

Rum River Watershed Partnership Board Meeting

January 25, 2023

4:30-6:30 PM



Location: Mille Lacs County Courthouse, lower level, Conf rm D, 635 2nd St SE, Milaca, MN 56353

Alternates and staff can join via Zoom:

<https://us02web.zoom.us/j/89911992301?pwd=R0JxY2lwc1B0aDZGT3YwRE5IU1dPQT09>

Phone: 1 312 626 6799

Meeting ID: 899 1199 2301

Passcode: 277877

Coming together to identify shared goals.

Planning together to leverage unique capacity.

Working together to achieve results.

Vision Statement

- Clean, abundant water for consumption, recreation, and habitat
- Collaborative partnership among communities, working together towards a common goal
- Community members and decision makers understand the challenges and opportunities facing the watershed
- Innovative strategies to meet our goals

Primary representatives:

Aitkin County- Laurie Westerlund

Aitkin SWCD- Bob Janzen

Anoka CD- Colleen Werdien

Benton County-Ed Popp

Benton SWCD- Wade Bastian

Isanti County- Alan Duff

Isanti SWCD- Al Koczur

Kanabec SWCD- Kim Johnson

Mille Lacs SWCD- Jake Janski

Mille Lacs Band of Ojibwe-Kelly Applegate

Morrison SWCD- Dale Scholl

Morrison County- Bobby Kasper

Sherburne County- Andrew Hulse

Sherburne SWCD- Chris Jurek

CCd: member staff representatives, others requested to be on cc list

Agenda Items			
Topic	Purpose	Lead	Time
1. Call to Order and introductions		Chair	5 min.
2. Approve agenda	DECIDE	Chair	1 min.
3. Election of Officers: Chair, Vice Chair	DECIDE	Chair	5 min.
4. Approve September 28, 2023 minutes	DECIDE	Chair	1 min.
5. Administrative reports/updates <ul style="list-style-type: none"> • Financials (see stand alone PDFs) • Progress updates 	INFO	Chair/Planning Team	5 min.
6. Education and Outreach Updates <ul style="list-style-type: none"> • Introduction: Watershed Coordinator/Organizer 	INFO	Clyne	10 min.
7. Approve 2024 Budget	DECIDE	Chair	10 min.
8. 2024 Meeting Schedule and location	DECIDE	Chair	5 min.
9. Approve Q 4 Funding Requests and Statement of Work Amendments	DECIDE	Shaw/Determan	20 min.
10. Approve Rum River Comprehensive Watershed Management Plan Amendment and set Public Hearing	DECIDE	Determan	10 min.
11. FY25 WBIF Supplemental Funding Request	DECIDE	Determan	15 min.
12. 2024 Work Plan: non-Watershed Based Implementation Funding	INFO	Determan	10 min.
13. Liaison: March 11th IPC meeting 12:30-2:30 p.m.	DECIDE	Chair	1 min.
14. Next Steps: FY25 WBIF Work Plan	INFO	Chair	5 min.
15. Next Meeting Date:	DECIDE	Chair	2 min.
16. Adjourn	DECIDE	Chair	

Rum River "One Watershed, One Plan"

Rum River Watershed Partnership Board Meeting Minutes		<p>Coming together to identify shared goals. Planning together to leverage unique capacity. Working together to achieve results.</p>
<p>September 28, 2023 4:30PM – 6:00PM</p>		<p>Vision Statement</p> <ul style="list-style-type: none"> - Clean, abundant water for consumption, recreation and habitat - Collaborative partnership among communities working towards a common goal - Community members and decision makers understand the challenges and opportunities facing the watershed - Innovative strategies to meet our goals
<p>In-Person Meeting MLC Courthouse, lower level, Conf rm D, 635 2nd St SE, Milaca, MN 56353</p>		
		Note taker: Lydia Godfrey, Isanti SWCD
<p>Voting Members Present:</p>	<p>Colleen Werdien - Anoka Conservation District Laurie Westerlund – Aitkin County Ed Popp – Benton County Wade Bastian – Benton SWCD Alan Duff – Isanti County Al Koczur – Isanti SWCD Kim Johnson – Kanabec SWCD Jake Janski – Mille Lacs SWCD Dale Scholl – Morrison SWCD Bobby Kasper – Morrison County Chris Jurek – Sherburne SWCD</p>	
<p>Alternates Present:</p>		
<p>Partners and Staff Present:</p>	<p>Jamie Schurbon – Anoka Conservation District Tiffany Determan – Isanti SWCD Lydia Godfrey- Isanti SWCD Susan Shaw – Mille Lacs SWCD Dan Cibulka – Sherburne SWCD - (<i>virtual attendance</i>) Barb Peichel – BWSR Michelle Jordan – BWSR - (<i>virtual attendance</i>) Emily Forbord– Benton SWCD - (<i>virtual attendance</i>)</p>	
<p>Voting Members Absent:</p>	<p>Bob Janzen – Aitkin SWCD Kelly Applegate-Mille Lacs Band of Ojibwe Lisa Fobbe – Sherburne County</p>	

1. Meeting called to order by Janski at 4:31 pm. Introductions led by Janski. Only members present in-person may vote.
2. Approve Agenda

Motion by Duff to approve the agenda; second by Kasper. Affirmative: All. Opposed: None.
The Motion Carried.

3. Approve June 22, 2023 Rum River Watershed Partnership Board meeting minutes

Motion by Westerlund to approve the June 22nd, 2023 outcomes as presented; second by Koczur. Affirmative: All. Opposed: None. **The Motion Carried.**

4. Administrative reports/ updates

Schurbon provided a financial update. About \$36,000 has been spent so far to SWCDs for their work under contract. The CD has earned about \$4,000 and will mature in about one month. Schurbon will reassess then how much funding should be put in a CD.

Determan informed the board there is a change to the project ranking sheet. A new column was added called "professional score" where staff could recognize a good project that has extenuating circumstances preventing it from scoring high on the ranking sheet. Determan also shared the IPC is planning to do a minor amendment to the comprehensive plan. The Isanti SWCD would like to change wording in an implementation table to pursue more projects, and other partners are also looking for changes they would like. The board will receive more information at the next meeting.

Discussion

K. Johnson asked for clarification on the overall budget and if funds will be available when partners need them. Schurbon clarified partners are communicating about when they will need funding so he can plan the CDs, and approved projects have funds set aside.

Koczur questioned how a project would be chosen if one project received a passing score on the ranking sheet and then another competing project received a passing score due to the "professional opinion" column. Determan replied that if there was limited funding the projected that initially scored higher would likely be chosen. Janski noted that the board would get to make the final decision.

5. Education and Outreach Updates

Shaw updated on the progress hiring the Type B outreach coordinator and forestry position. A job description was created and the outreach sub-committee met and gave comments on it. The job description needed to follow a certain template and then was sent to a consultant to be placed on the pay scale. The next step will be creating a position announcement that can better describe what the position will look like. It will be completed and posted in the coming weeks.

If board members would like to be involved in the hiring process they can help go through resumes, however they must attend in-person for data privacy reasons. An open invite can be sent when Mille Lacs SWCD will go through resumes. There will also be multiple opportunities for the board to provide comments to the new hire.

