

Snake River Watershed Plan Partnership
JPE Board Meeting
Meeting Agenda



September 22, 2025 9:30 am-11:30 am

IN-PERSON

Kanabec County Courthouse
 Basement Rm 3 and 4
 317 Maple Avenue East, Mora, MN 55051

VIRTUAL

Video call link: <https://meet.google.com/ybi-uzdv-yhz>
 Or dial: (US) +1 937-696-9474 PIN: 149 734 749#
 More phone numbers: <https://tel.meet/ybi-uzdv-yhz?pin=4021771821790>

Board Members

Aitkin County Board of Commissioners	Travis Leiviska
Aitkin County Soil and Water Conservation District	Dan Gravley (Vice Chair)
Kanabec County Board of Commissioners	Tom Roeschlein
Kanabec County Soil and Water Conservation District	Kevin Belkholm
Mille Lacs County Soil and Water Conservation District	Robert Hoefert
Pine County Board of Commissioners	Joshua Mohr (Chair)
Pine County Soil and Water Conservation District	Michael Cummins
Board Secretary/ Watershed Coordinator	Mary Poelman Kanabec SWCD
Board Treasurer	Erin Hoxsie Pine County

Purpose:

Vote on funding projects recommended by Steering Committee
 Vote on updating policy recommendation
 Review of Budget and new Projects
 Overview of FY 26 funding opportunity

	Topics	Assigned	Time
A1	Call to order/Pledge of Allegiance	Joshua Mohr Chair	
A2	Introductions/Attendance	Joshua Mohr Chair	
A3	Meeting Agenda Meeting Agenda Minutes from previous meeting 8.25.2025 Meeting Minutes	Joshua Mohr Chair <u>Purpose</u> Vote to Approve Agenda: Vote to Approve Minutes:	10 min
Agenda			
1	Public Forum: (Guidelines are found at the end of the agenda*)	Joshua Mohr (Chair) <u>Purpose</u> Invite the public to provide comment	Up to 30 min
2	Budget Review: 1. Tracking of funds spent/ Encumbered/ Match Budget Spreadsheet 2. Updates from Steering Committee discussion on Work Plan Budget Revisions	Mary Poelman Coordinator Erin Hoxsie Fiscal Agent <u>Purpose</u> Informational Financial Oversight	15 min
3	Coordinator Update: 1. On Aug 28 BWSR Board Order 25-42 FY 2026 Funding was allocated for Snake River up to: \$1,030,147 BWSR Board Order 25-42	Mary Poelman Coordinator <u>Purpose</u> Informational for planning	10 min

4	<p>Project:</p> <ol style="list-style-type: none"> South Fork Twp Waste Facility Closure (20 min) SOW Ranking Sheet <p>Total Project Cost: \$64,554.11 Requesting: \$48,415.58 Non-State Match: \$16,138.53</p> <ol style="list-style-type: none"> Comfort Twp Septic Replacement (10 min) SOW Ranking Sheet <p>Total Project Cost: \$19,943.95 (quoted) Requesting: up to \$22,400 (to account for any incidentals or parts/labor increases) Non-State Match: \$0</p>	<p>Emily Larsen KSWCD</p> <p><u>Purpose</u> Vote on funding of waste facility project</p> <p>Vote on funding of Septic Replacement Project</p>	15 min
5	<p>Policy Updates:</p> <p>Increase the threshold of projects to be reviewed by the JPE Policy Board from \$20,000 to \$50,000. Link to Document</p>	<p>Paul Swanson PSWCD</p> <p><u>Purpose</u> Vote on adoption of policy recommendation</p>	20 min
6	<p>New Projects (Approved by Steering Committee since last Board meeting)</p> <ol style="list-style-type: none"> Comfort Twp Septic Replacement <p>Total Project Cost: \$19,943.95 Requested: \$19,943.95 Non-State Match: \$0</p> <ol style="list-style-type: none"> Non-Structural Practices Funding- KSWCD <p>Total Project Cost: \$5000 Requested: \$5000 Non-State Match: \$0</p> <p>Recently Completed Projects: Partner Updates</p>	<p>Mary Poelman Coordinator</p> <p><u>Purpose</u> Informational - update on projects approved by SC under \$20,000</p>	5 min
7	<p>Project List Review:</p> <ol style="list-style-type: none"> SRWPP Project Tracker September 2025 	<p><u>Purpose:</u> Informational progress status of currently funded projects</p>	10 min
8	<p>Next Meeting Time October 27, 2025 Kanabec County Courthouse</p>	<p>Mary Poelman Watershed Coordinator</p> <p><u>Purpose</u></p>	5 min

	Basement conference room 3 317 Maple Ave E, Mora MN 55051 Following time: Nov 24, 2025	Informational	
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***Public Forum Guidelines:** Members of the public are invited to speak. After being recognized by the Chair, speakers should approach the podium and speak into the microphone. Speakers should state their name, County, Township or City, and limit comments to three (3) minutes. Speakers may not share minutes with other speakers.”