



# Joint Powers Entity

## Board Meeting Agenda Packet

Date / Time:	June 4 <sup>th</sup> , 2026 11:30pm – 1:00pm
Location:	In-Person: Sherburne History Center – 10775 27 <sup>th</sup> Ave SE, Becker MN 55308 Remote option* through Microsoft Teams Calendar link: <a href="#">Meeting Link</a> <i>*Voting members may be participating by interactive technology per Open Meeting Law</i>
Officers:	Chair: <i>Tina Diedrick</i> Vice Chair: <i>Scott Johnson</i>
Note Taker:	Andie Bumgarner
1w1p Website:	<a href="https://www.millelacsswcd.org/mississippi-river-st-cloud-watershed/">https://www.millelacsswcd.org/mississippi-river-st-cloud-watershed/</a>
Committee Representatives Invited:	Benton County – Scott Johnson, Benton SWCD – Wade Bastian, Meeker County – Steve Schmitt, Meeker SWCD – Bob Schiefelbein, Mille Lacs SWCD – Dan Campbell, Sherburne County – Andrew Hulse, Sherburne SWCD – Chris Jurek, Stearns County – Bob Johnson, Stearns SWCD – Tom Gregory, Wright County – Tina Diedrick, Wright SWCD – Chris Uecker
Individuals Copied:	Policy Committee Alternate Members Implementation Planning Committee Members and Alternates BWSR staff – Zach Guttormson & Brad Wozney City of St. Cloud staff – Noah Czech

### Meeting Preparatory Work

- Review Final FY27 WBIF Request and Work Plan

### Meeting Objectives

- Hear and discuss updates
- Consider approval of Final FY27 WBIF Request and Work Plan



# Joint Powers Entity

## Board Meeting Agenda Packet

Meeting Agenda				
Item	Page	Time	Topic	Task
1		11:30	Welcome and Introductions ( <i>Chair</i> )	INFORMATION
2	2	11:35	Review and approve agenda ( <i>Chair</i> )	ACTION
3	3-6	11:37	Review and approve 02-05-2026 meeting minutes ( <i>Chair</i> )	ACTION
4	7-15	11:40	Coordinator Updates ( <i>Cibulka</i> ) <ul style="list-style-type: none"> <li>Coordinator updates</li> <li>CRP Incentive Grant update</li> <li>Annual Plan quarterly update</li> </ul> Fiscal Agent Updates ( <i>Weimann / Hatzenbihler</i> ) <ul style="list-style-type: none"> <li>Financial update</li> </ul>	INFORMATION
5	16	12:00	Member Activity Updates ( <i>staff</i> )	INFORMATION
6		12:15	Plan Implementation Tracking Tool ( <i>Ruley</i> )	INFORMATION
7	17	12:30	Consider FY27 WBIF Funding Request and Work Plan ( <i>Chair</i> ) <ul style="list-style-type: none"> <li>Consider motion to approve the Final FY27 Watershed Based Implementation Funds Request and Work Plan.</li> </ul>	ACTION
8		12:45	<ul style="list-style-type: none"> <li>Adjourn</li> </ul>	ACTION

### Supplemental Items

- [MRSCWE Boundary \(page 18\)](#) – Watershed boundary map which may be a useful reference.
- [Policy Committee Meeting Norms and Guidelines \(page 19\)](#) – Best practices for JPE Board meetings.
- [MRSCWE Common Acronyms \(page 20-21\)](#) – Terms and acronyms common to the MRSCWE work environment.



MISSISSIPPI RIVER  
ST. CLOUD  
WATERSHED

## Joint Powers Entity

Board Meeting Agenda Packet

**Agenda Item #3: February 4<sup>th</sup>, 2026 6<sup>th</sup>, 2025 JPE Board Minutes**

**REQUEST FOR ACTION: Consider a motion to “approve the MRSCWE Joint Powers Board’s February 4<sup>th</sup>, 2026 meeting minutes”.**



# Joint Powers Entity

## Board Meeting Minutes

Proceedings of the Mississippi River St. Cloud Watershed Entity Joint Powers Board held on February 5th, 2026.  
Diedrick called the meeting to order at 11:31 am

Date / Time:	February 5th, 2026 11:31 AM – 12:03 PM
Location:	Sherburne History Center – 10775 27 <sup>th</sup> Ave SE, Becker, MN 55308 Remote option available through Microsoft Teams
Officers:	Chair: Tina Diedrick, Vice Chair: Scott Johnson
Note Taker:	Andie Bumgarner
Website:	<a href="https://www.millelacsswcd.org/mississippi-river-st-cloud-watershed/">https://www.millelacsswcd.org/mississippi-river-st-cloud-watershed/</a>
Voting Representatives Present:	Benton County – Scott Johnson Meeker SWCD – Bob Schiefelbein Millie Lacs SWCD – Tim Braun Sherburne County – Andrew Hulse, Sherburne SWCD – Chris Jurek Stearns SWCD – Tom Gregory Wright County – Tina Diedrick
Voting Representatives Absent:	Benton SWCD – Wade Bastian Meeker County – Steve Schmitt Stearns County – Bob Johnson Wright SWCD – Chris Uecker
Alternate Representatives Present:	
Partners and Staff Present:	Benton SWCD - Mike McMillin Mille Lacs SWCD - Susan Shaw* Sherburne SWCD - Miranda Wagner*, Francine Larson, Dan Cibulka* Stearns SWCD - Stephanie Hatzenbihler, Kyle Wiemann, Emily Forbord Wright SWCD - Alicia O’Hare BWSR - Zach Guttormson

\*Indicates virtual attendance



# Joint Powers Entity

## Board Meeting Minutes

### **Agenda Item #1: Welcome and Introductions**

**Meeting was called to order by Chair Diedrick at 11:31 am.**

A quorum was present. Chair Diedrick welcomed the Board and attending staff.