Discussion

Board members asked what requirements there were for the position. Shaw clarified it requires a total of 5 years of experience which can be a combination of job experience and schooling. They can also have a degree related to natural sciences or in a field such as communications, so long as they can

demonstrate in the interview how they can accomplish the job.

A discussion took place about the interview process. Kasper asked who is conducting interviews. It would be Shaw, Janski and an HR person to take notes. Staff asked if board members would like to have a representative sitting in on the interviews. Many members felt comfortable that Janski was already sitting in on the interviews.

Jurek asked if it is a permanent position to which Shaw replied that would be dependent on if the board continues funding the position.

6. 3rd Q Project Approval

One project from Morrison SWCD is up for approval this quarter. It is recommended by the IPC even though it did not meet the requirements of the ranking sheet, so the "professional score" was used. However, staff recently learned it may not meet the criteria by BWSR to receive funding. Determan shared that a work plan revision would need to be done regardless if the project is funded due to BWSR policy about moving funds around.

There was a discussion on if the board should approve the project now or wait until BWSR confirms if it is eligible for funding. It was decided the board would vote on the project now and it would be funded contingent on it being approved by BWSR.

Approve 3rd Quarter project funding request and Statement of Work for Morrison SWCD pending BWSR approval.

Motion by K. Johnson to approve 3rd quarter project funding request and Statement of Work for Morrison SWCD pending BWSR approval; second by Bastian. Opposed: Werdien.
Affirmative: All other present board members. **The Motion Carried.**

Discussion

The board discussed if they should vote on the project before it receives BWSR approval. Scholl voiced his support for waiting. Peichel added that BWSR could approve the project for funding within a week, so waiting to vote on the project would delay it months. Popp questioned if delaying the vote would prevent BWSR from considering the project's eligibility and Peichel confirmed it would not. Janski encouraged board members to vote on it now to avoid delays.

Werdien asked how the manure would be spread and reminded the group manure carries both bacteria and nutrients that damage water quality. Determan clarified a manure management plan is being developed separate from the proposed project. Werdien also questioned if the manure was being spread onto the soil or incorporated into it. Kasper assured the manure needs to be incorporated into the soil within 24 hours, and Popp added that the rules are very stringent in manure management plans. Jurek asked why BWSR did not approve the project for funding. It is due to a rule they have about funding feedlot projects that are established after the year 2000.

K. Johnson warned that approving the project may set a precedent for IPC members overriding the project ranking sheet when recommending projects for funding. Janski reminded that it is up to the JPE board to approve or deny projects regardless of the recommendations of the IPC.

The project's budget was questioned. Many board members reassured the funding amount is in line with this type of project. Schurbon added board members should consider if the benefit is worth the cost.

7. FY23 Watershed Based Implementation Funding Work Plan Revision

Determan explained that a work plan revision needs to be done since the RRWP has moved money around to fund projects. BWSR requires a work plan revision if more than \$50,000 is shifted. There are options to shift money around, and approval of the Morrison SWCD project would require a greater shift.

Motion by Westerlund to approve FY23 Watershed Based Implementation Fund work plan revision; second by Duff. Affirmative: All. Opposed: None. **The Motion Carried.**

Discussion

Bastian asked how the division of funding was decided. The numbers came from the projects partners were planning to do, so there will be an opportunity to change the division of funds when the next work plan is made. Determan also clarified that the current funding will expire in December 2025.

8. FY25 Watershed Based Implementation Funds

Determan shared that the next grant allocation will be \$300,000 higher. That funding will be available to start using in July so staff will begin planning soon.

9. **Next Meeting Date:**

January 25th, 2024 starting at 4:30pm.

To avoid a meeting between Christmas and New Years the meeting was pushed back a month.

10. **Other Updates**

Janski pointed out the project update sheet was included in the packet. There were no other updates.

11. **Janski called the meeting to adjourn at 5:46pm.**

Financial Report - Rum River Watershed Partners

1/18/2024

Bank Account Update

9/1/2023	Starting balance	\$209,753.97
	Debits - regular	\$35,242.93
	Deposits	\$48,836.65
	Interest	\$138.83
12/31/2023	Ending balance	\$223,486.52

Deposits are matured CD funds that were not reinvested.

Funds On-Hand by Type

WBIF 2023 grant - in bank acct	\$218,016.01
WBIF 2023 grant- in CD	\$206,000.00
Unrestricted (interest earned)	\$5,470.51

FY23 Watershed Based Implementation Funding (WBIF) Grant

Expires 12/31/2025

Activity	Beginning Grant Funds	Beginning Match	Encumbered Grant Funds	Encumbered Match	Spent Grant Funds	Spent Match Funds	Not Encumbered Grant Funds
Admin	\$101,133.00		\$101,133.00		\$37,212.75	\$0.00	\$0.00
Forest Practices	\$16,000.00	\$3,133.00	\$6,032.00	\$1,359.00	\$1,862.40	\$465.60	\$9,968.00
Outreach	\$219,494.00		\$219,494.00		\$16,967.87	\$0.00	\$0.00
Prioritizing Studies	\$66,000.00		\$66,000.00		\$30,126.01	\$0.00	\$0.00
Project Devel	\$125,500.00		\$90,225.00		\$19,901.28	\$0.00	\$9,275.00
Rural BMPs	\$76,200.00	\$18,000.00	\$110,097.00	\$55,489.00	\$0.00	\$725.00	\$0.00
Soil Health	\$32,000.00		\$50,000.00		\$18,250.00	\$0.00	-\$18,000.00
Tech/Eng	\$45,000.00		\$77,390.27		\$20,668.00	\$0.00	-\$6,390.27
Urban BMPs	\$330,000.00	\$80,000.00	\$82,250.00	\$25,750.00	\$3,650.04	\$1,216.68	\$213,853.00
TOTAL	\$1,011,327.00	\$101,133.00	\$802,621.27	\$82,598.00	\$148,638.35	\$2,407.28	\$208,705.73

Certificates of Deposit

Bank	Start Date	Term	Rate	Mature Date	Invested amount	End Balance	Interest earned
Popular Bank NY	4/26/2023	6 mo	4.95%	10/25/2023	\$243,000.00	\$247,997.77	\$4,997.77
Total BayCoast	Oct-23	6 mo	5.40%	5/1/2024	\$114,000.00		
Saco & Biddeford	Oct-23	3 mo	5.30%	2/6/2024	\$92,000.00		

MEMO

Request For Action

Rum River Watershed Partnership Joint Powers Entity Board**Agenda Item 7: Approve 2024 Budget****Meeting Date: January 25, 2024****Prepared by: Tiffany Determan**

PURPOSE/ACTION REQUESTED

Approve the 2024 budget as provided

Summary

The RRWP Joint Powers Agreement and Bylaws indicate that the RRWP shall annually approve a budget. The RRWP funding consists solely of Watershed Based Implementation funding (FY23 at this point) and interest earned. Attached you will find the 2023 approved budget, an adjusted 2023 budget based on actual income and expenses, and a proposed 2024 budget.



