



Mille Lacs SWCD is applying a Civic Governance approach to SWCD actions and activities. The Board and staff have found applying policy according to principles and standards which are instituted in democracy is beneficial to achieve the goals of the organization. In doing this we propose the work of the SWCD and the outcomes of its activities will produce a base of active citizens with common interest in sustainable soil & water conservation.

Mille Lacs SWCD Board Meeting – Preliminary Agenda – updated 4.9.24  
Wednesday, April 10, 2024 – 6:00pm

Mille Lacs County Historic Courthouse, Conference Rm D (lower level) with remote option for the public.

Join Zoom Meeting

<https://us02web.zoom.us/j/86001506882?pwd=dEdJcVg5dzVtaUl4d0dYRkVQd0psQT09>

You can also dial in using your phone.  
United States: +1 312 626 6799

Meeting ID: 860 0150 6882  
Passcode: 417311

**Call To Order & Pledge of Allegiance**

1. **Conflict of Interest Declaration**..... (action)
2. **Approval of Agenda** – (additions and deletions of new business or committee reports) ..... (action)
  - additions \_\_\_\_\_
  - deletions \_\_\_\_\_
3. **Open Public Forum** - Board policy limits public forum time for board meeting topics not scheduled within the agenda to 10 minutes, but allows time extension by vote.
4. **Consent Agenda**.....(action)
  - a. Approve March 13, 2024 Regular Meeting Minutes
  - b. Supervisor 1<sup>st</sup> Qtr 2024 compensation report
  - c. Information Only: Partner Reports, Project Summaries, News Releases
5. **Strategic Planning** ..... (tabled)
6. **Organizational Business, Fiscal and Grants (50 min.)** ..... governing/decision making items
  - a. Financial Update ..... (Treasurer/Financial Specialist)
    - i. Treasurers Report, Balance Sheet and Monthly Transactions Quick-Report with Disbursements - Electronic transfer’s #E24-47- E24-66, credit card fees and checks written #8043-8078, totaling \$39,035.24 and subject to audit. .... (action)
    - ii. Reconciliation of Bank Statements ..... (Finance Committee Member)
  - b. Authorization to incur debt toward 2025 conservation tree sale..... (action)
  - c. Fee schedule..... (action)
  - d. Area 3 Envirothon donation request \$250..... (action)
  - e. Rental programs
    - i. Contracts for tree planter and tree planting bars are being updated/reviewed..... (discussion)
  - f. Grant Activities
    - i. FY23 CWF Central ML county targeted well sealing grant agreement (C23-6045)
      1. Contract C23-6045-4: Cost share application for well sealing for Don Patnode in an amount not to exceed \$591.50 based on 50% of the eligible cost of \$1,183.00 ..... (action)
    - ii. Rum River Watershed Partnership WBIF Implementation
      1. Draft FY25 WBIF budget for partner board courtesy review. Questions and concerns to be shared with the RRWP JPE Board 6/27 meeting

- iii. BWSR Soil Health Staffing grant (C24-0139) – authorization to execute & purchase laptop once grant agreement is received ..... (action)
- iv. MDH Well Water Testing FY23 C229294 (reimbursable expenses) ..... (action)
  - 1. order postcards for targeted outreach - \$1,715
  - 2. order 50 additional well water testing kits (\$115 ea) - \$5,750
- v. MPCA WPLMN water sampling #183616 (reimbursable expenses)
  - 1. Payment YSI handheld meter - \$7,637.07 ..... (action)

- 7. Implementation, Activities, Project Updates (30 min.)** ..... (info or presentations)
- a. Mille Lacs Lake protection efforts (Lynn Gallice – lead)..... see staff report
  - b. Groundwater/drinking water safety (Lynn Gallice – lead) ..... see staff report
  - c. Agriculture/Soil Health (Willow Dean – lead)..... **presentation by Willow Dean**
  - d. Forestry (Molly Clyne – lead)..... see staff report
  - e. Community Conversations (Molly Clyne – lead) ..... see staff report
  - f. Outreach/Information
    - i. Conservation tree sale (Pam Kuhn – lead) ..... see staff report
      - 1. **2025** proposed tree order-authorization to incur expense ~\$14,000..... (action)
      - 2. UofM highbush cranberry study (Janski) ..... (discussion)
    - ii. Website/social media (Molly Clyne – lead)..... see staff report
    - iii. **Election info/community awareness/candidate recruitment.....Janski/LaSalle/Shaw**  
(Filing period May 21-June 4: nomination districts 1,2 and 4 are up for re-election)