### **Agenda Item #2: Review and Approve Agenda**

- Motion by Gregory, second by Johnson to approve the agenda as presented. Members voting in favor: All. Members Abstained: None. Motion carried.

### **Election of Officers**

Diedrick opened the floor for nominations for Chair. Diedrick was nominated by Johnson for the position of Chair, second by Hulse. Further nominations were requested from the floor three times. Members voting in favor: All. Members Abstained: None. Motion carried.

The floor was opened for nominations for Vice Chair. Johnson was nominated by Diedrick, second by Hulse. Further nominations were requested from the floor three times. Members voting in favor: All. Members Abstained: None. Motion carried.

### **Agenda Item #3: Review and Approve 11/06/2025 Meeting Minutes**

Draft minutes were presented. Tom Gregory asked for his name to be added to the Minutes.

- Motion by Johnson, second by Hulse to approve the 11/06/2025 Meeting Minutes with updates as discussed. Members voting in favor: All. Members Abstained: None. Motion carried.

### **Agenda Item #4: General Updates**

Stephanie Hatzenbihler updated the Board on recent timeline and activities. She cited the JPE is on schedule for the current month and will be looking at a work plan and fiscal year 2027 WBIF request. Hatzenbihler also provided an Implementation Tracking tool update. Written highlights from individual SWCDs are available upon request. Kyle Weimann provided financial updates. Weimann shared a summary of all statements of work approved by the Board. He spoke about expended and accrued expenses, the Watershed based Implementation Fund Grant and grant timelines. Weimann then reviewed the 11/1/2025 – 01/28/2026 financial reports. Question by Johnson about short-term CD investment opportunities and providing the most recent monthly bank reconciliation. Question by Hulse about Homeowner matches being trackable on balance sheet.

- Motion to approve Financial Report by Johnson, second by Hulse. Members voting in favor: All. Members Abstained: None. Motion carried.

### **Agenda Item #5: Consider 2026 Annual Work Plan and Budget**

Hatzenbihler provided a 2025 retrospective of progress of the Joint Powers Entity. She spoke about the Internal Work Plan, Grant Work Plan and Annual Work Plan. She briefed the Board on uses of funding, water quality studies, community engagement, project development, staff time, and site visits. Progress will be measured with the tracking tool. Hatzenbihler then focused on the 2026 strategic outlook; Grant funds the Entity will oversee, Party Funded Programs available for leverage, along with future challenges and goals. Weimann was invited to speak on the Annual Organizational Budget. Question by Diedrick about bid requirements for contracts. Wiemann stated all members are subject to contract law by BWSR. Question by



# Joint Powers Entity

## Board Meeting Minutes

Hulse over concerns utilizing funds for meaningful projects and while being able to meet the established timeline. Comment by BWSR Zach Guttormason that there are no repercussions for sending back unused funds. Discussion was had.

- Motion by Schiefelbein, second by Braun to approve 2026 Annual Work Plan and Budget. Members voting in favor: All. Members Abstained: None. Motion carried.

### **Agenda Item #6: Consider FY27 WBIF Funding Request and Work Plan in draft form**

Hatzenbihler spoke to the Board on the internal work plan developed for allocation of funds in 2027. Draft has been compiled for consideration. The Fiscal Year 2027 Watershed Based Implementation Funds request outlines staff proposals from the Membership and how best to allocate Grant funds to make progress on 10-year CWMP goals. The final version will be brought to the JPE Board for approval then submitted to BWSR. Staff are seeking approval of the FY27 WBIF request and Work Plan in draft form. Discussion was had on priority area targeting.

- Motion by Hulse, second by Johnson to approve FY27 WBIF Funding Request and Work Plan in draft form. Members voting in favor: All. Members Abstained: None. Motion carried.

### **Agenda Item #8: Adjourn**

Chair Diedrick adjourned the meeting at 12:31 p.m.

I certify that the foregoing is a true and correct copy of the minutes approved by the MRSCWE JPE Board.

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Signature & Title

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Date

Meeting minutes respectfully submitted by Francine Larson on behalf of the Mississippi River St. Cloud Watershed Entity.

## Agenda Item #4: Coordinator and Fiscal Agent Updates

### Recent and Anticipated Activities (Jan 2026 - Sept 2026)

<b>January 2026</b>	<ul style="list-style-type: none"> <li>• IPC reviews and approves FY27 Funding Request proposal</li> <li>• IPC reviews and approves 2026 Annual Work Plan goals</li> <li>• IPC discusses Plan Tracking Tool approach</li> <li>• Discussion of CWMP's Soil Health Goal</li> </ul>
<b>February 2026</b>	<ul style="list-style-type: none"> <li>• JPE Board approves 2026 Annual Work Plan</li> <li>• JPE Board approves FY27 WBIF Request and Work Plan</li> </ul>
<b>March &amp; April 2026</b>	<ul style="list-style-type: none"> <li>• IPC continues to             <ul style="list-style-type: none"> <li>• develop Plan Tracking Tool</li> <li>• develop process for plan Soil Health Goal</li> <li>• develop a records retention policy</li> <li>• request bids for attorney services</li> <li>• coordinate on-the-ground projects</li> </ul> </li> </ul>
<b>May 2026</b>	<ul style="list-style-type: none"> <li>• IPC reviews and approves FY27 WBIF Request</li> <li>• IPC reviews attorney proposals</li> <li>• IPC reviews draft Plan Tracking Tool</li> </ul>
<b>June 2026</b>	<ul style="list-style-type: none"> <li>• JPE Board considers Final FY27 WBIF Request</li> <li>• IPC submits FY27 WBIF Request to BWSR</li> </ul>
<b>July 2026</b>	<ul style="list-style-type: none"> <li>• IPC develops and submits BWSR Work Plan for FY27 WBIF grant</li> </ul>
<b>Aug / Sept 2026</b>	<ul style="list-style-type: none"> <li>• JPE Board approves grant agreement with BWSR for FY27 WBIF funds</li> <li>• JPE Board approves Member Scope of Work Agreements for FY27 WBIF funds</li> <li>• JPE Board approves Member Scope of Work Agreements for CRP Incentive Grant funds</li> </ul>

Mississippi River St. Cloud Watershed Entity (MRSWCE) Annual Work Plan

January 1, 2026 – December 31, 2026

Quarter 1 Progress Report

## 2026 Strategic Priorities: Scaling Our Impact

Following a successful launch year, our 2026 focus is on accelerating project delivery and securing the next phase of regional investment.

