



Joint Powers Entity

Board Meeting Agenda Packet

Date / Time:	February 5 th , 2026 11:30pm – 12:30pm
Location:	In-Person: Sherburne History Center – 10775 27 th Ave SE, Becker MN 55308 Remote option* through Microsoft Teams Calendar link: Meeting Link <i>*Voting members may be participating by interactive technology per Open Meeting Law</i>
Officers:	Chair: <i>Tina Diedrick</i> Vice Chair: <i>Scott Johnson</i>
Note Taker:	Andie Bumgarner
1w1p Website:	https://www.millelacsswcd.org/mississippi-river-st-cloud-watershed/
Committee Representatives Invited:	Benton County – Scott Johnson, Benton SWCD – Wade Bastian, Meeker County – Steve Schmitt, Meeker SWCD – Bob Schiefelbein, Mille Lacs SWCD – Dan Campbell, Sherburne County – Andrew Hulse, Sherburne SWCD – Chris Jurek, Stearns County – Bob Johnson, Stearns SWCD – Tom Gregory, Wright County – Tina Diedrick, Wright SWCD – Chris Uecker
Individuals Copied:	Policy Committee Alternate Members Implementation Planning Committee Members and Alternates BWSR staff – Zach Guttormson & Brad Wozney City of St. Cloud staff – Noah Czech

Meeting Preparatory Work

- Review 2026 Annual Work Plan and Budget
- Review FY27 WBIF Request and Work Plan

Meeting Objectives

- Conduct Officer Elections
- Consider approval of 2026 Annual Work Plan and Budget
- Consider approval of FY27 WBIF Request and Work Plan

Meeting Agenda				
Item	Page	Time	Topic	Task
1		11:30	Welcome and Introductions (<i>Chair</i>)	INFORMATION
2	2	11:35	Review and approve agenda (<i>Chair</i>)	ACTION
	3	11:37	Election of Officers (<i>Chair</i>)	ACTION
3	4-7	11:45	Review and approve 11-06-2025 meeting minutes (<i>Chair</i>)	ACTION
4	8-16	11:50	General Updates (<i>Cibulka</i>) <ul style="list-style-type: none"> Recent Activities Timeline Member Progress Updates Implementation Tracking Tool Update CRP Incentive Program Update Fiscal Agent Updates (<i>Weimann / Hatzenbihler</i>) <ul style="list-style-type: none"> Financial Update 	INFORMATION
5	17	12:00	Consider 2026 Annual Work Plan and Budget (<i>Chair</i>) <ul style="list-style-type: none"> Consider motion to approve the 2026 Annual Work Plan with amended 2025-2026 biennial budget. 	ACTION
6	18	12:15	Consider FY27 WBIF Funding Request and Work Plan (<i>Chair</i>) <ul style="list-style-type: none"> Consider motion to approve the FY27 Watershed Based Implementation Funds Request and Work Plan in draft form. 	ACTION
7		12:30	Adjourn	ACTION

Supplemental Items

- [MRSCWE Boundary \(page 19\)](#) – Watershed boundary map which may be a useful reference.
- [Policy Committee Meeting Norms and Guidelines \(page 20\)](#) – Best practices for JPE Board meetings.
- [MRSCWE Common Acronyms \(page 21-22\)](#) – Terms and acronyms common to the MRSCWE work environment.



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Agenda Item #3: Election of Officers

The MRSCWE Joint Powers Board has two board Officer positions - Chair and Vice Chair. The traditional duties of the Board Secretary are overseen by the Entity Coordinator, and the traditional duties of the Board Treasurer are overseen by the Entity Fiscal Agent.

Per the MRSCWE Bylaws:

- An Officer will serve until replaced by the election of a successor.
- Officers may serve no more than four consecutive one-year terms.

REQUEST FOR ACTION: Nominate and elect the Chair and Vice Chair Officer positions for the 2026 calendar year.



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Agenda Item #4: November 6th, 2025 JPE Board Minutes

REQUEST FOR ACTION: Consider a motion to "approve the MRSCWE Joint Powers Board's November 6th, 2025 meeting minutes".



Joint Powers Entity

Board Meeting Minutes

Proceedings of the Mississippi River St. Cloud Watershed Entity Joint Powers Board held on November 6th, 2025. Diedrick called the meeting to order at 11:11 am

Date / Time:	November 6th, 2025 11:11 AM – 12:03 PM
Location:	Palmer Township Hall – 4180 105 th Ave, Clear Lake, MN 55319 Remote option available through Microsoft Teams
Officers:	Chair: Tina Diedrick, Vice Chair: Scott Johnson
Note Taker:	Francine Larson / Dan Cibulka
Website:	https://www.millelacsswcd.org/mississippi-river-st-cloud-watershed/
Voting Representatives Present:	Benton County – Scott Johnson*, Benton SWCD – Wade Bastian[1] Wright County – Tina Diedrick Sherburne County – Andrew Hulse, Sherburne County – Shelly Binsfeld Taryl Clark – Stearns County*, Tom Gregory – Stearns SWCD
Voting Representatives Absent:	Meeker County – Steve Schmitt, Meeker SWCD – Bob Schiefelbein Mille Lacs SWCD – Dan Campbell Wright SWCD – Chris Uecker
Alternate Representatives Present:	
Partners and Staff Present:	Benton SWCD - Mike McMillin Mille Lacs SWCD - Susan Shaw* Sherburne SWCD - Miranda Wagner*, Francine Larson, Dan Cibulka Stearns SWCD - Stephanie Hatzenbihler Wright SWCD - Alicia O'Hare

*Indicates virtual attendance

[1] Wade Bastian enters the meeting at 11:25 a.m.



