

STATEMENT OF WORK
SR-FY26WBIF-21-General Outreach-MLSWCD-2026 and
MLSWCD_General Outreach_FY26WBIF_2026

TO THE MASTER PROJECT AGREEMENT BETWEEN
SNAKE RIVER WATERSHED PLAN PARTNERSHIP
AND MILLE LACS SOIL AND WATER CONSERVATION DISTRICT.

This Statement of Work is issued and agreed to pursuant to the Master Project Agreement entered into between **Snake River Watershed Plan Partnership (“SRWPP”)** and the **MILLE LACS SOIL AND WATER CONSERVATION DISTRICT (“Partner”)** and is subject to the terms and conditions of the Master Project Agreement. All grant activities associated with Project specified and detailed herein shall be performed in accordance with the Master Project Agreement, SRWPP Policy, the funding source’s grant agreement, BWSR Grant Administration Manual (if BWSR is the funding source), and applicable federal, state, and local laws, rules, regulations, and ordinances.

I. SCOPE OF PROJECT

Partner will carry-out certain activities to accomplish the Project as follows:

A. **Project Name and ID (s):**

- a. MLSWCD_General Outreach_FY26WBIF_2026
- b. SR-FY26WBIF-21-General Outreach-MLSWCD-2026

B. **Funding Source:**

- a. SRWPP-WBIF-FY26-C26-0150

C. **Comprehensive Watershed Management Plan (CWMP) and grant funding source work plan:**

a. CWMP:

Snake River Comprehensive Watershed Management Plan Final Plan January 25 2023-January 25 2033.

https://www.millelacsswcd.org/wp-content/uploads/2024/10/FINAL_Snake-River-1W1P-2023-01-25-with-appendices.pdf accessed 4.22.2026

b. Grant Funding Work Plan:

Snake River Comprehensive Watershed Management Plan FY-26 (2026-2028) Work Plan.

https://www.millelacsswcd.org/wp-content/uploads/2026/03/Snake-River-Watershed-Plan-Partnership_-FY26_WorkPlan_approved-12.22.2025_Final-FY26-28-Work-Plan.pdf accessed 4.22.2026

D. **Project Timeline:** Project must be completed between 5/6/2026 and 12/31/2028. Expenses incurred outside of these dates are not eligible for reimbursement.

E. **Grant Work Plan Activity:** Activities must be completed in a manner consistent with the Grant Work Plan:

a. Activity Deliverables:

- WBIF grant activity type
Edu/Info-WBIF 2026

- Referenced CWMP implementation table and activity number:

Table 3-3: SWQual-5,18,20,29 (HUC 10)
Table 3-5: LC-3,7,9,13 (HUC 10)
Table 3-9: GW-5,6,10,11,13 (HUC12)
Table 3-11: E-3,7,8 (HUC 14 area secondarily into HUC 12 unless otherwise indicated)

- Conservation practice: N/A

- Priority benefitting waterbody: Multiple- Snake River Watershed

- Project deliverables and description:

Surface Water Quality Goal 1: Reduce phosphorus loading to priority impaired lakes by a combined total of 4200 pounds over the 10 year plan

Shoreline: SWQual-5: Promote and educate lake residents on shoreline restoration projects, including DIY projects, unmowed and native buffer areas, demonstrations

Surface Water Quality Goal 2: Protect priority unimpaired lakes by maintaining or reducing current phosphorus levels

SSTS: SWQual-18: Educate residents to promote septic upgrades

Shoreline: SWQual-20: Work with contractors and lake residents to design projects with conservation in mind

Surface Water Quality Goal 4: Reduce E.coli exceedances in priority impaired streams and rivers by 10%

Nutrient Management: SWQual-29: Hold outreach events and talk to individual producers to promote nutrient management

(NMP, N-Smart, Core 4 Rs of NM)

Land Cover Goal 1: Increase protected acres by 5-10% in priority areas, with an eventual goal of 75% total protected acres in those areas

Forestry: LC-3: Educate forest landowners on good forest management, protection practices, voluntary conservation easements and forest stewardship planning