- Accelerate Implementation: Deploy 50% of our current FY25 Watershed-Based Implementation Funds (\$635,504) to priority local projects. We will actively review and reallocate resources to ensure funds are moving where they are needed most.
- Maximize Landowner Support: Fully invest \$45,000 in CRP State Incentives, ensuring 100% of these funds reach local landowners to support soil and water health.
- Secure Future Funding: Finalize the \$1.27 million FY27 WBIF grant to guarantee uninterrupted conservation work through the coming years.
- Measure Progress: Launch our new Plan Tracking Tool, providing a data-driven dashboard to measure our progress toward our 10-year watershed goals. We are bringing transparency to our work to show exactly how every dollar spent translates into cleaner water and healthier landscapes.

## Action Plan and Timeline

### 1. FY25 WBIF Deployment

- a. Quarterly encumbrance goal: \$125,000
  - i. Q1 encumbrance: \$10,500
  - ii. Q2 encumbrance as of 5.22: \$32,500
- b. Quarterly spent goal: \$125,000
  - i. Q1 spent: \$36,692.62
  - ii. Q2 spent as of 5.22: \$30,425.72
- c. Total Deployment as of 5.22:
  - i. Encumbered: \$171,915
  - ii. Spent: \$73,603.87
  - iii. Total is \$245,518.87; goal is \$635,504 by end of 2026

### 2. FY25 CRP State Incentives

- a. Quarter 1: Determine federal program process for 2026 and gather contact information for interested landowners
  - i. The federal program is processing the CRP offers in batches, which aligns with our anticipated and proposed timeline.

# Mississippi River St. Cloud Watershed Entity (MRSWCE) Annual Work Plan

January 1, 2026 – December 31, 2026

## Quarter 1 Progress Report

- ii. Staff connected with interested landowners in February and March to put together their offers for CRP.
  - b. Quarter 2: Create list of interested landowners and estimate incentive amounts per site
    - i. List is in the process of being populated now, with 13 projects entered as of 5.15.2026
  - c. Quarter 3: Review project list and achieve 100% fund encumbrance
  - d. Quarter 4: Contracting and Payments
- 3. FY27 WBIF Grant Execution
  - a. Quarter 1: Parties submit funding needs to the Implementation Planning Committee which gathers the request to draft the grant work plan for Board review.
    - i. This was completed at the January IPC meeting.
  - b. Quarter 2: Finalize grant funding request and grant work plan for Board approval. Submit grant funding request to BWSR by June 26, 2026
    - i. This is in progress and will be presented to the MRSCWE Board at their June meeting.
  - c. Quarter 3: Submit grant work plan to BWSR and move through grant execution process.
  - d. Quarter 4: Begin implementing the grant work plan
- 4. Plan Tracking Tool Launch
  - a. Quarter 1: Gather feedback from IPC on plan tracking tool needs and interpret how to track and measure the CWMP measurable goals.
    - i. This was completed in January and February 2026.
  - b. Quarter 2: Present draft Plan Tracking Tool application to IPC and adjust based on feedback.
    - i. Draft Plan Tracking Tool and Dashboard application was presented to the IPC in May 2026.
    - ii. Draft Plan Tracking Tool and Dashboard application will be presented to the MRSCWE Board at their June meeting.
  - c. Quarter 3: Data entry for all projects and watershed efforts starting in January 2025 to date.
  - d. Quarter 4: Launch dashboards that show progress towards plan goals. Project data entry continues.

**Mississippi River St. Cloud Watershed Entity (MRSCWE)**  
**Profit & Loss**  
 January 29 through May 22, 2026

	Jan 29 - May 22, 26
<b>Income</b>	
Interest Earnings	910.95
Intergovernmental Revenue	
State	
WBIF 2025	35,367.07
Total State	35,367.07
Total Intergovernmental Revenue	35,367.07
Total Income	36,278.02
<b>Expense</b>	
Pass-Through to Members	
WBIF 2025	
Obj. 1. Administration/Coordin	4,255.18
Obj. 2. Planning & Assessment	8,000.00
Obj. 3. Project Development	14,787.01
Obj. 4. Education & Outreach	6,581.18
Obj. 5. Technical & Engineering	1,743.70
Total WBIF 2025	35,367.07
Total Pass-Through to Members	35,367.07
Total Expense	35,367.07
<b>Net Income</b>	<b>910.95</b>

**Mississippi River St. Cloud Watershed Entity (MRSCWE)**  
**Balance Sheet**  
As of May 22, 2026

05/27/26

Accrual Basis

	May 22, 26
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Old National Bank	
Checking	254.61
Money Market	608,192.74
Total Old National Bank	608,447.35
Total Checking/Savings	608,447.35
Total Current Assets	608,447.35
<b>TOTAL ASSETS</b>	<b>608,447.35</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Unearned Revenue	
State	
WBIF 2025	561,900.13
CRP Incentives 2025	44,945.14
Total State	606,845.27
Total Unearned Revenue	606,845.27
Total Other Current Liabilities	606,845.27
Total Current Liabilities	606,845.27
Total Liabilities	606,845.27
Equity	
Retained Earnings	691.13
Net Income	910.95
Total Equity	1,602.08
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>608,447.35</b>

