

## Susan Shaw

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**From:** Geiger, Kristina M (BWSR) <Kristina.Geiger@state.mn.us>  
**Sent:** Monday, January 8, 2024 10:08 AM  
**To:** Geiger, Kristina M (BWSR)  
**Subject:** Coming Soon: BWSR RIM Program New Master Contract

**Follow Up Flag:** Follow up  
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**Categories:** Meeting - SWCD

Greetings,

The Minnesota Board of Water and Soil Resources (BWSR) is implementing a new master contract to work with local units of government to implement the Reinvest in Minnesota (RIM) conservation easement program.

The new master contract is effective February 1, 2024, and expires January 31, 2029. After this master contract is executed, all new work orders will be created under it. Existing work orders will remain in place until the work is completed or the expiration of the existing master contract on June 30, 2025.

In the coming weeks, you will receive a request to review and DocuSign the new master contract. During your review, please note updates to the contract language, including:

- **Terms of Payment:** Invoices for services will no longer be required to be submitted prior to payment. When the work is complete, BWSR will make the payment.
- **Stewardship:** Formerly named Easement Delivery, payments for administering and inspecting easements have a higher payment cap. Payments will remain \$50 per easement until additional funding is identified.
- **Alterations and/or Amendments:** These additional listed duties allow districts to be paid for this work at \$2,500 per alteration and \$1,000 per amendment.
- **Easement Acquisition:** Payment for the completion of Phases 1 and 2 has been increased to \$2,500.
- **Wetland Restoration Technical Assistance:** The payment cap is increased to \$4,000. Levels of payment will depend on services provided.
- **Reimbursable Expenses:** Reimbursable expenses have been modified. Many new items require BWSR's prior approval to be reimbursed.
- **Work Order Contracts:** The master contract's Exhibit A displays the individual work order contract template that will be used to procure services as needed; it has been edited to match the above changes.

You may reach out to me at [kristina.geiger@state.mn.us](mailto:kristina.geiger@state.mn.us) or 651-539-2531 with any questions.

We look forward to working with you to conserve Minnesota's water and soil resources.

Thank you,

Kristina Geiger

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