Joint Powers Entity

Board Meeting Minutes

Agenda Item #1: Welcome and Introductions

Meeting was called to order by Chair Diedrick at 11:11 am.

A quorum was present. Chair Diedrick welcomed the Board and attending staff.

Agenda Item #2: Review and Approve Agenda

- Motion by Hulse, second by Binsfeld to approve the agenda as presented. Members voting in favor: Clark, Diedrick, Hulse, Johnson, Binsfeld. Members opposed: None. Members Abstained: None. Motion carried.

Agenda Item #3: Review and Approve 08/07/2025 Meeting Minutes

Draft minutes were presented. Cibulka noted minor updates to partners and staff present.

- Motion by Johnson, second by Clark to approve the 08/07/2025 Meeting Minutes with updates as discussed. Members voting in favor: Clark, Diedrick, Hulse, Johnson, Binsfeld. Members opposed: None. Members Abstained: None. Motion carried.

Agenda Item #4: General Updates

Cibulka updated the Board on recent activities and anticipated future activities. Cibulka shared a single-page handout of statements from the partners on activities their individual offices have been involved with. The IPC has begun discussions on a plan tracking tool, pollutant reduction calculations standard procedure, and developing a soil health goal. Biggest task is preparation for developing the FY27 WBIF budget. Discussion about finding an attorney to represent the Entity as staff are having difficulty getting bids from firms. They will work to get more bids and bring this to the next board meeting. Cibulka asked the board if they have a preference for attorney selection process, which would be for staff to review proposals and bring a recommendation for the board, for the board to interview candidates, or other options. The board expressed consensus for staff to review attorney quotes/proposals and bring a recommendation forward. Binsfeld suggested that an agreement incorporate an initial one-year contract with five-year extension option.

Hatzenbihler reviewed the 8/1/2025 – 10/30/2025 financial reports. Discussion was had. Consensus was to continue to provide detailed financial statements.

Bastian joined the meeting at 11:25 a.m.

Agenda Item #5: Consider Resolution 25-04

Hatzenbihler presented information regarding the Joint Powers Agreement with MCIT. Discussion was had. Budget reflects a \$5,000 expense. Hatzenbihler followed up during the meeting with the estimated MCIT premium rate of \$3,845.00

- Motion by Binsfeld, second by Bastian to accept Resolution 25-04 to execute the MCIT joint powers agreement contingent upon budget parameters. Members voting in favor: Bastian, Clark, Diedrick, Hulse, Johnson, Binsfeld. Members opposed: None. Members Abstained: None. Motion carried.



Joint Powers Entity

Board Meeting Minutes

Agenda Item #6: Consider Conservation Reserve Program(CRP) Policy

Cibulka presented the draft CRP Policy discussing the payment rates and enrollment process. Discussion was had regarding the policy document and how it was developed. Hulse asked if the payment is on a per acre basis, Cibulka replied that it is indeed a payment per acre. The board was in agreement that this language be included to provide clarity.

- Motion by Hulse, second by Johnson to amend the MRSCWE Policies and Procedures document to include the addition of the CRP Incentive program contingent upon amendments to include per acre language and defined terms. Members voting in favor: Bastian, Clark, Diedrick, Hulse, Johnson, Binsfeld. Members opposed: None. Members Abstained: None. Motion carried.

Agenda Item #7: Review Proposed 2026 JPE Meeting Dates

Cibulka reviewed the proposed 2026 meeting dates and times. Clark noted a personal conflict with the current time and suggested a start time of 11:30 a.m. Board consensus is to continue meeting the first Thursday of the month from 11:30 a.m. to 1:30 a.m. Proposed meeting dates are February 5, 2026, June 4, 2026, August 6 or September 3, 2026 and November 5, 2026.

Agenda Item #8: Adjourn

Chair Diedrick adjourned the meeting at 12:03 p.m.

I certify that the foregoing is a true and correct copy of the minutes approved by the MRSCWE JPE Board.

Signature & Title

Date

Meeting minutes respectfully submitted by Francine Larson on behalf of the Mississippi River St. Cloud Watershed Entity.



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Agenda Item #5: General Updates

Recent and Anticipated Activities (Nov 2025 - June 2026)

November 2025	<ul style="list-style-type: none">• JPE Board approves MCIT insurance coverage• JPE Board approves CRP Incentive Policy• Disbursement of WBIF to Members
December 2025	<ul style="list-style-type: none">• IPC approves CRP incentive landowner tracking sheet and staff approval process• IPC approves Pollutant Reduction Standards Protocol• IPC discusses and reaches consensus on FY27 WBIF Funding Request proposal process.
January 2026	<ul style="list-style-type: none">• IPC reviews and approves FY27 Funding Request proposal• IPC reviews and approves 2026 Annual Work Plan goals• IPC discusses Plan Tracking Tool approach• Discussion of CWMP's Soil Health Goal
February 2026	<ul style="list-style-type: none">• JPE Board considers 2026 Annual Work Plan• JPE Board considers FY27 WBIF Request and Work Plan
March 2026	<ul style="list-style-type: none">• JPE Member boards opportunity to reievw FY27 WBIF request and provide comment• IPC continue to work on Plan Tracking Tool, Soil Health Goal, on-the-ground projects
June 2026	<ul style="list-style-type: none">• JPE Board considers Final FY27 WBIF Request and Work Plan, submittal to BWSR• JPE Board considers attorney proposal recommendation• JPE Board reviews Plan Tracking Tool