2024 Budget

Draft 1/18/2024

	2023	2023	2024
	APPROVED	ACTUAL	PROPOSED
Revenues			
BWSR WBIF FY23 Grant	\$505,664.00	\$505,664.00	\$505,663.00
Interest	\$0.00	\$472.74	\$425.00
Investment Earnings	\$0.00	\$4,997.77	\$6,000.00
TOTAL REVENUE	\$505,664.00	\$511,134.51	\$512,088.00
Expenses			
	2023	2023	2024
	APPROVED	ACTUAL	PROPOSED
Operating Budget (BWSR Grants)			
Legal	\$7,350.00	\$1,428.00	\$5,922.00
MCIT	\$6,000.00	\$2,619.00	\$3,381.00
Audit	\$3,000.00	\$0.00	\$3,000.00
Fiscal Agent (Anoka CD)	\$29,673.70	\$10,434.44	\$19,239.26
Coordinator (Isanti SWCD)	\$29,673.70	\$14,916.63	\$14,757.07
Implementation Tracking (Sherburne SWCD)	\$12,717.41	\$541.31	\$12,176.10
Communications (Mille Lacs SWCD)	\$12,717.41	\$0.00	\$12,717.41
SUBTOTAL	\$101,132.22	\$29,939.38	\$71,192.84
Education/Outreach (BWSR Grants)			
Type A (Isanti SWCD)	\$40,000.00	\$5,257.83	\$34,742.17
Type A (Anoka CD)	\$36,600.00	\$3,524.99	\$33,075.01
Type B (Mille Lacs SWCD)	\$142,894.00	\$0.00	\$142,894.00
SUBTOTAL	\$219,494.00	\$8,782.82	\$210,711.18
Staff Time/Contracted Services (BWSR Grants)			
Project Development	\$125,500.00	\$7,593.15	\$117,906.85
Technical Assistance/Engineering	\$45,000.00	\$14,971.73	\$30,028.27
Prioritized Studies	\$66,000.00	\$15,502.87	\$50,497.13
SUBTOTAL	\$236,500.00	\$38,067.75	\$198,432.25
Projects (BWSR Grants)			
Urban Structural Best Management Practices	\$330,000.00	\$3,650.04	\$326,349.96
Rural Structural Practices	\$76,200.00	\$0.00	\$76,200.00
Non-Structural Ag Practices (Soil Health)	\$32,000.00	\$0.00	\$32,000.00
Forest Practices	\$16,000.00	\$1,208.00	\$14,792.00
SUBTOTAL	\$454,200.00	\$4,858.04	\$449,341.96
TOTAL EXPENSES	\$1,011,326.22	\$81,647.99	\$929,678.23

YEAR END BALANCE	-\$505,662.22	\$429,486.52	\$11,896.29
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MEMO

Request For Action

Rum River Watershed Partnership Joint Powers Entity Board**Agenda Item 9: Approve 4th Quarter Funding Requests and Statement of Work Amendments****Meeting Date: January 25, 2024****Prepared by: Tiffany Determan****PURPOSE/ACTION REQUESTED**

Approve 4th Quarter project funding request and Statement of Works (SOWs) as provided.

Summary

This agenda item includes 1) two amended SOWs for revised scopes of work (no additional funding requested); 2) three amended SOWs which incorporate newly recommended projects as well as revisions to existing scopes of work and 3) one new SOW. Below is an explanation of each:

Revised Scopes of Work ONLY: no new work proposed, these are simply changes to the scope of work.

2023-MLSWCD-EI-4 Amendment: The purpose of this amendment is to extend the timeline by one year, in recognition that hiring and work began later than anticipated.

2023-ISWCD-SOW-RBMP-3 Amendment: The purpose of this amendment is adjusting the size and pollution reduction of the Cartwright Wetland Restoration.

Amended Statements with project additions and changes:

2023-MLSWCD-PD-1: The purpose of this amendment is to add funding for additional shoreland stewardship work and soil health practice promotion.

2023-MLSWCD-TE-2: The purpose of this amendment is to cancel planned funding for technical and engineering staff time for a stormwater treatment project in the City of Wahkon. The amendment adds funding for Mille Lacs Lake shoreline restorations technical and engineering as recommended by the IPC (see project request ranking sheet).

2023-MLSWCD-UBMP-3: The purpose of this amendment is to cancel planned funding for a stormwater treatment project in the City of Wahkon and add funding for Mille Lacs Lake shoreline restorations.

New Scope of Work:

2023-MLSWCD-Soil Health: new SOW for \$18,000 and up to 200 acres of soil health practices.

The project ranking sheet is included here for more information on the new project funding requests.

		Project Summary				Funding Request						
Total Points	Funding Recommended Based on Score?	Project Lead	CWMP Implementation Plan Activity #	WBIF Grant Activity Type	Project Deliverables and Description	WBIF Funding Request (\$)	WBIF Grant Match Commitment (\$)	Total Project Cost (\$)	Priority Benefitting Waterbody (Table 4.5 or 4.8)	Cost:Benefit (\$/lb TP)	Cost Benefit (\$/lb TSS)	IPC Funding Recommendation
53	Yes	Mille Lacs SWCD	SWP.10	Structural Residential & Urban BMPs	320 linear feet of shoreline restoration and/or protection projects on Mille Lacs Lake. These projects will include a 20 foot shoreline restoration for a landowner identified during Project Development for DIY project from previous WBIF request. Additional projects may include establishment of native plant buffers in place of turfgrass and restoration of eroding shoreline that may be identified from Aitkin SWCD drone survey of Mille Lacs shoreline.	\$45,750.00	\$15,250.00	\$61,000.00	P-Mille Lacs Lake	<\$500/lb TP	244	\$45,750
38	No	Mille Lacs SWCD	SWP.10	Project Development	Project development to connect with landowners willing to install shoreline protection projects on Mille Lacs Lake.	\$14,625.00		\$14,625.00	P-Mille Lacs Lake	N/A	#DIV/0!	\$14,625
38	No	Mille Lacs SWCD	SWP.10	Tech/Engineering	Tech/engineering to install 320 linear feet of shoreline protection projects on Mille Lacs Lake.	\$30,000.00		\$30,000.00	P-Mille Lacs Lake	N/A	#DIV/0!	\$30,000
63	Yes	Mille Lacs SWCD	SW-R.6, SW-P.3	Ag Non-Structural	200 acres of soil health practices as approved with set rates per Rum WBIF Project Policies.	\$18,000.00		\$18,000.00	P-Rum River (Princeton-Cambridge)	N/A	#DIV/0!	\$18,000
63	Yes	Mille Lacs SWCD	SW-R.6, SW-P.3	Project Development	PD to respond to respond to interest in soil health practices	\$15,000.00		\$15,000.00	P-Rum River (Princeton-Cambridge)	N/A	#DIV/0!	\$15,000
54	Yes	Sherburne SWCD	SWP.38	Forestry Practices	The deliverables include 13.4 acres of reforestation, 885 feet of windbreak and 4.6 acres of understory planting within the Tier 1 Protection subwatersheds for the Rum River and Blue Lake. Work falls under 380 Windbreak/Shelterbelt Establishment and 612 Tree/Shrub Establishment.	\$9,112.80	\$2,278.20	\$11,391.00	P-Rum River (Princeton-Cambridge)	N/A	#DIV/0!	\$0

AMMENDMENT

To

STATEMENT OF WORK

2023-MLSWCD-EI-4

Purpose: The purpose of this amendment is to extend the timeline by one year, in recognition that hiring and work began later than anticipated.

