



IDENTITY STATEMENT – The Mille Lacs SWCD is piloting a “Civic Leadership Model” for “Civic Policy Making” to SWCD actions and activities. The outcome is to be a permanent, intergenerational, civic infrastructure to develop a base of active citizens with common interest in sustainable soil & water conservation.

Our specific purpose is to organize more sustainable partnerships between government and community, by developing and supporting an active role for all citizens in managing soil & water resources, that will ensure soil and water resources can meet the needs and the common good of all citizens.

Mille Lacs County Historic Courthouse
635 2nd Street, Milaca MN 56353
PH: 320-983-2160
www.millelacsswcd.org

REGULAR BOARD MEETING – PRELIMINARY AGENDA
Wednesday, April 8, 2026 – 5:00pm

Mille Lacs County Historic Courthouse, Conference Rm D (lower level) with remote option for the public. Members may participate by interactive technology.

Microsoft Teams [Need help?](#)
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Meeting ID: 273 924 119 376 80
Passcode: Ph33J8FA

1. **CALL TO ORDER & PLEDGE OF ALLEGIANCE**

2. **CONFLICT OF INTEREST DECLARATION**

ACTION

POLICY 2025-01: “A CONFLICT OF INTEREST WHETHER ACTUAL OR PERCEIVED OCCURS WHEN SOMEONE IN A POSITION OF TRUST HAS COMPETING PROFESSIONAL OR PERSONAL INTERESTS AND THESE COMPETING INTERESTS MAKE IT DIFFICULT TO FULFILL PROFESSIONAL DUTIES IMPARTIALLY. AT THIS TIME, MEMBERS ARE REQUESTED TO IDENTIFY ANY POTENTIAL CONFLICTS OF INTEREST THEY MAY HAVE REGARDING TODAY’S BUSINESS.”

3. **APPROVAL OF AGENDA**

ACTION

Additions
Deletions

4. **OPEN PUBLIC FORUM**

POLICY 2025-02: BOARD POLICY LIMITS PUBLIC FORUM TIME FOR BOARD MEETING TOPICS NOT SCHEDULED WITHIN THE AGENDA TO 2 MINUTES PER PERSON BUT ALLOWS TIME EXTENSION BY BOARD VOTE.

5. ORGANIZATIONAL BUSINESS

- 5.1. Consent Agenda ACTION
 - 5.1.1. **Approve March 11, 2026 Regular Meeting Minutes**
 - 5.1.2. **Supervisor 1st quarter compensation report**
- 5.2. Operational Business – no report
- 5.3. Strategic Planning (estimate 30 - 45 min.)
 - 5.3.1. **Shoreland – organizational goaldiscussion**
- 5.4. Internal Operational Committees
 - 5.4.1. **Personnel Committee (Janski/LaSalle) - no report**
 - 5.4.2. **Conservation/Public Outreach Committee – (Braun/Campbell) - no report**
 - 5.4.3. **Public awards/recognition efforts (Molly Clyne) - no report**
 - 5.4.4. **Government Relations Committee (Janski/Braun) - no report**
 - 5.4.5. **One on One meetings with the Administrator- no report**
 - 5.4.6. **General Supervisor updatesreport**
 - 5.4.7. **Finance Committee (LaSalle/Hoefert)..... committee report**
 - 5.4.7.1. Reconciliation of Bank Statements (Treasurer) report
- 5.5. Fiscal Capacity (estimate 10 min)
 - 5.5.1. **Financial update (Pam Kuhn - Financial Specialist)report**
 - 5.5.2. **Treasurer’s report and monthly transactions report which include electronic transfer’s #E26-45 through E26-73, credit card fees and checks written #8291-8300, totaling \$82,671.81 and subject to audit. ACTION**
 - 5.5.3. **Tree sales.....report**
 - 5.5.4. **Quarterly Budget to Actualreport**
- 5.6. Joint Powers Entity Partnerships (estimate 5 min)
 - 5.6.1. **Rum River Watershed Partnership (RRWP)**
 - Partnership Board - Janski/staff..... board rep/staff report
 - September 24th project tour ideas – Mille Lacs hosts..... discussion
 - 5.6.2. **Snake River Watershed Planning Partnership (SRWPP) – no report**
 - 5.6.3. **Mississippi River St. Cloud Watershed Entity (MRSCWE) – no report**
 - 5.6.4. **SWCD Engineering Technical Service Area 3 (LaSalle)..... committee report**
 - 5.6.5. **Mississippi River Sartell Watershed (MRSWC) – invite to join.....discussion**
- 5.7. Collaborative Partnerships (voting role) (estimate 10 min)
 - 5.7.1. **MN Assn of Conservation Districts (MASWCD) (Janski - ex officio)report**
 - 5.7.2. **Northeast MASWCD Area 3 Business (Janski-A3 Director ex officio).....report**
 - 5.7.3. **MN SWCD Forestry Association**
 - 5.7.3.1. Board Representative (Hoefert)..... committee report
 - 5.7.3.2. MASWCD Liaison (Janski - ex officio)
 - 5.7.4. **MN Association of Conservation District Employees**
 - 5.7.4.1. Administrative Training (Kuhn) report
 - 5.7.4.2. Spring Managers meeting (Shaw) report