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Board Meeting Agenda Packet

Agenda Item #5 Continued: Member Progress Updates

Benton SWCD

Has been working with West Central Technical Service Area (WCTSA) and US Fish and Wildlife Service on several projects:

- Wetland Restorations - working with 4 landowners on 10 basins for a total of 16.14 acres. Work includes scapping, ditch plugs and berms.
- Erosion Control Projects - 2 projects in the works. Ag - 1 water-sediment basin/waterway and 1 Urban - Private landowner in Sauk Rapids - rain garden(s), critical area planting and projection

Meeker SWCD

Currently coordinating and working on design modifications for 2 WASCOD projects. Soliciting bids for 1 Grade Stabilization project.

Mille Lacs SWCD

Using administrative funds to maintain and update the website. Time has been spent talking with producers in the St. Francis Management Zone about priorities and how waterways affect them. A cover crop project was installed in late fall of 2025.

Sherburne County

No substantive work on two projects yet, some preliminary email exchanges in preparation.

Sherburne SWCD

Has been preparing and facilitating IPC and JPB meetings. Time has been spent developing five projects with landowners and assisting in technical design on two projects. One planning study is underway while another is going through contract review at the county attorney's office. Three agricultural-focused education / outreach events are planned for winter / spring 2026.

Stearns Conservation District

Has used administrative funds for fiscal agent tasks including reviewing project requests for eligibility and encumbrance, developing financial tracking programs, procedures, and reporting, and developing a plan tracking tool program. Partnering with other districts on a spring agriculture education event.

Wright Soil and Water Conservation District

Has been working on surveying a project near Eagle Lake and continuing contract negotiations on the Locke Lake watershed study.



MISSISSIPPI RIVER
ST. CLOUD
WATERSHED

Joint Powers Entity

Board Meeting Agenda Packet

Agenda Item #5 Continued: Financial Updates

Mississippi River St. Cloud Watershed Entity (MRSCWE)