The following changes are hereby agreed upon to the above named Statement of Work:

Funding amount

Original funding:	\$142,894.00
Changes in funding:	<u>none</u>
Amended funding:	\$142,894.00

Original match:	\$ 0.00
Changes in funding:	<u>none</u>
Amended match:	\$ 0.00

Deliverables

No changes. Original deliverable is:
Fund positions to provide watershed wide outreach coordination, forestry stewardship coordination, and provide local outreach support. Work to be in accordance with RRWP Outreach Plan 2023-24 with an approximate 1,566 hours.

Reasoning

Hiring for the outreach and forestry position began later than anticipate. The WBIF grant does not expire until 2025.

Timeline

Original timeline:	2023-24 with 12/31/2024 expiration
Amended timeline:	2023-25 with 12/31/2025 expiration

Effective date of this amendment is upon execution by both parties.

MILLE LACS SWCD

By: _____

Printed name and title: _____

Date: _____

RUM RIVER WATERSHED PARTNERSHIP

By: _____

Printed name and title: _____

Date: _____

AMMENDMENT

To

STATEMENT OF WORK

2023-ISWCD-RBMP-3

Purpose: The purpose of this amendment is adjusting the size and pollution reduction of the Cartwright Wetland Restoration.

Reasoning: The Engineer, ISG, made modifications to the wetland restoration based on field conditions.

The following changes are hereby agreed upon to the aforementioned Statement of Work:

- The project deliverable is changed from a 4-acre wetland to an estimated 1.3-acre wetland.
- The pollutant reduction is changed from 26 pounds to 46.2 pounds of phosphorus and 16 tons/yr of TSS.

Effective date of this amendment is upon execution by both parties.

ISANTI SWCD

By: *Tiffany Determan*
Printed name and title: Tiffany Determan, District Manager
Date: 12/20/2023

RUM RIVER WATERSHED PARTNERSHIP

By: _____
Printed name and title: _____
Date: _____

AMMENDMENT

To

STATEMENT OF WORK

2023-MLSWCD-PD-1

Purpose: The purpose of this amendment is to add funding for additional shoreland stewardship work and soil health practice promotion.

The following changes are hereby agreed upon to the above named Statement of Work:

Funding amount

Original funding:	\$35,000.00	For project development of ditch buffers, Cove Bay DIY shorelines, and W Branch & Bogus Brook area soil health
Change in funding:	+\$14,625.00	Addition of Mille Lacs Shoreline project promo
	<u>+\$15,000.00</u>	Addition of soil health promo
Amended funding:	\$64,625.00	

Deliverables

Amended deliverable:

1. Motivate establishment and installation of buffers on private ditches and buffer enhancements on public and private ditches. This activity will pair with other type C outreach for soil health in the Bogus Brook target area.
2. Project will target a cove on ML Lake to encourage “do it yourself” no-mow buffers and identify interest or need for larger shoreland protection BMPs. Prior relationship with 3 landowners will be leveraged to work within the cove “neighborhood” and build interest and buy-in for a contiguously buffered cove. Work will include type A outreach (possibly type B also) with a goal of contacting ALL, approx. 40 parcels/33 landowners, along 4,000 ft of shoreline, to identify interest for BMPs. Estimating 200 feet of shoreline BMPs will be installed by landowners and DIY projects.
3. Project Development targeting West Branch and Bogus Brook tier 1 priority waters to identify landowners who are interested in cover crop and soil health practices and get them on a list to implement with future WBIF or USDA funding.
4. Project development to connect with landowners willing to install shoreline protection projects on Mille Lacs Lake. Staff will also work with the Mille Lacs Lake Watershed Management Group to connect with landowners interested in shoreline improvements. This work will include attending Healthy Land Healthy Lake events sponsored by the MLLWVG in order to meet interested landowners.
5. Respond to respond to interest in soil health practices.

Reasoning: The Mille Lacs SWCD has identified additional need to respond to resident inquiries from its Compass shoreland program and wishes to expand soil health practice promotion.

Timeline

Original timeline: 2023-24 with 12/31/2024 expiration

Amended timeline: 2023-25 with 12/31/2025 expiration

Reasoning

Funds not needed for discontinued Wahkon project. Retained funds for planned Rodriguez gully stabilization.

Effective date of this amendment is upon execution by both parties.

MILLE LACS SWCD

By: _____

Printed name and title: _____

Date: _____

RUM RIVER WATERSHED PARTNERSHIP

By: _____

Printed name and title: _____

Date: _____

AMMENDMENT

To

STATEMENT OF WORK

2023-MLSWCD-TE-2

Purpose: The purpose of this amendment is to cancel planned funding for technical and engineering staff time for a stormwater treatment project in the City of Wahkon. The amendment adds funding for Mille Lacs Lake shoreline restorations technical and engineering.

The following changes are hereby agreed upon to the aforementioned Statement of Work:

Funding amount

Original funding:	\$35,000.00	
Change in funding:	-\$23,609.73	Cancellation of Wahkon project unused funds
	<u>+\$30,000.00</u>	Addition of Mille Lakes shoreline project tech
Amended funding:	\$41,390.27	

Deliverables

Revised deliverable with changes shown as ~~strikethrough~~ and underline:

Project 1) Work toward City of Wahkon stormwater project which was subsequently cancelled. Expense incurred before project cancellation was \$3,890.27. Technical assistance for installation of LIDs BMPs on a City of Wahkon parking lot to capture and treat stormwater runoff and stored snow melt before it reaches an adjacent wetland. BMPs will be vegetated and include infiltration trenches, curb cuts and Rain Guardian structure for sediment capture and removal. Also a large gully stabilization and stormwater treatment project for landowner. Wahkon project ID'd in Stormwater Plan assessment and landowner gully is in target catchment from HSPF modeling in MPCA Sediment loss assessment. Also

Project 2) A large gully stabilization and stormwater treatment project for landowner.

0.44 TP lbs/yr & 0.15 TSS tons/yr (Wahkon) and 123.6 TP lbs/yr & 13.6 TSS tons/yr (Rodriguez).

Project 3) Tech/engineering to include survey, design, and installation of 320 linear feet of shoreline restoration and shoreline protection buffers on Mille Lacs Lake. 24.79 lb TP/yr & 25 ton TSS/yr pollutant removal.

Total pollutant removal of all projects listed above: 148.39 lb TP/yr & 38.6 ton TSS/yr.

Reasoning

Funds not needed for discontinued Wahkon project; the city has discontinued the project. Retained funds for planned Rodriguez gully stabilization. The Rum River Watershed Partnership is approving additional, new funding for lakeshore restoration projects at Lake Mille Lacs.

Timeline

Original timeline: 2023-24 with 12/31/2024 expiration

Amended timeline: 2023-25 with 12/31/2025 expiration

Effective date of this amendment is upon execution by both parties.

