

# Snake River Watershed – Steering Committee

Meeting Agenda

November 04 2024, 2:00pm-4:00 pm



Invitees:

Local SWCD & county staff, BWSR staff

Attendance:

Location:

In-person meeting at Kanabec SWCD office: 2008 Mahogany St Ste 3 Mora MN 55051

**Video call link:** <http://meet.google.com/bam-qgik-hjw>

**Or dial:** (US) +1 502-667-4238 PIN: 479 537 515#

**More phone numbers:** <https://meet.google.com/tel/bam-qgik-hjw?pin=2761399208395&hs=1>

Purpose:

Project Proposal/Recommendation, Policy Updates, Project Updates for K.Co., Outreach Plan

	Topics	Assigned	Time
A	Approve Agenda/ Minutes	Mary	5 min
1	Budget Review- - Quarterly Invoicing	Erin	5 min
2	Proposed Projects: Well Sealing	Lynn ML-SWCD	20 min
3	Current Projects Updates: - Manure Pit Closure - Low Income Septic	Emily KSWCD Jaren KSWCD	10 min
4	Policy Update: Forestry Stewardship Practices	Paul PSWCD Jaren KSWCD	10 min
5	Review of Projects for Submission to K.Co Board of Commissioners	Mary	10 min
6	TAC Meeting Update	Mary	15 min
7	Outreach Plan	All	tbd
8	Future Meeting Times	Mary	tbd

**AGENDA TOPICS:**

- a. **Prior Meeting Minutes Approval**
  - i. Minutes 10.07.2024 (attached)
- b. **Approve Agenda**

**Packet Location:**

[https://drive.google.com/drive/folders/1u9zuLd3591tHrybyTrlaj9wQhYkEBdcC?usp=drive\\_link](https://drive.google.com/drive/folders/1u9zuLd3591tHrybyTrlaj9wQhYkEBdcC?usp=drive_link)

**1. Budget Review**

1	Budget Review- - Quarterly Invoicing	Erin	5 min
---	---	------	-------

[https://docs.google.com/spreadsheets/d/1fnOpuJTc2wN1F6r13ZXrwNdClnP0h8KuCvEfeHDpEDU/edit?usp=drive\\_link](https://docs.google.com/spreadsheets/d/1fnOpuJTc2wN1F6r13ZXrwNdClnP0h8KuCvEfeHDpEDU/edit?usp=drive_link)

- i. Q3 2024 (June 1-Sept 30 2024) invoices and payment reimbursement requests are due by 10/15/24
  - Submit to [erin.hoxsie@co.pine.mn.us](mailto:erin.hoxsie@co.pine.mn.us)

**2. Project Review**

3	Proposed Projects: Well Sealing (requesting \$1,638.75)  Intended Action: To approve Project for funding by SC (Under \$20,000)	Lynn ML-SWCD	20 min
---	--	-----------------	--------

- 1. SOW, Ranking Sheet, Summary, Cost Estimates, Map  
[https://docs.google.com/document/d/1x3czJnwA4nmXyaqdJOTX4u8yslgDNVID/edit?usp=drive\\_link&oid=115886762896760527439&rtpof=true&sd=true](https://docs.google.com/document/d/1x3czJnwA4nmXyaqdJOTX4u8yslgDNVID/edit?usp=drive_link&oid=115886762896760527439&rtpof=true&sd=true)

**Please Submit with Projects:**

- 1. SOW/ funding request
  - Template SOW  
[https://docs.google.com/document/d/1S2bv1Ba4Z1doP2\\_RM2pJchjxGEgcghws/edit?usp=drive\\_link&oid=115886762896760527439&rtpof=true&sd=true](https://docs.google.com/document/d/1S2bv1Ba4Z1doP2_RM2pJchjxGEgcghws/edit?usp=drive_link&oid=115886762896760527439&rtpof=true&sd=true)
  - Template SOW (ReadMe)  
[https://docs.google.com/document/d/101w\\_5q-6i8HMQqMIkSuuMK91cEh882Jg/edit?usp=drive\\_link&oid=115886762896760527439&rtpof=true&sd=true](https://docs.google.com/document/d/101w_5q-6i8HMQqMIkSuuMK91cEh882Jg/edit?usp=drive_link&oid=115886762896760527439&rtpof=true&sd=true)

2. Priority Area Map ( within SOW)
3. Project Description/Timeline ( within SOW)
4. Ranking Sheet

Template Ranking Sheet

[https://docs.google.com/document/d/1sR6nwZQ9PZg2iDjLlgmd2dBAvi0leaK1/edit?usp=drive\\_link&oid=115886762896760527439&rtpof=true&sd=true](https://docs.google.com/document/d/1sR6nwZQ9PZg2iDjLlgmd2dBAvi0leaK1/edit?usp=drive_link&oid=115886762896760527439&rtpof=true&sd=true)

### **3. Current Project Updates**

3	Current Projects Updates: <ul style="list-style-type: none"> <li>- Manure Pit Closure</li> <li>- Low Income Septic</li> </ul>	Emily KSWCD Jaren KSWCD	10 min
---	---	----------------------------------	--------

### **4. Proposed Policy Updates**

4	Policy Update: Forestry Stewardship Practices Intended Action: to recommend policy update to JPE	Paul PSWCD Jaren KSWCD	10 min
---	---	---------------------------------	--------

<https://docs.google.com/document/d/1kBD2Hh0k-9-P1czg0q2d2vIEZY1QIDua/edit?usp=sharing&oid=115886762896760527439&rtpof=true&sd=true>

### **5. Review of Projects for Submission to K.Co Board of Commissioners**

5	Review of Projects for Submission to K.Co Board of Commissioners	Mary	15 min
---	--	------	--------

[https://docs.google.com/presentation/d/1zTZLQmFaWylC998FKQgP\\_FnOsjwBvCQk/edit?usp=drive\\_link&oid=115886762896760527439&rtpof=true&sd=true](https://docs.google.com/presentation/d/1zTZLQmFaWylC998FKQgP_FnOsjwBvCQk/edit?usp=drive_link&oid=115886762896760527439&rtpof=true&sd=true)

### **6. TAC Meeting Update**

6	TAC Meeting Update	Mary	15 min
---	--------------------	------	--------

### **7. Outreach Plan**

7	Outreach Planning	tbd	5
---	-------------------	-----	---

**7. Members check-in:**

Staff Capacity (Site Visits, Meetings, Applications)

**8. Upcoming Meeting Times**

Regular scheduled meetings Upcoming :

Steering – 1st Monday, 2:00-4:00 pm

Dec 2, 2024 2:00 PM

Jan 6, 2025 2:00 PM

Feb 3, 2025 2:00PM

TAC, as needed 1-2 times/yr. (2nd Thurs. 1:30-4:30 pm)

Nov 18, 2024 10:00 AM (date/time moved)

May 8 2025 1:30 PM

Partnership Board, 4th Monday, 9:30 am

Nov 25, 2024- 9:30am

December 30, 2024- 9:30am (date moved)

Jan 27, 2025- 9:30 am