WBIF2025 - 1/28/2026

Program ID	LGU	Description	Objective	Grant				Match			
				Allocated	Encumbered	Expended	Available	Allocated	Encumbered	Expended	Remaining
W25-BSWCD-01-01	Benton SWCD	2025-2027 Admin/Coordination	1	6,000.00	-	-	6,000.00	-	-	-	-
W25-BSWCD-01-02	Benton SWCD	2025-2027 Project Development	3	45,000.00	-	-	45,000.00	-	-	-	-
W25-BSWCD-01-03	Benton SWCD	2025-2027 Outreach	4	15,000.00	-	-	15,000.00	-	-	-	-
W25-BSWCD-01-04	Benton SWCD	2025-2027 Technical Engineering Assistance	5	75,000.00	-	-	75,000.00	-	-	-	-
W25-BSWCD-01-05	Benton SWCD	2025-2027 Ag Practices	6	85,000.00	-	-	85,000.00	21,250.00	-	-	21,250.00
W25-BSWCD-01-06	Benton SWCD	2025-2027 Wetland Restoration	11	60,000.00	-	-	60,000.00	15,000.00	-	-	15,000.00
W25-JPE-01-01	JPE	Insurance, Attorney, and Audit (\$20,500 included in SCD). Match for JPE Board meeting attendance	1	-	-	-	-	5,000.00	-	-	5,000.00
W25-MSWCD-01-01	Meeke SWCD	Project Development	3	3,000.00	-	-	3,000.00	-	-	-	-
W25-MSWCD-01-02	Meeke SWCD	Technical-Engineering Assistance	5	8,000.00	-	-	8,000.00	-	-	-	-
W25-MSWCD-01-03	Meeke SWCD	Agricultural Practices	6	40,000.00	-	-	40,000.00	10,000.00	-	-	10,000.00
W25-MLSWCD-01-01	Mille Lacs SWCD	2025-2027 Website Services	1	3,000.00	-	-	3,000.00	-	-	-	-
W25-MLSWCD-01-02	Mille Lacs SWCD	2025-2027 Project feasibility and development for streambank and shoreline Restoration in Saint Francis Management Zone in Mille Lacs County	3	12,500.00	-	-	12,500.00	-	-	-	-
W25-MLSWCD-01-03	Mille Lacs SWCD	2025-2027 Agriculture Best Management Practices in Saint Francis Management Zone in Mille Lacs County	7	20,000.00	2,700.00	-	17,300.00	-	-	-	-
W25-Sco-01-01	Sherburne County	Planning & Assessment	2	15,000.00	-	-	15,000.00	-	-	-	-
W25-SSWCD-01-01	Sherburne SWCD	2025-2027 Coordinator Services	1	32,400.00	-	5,796.66	26,603.34	-	-	525.16	(525.16)
W25-SSWCD-01-02	Sherburne SWCD	2025-2027 Note Taking Services	1	5,400.00	-	1,097.09	4,302.91	-	-	-	-
W25-SSWCD-01-03	Sherburne SWCD	2025-2027 Forestry Program - Planning and Assessment	2	2,500.00	-	-	2,500.00	-	-	-	-
W25-SSWCD-01-04	Sherburne SWCD	Briggs Chain Carp Management Feasibility Study	2	52,256.00	29,326.00	19,754.00	3,176.00	-	-	-	-
W25-SSWCD-01-05	Sherburne SWCD	Tibbets Brook Multipurpose Drainage Management Plan	2	10,000.00	-	-	10,000.00	-	-	-	-
W25-SSWCD-01-06	Sherburne SWCD	2025-2027 Outreach and Project Development	3	17,250.00	-	3,579.24	13,670.76	-	-	-	-
W25-SSWCD-01-07	Sherburne SWCD	2025-2027 Education and Outreach Program	4	15,000.00	3,000.00	-	12,000.00	-	-	-	-
W25-SSWCD-01-08	Sherburne SWCD	2025-2027 Technical and Engineering Assistance	5	63,000.00	-	1,220.54	61,779.46	-	-	-	-
W25-SSWCD-01-09	Sherburne SWCD	2025-2027 Non-Structural Management Program	7	27,744.00	-	-	27,744.00	1,936.00	-	-	1,936.00
W25-SSWCD-01-10	Sherburne SWCD	2025-2027 Streambank and Shoreland Restoration and Protection	8	130,000.00	5,687.25	-	124,312.75	41,250.00	1,895.75	-	39,354.25
W25-SSWCD-01-11	Sherburne SWCD	2025-2027 Forestry Program - Forest Practice	9	7,500.00	-	-	7,500.00	-	-	-	-
W25-SSWCD-01-12	Sherburne SWCD	2025-2027 Stormwater Program	10	53,400.00	-	-	53,400.00	5,340.00	-	-	5,340.00
W25-SSWCD-01-13	Sherburne SWCD	2025-2027 Wetland Restoration Program	11	25,000.00	-	-	25,000.00	6,250.00	-	-	6,250.00
W25-SSWCD-01-14	Sherburne SWCD	2025-2027 Groundwater Conservation Program	12	25,000.00	-	-	25,000.00	12,500.00	-	-	12,500.00
W25-SCD-01-01	Stearns CD	2025-2027 Fiscal Agent Services	1	70,500.00	-	5,204.27	65,295.73	-	-	-	-
W25-SCD-01-02	Stearns CD	2025-2027 Outreach and Project Development for the next implementation biennium in Plum Creek - Johnson Creek Management Zone and Clearwater Management Zone - Project Development	3	15,558.00	-	-	15,558.00	-	-	-	-
W25-SCD-01-03	Stearns CD	2025-2027 Outreach and Project Development for the next implementation biennium in Plum Creek - Johnson Creek Management Zone and Clearwater Management Zone - Education/Information	4	15,000.00	500.00	-	14,500.00	-	-	-	-
W25-SCD-01-04	Stearns CD	2025-2027 Agriculture Best Management Practices in Clearwater Management Zone in Stearns County - Technical Engineering Assistance	5	5,000.00	-	-	5,000.00	-	-	-	-
W25-SCD-01-05	Stearns CD	2025-2027 Agriculture Best Management Practices in Plum Creek - Johnson Creek Management Zone - Technical Engineering Assistance	5	5,000.00	-	-	5,000.00	-	-	-	-
W25-SCD-01-06	Stearns CD	2025-2027 Streambank and Shoreline Restoration in Clearwater Mgmt Zone in Stearns County - Technical Engineering Assistance	5	4,000.00	-	-	4,000.00	-	-	-	-
W25-SCD-01-07	Stearns CD	2025-2027 Agriculture Best Management Practices in Clearwater Management Zone in Stearns County-Agricultural Practices	6	20,000.00	-	-	20,000.00	5,000.00	-	-	5,000.00
W25-SCD-01-08	Stearns CD	2025-2027 Agriculture Best Management Practices in Plum Creek - Johnson Creek Management Zone - Agricultural	6	20,000.00	-	-	20,000.00	5,000.00	-	-	5,000.00
W25-SCD-01-09	Stearns CD	2025-2027 Agriculture Best Management Practices in Clearwater Management Zone in Stearns County - Non -Structural Mgmt	7	10,000.00	-	-	10,000.00	-	-	-	-

Mississippi River St. Cloud Watershed Entity (MRSCWE)