MILLE LACS SWCD

By: _____

Printed name and title: _____

Date: _____

RUM RIVER WATERSHED PARTNERSHIP

By: _____

Printed name and title: _____

Date: _____

AMMENDMENT

To

STATEMENT OF WORK

2023-MLSWCD-UBMP-3

Purpose: The purpose of this amendment is to cancel planned funding for a stormwater treatment project in the City of Wahkon and add funding for Mille Lacs Lake shoreline restorations.

The following changes are hereby agreed upon to the above named Statement of Work:

Funding amount

Original funding:	\$132,305.00	For Wahkon project, Rodriguez project
Changes in funding:	-\$115,805.00	Cancellation of Wahkon project
	<u>+\$45,750.00</u>	Addition of Mille Lacs Lake shorelines
Amended funding:	\$ 62,250.00	

Original match:	\$ 34,451.00	For Wahkon project, Rodriguez project
Change in match:	-\$ 28,951.00	Cancellation of Wahkon project
	<u>+\$15,250.00</u>	Addition of Mille Lacs Lake shorelines
Amended match:	\$ 20,750.00	

Deliverables

Revised deliverable with changes shown as ~~strikethrough~~ and underline:

Runoff from surrounding area and township road flows through culvert and down a steep hill, causing a 6 foot gully over 50 feet long. Project will stabilize gully and treat stormwater runoff before it reaches lake, saving 13.6 tons of sediment per year and 13.6 pounds of Phosphorus per year.

~~Installation of LIDs BMPs on a City of Wahkon parking lot to capture and treat stormwater runoff and stored snow melt before it reaches an adjacent wetland. BMPs will be vegetated and include infiltration trenches, curb cuts and Rain Guardian structure for sediment capture and removal. Also a large gully stabilization and stormwater treatment project for landowner. Wahkon project ID'd in Stormwater Plan assessment and landowner gully is in target catchment from HSPF modeling in MPCA Sediment loss assessment.~~

320 linear feet of shoreline restoration and/or protection on Mille Lacs Lake. These projects will include a 20 ft shoreline restoration for a landowner identified during Project Development for DIY No-Mow Buffer project from previous WBIF request. Additional projects may include establishment of native plant buffers in place of turfgrass and restoration of eroding shorelines. Projects may be identified from Aitkin SWCD drone survey of Mille Lacs Lake shoreline. All projects must be selected from a targeting and prioritization process to identify the most cost effective. Pollutant reductions of 25 ton TSS and 24.79 lb TP.

Reasoning

Funds not needed for discontinued Wahkon project; the city has discontinued the project. Retained funds for planned Rodriguez gully stabilization. The Rum River Watershed Partnership is approving additional, new funding for lakeshore restoration projects at Lake Mille Lacs.

Timeline

Original timeline: 2023-24 with 12/31/2024 expiration

Amended timeline: 2023-25 with 12/31/2025 expiration

Effective date of this amendment is upon execution by both parties.

MILLE LACS SWCD

By: _____

Printed name and title: _____

Date: _____

RUM RIVER WATERSHED PARTNERSHIP

By: _____

Printed name and title: _____

Date: _____

STATEMENT OF WORK 2023-MLSWCD-Soil Health

TO THE MASTER PROJECT AGREEMENT BETWEEN RUM RIVER WATERSHED PARTNERSHIP AND MILLE LACS SWCD

This Statement of Work is issued and agreed to pursuant to the Master Project Agreement entered into between Rum River Watershed Partnership (“**RRWP**”) and the MILLE LACS SWCD (“**Partner**”) and is subject to the terms and conditions of the Master Project Agreement. All grant activities associated with Project specified and detailed herein shall be performed in accordance with the Master Project Agreement, RRWP Partnership Policy, the funding source’s grant agreement, BWSR Grant Administration Manual (if BWSR is the funding source), and applicable federal, state, and local laws, rules, regulations, and ordinances.

I. SCOPE OF PROJECT

Partner will carry-out certain activities to accomplish the Project as follows:

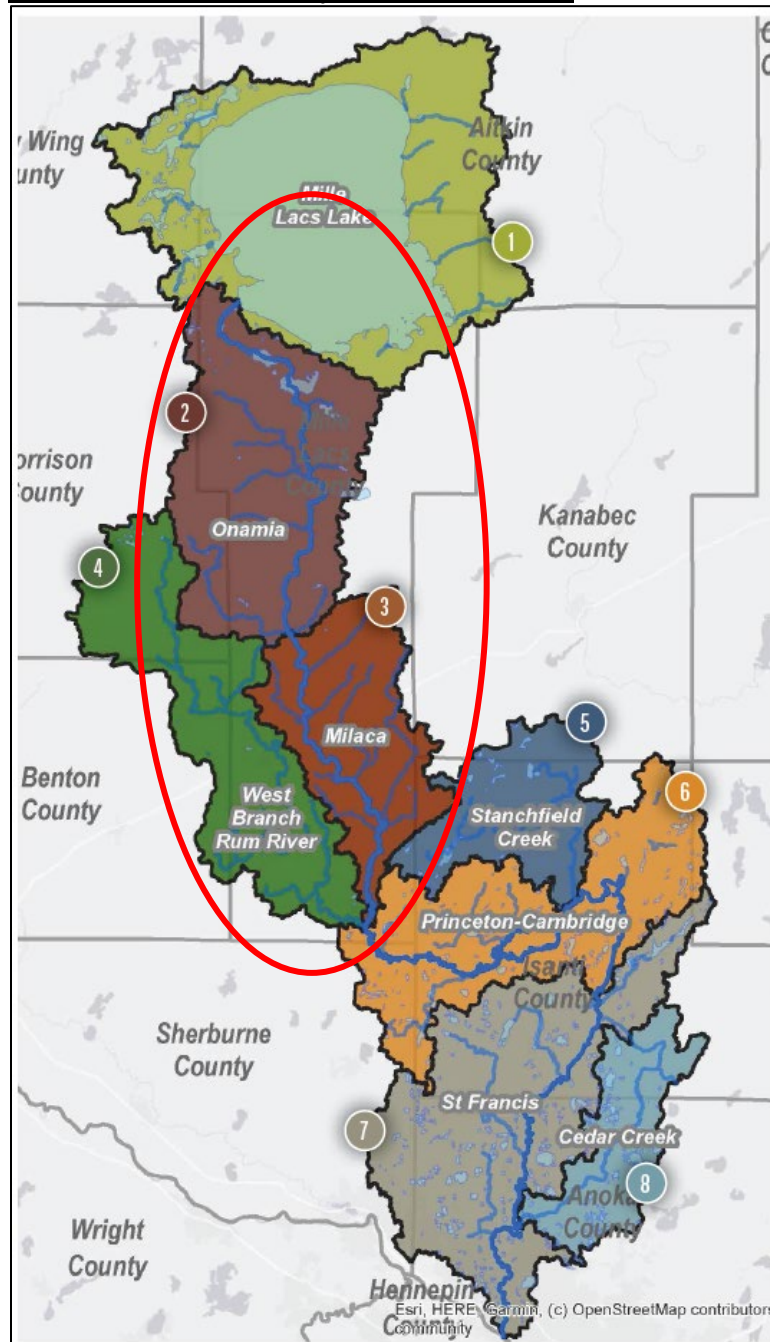
- A. **Project Name and ID (s):** FY23 Mille Lacs SWCD Soil Health
- B. **RRWP Grant Funding Source:** FY23 RRWP WBIF Implementation Funds C23-3265
- C. **RRWP Plan Goals:** SWP.3 – Install promote and install soil health BMPs in “priority protect” subwatersheds.
- D. **Project Timeline:** Project must be completed between 4/19/2023 and 12/31/2025. Expenses incurred outside of these dates are not eligible for reimbursement. If necessary, attach an exhibit showing timeline.
- E. **Grant Work Plan Activity:** Structural Urban BMPs
Activities must be completed in a manner consistent with the Grant Work Plan, attached hereto as an exhibit.

