



Woodland Stewardship Plan (WSP) Cost-Share Contract

PURPOSE: To create a contract between the Mille Lacs Soil and Water Conservation District (SWCD) and the landowner(s) for Woodland Stewardship Plan (WSP) cost-share assistance.

General Information (to be filled in by the MLSWCD):

Organization	Contract Number	Amendment <input type="checkbox"/>	Canceled <input checked="" type="radio"/>
Mille Lacs SWCD	P23-2942-WSP-23	Date(s):	Date:

*If contract amended, attach amendment form(s) to this contract.

Landowner Information:

Name: T. Koreas Z. O'Leary	Phone: 651-Six-5552	Email: zajactm0407@gmail.com
Mailing Address: 18026 PoXX AVE	City/State: VASTINGS, MN	Zip: 55033
WSP Parcel Number(s): 14.0018.000	WSP County: (^orAs or)	

Approval and Reimbursement Process

1. A signed contract must be received from the landowner before any work begins.
2. Mille Lacs SWCD staff will submit the signed contract to the Mille Lacs SWCD Board for review.
3. If approved, the contract will be signed by Mille Lacs SWCD, and plan writing may commence.
4. Upon completion of the Woodland Stewardship Plan, the landowner or consultant must submit:
 - a. A copy of the final plan; and
 - b. A copy of the paid invoice to Mille Lacs SWCD.
5. Mille Lacs SWCD staff will bring the reimbursement request to the Board for final confirmation.
6. Upon Board confirmation, reimbursement will be issued to the eligible party.

Contract Information

I, the undersigned, do hereby request financial reimbursement to assist with the creation of a Woodland Stewardship Plan (WSP). It is understood that:

1. The Woodland Stewardship Plan (WSP) must cover land located within the Rum River Watershed.
2. The plan writer selected by the landowner must:
 - a. Be a certified plan writer with the Minnesota Department of Natural Resources (DNR); and
 - b. Hold current professional registration.
3. In addition to standard WSP content, plans shall emphasize:
 - a. Land protection opportunities, such as enrollment in the Sustainable Forest Incentives Act (SFIA) and Reinvest in Minnesota (RIM) Easements; and
 - b. Reforestation and tree planting potential and opportunities.
4. The landowner or consultant must provide:
 - a. A final copy of the Woodland Stewardship Plan; and
 - b. A copy of the paid invoice for plan development.
5. Cost-share shall be provided as a flat-rate reimbursement of \$300, not to exceed the actual cost of the Woodland Stewardship Plan.
6. This contract is not in effect until the date of the final authorized signature. Any costs incurred prior to the contract's effective date will not be reimbursed.



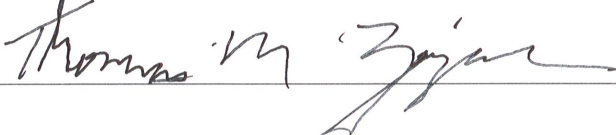
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7. It is the responsibility of the landowner to convey all necessary and accurate information to their selected plan writer.
8. This contract shall expire upon completion of reimbursement by the SWCD.

Landowner Signature

The landowner's signature indicates agreement to;


1. The contract information as outlined above, and;
2. The organization's representative conferring with the plan writer on plan's details, as necessary.

Date	Landowner
3-17-26	

SWCD Board Signature:

The organization has authorized financial assistance in an amount **not to exceed \$300 for one Woodland Stewardship Plan and not to exceed the actual cost of the plan.**

I certify that I have reviewed this contract and all supporting documentation and that, to the best of my knowledge and belief, the information provided is accurate and in compliance with the terms of this contract.

Approval Date	Authorized Signature	Total Amount Approved:
4/8/26		\$ 300

Woodland Stewardship Plan: PID#14.0018.000

City/County: Lakin Township, Morrison

Geographic Management Zone: Milaca – Upper Rum River

Landowner: Thomas Zajac

Acres: 80



Project Summary:

This project will provide cost-share for a Woodland Stewardship Plan renewal for Thomas Zajac's 80-acre property in Morrison County within the Milaca GMZ of the Rum River Watershed. The property is currently enrolled in SFIA, so this cost-share will go towards its continued eligibility for forest protection.