WBIF2025 - 1/28/2026

Program ID	LGU	Description	Objective	Grant				Match			
				Allocated	Encumbered	Expended	Available	Allocated	Encumbered	Expended	Remaining
W25-SCD-01-10	Stearns CD	2025-2027 Agriculture Best Management Practices in Plum Creek - Johnson Creek Management Zone - Non-Structural Mgmt	7	10,000.00	-	-	10,000.00	-	-	-	-
W25-SCD-01-11	Stearns CD	2025-2027 Streambank and Shoreline Restoration in Clearwater Mgmt Zone in Stearns County - Streambank/Shoreland	8	20,000.00	-	-	20,000.00	5,000.00	-	-	5,000.00
W25-WSCWD-01-01	Wright SWCD	Locke Lake Watershed Assessment	2	100,000.00	100,000.00	-	-	-	-	-	-
W25-WSCWD-01-02	Wright SWCD	Urban Stormwater Assessment	2	60,000.00	-	-	60,000.00	-	-	-	-
W25-WSCWD-01-03	Wright SWCD	2025-2027 Project Development	3	9,000.00	-	1,585.00	7,415.00	-	-	-	-
W25-WSCWD-01-04	Wright SWCD	2025-2027 Education	4	10,000.00	-	-	10,000.00	-	-	-	-
W25-WSCWD-01-05	Wright SWCD	2025-2027 Technical Engineering	5	8,000.00	-	-	8,000.00	-	-	-	-
W25-WSCWD-01-06	Wright SWCD	2025-2027 Agricultural Practices	6	30,000.00	-	-	30,000.00	15,000.00	-	-	15,000.00
W25-WSCWD-01-07	Wright SWCD	2025-2027 Non-Structural Practices	7	5,000.00	-	-	5,000.00	-	-	-	-
TOTAL				1,271,008.00	141,213.25	38,236.80	1,091,557.95	148,526.00	1,895.75	525.16	146,105.09

LGU	Grant				Match			
	Allocated	Encumbered	Expended	Available	Allocated	Encumbered	Expended	Remaining
Benton County	-	-	-	-	-	-	-	-
Benton SWCD	286,000.00	-	-	286,000.00	36,250.00	-	-	36,250.00
JPE	-	-	-	-	5,000.00	-	-	5,000.00
Meeker County	-	-	-	-	-	-	-	-
Meeker SWCD	51,000.00	-	-	51,000.00	10,000.00	-	-	10,000.00
Mille Lacs SWCD	35,500.00	2,700.00	-	32,800.00	-	-	-	-
Sherburne County	15,000.00	-	-	15,000.00	-	-	-	-
Sherburne SWCD	466,450.00	38,013.25	31,447.53	396,989.22	67,276.00	1,895.75	525.16	64,855.09
Stearns County	-	-	-	-	-	-	-	-
Stearns CD	195,058.00	500.00	5,204.27	189,353.73	15,000.00	-	-	15,000.00
Wright County	-	-	-	-	-	-	-	-
Wright SWCD	222,000.00	100,000.00	1,585.00	120,415.00	15,000.00	-	-	15,000.00
TOTAL	1,271,008.00	141,213.25	38,236.80	1,091,557.95	148,526.00	1,895.75	525.16	146,105.09

Obj	Description	Grant				Match			
		Allocated	Encumbered	Expended	Available	Allocated	Encumbered	Expended	Remaining
1	Grant Administration and Plan Coordination	117,300.00	-	12,098.02	105,201.98	5,000.00	-	525.16	4,474.84
2	Planning & Assessment	239,756.00	129,326.00	19,754.00	90,676.00	-	-	-	-
3	Project Development	102,308.00	-	5,164.24	97,143.76	-	-	-	-
4	Education and Outreach	55,000.00	3,500.00	-	51,500.00	-	-	-	-
5	Technical & Engineering Assistance	168,000.00	-	1,220.54	166,779.46	-	-	-	-
6	Agricultural Practices	195,000.00	-	-	195,000.00	56,250.00	-	-	56,250.00
7	Non-structural Management Practices	72,744.00	2,700.00	-	70,044.00	1,936.00	-	-	1,936.00
8	Streambank or Shoreland Practices	150,000.00	5,687.25	-	144,312.75	46,250.00	1,895.75	-	44,354.25
9	Forestry Practices	7,500.00	-	-	7,500.00	-	-	-	-
10	Urban Stormwater Practices	53,400.00	-	-	53,400.00	5,340.00	-	-	5,340.00
11	Wetland Practices	85,000.00	-	-	85,000.00	21,250.00	-	-	21,250.00
12	Groundwater Practices	25,000.00	-	-	25,000.00	12,500.00	-	-	12,500.00
TOTAL		1,271,008.00	141,213.25	38,236.80	1,091,557.95	148,526.00	1,895.75	525.16	146,105.09

Mississippi River St. Cloud Watershed Entity (MRSCWE)
 WBIF Project Encumbrances 11/1/2025 - 1/28/2026

Project ID	Enc. Date	LGU	Program	Name	Amount	Amendments	Match	Cancel	Complete	Paid	Net Enc.	Matched	Net. Match
WBIF25-004	12/8/2025	Mille Lacs SWCD	W25-MLSWCD-01-03	Gaia L&S Cover Crop	2,700.00		-	No	No	-	2,700.00	-	-
WBIF25-005	12/19/2025	Sherburne SWCD	W25-SSWCD-01-07	2025 Winter Agricultural Outreach	3,000.00			No	No	-	3,000.00	-	-
WBIF25-006	1/28/2026	Stearns CD	W25-SCD-01-03	Winter Agronomy Event	500.00			No	No	-	500.00	-	-
WBIF25-007								No	No	-	-	-	-
WBIF25-008								No	No	-	-	-	-
WBIF25-009								No	No	-	-	-	-
WBIF25-010								No	No	-	-	-	-
WBIF25-011								No	No	-	-	-	-
WBIF25-012								No	No	-	-	-	-
WBIF25-013								No	No	-	-	-	-
WBIF25-014								No	No	-	-	-	-
WBIF25-015								No	No	-	-	-	-
WBIF25-016								No	No	-	-	-	-
WBIF25-017								No	No	-	-	-	-
WBIF25-018								No	No	-	-	-	-
WBIF25-019								No	No	-	-	-	-
WBIF25-020								No	No	-	-	-	-
WBIF25-021								No	No	-	-	-	-
WBIF25-022								No	No	-	-	-	-
WBIF25-023								No	No	-	-	-	-
WBIF25-024								No	No	-	-	-	-
WBIF25-025								No	No	-	-	-	-
WBIF25-026								No	No	-	-	-	-
WBIF25-027								No	No	-	-	-	-
WBIF25-028								No	No	-	-	-	-
WBIF25-029								No	No	-	-	-	-
WBIF25-030								No	No	-	-	-	-
WBIF25-031								No	No	-	-	-	-
WBIF25-032								No	No	-	-	-	-
WBIF25-033								No	No	-	-	-	-

