

STATEMENT OF WORK
SR-FY26WBIF-13-Staff Admin-MLSWCD-2026 and
MLSWCD-Staff Admin_FY26WBIF_2026

TO THE MASTER PROJECT AGREEMENT BETWEEN
SNAKE RIVER WATERSHED PLAN PARTNERSHIP
AND MILLE LACS SOIL AND WATER CONSERVATION DISTRICT.

This Statement of Work is issued and agreed to pursuant to the Master Project Agreement entered into between **Snake River Watershed Plan Partnership (“SRWPP”)** and the **MILLE LACS SOIL AND WATER CONSERVATION DISTRICT (“Partner”)** and is subject to the terms and conditions of the Master Project Agreement. All grant activities associated with Project specified and detailed herein shall be performed in accordance with the Master Project Agreement, SRWPP Policy, the funding source’s grant agreement, BWSR Grant Administration Manual (if BWSR is the funding source), and applicable federal, state, and local laws, rules, regulations, and ordinances.

I. SCOPE OF PROJECT

Partner will carry-out certain activities to accomplish the Project as follows:

A. **Project Name and ID (s):**

- a. MLSWCD-Staff Admin_FY26WBIF_2026
- b. SR-FY26WBIF-13-Staff Admin-MLSWCD-2026

B. **Funding Source:**

- a. SRWPP-WBIF-FY26-C26-0150

C. **Comprehensive Watershed Management Plan (CWMP)** and grant funding source work plan:

a. CWMP:

Snake River Comprehensive Watershed Management Plan Final Plan January 25 2023-January 25 2033.

https://www.millelacsswcd.org/wp-content/uploads/2024/10/FINAL_Snake-River-1W1P-2023-01-25-with-appendices.pdf accessed 4.22.2026

b. Grant Funding Work Plan:

Snake River Comprehensive Watershed Management Plan FY-26 (2026-2028) Work Plan.

https://www.millelacsswcd.org/wp-content/uploads/2026/03/Snake-River-Watershed-Plan-Partnership_-FY26_WorkPlan_approved-12.22.2025_Final-FY26-28-Work-Plan.pdf accessed 4.22.2026

D. **Project Timeline:** Project must be completed between 4/23/2026 and 12/31/2028. Expenses incurred outside of these dates are not eligible for reimbursement.

E. **Grant Work Plan Activity:** Activities must be completed in a manner consistent with the Grant Work Plan:

a. Activity Deliverables:

- WBIF grant activity type
Admin- WBIF 2026
- Referenced CWMP implementation table and activity number:

CWMP Chapter 6.0 Plan Administration & Coordination, Section 6.2, Committees and Board
- Conservation practice: N/A
- Priority benefitting waterbody: Snake River
- Project deliverables and description:

Funding for Staff to implement Local Grant Administration, specifically Meeting Attendance, Invoicing, and Project reporting.
- Action ID Deliverable:

Approximately 50 hours of Staff Time
- Project effective life for which the Partner will be responsible for operations & maintenance of the Project: N/A
- Activity location map -Watershed Wide
- Activity photos, if applicable: N/A

1. Staff Involvement and Roles: SWCD Staff will perform duties of the Steering Committee and requirements for grant reporting (e.g. invoicing, project tracking)

II. ALLOCATION OF GRANT FUNDS

Partner will be reimbursed in an amount not to exceed \$3,750.00 of costs incurred in delivering the Project.

III. COMMITMENT OF GRANT MATCHING FUNDS

Partner will contribute at least \$0 non-state match to the Activity's grant funding source.

IV. EXECUTION OF GRANT AGREEMENT

No work may begin until the grant agreement is fully executed.

V. SIGNATURES

IN WITNESS WHEREOF, the parties have executed this Statement of Work the day and year signed below.

Please check if "I agree that this project meets WBIF eligibility requirements."

**SNAKE RIVER WATERSHED PLAN
PARTNERSHIP**

**MILLE LACS SOIL AND WATER
CONSERVATION DISTRICT**

By: _____

By: _____

Title: _____

Title: _____

Dated: _____

Dated: _____