**Mississippi River St. Cloud Watershed Entity (MRSCWE)**  
 WBF2025 - 5/22/2026

Program ID	LGU	Description	Objective	Grant				Match			
				Allocated	Encumbered	Expended	Available	Allocated	Encumbered	Expended	Remaining
W25-BSWCD-01-01	Benton SWCD	2025-2027 Admin/Coordination	1	6,000.00	-	-	6,000.00	-	-	-	-
W25-BSWCD-01-02	Benton SWCD	2025-2027 Project Development	3	45,000.00	-	10,819.72	34,180.28	-	-	-	-
W25-BSWCD-01-03	Benton SWCD	2025-2027 Outreach	4	15,000.00	500.00	2,554.37	11,945.63	-	2,000.00	-	(2,000.00)
W25-BSWCD-01-04	Benton SWCD	2025-2027 Technical Engineering Assistance	5	75,000.00	-	631.22	74,368.78	-	-	-	-
W25-BSWCD-01-05	Benton SWCD	2025-2027 Ag Practices	6	85,000.00	-	-	85,000.00	21,250.00	-	-	21,250.00
W25-BSWCD-01-06	Benton SWCD	2025-2027 Wetland Restoration	11	60,000.00	-	-	60,000.00	15,000.00	-	-	15,000.00
W25-JPE-01-01	JPE	Insurance, Attorney, and Audit (\$20,500 included in SCDD). Match for JPE Board meeting attendance	1	-	-	-	-	5,000.00	-	-	5,000.00
W25-MSWCD-01-01	Meeker SWCD	Project Development	3	3,000.00	-	-	3,000.00	-	-	-	-
W25-MSWCD-01-02	Meeker SWCD	Technical-Engineering Assistance	5	8,000.00	-	-	8,000.00	-	-	-	-
W25-MSWCD-01-03	Meeker SWCD	Agricultural Practices	6	40,000.00	-	-	40,000.00	10,000.00	-	-	10,000.00
W25-MLSWCD-01-01	Mille Lacs SWCD	2025-2027 Website Services	1	3,000.00	-	-	3,000.00	-	-	-	-
W25-MLSWCD-01-02	Mille Lacs SWCD	2025-2027 Project feasibility and development for streambank and shoreline Restoration in Saint Francis Management Zone in Mille Lacs County	3	12,500.00	-	-	12,500.00	-	-	-	-
W25-MLSWCD-01-03	Mille Lacs SWCD	2025-2027 Agriculture Best Management Practices in Saint Francis Management Zone in Mille Lacs County	7	20,000.00	2,700.00	-	17,300.00	-	-	-	-
W25-Sco-01-01	Sherburne County	Planning & Assessment	2	15,000.00	-	-	15,000.00	-	-	-	-
W25-SSWCD-01-01	Sherburne SWCD	2025-2027 Coordinator Services	1	32,400.00	-	9,599.21	22,800.79	-	-	525.16	(525.16)
W25-SSWCD-01-02	Sherburne SWCD	2025-2027 Note Taking Services	1	5,400.00	-	1,549.72	3,850.28	-	-	-	-
W25-SSWCD-01-03	Sherburne SWCD	2025-2027 Forestry Program - Planning and Assessment	2	2,500.00	-	-	2,500.00	-	-	-	-
W25-SSWCD-01-04	Sherburne SWCD	Briggs Chain Carp Management Feasibility Study	2	52,256.00	21,326.00	27,754.00	3,176.00	-	-	-	-
W25-SSWCD-01-05	Sherburne SWCD	Tibbets Brook Multipurpose Drainage Management Plan	2	10,000.00	9,500.00	-	500.00	-	-	-	-
W25-SSWCD-01-06	Sherburne SWCD	2025-2027 Outreach and Project Development	3	17,250.00	-	7,546.53	9,703.47	-	-	-	-
W25-SSWCD-01-07	Sherburne SWCD	2025-2027 Education and Outreach Program	4	15,000.00	4,000.00	3,526.81	7,473.19	-	-	-	-
W25-SSWCD-01-08	Sherburne SWCD	2025-2027 Technical and Engineering Assistance	5	63,000.00	-	2,333.02	60,666.98	-	-	-	-
W25-SSWCD-01-09	Sherburne SWCD	2025-2027 Non-Structural Management Program	7	27,744.00	1,000.00	-	26,744.00	1,936.00	22,610.00	-	(20,674.00)
W25-SSWCD-01-10	Sherburne SWCD	2025-2027 Streambank and Shoreland Restoration and Protection	8	130,000.00	5,687.25	-	124,312.75	41,250.00	1,895.75	-	39,354.25
W25-SSWCD-01-11	Sherburne SWCD	2025-2027 Forestry Program - Forest Practice	9	7,500.00	-	-	7,500.00	-	-	-	-
W25-SSWCD-01-12	Sherburne SWCD	2025-2027 Stormwater Program	10	53,400.00	-	-	53,400.00	5,340.00	-	-	5,340.00
W25-SSWCD-01-13	Sherburne SWCD	2025-2027 Wetland Restoration Program	11	25,000.00	-	-	25,000.00	6,250.00	-	-	6,250.00
W25-SSWCD-01-14	Sherburne SWCD	2025-2027 Groundwater Conservation Program	12	25,000.00	25,000.00	-	-	12,500.00	246,984.25	-	(234,484.25)
W25-SCD-01-01	Stearns CD	2025-2027 Fiscal Agent Services	1	70,500.00	-	5,204.27	65,295.73	-	-	-	-
W25-SCD-01-02	Stearns CD	2025-2027 Outreach and Project Development for the next implementation biennium in Plum Creek - Johnson Creek Management Zone and Clearwater Management Zone - Project Development	3	15,558.00	-	-	15,558.00	-	-	-	-
W25-SCD-01-03	Stearns CD	2025-2027 Outreach and Project Development for the next implementation biennium in Plum Creek - Johnson Creek Management Zone and Clearwater Management Zone - Education/Information	4	15,000.00	201.75	500.00	14,298.25	-	-	-	-
W25-SCD-01-04	Stearns CD	2025-2027 Agriculture Best Management Practices in Clearwater Management Zone in Stearns County - Technical Engineering Assistance	5	5,000.00	-	-	5,000.00	-	-	-	-
W25-SCD-01-05	Stearns CD	2025-2027 Agriculture Best Management Practices in Plum Creek - Johnson Creek Management Zone - Technical Engineering Assistance	5	5,000.00	-	-	5,000.00	-	-	-	-
W25-SCD-01-06	Stearns CD	2025-2027 Streambank and Shoreline Restoration in Clearwater Mgmt Zone in Stearns County - Technical Engineering Assistance	5	4,000.00	-	-	4,000.00	-	-	-	-
W25-SCD-01-07	Stearns CD	2025-2027 Agriculture Best Management Practices in Clearwater Management Zone in Stearns County-Agricultural Practices	6	20,000.00	-	-	20,000.00	5,000.00	-	-	5,000.00
W25-SCD-01-08	Stearns CD	2025-2027 Agriculture Best Management Practices in Plum Creek - Johnson Creek Management Zone - Agricultural	6	20,000.00	-	-	20,000.00	5,000.00	-	-	5,000.00
W25-SCD-01-09	Stearns CD	2025-2027 Agriculture Best Management Practices in Clearwater Management Zone in Stearns County - Non - Structural Mgmt	7	10,000.00	-	-	10,000.00	-	-	-	-
W25-SCD-01-10	Stearns CD	2025-2027 Agriculture Best Management Practices in Plum Creek - Johnson Creek Management Zone - Non-Structural Mgmt	7	10,000.00	-	-	10,000.00	-	-	-	-
W25-SCD-01-11	Stearns CD	2025-2027 Streambank and Shoreline Restoration in Clearwater Mgmt Zone in Stearns County - Streambank/Shoreland	8	20,000.00	-	-	20,000.00	5,000.00	-	-	5,000.00
W25-WSCWD-01-01	Wright SWCD	Locke Lake Watershed Assessment	2	100,000.00	100,000.00	-	-	-	-	-	-
W25-WSCWD-01-02	Wright SWCD	Urban Stormwater Assessment	2	60,000.00	-	-	60,000.00	-	-	-	-

