

# Snake River Watershed Plan Partnership

## Steering Committee

Meeting [Minutes approved 12.05.2025](#)

November 3, 2025 2:00pm-4:00 pm



### Steering Committee

#### Voting Members:

*Pending Hiring*, Aitkin County

Janet Smude, Aitkin County SWCD-[present](#)

Ryan Carda, Kanabec County

Jaren Peplinski, Kanabec SWCD-[present](#)

Siena Storm, Mille Lacs SWCD-[present](#)

Kelly Schroeder, Pine County

Paul Swanson, Pine County SWCD-[present](#)

#### Partners and Staff:

Barb Peichel, BWSR-[present](#)

Zach Guttormson, BWSR

Emily Larsen, Kanabec SWCD-[present](#)

Susan Shaw, Mille Lacs SWCD-[present](#)

Heather Donoho, Pine County SWCD

Krista Arne, Pine County SWCD

Nick Foss, Pine County SWCD/Kanabec SWCD-[present](#)

#### Fiscal:

Erin Hoxsie, Pine County SWCD-[present](#)

#### Coordinator:

Mary Poelman, Kanabec SWCD-[present](#)

[Other Present: Molly Clyne \(Rum River Watershed\) , Kelly Condiff \(DNR\)](#)

### Location:

In-person meeting at Kanabec SWCD office: 2008 Mahogany St, Ste 3, Mora, MN 55051

**Video call link:** <https://meet.google.com/bam-qgik-hjw>

**Or dial:** (US) +1 502-667-4238 PIN: 479 537 515#

**More phone numbers:** <https://meet.google.com/tel/bam-qgik-hjw?pin=2761399208395&hs=1>

### Purpose:

Review of FY24 Grant Budget, Projects proposals, Policy, Finalize Draft Work PlanFY26

	Topics	Assigned	Time
A	<p>Approve Agenda/Minutes/Introductions</p> <ul style="list-style-type: none"> <li>a. Agenda <a href="#">11.03.2025 Agenda</a> Approved: 4 Yes , 3 Absent</li> <li>b. Minutes <a href="#">10.06.2025 Minutes (DRAFT)</a> Approved: 4 Yes , 3 Absent</li> </ul>	<p>Mary Coordinator</p> <p>DECIDE</p>	<p>5 min</p>
1	<p><b>Budget Review</b></p> <ul style="list-style-type: none"> <li>1. Grant Agreement Amendment Proposal and Timeline <a href="#">Link to proposal</a></li> </ul> <p>The Steering Committee (SC) expressed a desire to keep grant budget movements under \$200,000, if possible, to categorize them as a work plan revision. The Coordinator will collaborate with Fiscal to draft a proposal for Steering Committee approval.</p> <p>SC Voted to send a draft once completed for virtual approval. Approved: 4 Yes , 3 Absent</p> <p>Status: Work Plan Revision FY24 Grant</p> <ul style="list-style-type: none"> <li>2. Reallocation of Coordinator Funding Categories <a href="#">Link to proposal</a></li> </ul> <p>Participants generally agreed that the proposal demonstrates a clearer understanding of the workload in each category.</p> <p>Approved: 4 Yes , 3 Absent</p>	<p>Erin Fiscal</p> <p>STATUS CHECK</p> <p>Mary Coordinator DECIDE</p>	<p>10 min</p>
2	<p><b>Policy</b></p> <ul style="list-style-type: none"> <li>1. Discussion: Eligibility of WSP near COA Topic was not addressed and will be placed on the December meeting agenda</li> <li>2. Updated Policy language for Woodland Stewardship Plans <a href="#">MEMO: Proposed Policy</a> <a href="#">CURRENT POLICY: WBIF SRWPP</a></li> </ul> <p>Discussion to clarify policy and need for a forestry management goal in addition to the forestry protection goal in the CNMP.</p>	<p>Nick PSWCD</p> <p>DISCUSSION</p> <p>DECIDE</p>	<p>15 min</p>

	<p>Resolution voted on (amended):</p> <p>“A Woodland Stewardship Plan (WSP) is eligible for cost-share with a landowner who is already enrolled in a protection program (e.g., RIM), if the WSP makes progress toward an action item in the comprehensive watershed management plan and is located in a priority area for that practice within the active work plan”</p> <p>Resolution Approved: 4 Yes , 3 Absent</p>		
3	<p><b>Projects</b></p> <p>1. Shoreline Project  <a href="#">SOW</a>  <a href="#">RANKING SHEET</a></p> <p>Total Project Cost: \$18,207.00  Requesting: \$13,655.25  Non-State Match: \$4,551.75  Project ID: SR-WBIF-2-KSWCD-2025  Project Name: KSWCD_Shoreline_Arthur33_WBIF-2025</p> <p>Discussion was held. Questions included ensuring DNR participation and clarification that this shoreline issue was not a maintenance issue.</p> <p>SC voted to approve the project : 4 Yes , 3 Absent</p>	Emily KSWCD  DECIDE	15 min
4	<p><b>Implementation</b></p> <p>Work Plan FY26 (2026-2027)</p> <p>1. Finalize Draft for sending to JPE Board  <a href="#">DRAFT WORK PLAN</a></p> <p>A draft work plan was discussed and many decisions were made. Draft Work plan will be circulated to SC with changes noted. Further coordination to finalize 1)WBIF Eligibility, 2) Finalize Work Plan Goals.</p> <p>-Please send me edits to the narrative draft <b>before</b> Thursday 10/30 so I can compile for our review on Monday 11/3. (Download a copy and send me your edits)  - I will send along a list of budget considerations to be finalized in our group discussion by Thursday 10/30.</p>	Mary Coordinator  DECIDE	75 min
5	<p>Future Meeting Times  JPE Nov 24, 2025, Dec 22</p>	Mary Coordinator	

	SC     Dec 1, 2025 (then a whole New Year! Jan 5) TAC    Last: Oct 6 , Next May 2026	INFORMATION	
--	---	-------------	--