Mississippi River St. Cloud Watershed Entity (MRSCWE)

WBIF Expenditures 11/1/2025 - 1/28/2026

ID	Date	LGU	Program	Encumbrance	Description	Billed Staff Hours	Amount	Match	Pmt Date	Check
7	1/21/2026	Sherburne SWCD	W25-SSWCD-01-01		2025 Q4 Plan Coordination Staff time	51.00	4,491.51			
8	1/21/2026	Sherburne SWCD	W25-SSWCD-01-02		2025 Q4 Note Taking Services	8.00	769.28			
9	1/21/2026	Sherburne SWCD	W25-SSWCD-01-06		2025 Q4 Project Development Staff Time	25.00	2,100.07			
10	1/21/2026	Sherburne SWCD	W25-SSWCD-01-08		2025 Q4 Technical Engineering Assistance	5.00	437.45			
11	1/21/2026	Sherburne SWCD	W25-SSWCD-01-04	WBIF25-001	2025 Q4 Briggs Chain Carp Management Feasibility Study		19,754.00			
12	1/23/2026	Stearns CD	W25-SCD-01-01		2025 Q4 Fiscal Agent and Tracker Development Services	27.00	2,113.96			
13	1/27/2026	Wright SWCD	W25-WSCWD-01-03		2025 Q3 Q4 Project Development	19.50	1,585.00			
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Mississippi River St. Cloud Watershed Entity (MRSCWE)

01/28/26

Balance Sheet

Accrual Basis

As of January 28, 2026

	Jan 28, 26
ASSETS	
Current Assets	
Checking/Savings	
Old National Bank	
Checking	2,927.81
Money Market	671,281.79
Total Old National Bank	674,209.60
Total Checking/Savings	674,209.60
Total Current Assets	674,209.60
TOTAL ASSETS	674,209.60
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	31,306.13
Total Accounts Payable	31,306.13
Other Current Liabilities	
Unearned Revenue	
State	
WBIF 2025	597,267.20
CRP Incentives 2025	44,945.14
Total State	642,212.34
Total Unearned Revenue	642,212.34
Total Other Current Liabilities	642,212.34
Total Current Liabilities	673,518.47
Total Liabilities	673,518.47
Equity	
Retained Earnings	691.13
Total Equity	691.13
TOTAL LIABILITIES & EQUITY	674,209.60

Mississippi River St. Cloud Watershed Entity (MRSCWE)

Profit & Loss

01/28/26

August 1, 2025 through January 28, 2026

Accrual Basis

	<u>Aug 1, '25 - Jan 28, 26</u>
Income	
Interest Earnings	781.79
Intergovernmental Revenue	
State	
WBIF 2025	38,236.80
CRP Incentive 2025	54.86
Total State	<u>38,291.66</u>
Total Intergovernmental Revenue	<u>38,291.66</u>
Total Income	39,073.45
Expense	
Facilities	
Bank Fees	90.66
Supplies - Office	636.62
Total Facilities	<u>727.28</u>
Pass-Through to Members	
WBIF 2025	
Obj. 1. Administration/Coordin	11,461.40
Obj. 2. Planning & Assessment	19,754.00
Obj. 3. Project Development	5,164.24
Obj. 5. Technical & Engineering	1,220.54
Total WBIF 2025	<u>37,600.18</u>
CRP Incentives 2025	
CRP Incentives - Admin	54.86
Total CRP Incentives 2025	<u>54.86</u>
Total Pass-Through to Members	<u>37,655.04</u>
Total Expense	<u>38,382.32</u>
Net Income	<u><u>691.13</u></u>



Joint Powers Entity

Board Meeting Agenda Packet

Agenda Item #6: Consider 2026 Annual Work Plan and Budget

There are several types of Work Plans that the MRSCWE develops:

An **Internal Work Plan** for any funding source is developed first for review and approval by the JPE Board. Development of the Internal Work Plan allows the IPC to specify a budget, articulate Projects and Programs that will be completed, and provide the outcomes or deliverables for this work in a format that the Board or general public can easily comprehend.

Approval of the Internal Work Plan by the board is a preliminary step for seeking final approval from BWSR on the **Grant Work Plan**. The Grant Work Plan for a funding source identifies final budgets, projects and programs, and outcomes in the format that BWSR utilizes for grant reporting. The Internal Work Plan content is designed to fit seamlessly into BWSR's Grant Work Plan format.