1. Activity Deliverables:

For all other funding requests, insert the following from funding request scoring spreadsheet:

- WBIF grant activity type: Ag non-structural
- Conservation practice: 340-cover crop (an other eligible soil health practices)
- Priority benefitting waterbody: Priority protection tier 1 & 2 waters from table 4.8 of the Rum River Watershed Comprehensive Watershed Mgmt Plan. Specifically to be targeted are: West Branch Rum in namesake GMZ and Bogus Brook in Milaca GMZ are tier 1 restoration waters, and Estes Brook in West Branch Rum GMZ is a tier 2 restoration water. The Rum River in the Onamia GMZ and the West Branch Rum River in its namesake GMZ are both tier 2 protection waters.

- Project deliverables and description: 200 acres of soil health practices as approved with set rates per Rum WBIF Project Policies.
- Timeline: 2023-2025
- Landowner name (if applicable): TBD
- Pollutant reductions (if applicable): Not applicable – deliverable is 200 acres
- Project effective life for which the Partner will be responsible for operations & maintenance of the Project: 3 yrs
- Activity location map, if applicable: Mille Lacs County area in subwatersheds of priority protection waters.



- Activity photos, if applicable.

2. Staff Involvement and Roles:

Lynn Gallice, Mille Lacs SWCD has primary responsibility for oversight and administration of the above grant activities.

Lynn Gallice, Mille Lacs SWCD will provide technical assistance to implement the Project.

II. ALLOCATION OF GRANT FUNDS

Partner will be reimbursed in an amount not to exceed \$ 18,000.00 of costs incurred in delivering the Project.

III. COMMITMENT OF GRANT MATCHING FUNDS

Partner will contribute at least \$0.00 of non-state match to the Activity's grant funding source.

IV. SIGNATURES

IN WITNESS WHEREOF, the parties have executed this Statement of Work the day and year signed below.

RUM RIVER WATERSHED PARTNERSHIP

MILLE LACS SWCD

By: _____

By: _____

By: _____

By: _____

Dated: _____

Dated: _____

MEMO

Request For Action

Rum River Watershed Partnership Joint Powers Entity Board

**Agenda Item 10: Approve Rum River Comprehensive Watershed Management Plan
Amendment and set Public Hearing**

Meeting Date: January 25, 2024

Prepared by: Tiffany Determan

PURPOSE/ACTION REQUESTED

Approve changes to the Rum River Comprehensive Watershed Management Plan and set March 28th as the Public Hearing.

Summary

As discussed at the September 28th RRWP board meeting, Isanti SWCD is proposing a minor amendment to the Rum River Comprehensive Watershed Management Plan. The proposed amendment adds to actions in the Surface Water Protection Issue within the Rum River (Princeton-Cambridge) management Zone. These actions are consistent with those in other management zones. The proposed change is underlined and is included as part of this memo.

As part of the minor amendment process, the RRWP board will need to set a public hearing for the March 28th board meeting.

Process/ timeframe

- January 25: RRWP board approve minor amendment(s)
 - January 29: send update to required agencies and begin 30-day comment period
 - March 28 RRWP board meeting: public hearing
 - April 1: Update plan w/amendment, send to required agencies, post to website
 - Finalize
-

BWSR Criteria for a minor amendment is described here:

Minor Amendment. If the proposed amendment meets the criteria below, a minor amendment procedure can be used.

1. Minor Amendment Criteria. An amendment can proceed as a minor amendment if the BWSR board conservationist and the regional manager agree that the following criteria are met:

- (i) The amendment does not create a new funding mechanism (e.g., water management district) or a new program that would have significant implications for local funding or taxing; and
- (ii) The amendment does not change overall plan priorities or goals

Final Plan - April 29, 2022

► **Table 4.9 (Continued):** Surface Water - Protect Implementation Table

Unique Action ID	Prioritized Watershed or Waterbody	Strategy	Implementation Action	10-Year Measurable Output/Outcome	Program
Princeton-Cambridge					
SW-P.35	Blue Lake (Tier 1)	Drainage System Management	Incentivize Establishment and Installation of Buffers on Private Ditches and Buffer Enhancements on Public and Private Ditches	0.5 Miles of Buffers Installed at 16.5' Wide Average on Both Sides of Ditch, or 2 Acres (Blue Lake Only)	
SW-P.36	Spectacle Lake (Tier 2)	Install BMPs from Scientific and Prioritizing Studies	Install BMP Practices or Shoreline Restorations Identified through Targeting and Prioritization Process (SWAs or Other)	Blue: 20 Lbs. TP Reduction Spectacle: 2 Lbs. TP Reduction	
SW-P.37		Reduce Internal Loading	Perform Alum Treatment, or Other Methods Identified in Feasibility Studies to Reduce Internal Loading	Blue Lake: 360 Lbs. TP Reduction	
SW-P.38	Rum River (Princeton Cambridge Subwatershed) (Tier 1)	Private Forest Management	Implement Private Forest Management Practices Including Tree and Shrub Establishment BMPs for Tracts of Any Size	9 Plans or 1,396 Acres Managed for Forest Protection	
SW-P.39		Drainage System Management	Incentivize Establishment and Installation of Buffers on Private Ditches and Buffer Enhancements on Public and Private Ditches	0.5 Miles of Buffers Installed at 16.5' Wide Average on Both Sides or Ditch, or 2 Acres	
SW-P.40		Drainage System Management	Complete Multi-Purpose Drainage Management (MDM) Plans if Ditch Maintenance Activities are Proposed	2 MDM Plans	
SW-P.41		Drainage System Management	Install Projects Identified in MDM Plan	2 BMPs	
SW-P.41.1	Rum River (Princeton Cambridge Subwatershed) (Tier 1)	Complete Scientific and Prioritizing Studies	Complete Targeted Subwatershed Assessments, Shoreline Inventories (or Similar) to Prioritize Water Quality Improvements"	1 Study Completed	
SW-P.41.2	Rum River (Princeton Cambridge Subwatershed) (Tier 1)	Install BMPs from Scientific and Prioritizing Studies	Install BMP Practices or Shoreline Restorations Identified through Targeting and Prioritization Process (SWAs or Other)	2 BMPs-Pollutant Reduction to be determined in Prioritization Study	