**Mississippi River St. Cloud Watershed Entity (MRSCWE)**  
WBIF2025 - 5/22/2026

Program ID	LGU	Description	Objective	Grant				Match			
				Allocated	Encumbered	Expended	Available	Allocated	Encumbered	Expended	Remaining
W25-WSCWD-01-03	Wright SWCD	2025-2027 Project Development	3	9,000.00	-	1,585.00	7,415.00	-	-	-	-
W25-WSCWD-01-04	Wright SWCD	2025-2027 Education	4	10,000.00	2,000.00	-	8,000.00	-	-	-	-
W25-WSCWD-01-05	Wright SWCD	2025-2027 Technical Engineering	5	8,000.00	-	-	8,000.00	-	-	-	-
W25-WSCWD-01-06	Wright SWCD	2025-2027 Agricultural Practices	6	30,000.00	-	-	30,000.00	15,000.00	-	-	15,000.00
W25-WSCWD-01-07	Wright SWCD	2025-2027 Non-Structural Practices	7	5,000.00	-	-	5,000.00	-	-	-	-
<b>TOTAL</b>				<b>1,271,008.00</b>	<b>171,915.00</b>	<b>73,603.87</b>	<b>1,025,489.13</b>	<b>148,526.00</b>	<b>273,490.00</b>	<b>525.16</b>	<b>(125,489.16)</b>

LGU	Grant				Match			
	Allocated	Encumbered	Expended	Available	Allocated	Encumbered	Expended	Remaining
Benton County	-	-	-	-	-	-	-	-
Benton SWCD	286,000.00	500.00	14,005.31	271,494.69	36,250.00	2,000.00	-	34,250.00
JPE	-	-	-	-	5,000.00	-	-	5,000.00
Meeker County	-	-	-	-	-	-	-	-
Meeker SWCD	51,000.00	-	-	51,000.00	10,000.00	-	-	10,000.00
Mille Lacs SWCD	35,500.00	2,700.00	-	32,800.00	-	-	-	-
Sherburne County	15,000.00	-	-	15,000.00	-	-	-	-
Sherburne SWCD	466,450.00	66,513.25	52,309.29	347,627.46	67,276.00	271,490.00	525.16	(204,739.16)
Stearns County	-	-	-	-	-	-	-	-
Stearns CD	195,058.00	201.75	5,704.27	189,151.98	15,000.00	-	-	15,000.00
Wright County	-	-	-	-	-	-	-	-
Wright SWCD	222,000.00	102,000.00	1,585.00	118,415.00	15,000.00	-	-	15,000.00
<b>TOTAL</b>	<b>1,271,008.00</b>	<b>171,915.00</b>	<b>73,603.87</b>	<b>1,025,489.13</b>	<b>148,526.00</b>	<b>273,490.00</b>	<b>525.16</b>	<b>(125,489.16)</b>

