MLSWCD-2026 and
MLSWCD_Staff Project Development_FY26WBIF_2026

TO THE MASTER PROJECT AGREEMENT BETWEEN
SNAKE RIVER WATERSHED PLAN PARTNERSHIP
AND Mille Lacs Soil and Water Conservation District.

This Statement of Work is issued and agreed to pursuant to the Master Project Agreement entered into between **Snake River Watershed Plan Partnership (“SRWPP”)** and the **Mille Lacs Soil and Water Conservation District (“Partner”)** and is subject to the terms and conditions of the Master Project Agreement. All grant activities associated with Project specified and detailed herein shall be performed in accordance with the Master Project Agreement, SRWPP Policy, the funding source’s grant agreement, BWSR Grant Administration Manual (if BWSR is the funding source), and applicable federal, state, and local laws, rules, regulations, and ordinances.

I. SCOPE OF PROJECT

Partner will carry-out certain activities to accomplish the Project as follows:

A. **Project Name and ID (s):**

- a. MLSWCD_Staff Project Development_FY26WBIF_2026
- b. SR-FY26WBIF-17-Staff Project Development-MLSWCD-2026

B. **Funding Source:**

- a. SRWPP-WBIF-FY26-C26-0150

C. **Comprehensive Watershed Management Plan (CWMP) and grant funding source work plan:**

a. CWMP:

Snake River Comprehensive Watershed Management Plan Final Plan January 25 2023-January 25 2033.

https://www.millelacsswcd.org/wp-content/uploads/2024/10/FINAL_Snake-River-1W1P-2023-01-25-with-appendices.pdf accessed 4.22.2026

b. Grant Funding Work Plan:

Snake River Comprehensive Watershed Management Plan FY-26 (2026-2028) Work Plan.

https://www.millelacsswcd.org/wp-content/uploads/2026/03/Snake-River-Watershed-Plan-Partnership_-FY26_WorkPlan_approved-12.22.2025_Final-FY26-28-Work-Plan.pdf accessed 4.22.2026

D. **Project Timeline:** Project must be completed between 4/23/2026 and 12/31/2028. Expenses incurred outside of these dates are not eligible for reimbursement.

E. **Grant Work Plan Activity:** Activities must be completed in a manner consistent with the Grant Work Plan:

a. Activity Deliverables:

- WBIF grant activity type
Project Development- WBIF 2026
- Referenced CWMP implementation table and activity number:

CWMP Chapter 6.0 Plan Administration & Coordination, Section 6.3, Shared Staff and Services
- Conservation practice: N/A
- Priority benefitting waterbody: Snake River
- Project deliverables and description:

SWCD staff have seen an increased workload develop due to the watersheds creation, targeted priorities, and targeted outreach. Funds will be used to compensate the SWCD Staff for their time working with landowners in the Snake Watershed in priority areas. This includes initial site visits and meetings with landowners, resource concern identification, conservation practice options, and development of implementation projects.
- Action ID Deliverable:

Approximately 70 hours of Staff Time
- Project effective life for which the Partner will be responsible for operations & maintenance of the Project: N/A
- Activity location map -Watershed Wide
- Activity photos, if applicable: N/A

1. Staff Involvement and Roles: SWCD Staff will document their time accurately when working with landowners in priority areas of the Snake Watershed.

II. ALLOCATION OF GRANT FUNDS

Partner will be reimbursed in an amount not to exceed \$2500.00 of costs incurred in delivering the Project.

III. COMMITMENT OF GRANT MATCHING FUNDS

Partner will contribute at least \$0 non-state match to the Activity's grant funding source.

IV. EXECUTION OF GRANT AGREEMENT

No work may begin until the grant agreement is fully executed.

V. SIGNATURES

IN WITNESS WHEREOF, the parties have executed this Statement of Work the day and year signed below.

Please check if "I agree that this project meets WBIF eligibility requirements."

**SNAKE RIVER WATERSHED PLAN
PARTNERSHIP**

**Mille Lacs Soil and Water Conservation
District**

By: _____

By: _____

Title: _____

Title: _____

Dated: _____

Dated: _____