

# Snake River Watershed – Steering Committee

Meeting Agenda

January 6 2025, 2:00pm-4:00 pm

Invitees:

Local SWCD & county staff, BWSR staff

Attendance:

Location:

In-person meeting at Kanabec SWCD office: 2008 Mahogany St Ste 3 Mora MN 55051

**Video call link:** <http://meet.google.com/bam-qgik-hjw>

**Or dial:** (US) +1 502-667-4238 PIN: 479 537 515#

**More phone numbers:** <https://meet.google.com/tel/bam-qgik-hjw?pin=2761399208395&hs=1>

Purpose:

Set goals and Priorities for 2025 Q1

Check in with Partners and current Projects

Reviews recommendations for policy on multiple year project funding and WSP Renewals



	Topics	Assigned	Time
A	Approve Agenda/ Minutes	Mary KSWCD	5 min
1	Budget Review <input type="checkbox"/> Quarterly Invoicing Q4 deadlines <input type="checkbox"/> Payment of MCIT Insurance for 2025	Erin PCo	5 min
2	Proposed Projects: <input type="checkbox"/> Forestry Project: Buckthorn Removal (for pre-approval with changes)  - attached Packet - Project will be sent out for 1 week review to SC Members	Nick PSWCD	15 min
3	Current Projects Updates: <input type="checkbox"/> Check in on any desired projects	tbd	5 min
4	Policy Updates: <input type="checkbox"/> Multiple year project funding How to bill for projects that will take longer than current grant funding?  <input type="checkbox"/> WSP for 10 year renewals- Will the partnership cover these plans/ What is the rate that the partnership will cover?	Jaren KSWCD	10 min
5	Partner Updates/ Feedback: <input type="checkbox"/> Discussion: Setting Priority Activities/ Goals for Q1 - PPT <input type="checkbox"/> Member Checkin	Mary KSWCD	30 min
6	Outreach Updates: <input type="checkbox"/> Forestry Outreach Event Planning - Nick Foss <input type="checkbox"/> Forestry Mailer- Priority Areas <input type="checkbox"/> Shoreline Mailer- Priority Areas	tbd	10 min
7	Future Meeting Times	Mary KSWCD	5 min

## AGENDA TOPICS:

- a. **Prior Meeting Minutes Approval**
  - i. Minutes 12.09.2024
- b. **Approve Agenda**

Packet Location:

📁 2025.01.06 Agenda Packet

1. **Budget Review**
2. **Project Review**

Please Submit with Projects:

1. SOW/ funding request
  - Template SOW  
[https://docs.google.com/document/d/1S2bv1Ba4Z1doP2\\_RM2pJchjxGEgcghws/edit?usp=drive\\_link&oid=115886762896760527439&rtpof=true&sd=true](https://docs.google.com/document/d/1S2bv1Ba4Z1doP2_RM2pJchjxGEgcghws/edit?usp=drive_link&oid=115886762896760527439&rtpof=true&sd=true)
  - Template SOW (ReadMe)  
[https://docs.google.com/document/d/101w\\_5q-6i8HMQqMkSuwMK91cEh882Jg/edit?usp=drive\\_link&oid=115886762896760527439&rtpof=true&sd=true](https://docs.google.com/document/d/101w_5q-6i8HMQqMkSuwMK91cEh882Jg/edit?usp=drive_link&oid=115886762896760527439&rtpof=true&sd=true)
2. Priority Area Map ( within SOW)
3. Project Description/Timeline ( within SOW)
4. Ranking Sheet
  - Template Ranking Sheet  
[https://docs.google.com/document/d/1sR6nwZQ9PZg2iDjLlgmd2dBAvi0leaK1/edit?usp=drive\\_link&oid=115886762896760527439&rtpof=true&sd=true](https://docs.google.com/document/d/1sR6nwZQ9PZg2iDjLlgmd2dBAvi0leaK1/edit?usp=drive_link&oid=115886762896760527439&rtpof=true&sd=true)

### **3. Current Project Updates**

### **4. Policy Updates**

### **5. Partner Updates/ Feedback:**

### **6. Outreach Plan**

### **7. Upcoming Meeting Times**

Regular scheduled meetings Upcoming :

Steering – 1st Monday, 2:00-4:00 pm

Feb 3, 2025 2:00 PM

March 3, 2025 2:00 PM

TAC, as needed 1-2 times/yr. (2nd Thurs. 1:30-4:30 pm)

May 8 2025 1:30 PM

Partnership Board, 4th Monday, 9:30 am

Jan 27, 2025- 9:30 am