

Meeting Notes

Implementation Planning Committee



Project Name: Mississippi River St. Cloud Comp Plan Implementation
Date: Wednesday, November 19th, 2025
Time: 1:00pm - 2:30pm
Location: Virtual via Microsoft Teams
Invitees: Implementation Planning Committee (primary and alternates), BWSR staff
Attendees: Alicia O'Hare, Emily Forbord, Barry Rhineberger, Susan Shaw, Mike McMillin, Joe Norman, Kyle Weimann, Matt Danzl, Siena Storm, Dan Cibulka, Brad Wozney, Zach Guttormson.

DISCUSSION TOPICS

General Updates and Discussion

25 MINUTES

- Review Schedule of Activities
- Attorney quotes
- Fiscal agent reminder
 - Encumbrance form
 - Reimbursement process
 - Google account access
- CRP Incentive Grant
- Soil Health Goal update
- Prep for FY27 WBIF – discussion on fund request process

Action Needed: *No action required, information and discussion only*

The team reviewed upcoming activities. Reminder – if anyone would like to add something to an upcoming agenda please let Dan know.

Kyle has sent an RFQ to four attorney firms and has had some back-and-forth correspondence but has not received all four quotes yet. Anticipate receiving quotes and being able to review in December. JPE Board has informally approved staff reviewing quotes and making a recommendation.

Reminder: the Encumbrance and Reimbursement forms can be found on the MRSCWE Google Drive.

Noteworthy items from Committee Discussion:

CRP Incentive Grant has been approved by the board and executed with BWSR. **Dan will work on a tracking spreadsheet to add to our Google Drive. If anyone has an example of a CRP tracking spreadsheet in use for another watershed, please send to Dan.**

Soil health goal: UofM staff have not yet separated the Sartell from St. Cloud watersheds for the soil health lidar/imagery layers, may do this in November. Sherburne SWCD has completed a windshield survey methodology and plan to complete this on two townships in the county, will share upon request.

FY27 WBIF – discussed the process staff would like to use to determine the upcoming funding request. Several voiced support for having each partner county/SWCD focus on a goal of their county's

MEETING NOTES

percentage in the watershed, as we did last year, but leaving space for discussion on adjusting funds based upon need to meet plan goals or highly impactful projects.

Pollutant Reduction Calculation Standards

30 MINUTES

- Discuss draft MRSC Standards for Watershed Pollutant Reduction Calculations
- Determine appropriate edits and if we can finalize this

Action Needed: *Discuss draft standards, potentially approve*

The MPCA's Tableau Watershed Pollutant Reduction Calculator is transition to the BEET planner tool. The team discussed the need to be measuring pollutant reductions in the same manner. A draft Standard pollutant reduction calculation process was developed using the MPCA Tableau tool. This will need to be updated to reflect the BEET tool. **Dan will update this document and put out a draft for the IPC to review and approve in December.** BEET does not contain all practice types, especially stormwater and shoreline, so some accompanying tools will be added to this document.

Noteworthy items from Committee Discussion:

Discussion about use of PTMapp in the watershed. There needs to be at minimum a Level 3 hydro conditioned model. If there is financial contribution from the partnership, there may be an opportunity to leverage BWSR funds to complete this. Each County/SWCD partner is encouraged to discuss potential interest in a hydro conditioned model for public works and planning departments to use, as well as if there is ability to contribute a financial match. **Alicia will send an email describing what a hydro conditioned model is and what the "ask" is from partners.**

Plan Tracking Tool

30 MINUTES

- Discuss development of plan tracking tool.

Action Needed: *No action required, information and discussion only*

The IPC brainstormed different things that should be tracked for our 10-year CWMP.

Noteworthy items from Committee Discussion:

- Plan Implementation Actions
- Plan Goals
- Multiple benefits (have the system tabulate this)
- Pollutant reductions
- Funding source and amount, both WBIF and non-WBIF
- Projects in tracking tool for plan goals, both WBIF and non-WBIF

Ben Ruley has reviewed the plan and will be putting together a list of questions or discussion topics for the partnership to discuss in December or January.

Next Steps

5 MINUTES

- Identify follow-up assignments

Action Needed: *No action required, informational only*

Noteworthy items from Committee Discussion: Follow-up items noted in red font.

Meeting Notes

Implementation Planning Committee



MRSCWE Schedule of Activities		
Month - Year	Joint Powers Board (1st Thursday of month, 11am - 1pm)	Implementation Planning Committee (Third Wednesday of month, 1pm-3pm)
Oct-25	<i>No meeting</i>	<ol style="list-style-type: none"> 1. Finalize CRP Incentive Policy 2. Plan tracking tool proposal 3. Invoicing and match discussion 4. Soil Health Goal discussion
Nov-25	<ol style="list-style-type: none"> 1. Approve CRP Incentive policy 2. Approve MCIT paperwork 3. Consider 2026 meeting dates 5. Updates on Soil Health goal, attorney selection, current activities. 	<ol style="list-style-type: none"> 1. Updates 2. Pollutant reduction calculators 3. Plan tracking tool discussion
Dec-25	<i>no meeting</i>	<ol style="list-style-type: none"> 1. Attorney quotes 2. FY27 WBIF funding request / budget 3. Plan tracking tool discussion?
Jan-26	<i>no meeting</i>	<ol style="list-style-type: none"> 1. FY27 WBIF funding request / budget 2. Review Plan Tracking Tool

Parking Lot

The Parking Lot tracks that come up during meetings which will be discussed at a later date.

Reduction calculators discussion – which tools to use, how to use them.

If and when to address miscalculations in the CWMP Implementation Tables.

Implementation Tracking (what to track, review/discuss proposed tracking approach).

Future Board Meeting Informational Topics:

- Education and Outreach Committee plans and updates (and inputs!).
- Outline of a process for delisting a waterbody.
- Round-robin or one Member sharing updates on projects.
- Clean water council information.
- Overview of the cost of equipment for establishing cover crops or other practices.
- Discussion or workshop with board about internal loading, lake candidacy, etc.