Per the MRSCWE Bylaws, the Entity is to develop an **Annual Work Plan**. Internal and Grant Work Plans may span 2-3 years, depending on the funding source. The Annual Work Plan identifies funding sources that the Entity is utilizing, which could consist of several grant sources each with their own unique work plan. It outlines the funds to be used and activities to be completed in the coming calendar year, lead parties for the effort, and the outcomes anticipated. The Annual Work Plan also discusses "Party-Funded Programs", which are the funding sources or programs that the JPE Members are individually utilizing to make progress on goals outlined in the 10-year plan.

The 2026 Annual Work Plan describes the MRSCWE's first full-year of grant funded work including what grant funds the Entity will oversee, the Party Funded Programs we will leverage, and what we hope to accomplish. The plan also describes potential challenges we may face and strategies for overcoming them. Future Annual Work Plans will include a comprehensive overview of accomplishments from the previous year.

The 2026 Annual Work Plan will be provided to the JPE Board as a separate email attachment.

REQUEST FOR ACTION: Consider a motion to "approve the MRSCWE 2026 Annual Work Plan and Budget".



Joint Powers Entity

Board Meeting Agenda Packet

Agenda Item #7: Consider FY27 WBIF Funding Request and Work Plan

As described under Agenda Item #5, development of an Internal Work Plan for a specific grant funding source is a planning exercise from staff and allows for JPE Board, and Member individual boards, the opportunity to review and provide comments.

The Fiscal Year 2027 Watershed Based Implementation Funds (FY27 WBIF) request outlines staff proposals from the Membership on how best to allocate ~\$1.27 million in grant funds to make progress on 10-year CWMP goals. This Internal Work Plan is a draft, and subject to change based upon the comments received from the JPE Board, individual Member boards, and small shifts or changes that staff wish to make before the final version is developed. We anticipate bringing the final version to the JPE Board in June for approval, before it is submitted to BWSR.

The FY27 WBIF request (draft) is similar to the request developed for FY25 WBIF with several small differences. From FY25 to FY27 staff are proposing:

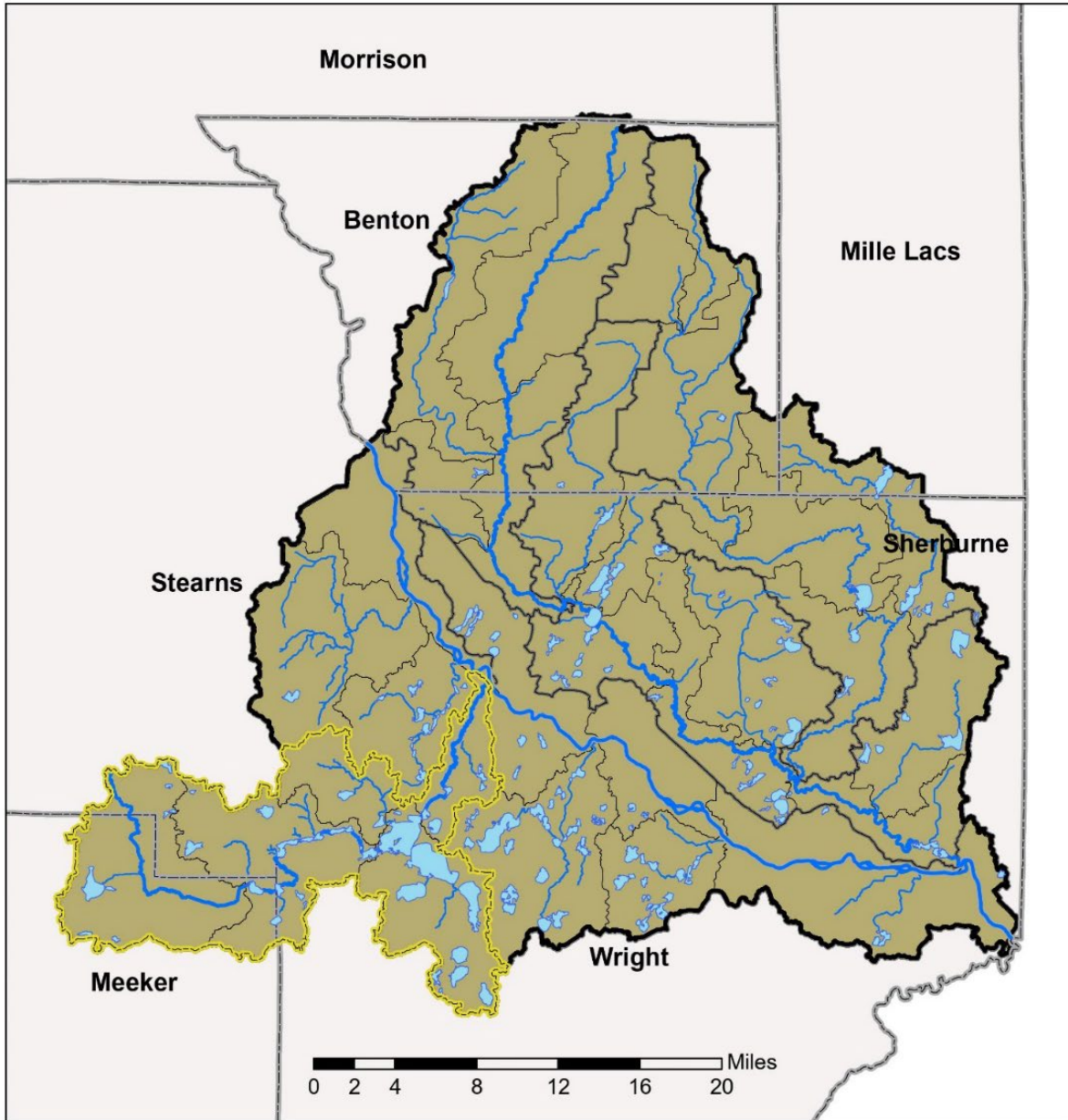
- A decrease of 1.7% in administrative funds
- A decrease of 0.5% in project development / engineering / education funds
- An increase of 2.2% in funding for on-the-ground projects and programs


