



IDENTITY STATEMENT – The Mille Lacs SWCD is piloting a “Civic Leadership Model” for “Civic Policy Making” to SWCD actions and activities. The outcome is to be a permanent, intergenerational, civic infrastructure to develop a base of active citizens with common interest in sustainable soil & water conservation.

Our specific purpose is to organize more sustainable partnerships between government and community, by developing and supporting an active role for all citizens in managing soil & water resources, that will ensure soil and water resources can meet the needs and the common good of all citizens.

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Mille Lacs County Historic Courthouse  
 635 2nd Street, Milaca MN 56353  
 PH: 320-983-2160  
 www.millelacsswcd.org

REGULAR BOARD MEETING – PRELIMINARY AGENDA – **updated 6/10/26**  
 Wednesday, June 10, 2026 – 5:00pm

Mille Lacs County Historic Courthouse, Conference Rm D (lower level) with remote option for the public. Members may participate by interactive technology.

Microsoft Teams [Need help?](#)  
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Meeting ID: 273 924 119 376 80  
 Passcode: Ph33J8FA

1. **CALL TO ORDER & PLEDGE OF ALLEGIANCE**

2. **CONFLICT OF INTEREST DECLARATION**

**ACTION**

POLICY 2025-01: “A CONFLICT OF INTEREST WHETHER ACTUAL OR PERCEIVED OCCURS WHEN SOMEONE IN A POSITION OF TRUST HAS COMPETING PROFESSIONAL OR PERSONAL INTERESTS AND THESE COMPETING INTERESTS MAKE IT DIFFICULT TO FULFILL PROFESSIONAL DUTIES IMPARTIALLY. AT THIS TIME, MEMBERS ARE REQUESTED TO IDENTIFY ANY POTENTIAL CONFLICTS OF INTEREST THEY MAY HAVE REGARDING TODAY’S BUSINESS.”

3. **APPROVAL OF AGENDA**

**ACTION**

Additions  
 Deletions

4. **OPEN PUBLIC FORUM**

2025-02: BOARD POLICY LIMITS PUBLIC FORUM TIME FOR BOARD MEETING TOPICS NOT SCHEDULED WITHIN THE AGENDA TO 2 MINUTES PER PERSON BUT ALLOWS TIME EXTENSION BY BOARD VOTE.

5. ORGANIZATIONAL BUSINESS (estimate 45 min.)

5.1. Consent Agenda ACTION

5.1.1. **Approve May 13, 2026 Regular Meeting Minutes**

5.2. Operational Business

5.2.1. **Elections outreach and filing outcomes .....report**

5.3. Internal Operational Committees

5.3.1. **Personnel Committee (Janski/LaSalle)**

5.3.1.1. Employee handbook policy changes ..... report

5.3.1.2. Staff hiring update ..... report

5.3.2. **Conservation/Public Outreach Committee – (Braun/Campbell) – no report**

5.3.3. **Public awards/recognition efforts (Molly Clyne) .....report**

5.3.3.1. Jay Carlson, non-structural ag - recognition proposal ..... ACTION

5.3.4. **Government Relations Committee (Janski/Braun) – no report**

5.3.5. **One on One meetings with the Administrator– no report**

5.3.6. **General Supervisor updates .....report**

5.3.7. **Finance Committee (LaSalle/Hoefert)..... committee report**

5.3.7.1. Reconciliation of Bank Statements (Treasurer) ..... report

5.4. Fiscal Capacity

5.4.1. **Financial update (Pam Kuhn - Financial Specialist) .....report**

5.4.2. **Treasurer’s report and monthly transactions report which include electronic transfer’s #E26-104 through E26-128, credit card fees and checks written #8310-8318, totaling \$98,932.04 and subject to audit. .... ACTION**

5.4.3. **Tree sales.....report**

5.4.4. **Audit**

5.4.4.1. Peterson Company LLC – May 11, 2026 Engagement Follow-up Letter ..... report

5.5. Joint Powers Entity Partnerships

5.5.1. **Rum River Watershed Partnership (RRWP)**

5.5.1.1. Implementation Planning Committee (IPC) ..... liaison  
**FY27 Rum Work Plan and MLSWCD budgeted requests ..... staff report**

5.5.2. **Snake River Watershed Planning Partnership (SRWPP)**

Partnership Board – Hoefert (Braun)/staff - no report

5.5.2.1. SOW: MLSWCD\_General Outreach\_FY26WBIF\_2026 for \$4,000..... ACTION

5.5.2.2. SOW: MLSWCD\_Staff Admin\_FY26WBIF\_2026 for \$3,750 ..... ACTION

5.5.2.3. SOW: MLSWCD\_Staff Project Development \_FY26WBIF\_2026 for \$2,500..... ACTION

5.5.3. **Mississippi River St. Cloud Watershed Entity (MRSCWE)**

Partnership Board - Campbell (Braun)..... board rep/staff report

5.5.4. **Watershed Based Implementation Funding (main funding source for partnership implementation) - Local Government Water Roundtable invite to speak with the Clean Water Council ..... report**