- 5.8. Technical, Financial or Advisory Partnerships (non-voting role) (estimate 10 min)
 - 5.8.1. **Mille Lacs Lake Watershed Group – (Janski/LaSalle)** - no report
 - 5.8.2. **Natural Resources Conservation Service (NRCS)**report
 - 5.8.3. **National Assn of Conservation Districts (NACD)** - no report
 - 5.8.4. **Mille Lacs County (Cmsr Liaison Munson)**report

6. STRATEGIC IMPLEMENTATION (estimate 30 min.)

6.1. Shoreland

- 6.1.1. **BWSR WBIF RRWP (Type B outreach grant #) (Molly Clyne)**see staff report

6.2. Stormwater

- 6.2.1. **Wetlands Conservation Act (Storm – lead)**see staff report

6.3. Groundwater/Drinking Water Safety – no report

6.4. Agriculture/Soil Health

- 6.4.1. **RRWP Structural Ag (SOW Rural BMP)**.....see staff report
 - 6.4.1.1. Schafer project #2 – More info to come..... ACTION
- 6.4.2. **BWSR Soil Health Staffing grant FY24**see staff report
- 6.4.3. **County Public Ditch System inspection (Siena Storm – lead)**see staff report

6.5. Forests (Molly Clyne – lead)

- 6.5.1. **RRWP Forestry Stewardship Coordination (SOW EI-4)**see staff report
- 6.5.2. **LCCMR Tree Planting Grant (ID 2022-260)**.....see staff report
 - 6.5.2.1. Contract P23-2942-WSP-19: authorize reimbursement payment to Kenneth Britz at flat rate of \$300 for a Woodland Stewardship Plan written, based on a not to exceed rate of \$300 for an eligible plan..... ACTION
 - 6.5.2.2. Contract P23-2942-WSP-21: authorize reimbursement payment to David Lockwood at flat rate of \$300 for a Woodland Stewardship Plan written, based on a not to exceed rate of \$300 for an eligible plan..... ACTION
 - 6.5.2.3. Contract P23-2942-WSP-23: application by Thomas Zajac for cost assistance to have a Woodland Stewardship Plan written that would be reimbursed at a flat rate of \$300, based on a not to exceed rate of \$300 for an eligible plan ACTION
 - 6.5.2.4. Contract P23-2942-WSP-24: application by Dan D. Billmark for cost assistance to have a Woodland Stewardship Plan written that would be reimbursed at a flat rate of \$300, based on a not to exceed rate of \$300 for an eligible plan ACTION
 - 6.5.2.5. Contract P23-2942-WSP-25: application by Bonnie Meyer for cost assistance to have a Woodland Stewardship Plan written that would be reimbursed at a flat rate of \$300, based on a not to exceed rate of \$300 for an eligible plan ACTION
- 6.5.3. **Tree planter Equipment Rental Program (Shaw)**
 - 6.5.3.1. Opportunity to transfer the MLC tree planter to SWCD property..... discussion
- 6.5.4. **Residential Forest “Let’s Grow Together” Tree sale (Clyne)**.....see staff report

6.6. Other Programs And Grants

- 6.6.1. **Noxious Weed Management - County Ag Inspector (Storm)**.....see staff report
- 6.6.2. **Bridging Language and Culture in Conservation – grant application** information

7. **APPROVED SWCD MEETINGS & EVENTS**

ACTION

Internal Operational Committees

Meeting	Members	Authorized Rep	Meeting date
Finance	Hoefert and LaSalle	NA	monthly
Statement reconciliation	LaSalle	LaSalle	
Personnel	Janski and LaSalle	NA	
Conservation/Public Outreach	Braun and Campbell	NA	
Equipment Liaison	Braun	NA	
Government Relations	Janski and Braun	NA	
One on one meetings with Administrator	All Supervisors		

Joint Powers Entity Partnerships (voting role)

Meeting	Members	Authorized Rep	Meeting date
Rum River Watershed Partnership Board	Janski and Braun	Save the date	Jun 25 at 4:30pm
Fall project tour		Save the date	Sept 24
Rum Implementation Planning Committee	Janski (liaison)	Save the date	April 13 at 12:30
Snake River Watershed Partnership Bd	Hoefert and Braun	Save the date	April 27 at 9:30
Mississippi River-St. Cloud Watershed	Campbell and Braun	Save the date	June 4 at 11:30AM
Technical Service Area 3	LaSalle and Hoefert	Save the date	June 24 at 10AM

Collaborative Partnerships (non-voting role)

Meeting	Members	Authorized Rep	Meeting date
NE MASWCD Area 3 Envirothon	All	Save the date	May 4
State Envirothon	All	Save the date	May 8
NE Area 3 Summer Meeting – Cloquet Forestry Center	All	Save the date	June 5
NE Area 3 Fall Meeting – Two Harbors	All	Save the date	September 30
MN SWCD Forestry Association	Hoefert	Save the date	May 21 at 10AM
Midwest Active Citizenship Initiative (MACI)	Janski	Save the date	November 19

Technical, Financial or Advisory Partnerships (non-voting role)

Meeting	Members	Authorized Rep	Meeting date
Mille Lacs Lake Watershed Group	Janski or LaSalle	Janski	April 17, 2026
Healthy Land, Healthy Lake Event	ALL	Save the Date	May 2

8. **EVALUATE THE MEETING** (estimate 5 min)

Cadence and structure?

Did the content of the meeting advance our strategic goals?

9. **NEXT REGULAR MEETING**

Wednesday, May 13, 5PM, Historic Courthouse, Conference Rm D w/public remote option.

10. **ADJOURN**