Obj	Description	Grant				Match			
		Allocated	Encumbered	Expended	Available	Allocated	Encumbered	Expended	Remaining
1	Grant Administration and Plan Coordination	117,300.00	-	16,353.20	100,946.80	5,000.00	-	525.16	4,474.84
2	Planning & Assessment	239,756.00	130,826.00	27,754.00	81,176.00	-	-	-	-
3	Project Development	102,308.00	-	19,951.25	82,356.75	-	-	-	-
4	Education and Outreach	55,000.00	6,701.75	6,581.18	41,717.07	-	2,000.00	-	(2,000.00)
5	Technical & Engineering Assistance	168,000.00	-	2,964.24	165,035.76	-	-	-	-
6	Agricultural Practices	195,000.00	-	-	195,000.00	56,250.00	-	-	56,250.00
7	Non-structural Management Practices	72,744.00	3,700.00	-	69,044.00	1,936.00	22,610.00	-	(20,674.00)
8	Streambank or Shoreland Practices	150,000.00	5,687.25	-	144,312.75	46,250.00	1,895.75	-	44,354.25
9	Forestry Practices	7,500.00	-	-	7,500.00	-	-	-	-
10	Urban Stormwater Practices	53,400.00	-	-	53,400.00	5,340.00	-	-	5,340.00
11	Wetland Practices	85,000.00	-	-	85,000.00	21,250.00	-	-	21,250.00
12	Groundwater Practices	25,000.00	25,000.00	-	-	12,500.00	246,984.25	-	(234,484.25)
<b>TOTAL</b>		<b>1,271,008.00</b>	<b>171,915.00</b>	<b>73,603.87</b>	<b>1,025,489.13</b>	<b>148,526.00</b>	<b>273,490.00</b>	<b>525.16</b>	<b>(125,489.16)</b>

# New Program/Project Encumbrances

Mississippi River St. Cloud Watershed Entity (MRSCWE)

WBIF2025 - 5/22/2026

Project ID	Enc. Date	LGU	Program	Name	Amount	Amendments	Match
WBIF25-007	2/23/2026	Sherburne SWCD	W25-SSWCD-01-05	Tibbets Brook Multipurpose Drainage Management Plan	9,500.00		-
WBIF25-008	2/23/2026	Benton SWCD	W25-BSWCD-01-03	Winter Agronomy Event	500.00		2,000.00
WBIF25-009	4/9/2026	Sherburne SWCD	W25-SSWCD-01-09	Proulx Prairie Project	1,000.00		22,610.00
WBIF25-010	4/9/2026	Wright SWCD	W25-WSCWD-01-04	Shoreline Mailers and Drop-In 2026	2,000.00		
WBIF25-011	4/9/2026	Stearns CD	W25-SCD-01-03	Shoreline Promotions and Clinic in Clearwater Management Zone	500.00	(298.25)	
WBIF25-012	5/22/2026	Sherburne SWCD	W25-SSWCD-01-07	2026 Nitrate Screening	4,000.00		
WBIF25-013	5/22/2026	Sherburne SWCD	W25-SSWCD-01-14	Brambrink and Watercott Irrigation Projects	25,000.00		246,984.25

# New Expenditures

## Mississippi River St. Cloud Watershed Entity (MRSCWE)

WBIF2025 - 5/22/2026

ID	Date	LGU	Program	Encumbrance	Description	Billed Staff Hours	Amount	Match	Pmt Date	Check
14	2/3/2026	Benton SWCD	W25-BSWCD-01-02		2025 Q3 Q4 Project Development	87.75	4,838.33		2/10/2026	1002
15	2/3/2026	Benton SWCD	W25-BSWCD-01-04		2025 Q3 WCTSA Poor Clares	1.00	103.02		2/10/2026	1002
16	4/14/2026	Stearns CD	W25-SCD-01-03	WBIF25-006	Winter Agronomy Event - 2/27/26		500.00		5/12/2026	1009
17	4/21/2026	Sherburne SWCD	W25-SSWCD-01-01		2026 Q1 Plan Coordination Staff time	40.50	3,802.55		5/12/2026	1006
18	4/21/2026	Sherburne SWCD	W25-SSWCD-01-02		2026 Q1 Note Taking Services	5.00	452.63		5/12/2026	1006
19	4/21/2026	Sherburne SWCD	W25-SSWCD-01-07		2026 Q1 Education & Outreach Program Staff Time	15.50	1,324.94		5/12/2026	1006
20	4/21/2026	Sherburne SWCD	W25-SSWCD-01-06		2026 Q1 Project Development Staff Time	45.50	3,967.29		5/12/2026	1006
21	4/21/2026	Sherburne SWCD	W25-SSWCD-01-08		2026 Q1 Technical Engineering Assistance	14.00	1,112.48		5/12/2026	1006
22	4/21/2026	Sherburne SWCD	W25-SSWCD-01-04	WBIF25-001	2026 Q1 Briggs Chain Carp Management Feasibility Study		8,000.00		5/12/2026	1007
23	4/21/2026	Sherburne SWCD	W25-SSWCD-01-07	WBIF25-005	2026 Q1 2025 Winter Ag Outreach		2,201.87		5/12/2026	1008
24	4/30/2026	Benton SWCD	W25-BSWCD-01-02		2026 Q1 2025-2027 Project Development	113.25	5,981.39		5/12/2026	1010
25	4/30/2026	Benton SWCD	W25-BSWCD-01-04		2026 Q1 2025-2027 Technical Engineering Assistance	10.00	528.20		5/12/2026	1010
26	4/30/2026	Benton SWCD	W25-BSWCD-01-03		2026 Q1 2025-2027 Outreach	41.75	2,554.37		5/12/2026	1010
27										
28										
29										
30										
31										
32										
33										



# Joint Powers Entity

## Board Meeting Agenda Packet

### Agenda Item #5: Member Progress Updates

#### **Benton SWCD**

Benton SWCD is currently working on the following

- Wetland restorations with 4 landowners for a total of 11 basins covering 14.23 acres. Funding includes FY25 WBIF, BWSR RIM Peatlands, USFW Funding and landowner match. Total eligible costs for the projects are \$108,958.50. Three of the four contracts have been approved and work should start first part of June.
- Two cropland erosion control projects, - one has preliminary plans completed and waiting on landowner comments and we are waiting on a highway reroute plans before surveying.
- One urban erosion control/rain garden in Sauk Rapids with the Poor Claires Monastery.

#### **Meeker SWCD**

Currently coordinating and working on design modifications for 2 WASCOD projects. Has received bids for these as well as 1 Stabilization project. Aiming for construction in the fall.

