

Snake River Watershed Plan Partnership

Steering Committee

Meeting Agenda

October 6, 2025, 2:00pm-4:00 pm (immediately following TAC meeting)



Steering Committee (*Indicates Voting Members):

- *Pending Hiring, Aitkin County
- *Janet Smude, Aitkin County SWCD
- Barb Peichel, BWSR
- Zach Guttormson, BWSR
- *Ryan Carda, Kanabec County
- Emily Larsen, Kanabec SWCD
- *Jaren Peplinski, Kanabec SWCD
- Mary Poelman, Kanabec SWCD
- *Siena Storm, Mille Lacs SWCD
- Susan Shaw, Mille Lacs SWCD
- *Kelly Schroeder, Pine County
- Erin Hoxsie, Pine County SWCD
- Heather Donoho, Pine County SWCD
- Krista Arne, Pine County SWCD
- Nick Foss, Pine County SWCD/Kanabec SWCD
- *Paul Swanson, Pine County SWCD

Location:

In-person meeting at: Kanabec County Courthouse 317 E Maple Ave, Mora, MN 55051 Basement Rooms 3 and 4

HYBRID: Snake River Watershed Steering Committee Meeting/ TAC Meeting

Video call link: <https://meet.google.com/bam-qgik-hjw>

Or dial: (US) +1 502-667-4238 PIN: 479 537 515#

More phone numbers: <https://tel.meet/bam-qgik-hjw?pin=2761399208395>

Purpose:

	Topics	Assigned	Time
A	Approve Agenda/Minutes/Introductions <ul style="list-style-type: none"> a. Minutes Link to Minutes b. Agenda Link to Agenda 6 Month Reminder: Steering Committee Working Agreement Steering Committee Working Agreement	Mary Poelman Vote to Approve Informational	5 min

1	<p>Budget Review</p> <ol style="list-style-type: none"> 1. Grant Agreement Amendment (updates) Link to proposal 2. Q3 Quarterly Invoices Due (July-Sept) 	<p>Erin Hoxsie</p> <p>Informational</p>	<p>5 min</p>
	<p>Administrative</p> <ol style="list-style-type: none"> 1. Audits for Joint powers Entity -discussion of requirements (legal opinion) and execution of audits <p>Reference: Joint Powers Agreement Reference: Pine County Legal Services Agreement</p>	<p>Mary Poelman</p> <p>Get SC feedback on bringing this to JPE for discussion</p>	<p>5 min</p>
2	<p>Policy</p> <ol style="list-style-type: none"> 1. Decision on Eligibility: <p>WSP Plan funding for Participants already enrolled in a Protection Plan (aka RIM)</p>	<p>Nick Foss</p> <p>Decision</p>	<p>10 min</p>
3	<p>Projects</p> <p>Project Eligibility</p> <ol style="list-style-type: none"> 1. Updating Ranking Sheet with 4 questions - coordinator will send around draft <p>Link to Updated Ranking Sheet Draft</p>	<p>Mary Poelman</p> <p>Decision</p>	<p>10 min</p>
4	<p>Work Plan 2026-2027</p> <ol style="list-style-type: none"> 1. Review of Biannual Work Plan - Draft <ol style="list-style-type: none"> a. Surveys are due 9/26/2025 b. Draft of work plan to be sent to partners 10/1/2025 c. Requesting Edits to Work Plan Draft by 10/20/2025 	<p>Mary Poelman</p> <p>Action by Partners</p>	<p>5 min</p>
5	<p>Future Meeting Times</p> <p>JPE Do we want an October 27, 2025 meeting? SC Nov 3, Dec 1 TAC Oct 6 during Steering Committee Meeting (1-2x per year)- thoughts on length of meeting?</p>	<p>Mary Poelman</p> <p>Decision</p>	<p>5 min</p>