

**Snake River Watershed Plan Partnership**  
**Steering Committee**

Meeting Agenda  
November 3, 2025 2:00pm-4:00 pm



Steering Committee

Voting Members:

*Pending Hiring*, Aitkin County  
Janet Smude, Aitkin County SWCD  
Ryan Carda, Kanabec County  
Jaren Peplinski, Kanabec SWCD  
Siena Storm, Mille Lacs SWCD  
Kelly Schroeder, Pine County  
Paul Swanson, Pine County SWCD

Partners and Staff:

Barb Peichel, BWSR  
Zach Guttormson, BWSR  
Emily Larsen, Kanabec SWCD  
Susan Shaw, Mille Lacs SWCD  
Heather Donoho, Pine County SWCD  
Krista Arne, Pine County SWCD  
Nick Foss, Pine County SWCD/Kanabec SWCD

Fiscal:

Erin Hoxsie, Pine County SWCD

Coordinator:

Mary Poelman, Kanabec SWCD

Location:

In-person meeting at Kanabec SWCD office: 2008 Mahogany St, Ste 3, Mora, MN 55051

**Video call link:** <https://meet.google.com/bam-qgik-hjw>

**Or dial:** (US) +1 502-667-4238 PIN: 479 537 515#

**More phone numbers:** <https://meet.google.com/tel/bam-qgik-hjw?pin=2761399208395&hs=1>

Purpose:

Review of FY24 Grant Budget, Projects proposals, Policy, Finalize Draft Work PlanFY26

	Topics	Assigned	Time
A	<p>Approve Agenda/Minutes/Introductions</p> <ul style="list-style-type: none"> <li>a. Agenda <a href="#">11.03.2025 Agenda</a></li> <li>b. Minutes <a href="#">10.06.2025 Minutes (DRAFT)</a></li> </ul>	<p>Mary Coordinator</p> <p>DECIDE</p>	5 min
1	<p><b>Budget Review</b></p> <ul style="list-style-type: none"> <li>1. Grant Agreement Amendment Proposal and Timeline <a href="#">Link to proposal</a></li> </ul> <p>Status: Work Plan Revision FY24 Grant</p> <ul style="list-style-type: none"> <li>2. Reallocation of Coordinator Funding Categories <a href="#">Link to proposal</a></li> </ul>	<p>Erin Fiscal</p> <p>STATUS CHECK</p> <p>Mary Coordinator</p> <p>DECIDE</p>	10 min
2	<p><b>Policy</b></p> <ul style="list-style-type: none"> <li>1. Discussion: Eligibility of WSP near COA</li> <li>2. Updated Policy language for Woodland Stewardship Plans <a href="#">MEMO: Proposed Policy</a> <a href="#">CURRENT POLICY: WBIF SRWPP</a></li> </ul>	<p>Nick PSWCD</p> <p>DISCUSSION</p> <p>DECIDE</p>	15 min
3	<p><b>Projects</b></p> <ul style="list-style-type: none"> <li>1. Shoreline Project <a href="#">SOW</a> <a href="#">RANKING SHEET</a></li> </ul> <p>Total Project Cost: \$18,207.00 Requesting: \$13,655.25 Non-State Match: \$4,551.75</p>	<p>Emily KSWCD</p> <p>DECIDE</p>	15 min
4	<p><b>Implementation</b></p> <p>Work Plan FY26 (2026-2027)</p> <ul style="list-style-type: none"> <li>1. Finalize Draft for sending to JPE Board <a href="#">DRAFT WORK PLAN</a></li> </ul> <p>-Please send me edits to the narrative draft <b>before</b> Thursday 10/30 so I can compile for our review on Monday 11/3. (Download a copy and send me your edits)</p>	<p>Mary Coordinator</p> <p>DECIDE</p>	75 min

	- I will send along a list of budget considerations to be finalized in our group discussion by Thursday 10/30.		
5	Future Meeting Times JPE Nov 24, 2025, Dec 22 SC Dec 1, 2025 (then a whole New Year! Jan 5) TAC Last: Oct 6 , Next May 2026	Mary Coordinator  INFORMATION	