



IDENTITY STATEMENT – The Mille Lacs SWCD is piloting a “Civic Leadership Model” for “Civic Policy Making” to SWCD actions and activities. The outcome is to be a permanent, intergenerational, civic infrastructure to develop a base of active citizens with common interest in sustainable soil & water conservation.

Our specific purpose is to organize more sustainable partnerships between government and community, by developing and supporting an active role for all citizens in managing soil & water resources, that will ensure soil and water resources can meet the needs and the common good of all citizens.

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Mille Lacs County Historic Courthouse  
635 2nd Street, Milaca MN 56353  
PH: 320-983-2160  
www.millelacsswcd.org

REGULAR BOARD MEETING – PRELIMINARY AGENDA  
Wednesday, May 13, 2026 – 5:00pm

Mille Lacs County Historic Courthouse, Conference Rm D (lower level) with remote option for the public. Members may participate by interactive technology.

Microsoft Teams [Need help?](#)  
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Meeting ID: 273 924 119 376 80  
Passcode: Ph33J8FA

1. **CALL TO ORDER & PLEDGE OF ALLEGIANCE**
2. **CONFLICT OF INTEREST DECLARATION** **ACTION**  
 POLICY 2025-01: “A CONFLICT OF INTEREST WHETHER ACTUAL OR PERCEIVED OCCURS WHEN SOMEONE IN A POSITION OF TRUST HAS COMPETING PROFESSIONAL OR PERSONAL INTERESTS AND THESE COMPETING INTERESTS MAKE IT DIFFICULT TO FULFILL PROFESSIONAL DUTIES IMPARTIALLY. AT THIS TIME, MEMBERS ARE REQUESTED TO IDENTIFY ANY POTENTIAL CONFLICTS OF INTEREST THEY MAY HAVE REGARDING TODAY’S BUSINESS.”
3. **APPROVAL OF AGENDA** **ACTION**  
 Additions  
 Deletions
4. **OPEN PUBLIC FORUM**  
 POLICY 2025-02: BOARD POLICY LIMITS PUBLIC FORUM TIME FOR BOARD MEETING TOPICS NOT SCHEDULED WITHIN THE AGENDA TO 2 MINUTES PER PERSON BUT ALLOWS TIME EXTENSION BY BOARD VOTE.

5. ORGANIZATIONAL BUSINESS (estimate 60 min.)

5.1. Consent Agenda ACTION

5.1.1. **Administrators leave request May 22-27, June 22-26, July 24-30, August 19-28**

5.2. Operational Business

5.2.1. **Approve April 8, 2026 Regular Meeting Minutes** ..... ACTION

5.2.2. **Supervisor elections outreach (filing period May 19-June 2)** .....report

5.3. Strategic Plan

5.3.1. **2026 Strategic Plan** (materials to be provided at meeting) ..... ACTION

5.4. Internal Operational Committees

5.4.1. **Personnel Committee (Janski/LaSalle)** – no report

5.4.2. **Conservation/Public Outreach Committee – (Braun/Campbell)** – no report

5.4.3. **Public awards/recognition efforts (Molly Clyne)** – no report

5.4.4. **Government Relations Committee (Janski/Braun)** ..... see news release

5.4.5. **One on One meetings with the Administrator**– no report

5.4.6. **General Supervisor updates** .....report

5.4.7. **Finance Committee (LaSalle/Hoefert)** – no report

5.4.7.1. **Reconciliation of Bank Statements (Treasurer)** ..... report

5.5. Fiscal Capacity

5.5.1. **Financial update (Pam Kuhn - Financial Specialist)** .....report

5.5.2. **Treasurer’s report and monthly transactions report which include electronic transfer’s #E26-74 through E26-103, credit card fees and checks written #8301-8309 totaling \$54,353.68 and subject to audit.** ..... ACTION

5.5.3. **Tree sales**.....report

5.5.4. **Quarterly Budget to Actual** .....report

5.5.5. **Annual Budget – UPDATE (Shaw)** ..... ACTION

5.6. Joint Powers Entity Partnerships

5.6.1. **Rum River Watershed Partnership (RRWP)**.....staff report  
Implementation Planning Committee (IPC)..... liaison

5.6.2. **Snake River Watershed Planning Partnership (SRWPP)**  
Partnership Board – Hoefert (Braun)/staff..... board rep/staff report

5.6.2.1. **Master Project Agreement – Amendment 1** ..... ACTION

5.6.3. **Mississippi River St. Cloud Watershed Entity (MRSCWE)** – no report

5.6.4. **SWCD Engineering Technical Service Area 3 (LaSalle/Hoefert)** – no report

5.7. Collaborative Partnerships (voting role)

5.7.1. **MN Assn of Conservation Districts (MASWCD) (Janski - ex officio)** .....report

5.7.2. **Northeast MASWCD Area 3 Business (Janski-A3 Director ex officio)**.....report

5.7.2.1. **Summer meeting – registration deadline May 29**

5.7.2.2. **UofM Cloquet Forestry Center – use agreement** ..... ACTION

- 5.7.3. **MN SWCD Forestry Association** – no report
- 5.7.4. **MN Association of Conservation District Employees** – no report
- 5.7.5. **Midwest Active Citizenship Initiative (MACI)** – no report

