

Snake River Watershed – Steering Committee

Meeting Agenda

December 9 2024, 3:00pm-4:30 pm

Invitees:

Local SWCD & county staff, BWSR staff

Attendance:

Location:

In-person meeting at Kanabec SWCD office: 2008 Mahogany St Ste 3 Mora MN 55051

Video call link: <http://meet.google.com/bam-qgik-hjw>

Or dial: (US) +1 502-667-4238 PIN: 479 537 515#

More phone numbers: <https://meet.google.com/tel/bam-qgik-hjw?pin=2761399208395&hs=1>

Purpose:

Project Proposal/Recommendation , Policy Updates , Outreach Plan Updates



	Topics	Assigned	Time
A	Approve Agenda/ Minutes	Mary KSWCD	5 min
1	Budget Review- <input type="checkbox"/> Quarterly Invoicing (final numbers for Q3)	Erin PCo	5 min
2	Proposed Projects: <input type="checkbox"/> Forestry Project: Buckthorn Removal	Nick KSWCD	20 min
3	Current Projects Updates: <input type="checkbox"/> Shared Services Forester Funding (Budgeting WBIF funds)	Jaren KSWCD	10 min
4	Policy Updates: <input type="checkbox"/> Ranking Sheet Changes <input type="checkbox"/> Federal Partner Match <input type="checkbox"/> Cost Share Prescribed Grazing	Mary KSWCD	30 min
5	Partner Updates/ Feedback: <input type="checkbox"/> Survey Experience <input type="checkbox"/> Member Checkin	Mary KSWCD	5 min
6	Meeting Updates:		tbd
7	Outreach Updates: <input type="checkbox"/> Priority Activities for Partners <input type="checkbox"/> JAA	Mary KSWCD	10
8	Future Meeting Times	Mary KSWCD	5 min

AGENDA TOPICS:

a. Prior Meeting Minutes Approval

- i. Minutes 11.04.2024

b. Approve Agenda

Packet Location:

[12.09.24 Steering Committee Packet](#)

1. Budget Review

1	Budget Review- <input type="checkbox"/> Quarterly Invoicing (final numbers for Q3)	Erin FA	5 min
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https://docs.google.com/spreadsheets/d/1fnOpuJTc2wN1F6r13ZXrwNdClnP0h8KuCvEfeHDpEDU/edit?usp=drive_link

- i. Q3 2024 (June 1-Sept 30 2024) invoices and payment reimbursement requests are due by 10/15/24
 - Submit to erin.hoxsie@co.pine.mn.us

2. Project Review

2	Proposed Projects: <input type="checkbox"/> Forestry Project: Buckthorn Removal	Nick KSWCD	20 min
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- 1. SOW, Ranking Sheet, Summary, Cost Estimates, Map

Please Submit with Projects:

- 1. SOW/ funding request
 - Template SOW
https://docs.google.com/document/d/1S2bv1Ba4Z1doP2_RM2pJchjxGEgcghws/edit?usp=drive_link&oid=115886762896760527439&rtpof=true&sd=true
 - Template SOW (ReadMe)
https://docs.google.com/document/d/101w_5q-6i8HMQqMikSuwMK91cEh882Jg/edit?usp=drive_link&oid=115886762896760527439&rtpof=true&sd=true
- 2. Priority Area Map (within SOW)
- 3. Project Description/Timeline (within SOW)
- 4. Ranking Sheet
 - Template Ranking Sheet

https://docs.google.com/document/d/1sR6nwZQ9PZg2iDjLlgmd2dBavi0leaK1/edit?usp=drive_link&oid=115886762896760527439&rtpof=true&sd=true

3. Current Project Updates

3	Current Projects Updates: <input type="checkbox"/> Shared Services Forester Funding (Budgeting WBIF funds)	Jaren KSWCD	10 min
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4. Proposed Policy Updates

4	Policy Updates: <input type="checkbox"/> Ranking Sheet Changes <input type="checkbox"/> Federal Partner Match <input type="checkbox"/> Cost Share Prescribed Grazing	Mary KSWCD	30 min
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5. Review of Projects for Submission to K.Co Board of Commissioners

5	Partner Updates/ Feedback: <input type="checkbox"/> Survey Experience <input type="checkbox"/> Member Check In	Mary KSWCD	5 min
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6. TAC Meeting Update

6	Meeting Updates:		tbd
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7. Outreach Plan

7	Outreach Updates: <input type="checkbox"/> Priority Activities for Partners <input type="checkbox"/> JAA	Mary KSWCD	10
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8. Upcoming Meeting Times

8	Future Meeting Times	Mary KSWCD	5 min
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Regular scheduled meetings Upcoming :

Steering – 1st Monday, 2:00-4:00 pm

Jan 6, 2025 2:00 PM

Feb 3, 2025 2:00 PM

TAC, as needed 1-2 times/yr. (2nd Thurs. 1:30-4:30 pm)

Nov 18, 2024 10:00 AM (date/time moved)

May 8 2025 1:30 PM

Partnership Board, 4th Monday, 9:30 am

Nov 25, 2024- 9:30am (cancelled)

December 30, 2024- 9:30am (date moved)

Jan 27, 2025- 9:30 am