Timeframe and Level of Effort					Estimated Cost Total for 10-year plan period	Is outside funding necessary to meet goal? Over and above local contribution	Lead Entity	Supporting Entities
2023-2024	2025-2026	2027-2028	2029-2030	2031-2032				
Princeton-Cambridge								
●	●	●	●	●	\$25,800	✓	Isanti and Sherburne SWCDs	Isanti County
●●	●●				\$256,000	✓	Isanti and Sherburne SWCDs	
●●	●●				\$464,888	✓	Isanti SWCD	Blue Lake Improvement District
●	●	●	●	●	\$7,200	✓	SWCDs	Local forest Technical Team
●	●	●	●	●	\$25,800	✓	Isanti and Sherburne SWCD	Isanti County
		●			\$20,000	✓	Isanti SWCD	Isanti County Ditch Authority
			●●●●		\$200,000	✓	Isanti SWCD	Isanti County Ditch Authority
			●		\$35,000	✓	Isanti SWCD	
●	●	●	●	●	\$150,000	✓	Isanti SWCD	City of Cambridge City of Isanti Isanti County NRCS

KEY

- Below \$50K
- \$51K - \$75K
- >\$75K - \$150K
- >\$150K < \$300K
- On-The-Ground Implementation
- Policy
- Studies + Data
- Technical Assistance
- Education + Outreach

*Costs included across multiple issue statement implementation action items.

MEMO

Request For Action

Rum River Watershed Partnership Joint Powers Entity Board

**Agenda Item 10: Approve Rum River Comprehensive Watershed Management Plan
 Amendment and set Public Hearing**

Meeting Date: January 25, 2024

Prepared by: Tiffany Determan

PURPOSE/ACTION REQUESTED

Approve moving forward and allow Tiffany Determan to sign the BWSR grant agreement amendment and direct staff to update the Elink work plan.

Summary

BWSR has \$7,750,000 available from the FY22-23 Watershed Based Implementation Funding (WBIF) appropriation.

The partnership requested funds \$268,721 as described in the table below. The funding request submittal deadline was January 8th.

On January 16th we were notified that our full funding request was approved!

The amount for the **Rum River** watershed is **\$286,721**. Funds will be added to the current FY22-23 WBIF grant via a grant agreement amendment.

As part of the conversation, we would like to discuss the funding proposal and gauge board support of the items included.

Activity Category (e.g., ag BMPs, forestry practices, wetland restoration/creation) and brief description	Is this an activity in your FY 22-23 WBIF work plan?	Amount Requested
<p>Technical Assistance: to cover new, shared staff person to implement land protection programs identified in the CWMP targeted to Mille Lacs and Isanti County including but not limited to conservation easements, forest practices, and wetland restorations. Easements and wetland restorations may also occur in restoration watersheds identified in prioritized studies. Programs will target water quality. This activity may also include creation of a RAQ score mapping application to help with targeting of easements and forestry work for those that don't typically use GIS (the new staff person may not have access to GIS) and regulatory comparisons. CWMP activities: SWP, .1, .6, .7, .11, .13, .19, .25, .29, .38, .42, SWR.2, .8, .9, .5</p>	Yes	\$218,721
<p>Groundwater: funding to seal up to 20 wells. Cost share rates to be determined. GWQ.2</p>	No	\$30,000
<p>Project Development: Staff time for technical outreach and administration of well sealing program.</p>	Yes	\$20,000

Financial Report - Rum River Watershed Partners

9/20/2023

Bank Account Update

6/22/2023	Starting balance	\$245,962.74
	Debits - regular	\$36,322.49
	Deposits	\$0.00
	Interest	\$113.72
8/31/2023	Ending balance	\$209,753.97

Certificate of Deposit Update

Starting balance	4/26/2023	\$243,000
Accrued Interest	as of 8/31/2023	\$4,185.26
Maturity Date	10/25/2023	
Interest Rate	4.95%	
Term	6 mo	

Funds On-Hand by Type

WBIF 2023 grant - in bank acct		\$209,420.06
WBIF 2023 grant- in CD		\$243,000.00
Unrestricted (interest earned)		\$333.91

FY23 Watershed Based Implementation Funding (WBIF) Grant

Expires 12/31/2025

Activity	Beginning Grant Funds	Beginning Match	Encumbered Grant Funds	Encumbered Match	Spent Grant Funds	Spent Match Funds	Not Encumbered Grant Funds
Admin	\$101,133.00		\$101,133.00		\$28,633.40	\$0.00	\$0.00
Forest Practices	\$16,000.00	\$3,133.00	\$6,032.00	\$1,359.00	\$1,208.00	\$302.00	\$9,968.00
Outreach	\$219,494.00		\$219,494.00		\$4,278.27	\$0.00	\$0.00
Prioritizing Studies	\$66,000.00		\$66,000.00		\$6,143.36	\$0.00	\$0.00
Project Devel	\$125,500.00		\$60,600.00		\$1,836.91	\$0.00	\$64,900.00
Rural BMPs	\$76,200.00	\$18,000.00	\$110,097.00	\$55,489.00	\$0.00	\$0.00	-\$33,897.00
Soil Health	\$32,000.00		\$32,000.00		\$0.00	\$0.00	\$0.00
Tech/Eng	\$45,000.00		\$71,000.00		\$11,144.00	\$0.00	-\$26,000.00
Urban BMPs	\$330,000.00	\$80,000.00	\$152,305.00	\$39,451.00	\$0.00	\$0.00	\$177,695.00
TOTAL	\$1,011,327.00	\$101,133.00	\$818,661.00	\$96,299.00	\$53,243.94	\$302.00	\$192,666.00



3350 Bridge St
St. Francis, MN 55070

Statement Ending 08/31/2023

ANOKA SOIL & WATER

Page 1 of 4

Customer Number:XXXXXXXX6746

RETURN SERVICE REQUESTED

ANOKA SOIL & WATER
CONVERSATION DISTRICT
1318 MCKAY DR NE UNIT 300
HAM LAKE MN 55304-6155

Managing Your Accounts

i Branch	Blaine
Phone	763-780-2100
Website	villagebankonline.bank

Celebrating 30 years serving our community

Since 1993, our Villagers have been helping customers fulfill their dreams whether it's starting or acquiring a business, purchasing a building or equipment, buying a home, or saving for their future.

What's your dream? Contact us to get started!

NMLS Co. ID 786171

Summary of Accounts

Account Type	Account Number	Ending Balance
Village Business Checking	XXXXXXXX6746	\$5,000.00

Village Business Checking-XXXXXXXX6746

Account Summary

Date	Description	Amount
08/01/2023	Beginning Balance	\$5,000.00
	0 Credit(s) This Period	\$0.00
	0 Debit(s) This Period	\$0.00
08/31/2023	Ending Balance	\$5,000.00

Account Activity

Post Date	Description	Debits	Credits	Balance
08/01/2023	Beginning Balance			\$5,000.00
	No activity this statement period			
08/31/2023	Ending Balance			\$5,000.00



Village Business Checking-XXXXXXXXX6746 (continued)

Overdraft and Returned Item Fees

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00



3350 Bridge St
St. Francis, MN 55070

Statement Ending 08/31/2023

ANOKA SOIL & WATER


Page 1 of 4

Customer Number:XXXXXXXX8559

RETURN SERVICE REQUESTED

ANOKA SOIL & WATER
CONSERVATION DISTRICT
1318 MCKAY DR NE UNIT 300
HAM LAKE MN 55304-6155

Managing Your Accounts

	Branch	Blaine
	Phone	763-780-2100
	Website	villagebankonline.bank

Celebrating 30 years serving our community

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What's your dream? Contact us to get started!

