

SWCD Board Officers

Chair/Public Relations Officer	Jake Janski
Expected to work with the Administrator to develop an effective agenda, and run meetings to facilitate engagement, understanding and participation. Participates on the Government relations committee.	
Vice Chair	Dan Campbell
Treasurer	Andre LaSalle
Expected to review and/or reconcile bank statements, and participate on the finance committee.	
Secretary	Tim Braun
Review draft minutes and sign once approved by the board.	
Member	Robert Hoefert

Internal Operational Committees - Optional committees that function at the will of the Board

Finance (Statement Audit)	Hoefert & LaSalle
Two members (treasurer + other) Meet approx. 3x/year	
<u>Purpose</u> : Work with the Administrator on overall fiscal status of the district (fund balance, long term liabilities, staffing capacity/personnel and benefits costs, capital budgeting.)	
Personnel	Janski & LaSalle
Two members (Chair + other) Meet approx. 2x/year	
<u>Purpose</u> : Provide recommendations to the SWCD Board to ensure the district is run well, while not intruding into the defined and assigned supervisory responsibility of the manager. Work with the Administrator when updating job descriptions, conduct hiring, perform Administrator performance evaluations, confidential employee dispute resolutions.	
Conservation/Public Outreach	Braun & Campbell
Two members. Each member should plan to attend 1-2 events/year.	
<u>Purpose</u> : Understand programs and provide input, attend SWCD hosted events as a board representative.	
SWCD equipment liaison (tree planter/no-till drills)	Braun
<u>Purpose</u> : Provide recommendations for rental equipment, maintenance and management.	
Government Relations	Janski & Braun
<u>Purpose</u> : Building relationships with elected officials with the county, state, federal and tribal governments. Members would get to know legislators and elected officials, know who to call or invite to events, participate in MASWCD Legislative day at the Capitol.	

(continued on next page)

Partnership Boards - Joint Powers Agreements are in place or anticipated, making MLSWCD a voting member. Membership gives MLSWCD access to funding and/or staff capacity.

Purpose: Comprehensive Watershed Plans serve to meet the statutory comprehensive planning requirements for SWCDs. The MLSWCD is required to have a comprehensive plan for the Rum River, Snake River and Mississippi/St. Cloud watersheds. Board appointees are there representing the district not individual preferences. Representatives are not there to volunteer staff time or commit the district to activities, please bring requests made by partnership boards back to the MLSWCD Administrator or board. Continuity of representatives is important on these boards as the scope of work is complex, and open meeting law applies.

Rum River Watershed Partnership (RRWP) Board Janski (Braun)
4th Thursday approximately quarterly (Dec, Mar, Jun, Sept) @ 4PM

Snake River Watershed Plan Partnership (SRWPP) Board..... Hoefert (Braun)
4th Monday monthly/only as needed @ 9:30AM

Mississippi/St. Cloud Watershed (MRSC)Campbell (Braun)
Draft plan to be approved, Board to be formed in 2025 – TBD

Mississippi/Sartell.....no representation
Only ~30 acres in the NW part of ML county are within this watershed. No role anticipated

Engineering Technical Service Area (TSA3) LaSalle (Hoefert)
4th Wed Qtrly (Jan, Mar, June, Sept) 10-11AM mtgs in Duluth-S St. Louis SWCD/Kanabec SWCD remote location.

Purpose: a JPE of Aitkin, Carlton, Cook, Kanabec, Lake, Mille Lacs, North St. Louis, Pine, and South St. Louis SWCDs tasked with providing conservation engineering assistance to member SWCDs and NE Minnesota land users. The South St. Louis SWCD serves as the Host District for this program. Funds to support this program come from the Minnesota Board of Water and Soil Resources Nonpoint Engineering Assistance Program. Project assistance is requested through the local SWCD.

Voluntary Membership Boards - Outside organizations that have invited MLSWCD to be a member

Mille Lacs Lake Watershed Group (MLLWG)..... Janski (LaSalle)
7 Meetings (3rd Monday Feb, Apr, Jun, July, Aug, Oct, Dec) 10:00-Noon
Location: TBD-various locations around the lake/remote

Purpose: to protect and enhance the water quality, ecosystem health, sustainability, and resilience of the waters and lands of the Mille Lacs Lake Watershed through a stakeholder-driven forum that encourages a partnership among individuals; businesses; local and state governmental units; and sovereign nations.

MN SWCD Forestry Association Hoefert
3rd Thursday (March, May, July, September, November) 10:00-1:00
Location: McGregor/remote

Purpose: to promote sustainable forest stewardship of Minnesota private lands through work by SWCD member district’s conservation assistance and service programs. The Association does this by assisting districts in meeting the forestry/woodland management needs of their clientele in partnership with DNR, BWSR, NRCS and an array of natural resources partners.