5.8. Technical, Financial or Advisory Partnerships (non-voting role)

- 5.8.1. **Mille Lacs Lake Watershed Group – (Janski/LaSalle)** ..... committee report
- 5.8.2. **Natural Resources Conservation Service (NRCS)** .....report
- 5.8.3. **Mille Lacs County (Cmsr Liaison Munson)** .....report

6. STRATEGIC IMPLEMENTATION (estimate 15 min.)

6.1. Shoreland

- 6.1.1. **BWSR WBIF RRWP (Type B outreach)** .....see staff report

6.2. Stormwater

- 6.2.1. **Wetlands Conservation Act (Storm – lead)** .....see staff report
- 6.2.2. **Urban Stormwater Management (Shaw – lead)** .....see staff report

6.3. Groundwater/Drinking Water

- 6.3.1. **MDH Well water testing grant FY25** .....see staff report

6.4. Agriculture/Soil Health

6.4.1. **No-till equipment “Ground Work”**

- 6.4.1.1. **Equipment liaison (Braun)** ..... liaison report

- 6.4.2. **RRWP Bogus Brook feedlot management (SOW PAS5)**.....see staff report

- 6.4.3. **RRWP Soil Health promotion (SOW PD-1)**.....see staff report

- 6.4.4. **MDA MAWQCP**.....see staff report

- 6.4.5. **RRWP Structural Ag (SOW Rural BMP)**.....see staff report

- 6.4.6. **SRWPP Ag Outreach/project development (SRWPP WBIF FY24)** .....see staff report

- 6.4.7. **County Public Ditch System inspection (Siena Storm – lead)** .....see staff report

6.5. Forests (Molly Clyne – lead)

- 6.5.1. **RRWP Forestry Stewardship Coordination (SOW EI-4)** .....see staff report

- 6.5.2. **LCCMR Tree Planting Grant (ID 2022-260)**.....see staff report

- 6.5.2.1. Sub-agreement with Kanabec SWCD for up to \$2,000 for strategic landowner outreach and technical assistance (authorized per policy 2024-01)..... report

- 6.5.2.2. Contract P23-2942-WSP-22: authorize reimbursement payment to Douglas Scholz at flat rate of \$300 for a Woodland Stewardship Plan written, based on a not to exceed rate of \$300 for an eligible plan..... ACTION

- 6.5.2.3. Contract P23-2942-WSP-23: authorize reimbursement payment to Thomas Zajac at flat rate of \$300 for a Woodland Stewardship Plan written, based on a not to exceed rate of \$300 for an eligible plan..... ACTION

- 6.5.2.4. Contract P23-2942-WSP-25: authorize reimbursement payment to Bonnie Meyer at flat rate of \$300 for a Woodland Stewardship Plan written, based on a not to exceed rate of \$300 for an eligible plan..... ACTION

6.6. Other Programs And Grants

6.6.1. **Noxious Weed Management - County Ag Inspector (Storm)** – no report

6.6.2. **Agricultural BMP Loan Program (Storm – lead)** – no report

6.6.3. **Bridging Language and Culture in Conservation** .....report

7. APPROVED SWCD MEETINGS & EVENTS

**ACTION**

Internal Operational Committees

Meeting	Members	Authorized Rep	Meeting date
Finance	Hoefert and LaSalle	NA	NA
Statement reconciliation	LaSalle	LaSalle	monthly
Personnel	Janski and LaSalle	Janski and LaSalle	Hiring process mtgs TBD
Conservation/Public Outreach	Braun and Campbell	NA	NA
Equipment Liaison	Braun	Braun	TBD-3pt inspection/tire
Government Relations	Janski and Braun		MASWCD request
One on one meetings with Administrator	All		as needed

Joint Powers Entity Partnerships (voting role)

Meeting	Members	Authorized Rep	Meeting date
Rum River Watershed Partnership Board	Janski and Braun	Save the date	June 25 at 4:30pm
Fall project tour		Save the date	Sept 24
Rum Implementation Planning Committee	Janski (liaison)		May 11 at 12:30 June 8 at 12:30
Snake River Watershed Partnership Bd	Hoefert and Braun	Save the date	June 22 at 9:30AM
Mississippi River-St. Cloud Watershed	Campbell and Braun		June 4 at 11:30AM
Technical Service Area 3	LaSalle and Hoefert	Save the date	June 24 at 10AM

Collaborative Partnerships (non-voting role)

Meeting	Members	Authorized Rep	Meeting date
NE Area 3 Summer Meeting – Cloquet Forestry Center	All		June 5
NE Area 3 Fall Meeting – Two Harbors	All	Save the date	September 30
MN SWCD Forestry Association	Hoefert		May 21 at 10AM
Midwest Active Citizenship Initiative (MACI)	Janski	Save the date	November 19

Technical, Financial or Advisory Partnerships (non-voting role)

Meeting	Members	Authorized Rep	Meeting date
Mille Lacs Lake Watershed Group	Janski or LaSalle	Save the date	June 15

8. **EVALUATE THE MEETING**

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Cadence and structure?

Did the content of the meeting advance our strategic goals?

9. **NEXT REGULAR MEETING**

June 10<sup>th</sup>, 5PM, Historic Courthouse, Conference Rm D w/public remote option.

10. **ADJOURN**

Our specific purpose or vision is to organize more sustainable partnership between government and community, by developing and supporting an active role for all citizens in managing soil & water resources, that will ensure soil and water resources can meet the needs and the common good of all citizens.