Project Status:

Initiated: 3/17/2026

Contract approved:
4/8/2026

Completed:
4/22/2026

Funding:

Watershed and Forest
Restoration: What a
Match!

\$300 cost-share

Cooperators:

LCCMR (funding source)

BWSR (grant holder)

Private Consultant:

Stanley Musielewicz

Watershed:

Rum River Watershed

Woodland Stewardship Plan Summary

Landowner: Thomas Zajac

Parcel ID: 14-0018.000

County: Morrison County (within the Rum River Watershed)

Property Size: 80 acres (approximately 80 acres SFIA/2c eligible)

Stewardship Goals

Management activities on this property are intended to support wildlife habitat, long-term forest health, and participation in conservation tax incentive programs. Primary goals include:

- Improving and maintaining deer habitat.
- Providing habitat for additional wildlife species, including grouse and other forest wildlife.
- Exploring potential timber harvest opportunities to improve understory conditions and habitat diversity.
- Maintaining eligibility for property tax incentive programs such as SFIA and/or 2c classification.

Property Description

This property is located within the Rum River watershed in southeastern Morrison County, approximately one-quarter mile west of Tibbetts Brook, a tributary of the Rum River.

The surrounding landscape is characterized by a mixture of woodlands, wetlands, and agricultural land uses including livestock and crop production. Forest and wetland systems in this region provide important wildlife habitat, water storage, and water quality benefits.

Management Recommendations

Recommended stewardship activities may include selective timber harvests or thinning to improve forest structure and promote understory growth beneficial to deer and grouse habitat. Maintaining a diversity of forest age classes, retaining cover near wetlands, and monitoring forest health and invasive species will help support long-term habitat quality and sustainable woodland management objectives.

WOLF TREE ENTERPRISES

Managing Minnesota Woodlands and Wetlands

Stanley Musielewicz
17851 Hwy 10
Little Falls, MN 56345
Phone 320-632-3923
Email: wolftree.stan@hotmail.com



Bill To:
Thomas Zajac
18026 Polk
Hastings, MN 55033
(651)-271-5552 (cell)

DATE: May 8, 2026
INVOICE # 1608

Woodland Stewardship Plan

INVOICE

Description	Total Acres	Stewardship Acres	Amount
E½ SW¼, Section 2 Township 39 N, Range 28 W Lakin Township Morrison County, Minnesota Parcel Number: 14-0018.000	80	80	\$1,100.00
TOTAL:			\$1,100.00

If you have any questions, please contact Stanley Musielewicz at 320-632-3923 or wolftree.stan@hotmail.com

Make Checks Payable to Wolf Tree Enterprises

THANK YOU FOR YOUR BUSINESS

FLAT RATE - VOUCHER AND PRACTICE CERTIFICATION FORM

PAYEE AND COST INFORMATION

Name: Thomas Zajac

Address: 18026 Polk Ave

City, State, Zip: Hastings, MN 55033

Contract No.: P23-2942-WSP-23 Total Amount Authorized: \$300
(from contract)

Practice	Quantity	Unit	Unit Rate	Total
Woodland Stewardship Plan	1		\$300.00	\$300.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00

PAYMENT REQUEST: \$300.00

I certify that this is an accurate and true summation of the above project, which was completed on: 4/22/26

Thomas M Zajac
Payee Signature

5/4/26
Date

PAYMENT AND CERTIFICATION INFORMATION

- A. Type of request (partial or final): Final
- B. Payment amount requested: \$300.00
- C. Total Amount Authorized: \$300.00
- D. Total previous partial payments: \$0.00
- E. Amount available (C - D) \$300.00

Amount Approved for This Voucher: \$300.00
(cannot exceed Total Amount Authorized)

Technical Certification

I certify that an inspection has been performed and that the items identified under the Practice Information section of this form have been completed and are in accordance with the requested practice standards and specifications.

Stanley Musielawicz
Technical Assistance Provider

5-6-2026
Date

Administrative Certification

I certify that I have reviewed this voucher and all supporting information and that to the best of my knowledge and belief, the quantities and rates are accurate and are in accordance with terms of the contract identified.

Administrative Sign-off

Date