

Snake River Watershed Plan Partnership
JPE Board Meeting
Meeting MINUTES



August 25, 2025 9:30 am-11:00 am

IN-PERSON

Kanabec County Courthouse
 Basement Rm 3 and 4
 317 Maple Avenue East, Mora, MN 55051

VIRTUAL

Video call link: <https://meet.google.com/ybi-uzdv-yhz>
 Or dial: (US) +1 937-696-9474 PIN: 149 734 749#
 More phone numbers: <https://tel.meet/ybi-uzdv-yhz?pin=4021771821790>

Board Members

Aitkin County Board of Commissioners	Travis Leiviska
Aitkin County Soil and Water Conservation District	Dan Gravley (Vice Chair)
Kanabec County Board of Commissioners	Tom Roeschlein
Kanabec County Soil and Water Conservation District	Kevin Belkholm
Mille Lacs County Soil and Water Conservation District	Robert Hoefert
Pine County Board of Commissioners	Joshua Mohr (Chair)
Pine County Soil and Water Conservation District	Michael Cummins
Board Secretary/ Watershed Coordinator	Mary Poelman Kanabec SWCD
Board Treasurer	Erin Hoxsie Pine County

Purpose:

Vote on Policy for Woodland Stewardship Planning: **Approved**
Vote on Policy for Pasture and Hay Planting: **Approved**
Review current projects

	Topics	Assigned	Time
A1	Call to order/Pledge of Allegiance	Joshua Mohr Chair	
A2	Introductions/Attendance	Joshua Mohr Chair	
A3	Approve Meeting Agenda 8.25.2025 Agenda Amended agenda to include section 9 discussion request by Tom Roeschlein Motion: KB, 2nd: RH Yes: Travis Leiviska, Tom Roeschlein, Kevin Belkholm, Robert Hoefert, Joshua Mohr, Michael Cummins Absent: Dan Gravley Approve Minutes from previous meeting 7.28.2025 Meeting Minutes Motion: RH, 2nd: KB Yes: Travis Leiviska, Tom Roeschlein, Kevin Belkholm, Robert Hoefert, Joshua Mohr, Michael Cummins Absent: Dan Gravley	Joshua Mohr Chair <u>Purpose</u> Vote to Approve Agenda: Approved Vote to Approve Minutes: Approved	10 min
Agenda			
1	Presentation 1. Exploring the Basics: the Grant Workplan and Project Eligibility Presentation by Mary Poelman	Mary Poelman Coordinator <u>Purpose</u> Informational Presentation on our Watershed Based Implementation Funding (WBIF) Grant	15 min

2	<p>Budget Review:</p> <ol style="list-style-type: none"> Tracking of funds spent/ Encumbered/ Match Reviewed most recent budget numbers Review of Work Plan Revision Process Discussion Requesting the next 40% of grant Discussion 	<p>Mary Poelman Coordinator Erin Hoxsie Fiscal Agent</p> <p><u>Purpose</u> Informational Financial Oversight</p>	15 min
3	<p>Public Comment:</p> <ol style="list-style-type: none"> 30-day adoption period for public forum guidelines (Approved 7.28.2025; 30-day adoption period ends: Aug 27th) Public Forum Guidelines (with update) No Discussion (Adopted as of 8.27.2025) Public Forum No public comment 	<p>Joshua Mohr (Chair)</p> <p><u>Purpose</u> 1. Discuss and vote on approving public forum guidelines 2. Invite the public to provide comment</p>	Up to 30 min
4	<p>Woodland Stewardship Planning</p> <ol style="list-style-type: none"> Presentation: Basics of Woodland Stewardship Planning Nick Foss-10 min Presentation by Nick Foss Policy Proposal - Handout Motion to approve the updated WSP policy (as written) to include enrollment in a protection plan or implementation of recommended BMP Motion: Kevin Belkholm, 2nd: Robert Hoefert Yes: Travis Leiviska, Tom Roeschlein, Kevin Belkholm, Joshua Mohr No: Robert Hoefert Absent: Dan Gravley, Michael Cummins 	<p>Nick Foss (Forester)</p> <p><u>Purpose</u> 1. Vote on changes to the Woodland Stewardship Cost-Share Policy Approved</p>	20 min
5	<p>Pasture and Hay Plantings</p> <ol style="list-style-type: none"> Policy Proposal - Handout Motion to approve the updated Flat Rate Cost Share policy (as written) to include pasture and Hay Planting Motion: Robert Hoefert, 2nd: Kevin Belkholm Yes: Travis Leiviska, Tom Roeschlein, Kevin Belkholm, Joshua Mohr, Robert Hoefert 	<p>Jaren Peplinski (KSWCD)</p> <p><u>Purpose</u> 1. Vote on changes to the Flat-rate cost-share policy Approved</p>	10 min

	<p>No:</p> <p>Absent: Dan Gravley, Michael Cummins</p>		
6	<p>New Projects (Approved by Steering Committee since last meeting)</p> <ol style="list-style-type: none"> 1. Brush Management_South Fork Twp- Kanabec SWCD Project Total: \$4,316.67, SRWPP Cost Share: \$3,237.50 2. Wetland Restoration_Mission Creek Twp -Pine SWCD Project Total: \$11,785, SRWPP Cost Share: \$1,750 <p>Recently Completed Projects:</p> <ol style="list-style-type: none"> 1. Well Sealing_Isle Twp- Mille Lacs SWCD7-Completed-Invoicing 2. Manure Pit Closure_South Fork Twp - Kanabec SWCD (Finalizing)-Not Finalized 	<p><u>Purpose</u> Informational - update on projects approved by SC under \$20,000</p>	5 min
7	<p>Project List Review:</p> <ol style="list-style-type: none"> 1. SRWPP Project Tracker (July and Aug) -July 2025 -August 2025 	<p><u>Purpose:</u> Informational progress status of currently funded projects</p>	20 min
8	<p>Next Meeting Time</p> <p>Sept 22, 2025 Kanabec County Courthouse Basement conference room 3 317 Maple Ave E, Mora MN 55051</p> <p>Following time: Oct 27, 2025</p>	<p>Mary Poelman Watershed Coordinator</p>	5 min
9	<p>General Discussion Requested by Tom Roeschlein</p> <p>No discussion- TR indicated topic was already addressed</p>	<p>Tom Roeschlein</p>	

Motion to Adjourn:

Motion: Kevin Belholm, 2nd: Robert Hoefert

Yes: Travis Leiviska, Tom Roeschlein, Kevin Belholm, Joshua Mohr, Robert Hoefert

No:

Absent: Dan Gravley, Michael Cummins