#### **Mille Lacs SWCD**

Using administrative funds to maintain and update the website. Time has been spent talking with producers in the St. Francis Management Zone about priorities and how waterways affect them. A cover crop project was installed in late fall of 2025.

#### **Sherburne County**

No substantive work on two projects yet, some preliminary email exchanges in preparation.

#### **Sherburne SWCD**

Has been preparing and facilitating IPC and JPB meetings as well as recording notes and minutes for the partnership. Staff are in various stages of 16 projects:

- Development phase: 3 projects (1 shoreline, 2 wetland restorations)
- Design phase: 5 projects (1 stormwater, 2 irrigation water management, 2 wetland restorations)
- Implementation phase: 4 projects (2 planning studies, 1 shoreline, 1 prairie establishment)
- Completed efforts: 4 education & outreach efforts (3 agriculture events and 1 nitrate clinic)

#### **Stearns Conservation District**

Stearns Conservation District has focused on completing fiscal agent duties including reviewing projects for eligibility and encumbrance, grant and fiscal management, attorney search, and meeting with BWSR grants compliance specialist. Our team has also been developing the MRSWCE plan tracking tool and dashboard. In collaboration with Benton SWCD and Sherburne SWCD, we held a winter agronomy event; and in collaboration with Wright SWCD, we held a shoreline restoration drop-in clinic in the Clearwater River Management Zone.

#### **Wright Soil and Water Conservation District**

Our collaboration with Stearns CD on the Shoreline Workshop was great! We had 27 attendees and scheduled several site visits as a result. We are finalizing the Locke Lake Watershed analysis contract and expect the work to begin soon. We have three structural projects in design phase. One will receive WBIF funds, others will get federal or local funding.



# Joint Powers Entity

Board Meeting Agenda Packet

## Agenda Item #7: Consider Final FY27 WBIF Funding Request and Work Plan

A draft FY27 Watershed Based Implementation Funds (WBIF) Request and Work Plan was presented to the board at our February 2026 meeting. No substantial comments were received from Member boards or staff. Staff from two offices did request two minor changes as outlined below. These changes were approved by the Implementation Planning Committee at a May meeting.

### Benton SWCD

- Shift \$25,000 from Streambank Protection to Wetland Restoration category
- Net change is \$0, this change represents a shift from one category to another

### Sherburne SWCD

- Shift \$25,000 from Livestock Waste Management to Groundwater category
- Shift \$10,000 from Non-Structural Management to Groundwater category
- Shift \$3,000 from Administration to Education category
- Shift \$5,000 from Forestry to Wetland Restoration category
- Net change is \$0, these changes represent a shift from one category to another

### Stearns SWCD

- Shift \$8,000 from Non-Structural Management to Planning category
- Shift \$5,000 from Non-Structural Management to Urban Stormwater category
- Net change is \$0, these changes represent a shift from one category to another

### Wright SWCD

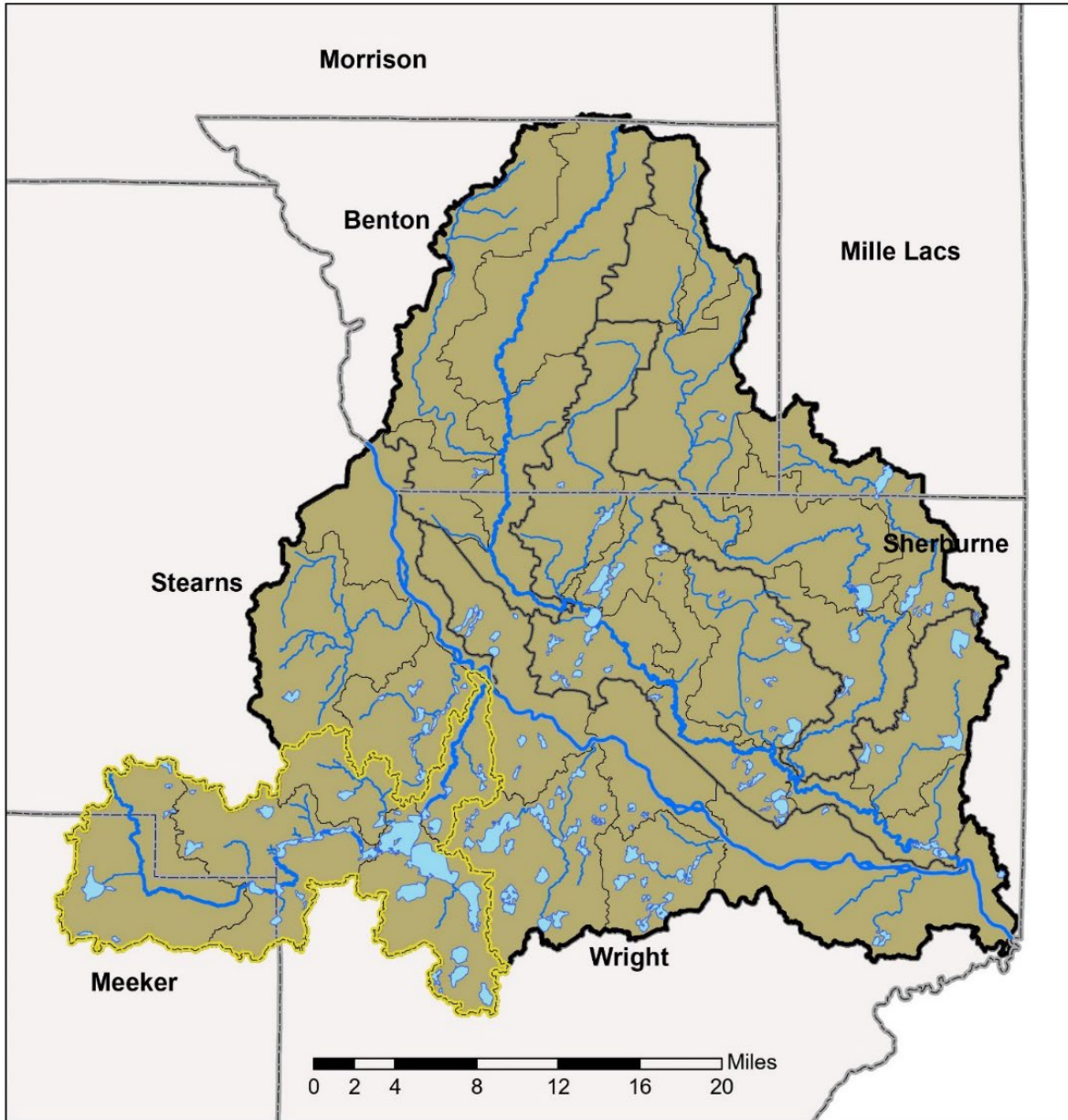
- Add Clearwater Management Zone to their Streambank and Shoreland work area
- This expands opportunity to work on additional High Priority / Priority areas should landowners here be ready to move forward with projects