At this time, staff are seeking approval of the FY27 WBIF request and Work Plan in a draft form. Upon approval, this can be sent to Member individual boards for any comments or questions. A final version will be considered in at the JPE Board's June meeting.

The FY27 WBIF Funding Request and Work Plan will be provided to the JPE Board as a separate email attachment.

REQUEST FOR ACTION: Consider a motion to "approve a draft version of the FY27 WBIF Funding Request and Work Plan for Member Board comment period."

MRSCWE Boundary



- | | |
|---|--|
|  Planning Boundary |  HUC 10 |
|  Clearwater River Watershed District |  HUC 12 |
|  Named Lakes |  County Boundries |
|  Large Rivers |  Streams |





Joint Powers Entity

Board Meeting Agenda Packet

MRSCWE Joint Powers Board Meeting Norms and Guidelines

Process Norms

- Follow Robert's Rules of Order
- Everyone will contribute to the conversation
- Strive for consensus and support the final outcomes/decisions
- Decisions will be based in sound science
- All voices count. All opinions are valid, but offer reasoning behind your thinking
- Ask clarifying questions to seek further understanding
- Note-taker is to capture highlights of the discussion and decisions made, but not detailed minutes

Preparation Norms

- Meetings will start / end on time
- Members will complete pre-work, read materials, and be prepared to meet
- Request additional information prior to meeting if necessary
- We will identify clear deadlines for when tasks are assigned to members and strive to meet them (both in developing materials and responding / providing feedback)

Communication Norms

- Be respectful and promote open communication
- Listen to understand
- Respect each other's opinions
- Stay on topic and pay attention
- Silence phones and exercise proper meeting decorum



Joint Powers Entity

Board Meeting Agenda Packet

MRSCWE Common Acronyms

IWIP: One Watershed One Plan (the planning project that resulted in the 10-year Comprehensive Watershed Management Plan)

AIS: Aquatic Invasive Species

BMP: Best Management Practice

BWSR: Board of Water and Soil Resources

CD: County Ditch

CIP: Capital Improvement Project

CREP: Conservation Reserve Enhancement Program

CRP: Conservation Reserve Program

CWMP: Comprehensive Watershed Management Plan

DNR: Department of Natural Resources (Minnesota)

DWSMA: Drinking Water Supply Management Area

EPA: Environmental Protection Agency

EQIP: Environmental Quality Incentives Program

FSA: Farm Service Agency

GIS: Geographic Information Systems

GPR: Groundwater Protection Rule

GRAPS: Groundwater Restoration and Protection Strategies

HAB: Harmful Algal Bloom

HUC: Hydrologic Unit Code

IBI: Index of Biological Integrity

IPC: Implementation Planning Committee

JPA: Joint Powers Agreement

JPE: Joint Powers Entity

LGU: Local Government Unit

LiDAR: Light Detection and Ranging

LSOHC: Lessard-Sams Outdoor Heritage Council

LSP: Landscape Stewardship Plan

MAWQCP: Minnesota Agricultural Water Quality Certification Program

MDA: Minnesota Department of Agriculture

MDH: Minnesota Department of Health

MDM: Multipurpose Drainage Management

MGS: Minnesota Geological Survey

MOA: Memorandum of Agreement

MPCA: Minnesota Pollution Control Agency

MRSCWE: Mississippi River St. Cloud Watershed Entity

MS4: Municipal Separate Storm Sewer System

NGO: Non-Governmental Organization

NRBG: Natural Resources Block Grant

NRCS: Natural Resources Conservation Service

NWI: National Wetland Inventory

O&M: Operation and Maintenance

PF: Pheasants Forever

RIM: Reinvest in Minnesota

SOW: Statement of Work



Joint Powers Entity

Board Meeting Agenda Packet

MRSCWE Common Acronyms (continued)

SSTS: Subsurface Sewage Treatment System (commonly called a septic system)

SWA: Subwatershed Assessment

SWCD: Soil and Water Conservation District

TMDL: Total Maximum Daily Load

TN: Total Nitrogen

TP: Total Phosphorus

TSP: Technical Service Provider

TSS: Total Suspended Solids

µg/L: Micrograms per Liter

UMN: University of Minnesota

USACE United States Army Corps of Engineers

USDA: United States Department of Agriculture

USFS: United States Forest Service

USFWS: United States Fish and Wildlife Service

USGS: United States Geological Survey

WASCOB: Water and Sediment Control Basin

WBIF: Watershed-Based Implementation Funding

WCTSA: West Central Technical Service Area

WD: Watershed District

WRAPS: Watershed Restoration and Protection Strategy