Land Cover Goal 2: Improve the watershed's stormwater control through robust planning and installation of 2-8 stormwater BMPs

Urban Stormwater: LC-7: Minimize stormwater generation from land use changes by educating residents

Shoreline: LC-9: Education and Outreach around stormwater and shoreland BMP's

Land Cover Use Goal 3: Implement BMPs within priority areas to increase and improve continuous cover on 600 acres while partnering with other agencies and programs

Varies: LC-13: Outreach/education to landowners on benefits to increased continuous cover

Groundwater Goal 1: Prevent nitrate levels in groundwater from increasing

Nutrient Management: GW-5: Promote and increase external technical support for nutrient management and feedlot run-off projects

Nutrient Management: GW-6 : Increase education and outreach to producers to promote the implementation of nutrient management or its components

Groundwater Goal 2: Increase public entity understanding of groundwater trends and public understanding of contamination issues

Groundwater: GW-10: Provide information and more understanding for the general public on groundwater contamination issues including but not limited to : Pesticides, Chloride, Nitrate, Arsenic, and CEC Promote roles for everyone to act

Groundwater: GW-11: Outreach to communities to promote better understanding around DWSMA's

Non-Structural: GW-13: Increase the social capacity of producers in reducing nitrate contribution to the watershed by developing a farmer-led council

Erosion Goal 1: Protect areas prone to erosion from continuous erosion by saving 750 tons of sediment from eroding over the 10 year plan

Shoreline: E-3: Promote/ educate around responsible shoreline (lakes and rivers) plantings/ buffers/ setbacks

Erosion Goal 2: Increase adoption of soil heal practices in agricultural areas by 4500 acres over the 10 year plan

Non-Structural: E-7: Promote Soil Health Practices through outreach events and one-on-one meetings

Non-Structural: E-8: Increase peer-to-peer learning opportunities

- Action ID Deliverable:

For all billed hours, provide a brief (1-2 sentences) written summary of outreach activities including location, priority target area, and how billed hours help meet the specific Action ID goal.

Include details (e.g number of attendees, number of people mailed, number of people interacted with, hours outreach etc., number of social media views). Attach any outreach products (e.g letters, presentations, social media posts, etc) with invoicing.

- Project effective life for which the Partner will be responsible for operations & maintenance of the Project: N/A
- Activity location map -Watershed Wide
- Activity photos, if applicable: N/A

1. Staff Involvement and Roles:

Spending from this category of funds reflects development and implementation of environmental education activities and programs such as workshops, publications, websites, presentations, fairs, etc. This category may reflect training and related information provided to or by Technical Service Area members and partners. Funding for staff who support education and outreach, but not limited to: Activities related to the development of an education/ outreach plan , activities around public participation, education, equipment, demonstrations, workshops and other activities or materials necessary for the implementation of water quality practices and programs. Outreach and educational materials developed may include but are not limited to: news articles/releases, fact sheets, field trips, field days, tours, demonstrations, flyers, brochures, door hangers, website communication maintenance, presentations, videos and workshops. The costs of meeting rooms and other facilities used in conjunction with events. Costs of advertising media which includes magazines, newspapers, radio and television, direct mail, electronic or computer transmittals, etc. Third Party/Contracted marketing company expenses to be paid from Outreach category.

II. ALLOCATION OF GRANT FUNDS

Partner will be reimbursed in an amount not to exceed \$4,000.00 of costs incurred in delivering the Project.

III. COMMITMENT OF GRANT MATCHING FUNDS

Partner will contribute at least \$0 non-state match to the Activity's grant funding source.

IV. EXECUTION OF GRANT AGREEMENT

No work may begin until the grant agreement is fully executed.

V. SIGNATURES

IN WITNESS WHEREOF, the parties have executed this Statement of Work the day and year signed below.

Please check if "I agree that this project meets WBIF eligibility requirements."

**SNAKE RIVER WATERSHED PLAN
PARTNERSHIP**

**MILLE LACS SOIL AND WATER
CONSERVATION DISTRICT**

By: _____

By: _____

Title: _____

Title: _____

Dated: _____

Dated: _____