Staff are seeking approval of the Final FY27 WBIF request and Work Plan. Upon approval, this will be submitted to BWSR in June. We anticipate BWSR to complete their review by the end of the month and a grant agreement to be worked upon in July.

The Final FY27 WBIF Work Plan is provided as a separate email attachment from the Board Packet.

**REQUEST FOR ACTION: Consider a motion to “approve a final version of the FY27 WBIF Funding Request and Work Plan.”**

## MRSCWE Boundary



- |   |  |
|---|--|
|  Planning Boundary                   |  HUC 10           |
|  Clearwater River Watershed District |  HUC 12           |
|  Named Lakes                         |  County Boundries |
|  Large Rivers                        |  Streams          |





# Joint Powers Entity

Board Meeting Agenda Packet

## MRSCWE Joint Powers Board Meeting Norms and Guidelines

### Process Norms

- Follow Robert's Rules of Order
- Everyone will contribute to the conversation
- Strive for consensus and support the final outcomes/decisions
- Decisions will be based in sound science
- All voices count. All opinions are valid, but offer reasoning behind your thinking
- Ask clarifying questions to seek further understanding
- Note-taker is to capture highlights of the discussion and decisions made, but not detailed minutes

### Preparation Norms

- Meetings will start / end on time
- Members will complete pre-work, read materials, and be prepared to meet
- Request additional information prior to meeting if necessary
- We will identify clear deadlines for when tasks are assigned to members and strive to meet them (both in developing materials and responding / providing feedback)

### Communication Norms

- Be respectful and promote open communication
- Listen to understand
- Respect each other's opinions
- Stay on topic and pay attention
- Silence phones and exercise proper meeting decorum



# Joint Powers Entity

## Board Meeting Agenda Packet

### MRSCWE Common Acronyms

**IWIP:** One Watershed One Plan (the planning project that resulted in the 10-year Comprehensive Watershed Management Plan)

**AIS:** Aquatic Invasive Species

**BMP:** Best Management Practice

**BWSR:** Board of Water and Soil Resources

**CD:** County Ditch

**CIP:** Capital Improvement Project

**CREP:** Conservation Reserve Enhancement Program

**CRP:** Conservation Reserve Program

**CWMP:** Comprehensive Watershed Management Plan

**DNR:** Department of Natural Resources (Minnesota)

**DWSMA:** Drinking Water Supply Management Area

**EPA:** Environmental Protection Agency

**EQIP:** Environmental Quality Incentives Program

**FSA:** Farm Service Agency

**GIS:** Geographic Information Systems

**GPR:** Groundwater Protection Rule

**GRAPS:** Groundwater Restoration and Protection Strategies

**HAB:** Harmful Algal Bloom

**HUC:** Hydrologic Unit Code

**IBI:** Index of Biological Integrity

**IPC:** Implementation Planning Committee

**JPA:** Joint Powers Agreement

**JPE:** Joint Powers Entity

**LGU:** Local Government Unit

**LiDAR:** Light Detection and Ranging

**LSOHC:** Lessard-Sams Outdoor Heritage Council

**LSP:** Landscape Stewardship Plan

**MAWQCP:** Minnesota Agricultural Water Quality Certification Program

**MDA:** Minnesota Department of Agriculture

**MDH:** Minnesota Department of Health

**MDM:** Multipurpose Drainage Management

**MGS:** Minnesota Geological Survey

**MOA:** Memorandum of Agreement

**MPCA:** Minnesota Pollution Control Agency

**MRSCWE:** Mississippi River St. Cloud Watershed Entity

**MS4:** Municipal Separate Storm Sewer System

**NGO:** Non-Governmental Organization

**NRBG:** Natural Resources Block Grant

**NRCS:** Natural Resources Conservation Service

**NWI:** National Wetland Inventory

**O&M:** Operation and Maintenance

**PF:** Pheasants Forever

**RIM:** Reinvest in Minnesota

**SOW:** Statement of Work



# Joint Powers Entity

## Board Meeting Agenda Packet

### MRSCWE Common Acronyms (continued)

**SSTS:** Subsurface Sewage Treatment System (commonly called a septic system)

**SWA:** Subwatershed Assessment

**SWCD:** Soil and Water Conservation District

**TMDL:** Total Maximum Daily Load

**TN:** Total Nitrogen

**TP:** Total Phosphorus

**TSP:** Technical Service Provider

**TSS:** Total Suspended Solids

**µg/L:** Micrograms per Liter

**UMN:** University of Minnesota

**USACE:** United States Army Corps of Engineers

**USDA:** United States Department of Agriculture

**USFS:** United States Forest Service

**USFWS:** United States Fish and Wildlife Service

**USGS:** United States Geological Survey

**WASCOB:** Water and Sediment Control Basin

**WBIF:** Watershed-Based Implementation Funding

**WCTSA:** West Central Technical Service Area

**WD:** Watershed District

**WRAPS:** Watershed Restoration and Protection Strategy