5.6. Collaborative Partnerships (voting role)

- 5.6.1. **MN Assn of Conservation Districts (MASWCD) (Janski - ex officio)** – no report
- 5.6.2. **Northeast MASWCD Area 3 Business (Janski-A3 Director ex officio)**.....report
  - 5.6.2.1. Summer meeting
- 5.6.3. **MN SWCD Forestry Association**
  - 5.6.3.1. Board Representative (Hoefert) – no report
  - 5.6.3.2. MASWCD Liaison (Janski - ex officio) – no report
- 5.6.4. **MN Association of Conservation District Employees** – no report
- 5.6.5. **Midwest Active Citizenship Initiative (MACI)** – no report

5.7. Technical, Financial or Advisory Partnerships (non-voting role)

- 5.7.1. **Mille Lacs Lake Watershed Group – (Janski/LaSalle)** – no report
- 5.7.2. **Natural Resources Conservation Service (NRCS)** .....report
- 5.7.3. **Mille Lacs County (Cmsr Liaison Munson)** .....report

6. STRATEGIC IMPLEMENTATION

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6.1. Shoreland – no report

6.2. Stormwater – no report

6.3. Groundwater/Drinking Water Safety

- 6.3.1. **For consideration:** Authorize Susan Shaw to have the JAA to sign off on the Technical Assessment and Cost Estimate on contracts for the practice of Well Sealing..... ACTION
- 6.3.2. **RRWP Well sealing (SOW 2023 well sealing & groundwater PD)**
  - 6.3.2.1. Cost share contract WBIFC23-3256-7 with George Hemmerich for sealing an abandoned well in an amount not to exceed \$2,352.00 based on 60% of the eligible cost of \$3,920.00 ..... ACTION

6.4. Agriculture/Soil Health (estimate 15 min)

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- 6.4.1. **County Public Ditch System inspection (Siena Storm – lead)**  
Public Listening Sessions planned for CD 14 and CD 4 (see flyer) ..... report  
SWCD Supervisor District – County Public Drainage System map
- 6.4.2. **RRWP Ag Erosion Control - Schaefer contract RWBIF23-3265-1 Amendment** ..... ACTION  
Amend contract deadline to Nov 30, 2026.

6.5. Forests (Molly Clyne – lead)

- 6.5.1. **LCCMR Tree Planting Grant (ID 2022-260)**.....see staff report
  - 6.5.1.1. Contract P23-2942-WSP-24 authorize reimbursement payment to Dan Billmark at a flat rate of \$300 for a Woodland Stewardship Plan written, based on a not to exceed rate of \$300 for an eligible plan..... ACTION

6.6. Other Programs And Grants – no report

6.7. Strategic Planning (estimate 45 minutes)

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- 6.7.1. **Organizational Strategic Plan - draft**..... ACTION

7. **APPROVED SWCD MEETINGS & EVENTS**

**ACTION**

**Internal Operational Committees**

Meeting	Members	Authorized Rep	Meeting date
Finance	Hoefert and LaSalle	NA	
Statement reconciliation	LaSalle	LaSalle	monthly
Personnel: hiring process	Janski and LaSalle		TBD
handbook update			TBD
Conservation/Public Outreach	Braun and Campbell	NA	
Equipment Liaison	Braun	NA	
Government Relations	Janski and Braun	NA	
One on one meetings with Administrator	All Supervisors		as needed

**Joint Powers Entity Partnerships (voting role)**

Meeting	Members	Authorized Rep	Meeting date
Rum River Watershed Partnership Board	Janski and Braun		Jun 25 at 4:30pm
Rum Implementation Planning Committee	Janski (liaison)	Save the date	July 13 at 12:30
Snake River Watershed Partnership Bd	Hoefert and Braun		June 22 at 9:30
Mississippi River-St. Cloud Watershed	Campbell and Braun	Save the date	Aug 6 at 11:30AM
Technical Service Area 3	LaSalle and Hoefert		June 24 at 10AM

**Collaborative Partnerships (non-voting role)**

Meeting	Members	Authorized Rep	Meeting date
NE Area 3 Fall Meeting – Two Harbors	All	Save the date	September 30
MN SWCD Forestry Association	Hoefert	Save the date	July 16 at 10AM
Midwest Active Citizenship Initiative (MACI)	Janski	Save the date	November 19

**Technical, Financial or Advisory Partnerships (non-voting role)**

Meeting	Members	Authorized Rep	Meeting date
Mille Lacs Lake Watershed Group	Janski or LaSalle	Janski	June 15, 2026
Public Ditch System Listening Session – CD14	Campbell’s Nomination District		July 14, 5-8PM Princeton Twp Hall
Public Ditch System Listening Session – CD4 (Branches 7 & 10)	Campbell and Braun’s Districts		July 16, 5-8PM Princeton Twp Hall

8. **EVALUATE THE MEETING**

Cadence and structure?

Did the content of the meeting advance our strategic goals?

9. **NEXT REGULAR MEETING**

July 10, 5PM, Historic Courthouse, Conference Rm D w/public remote option.

10. **ADJOURN**