**8. Personnel & District Capacity**

**9. Informational Updates (10 min.)**

- a. Comprehensive Watershed Planning updates
  - i. Rum River Watershed Partnership (RRWP) ..... Janski (Beckstrom)/staff
  - ii. Snake River Watershed Plan Partnership (SRWPP)..... Beckstrom (Hoefert)/staff
  - iii. Snake River Watershed Management Board (SRWMB)..... Beckstrom (Hoefert)/staff
  - iv. Miss/St. Cloud 1W1P Policy Committee (MRSC)..... Campbell (Hoefert)/staff
- b. Area 3/MASWCD Business .....(Janski-A3 Director)
  - i. Cloquet Forestry Center use agreement – authorization/signature .....(action)
  - ii. **MASWCD Resolutions/Policy Development** .....(discussion/action)
- c. Water Management/Workgroups
  - i. SWCD Engineering Technical Service Area 3 (canceled due to weather) .....(LaSalle/Hoefert)
  - ii. Mille Lacs Lake Watershed Management Group .....(Janski/LaSalle)/staff
  - iii. MN SWCD Forestry Association ..... (LaSalle/Campbell)/staff

**10. Approved SWCD Meetings & Events (5 min.)** .....(action)

*Open meeting law requires that elected officials who are voting members at public meetings need to **be in person or at a public location that is also publicly noticed in advance** open public meetings*

- a. Rum River Watershed Partnership (RRWP) JPE Board (Janski/Beckstrom) ..... June 27 @ 4:30
  - i. Implementation Planning Committee (IPC) liaison (Janski) ..... Apr 8 @ 12:30
- b. Snake River Watershed Plan Partnership (SRWPP) JPE Board (Beckstrom/Hoefert)..... Apr 22 @ 10:30
- c. Snake River Watershed CAC & Board Meeting (Beckstrom/Hoefert)..... TBD @ 9:00
- d. **Mississippi-St. Cloud Watershed Policy Committee (Campbell/Hoefert)** ..... **April 4 @ 1-3:00**
- e. TSA Area 3 (LaSalle/Hoefert) ..... Mar 27 was canceled – TBD if reschedule
- f. Mille Lacs Lake Watershed Management Group (Janski/LaSalle)
  - i. **Planning session (MLBO Gov center)** ..... **April 19 @ 1-5:00**
- g. SWCD Forestry Association (LaSalle/Campbell) ..... May 16 @ 10:00
- h. Area 3/MASWCD meetings
  - i. Area 3 Resolutions Meeting, Cloquet Forestry Ctr ..... June 7

- i. Internal Operational Committee Meetings
  - i. Finance (Hoefert/LaSalle)
    - 1. Statement reconciliation w/Quickbooks (LaSalle).....monthly
  - ii. Personnel (Janski/LaSalle)
  - iii. Conservation (Beckstrom/Campbell)
  - iv. Public Outreach (Beckstrom/Campbell)
  - v. One on One Meetings with Administrator.....please schedule monthly as needed

**11. Supervisor Updates**

**12. Evaluate the Meeting**

**13. Next Regular Meeting** – May 8, 6PM, Historic Courthouse, Conference Rm D w/public remote option.

**14. Adjourn**

Historic Courthouse ▪ 635 2<sup>nd</sup> St SE ▪ Milaca, MN 56353 ▪ 320-983-2160 ▪ [www.millelacsSWCD.org](http://www.millelacsSWCD.org)

Our specific purpose or vision is to organize more sustainable partnership between government and community, by developing and supporting an active role for all citizens in managing soil & water resources, that will ensure soil and water resources can meet the needs and the common good of all citizens.