NMLS Co. ID 786171

Summary of Accounts

Account Type	Account Number	Ending Balance
ELITE BUSINESS MONEY MARKET	XXXXXXXX8559	\$204,753.97

ELITE BUSINESS MONEY MARKET-XXXXXXXX8559

Account Summary

Date	Description	Amount
08/01/2023	Beginning Balance	\$204,719.20
	1 Credit(s) This Period	\$34.77
	0 Debit(s) This Period	\$0.00
08/31/2023	Ending Balance	\$204,753.97

Interest Summary

Description	Amount
Interest Earned From 08/01/2023 Through 08/31/2023	
Annual Percentage Yield Earned	0.20%
Interest Days	31
Interest Earned	\$34.77
Interest Paid This Period	\$34.77
Interest Paid Year-to-Date	\$400.88



ELITE BUSINESS MONEY MARKET-XXXXXXXXX8559 (continued)

Account Activity

Post Date	Description	Debits	Credits	Balance
08/01/2023	Beginning Balance			\$204,719.20
08/31/2023	INTEREST		\$34.77	\$204,753.97
08/31/2023	Ending Balance			\$204,753.97

Daily Balances

Date	Amount
08/31/2023	\$204,753.97

Overdraft and Returned Item Fees

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

9:48 AM

09/05/23

Rum River Watershed Partnership
Reconciliation Summary
Money Market, Period Ending 08/31/2023

	<u>Aug 31, 23</u>
Beginning Balance	204,719.20
Cleared Transactions	
Deposits and Credits - 1 item	<u>34.77</u>
Total Cleared Transactions	<u>34.77</u>
Cleared Balance	<u><u>204,753.97</u></u>
Register Balance as of 08/31/2023	204,753.97
Ending Balance	204,753.97

9:48 AM
09/05/23

Rum River Watershed Partnership
Reconciliation Detail
Money Market, Period Ending 08/31/2023

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						204,719.20
Cleared Transactions						
Deposits and Credits - 1 item						
General Journal	08/31/2023	Interest		X	34.77	34.77
Total Deposits and Credits					34.77	34.77
Total Cleared Transactions					34.77	34.77
Cleared Balance					34.77	204,753.97
Register Balance as of 08/31/2023					34.77	204,753.97
Ending Balance					<u>34.77</u>	<u>204,753.97</u>

Village Bank



3350 Bridge St
St. Francis, MN 55070

Statement Ending 07/31/2023

ANOKA SOIL & WATER

Page 1 of 4

Customer Number:XXXXXXXX6746

RETURN SERVICE REQUESTED

ANOKA SOIL & WATER
CONVERSATION DISTRICT
1318 MCKAY DR NE UNIT 300
HAM LAKE MN 55304-6155

Managing Your Accounts

i Branch	Blaine
Phone	763-780-2100
Website	villagebankonline.bank

BM 8/21/23

Celebrating 30 years serving our community

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What's your dream? Contact us to get started!

NMLS Co. ID 786171

Summary of Accounts

Account Type	Account Number	Ending Balance
Village Business Checking	XXXXXXXX6746	\$5,000.00

Village Business Checking-XXXXXXXX6746

Account Summary

Date	Description	Amount
07/01/2023	Beginning Balance	\$5,000.00
	0 Credit(s) This Period	\$0.00
	0 Debit(s) This Period	\$0.00
07/31/2023	Ending Balance	\$5,000.00

Account Activity

Post Date	Description	Debits	Credits	Balance
07/01/2023	Beginning Balance			\$5,000.00
	No activity this statement period			
07/31/2023	Ending Balance			\$5,000.00



Village Business Checking-XXXXXXXX6746 (continued)

Overdraft and Returned Item Fees

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00



3350 Bridge St
St. Francis, MN 55070

Statement Ending 07/31/2023

ANOKA SOIL & WATER

Page 1 of 4

Customer Number:XXXXXXXX8559

RETURN SERVICE REQUESTED

ANOKA SOIL & WATER
CONSERVATION DISTRICT
1318 MCKAY DR NE UNIT 300
HAM LAKE MN 55304-6155

Managing Your Accounts

	Branch	Blaine
	Phone	763-780-2100
	Website	villagebankonline.bank

Handwritten signature and date: 8/21/23



Summary of Accounts		
Account Type	Account Number	Ending Balance
ELITE BUSINESS MONEY MARKET	XXXXXXXX8559	\$204,719.20

ELITE BUSINESS MONEY MARKET-XXXXXXXX8559

Account Summary

Date	Description	Amount
07/01/2023	Beginning Balance	\$241,002.35
	1 Credit(s) This Period	\$39.34
	5 Debit(s) This Period	\$36,322.49
07/31/2023	Ending Balance	\$204,719.20

Interest Summary

Description	Amount
Interest Earned From 07/01/2023 Through 07/31/2023	
Annual Percentage Yield Earned	0.20%
Interest Days	31
Interest Earned	\$39.34
Interest Paid This Period	\$39.34
Interest Paid Year-to-Date	\$366.11



ELITE BUSINESS MONEY MARKET-XXXXXXXXX8559 (continued)

Account Activity

Post Date	Description	Debits	Credits	Balance
07/01/2023	Beginning Balance			\$241,002.35
07/20/2023	CHECK # 1007	\$8,617.03		\$232,385.32
07/21/2023	CHECK # 1010	\$1,257.04		\$231,128.28
07/21/2023	CHECK # 1006	\$6,891.04		\$224,237.24
07/24/2023	CHECK # 1009	\$105.00		\$224,132.24
07/27/2023	CHECK # 1008	\$19,452.38		\$204,679.86
07/31/2023	INTEREST		\$39.34	\$204,719.20
07/31/2023	Ending Balance			\$204,719.20

Checks Cleared

Check Nbr	Date	Amount	Check Nbr	Date	Amount	Check Nbr	Date	Amount
1006	07/21/2023	\$6,891.04	1008	07/27/2023	\$19,452.38	1010	07/21/2023	\$1,257.04
1007	07/20/2023	\$8,617.03	1009	07/24/2023	\$105.00			

* Indicates skipped check number

Daily Balances

Date	Amount	Date	Amount	Date	Amount
07/20/2023	\$232,385.32	07/24/2023	\$224,132.24	07/31/2023	\$204,719.20
07/21/2023	\$224,237.24	07/27/2023	\$204,679.86		

Overdraft and Returned Item Fees

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

11:05 AM

08/08/23

Rum River Watershed Partnership
Reconciliation Summary
Money Market, Period Ending 07/31/2023

	<u>Jul 31, 23</u>
Beginning Balance	241,002.35
Cleared Transactions	
Checks and Payments - 5 items	-36,322.49
Deposits and Credits - 1 item	39.34
Total Cleared Transactions	<u>-36,283.15</u>
Cleared Balance	<u>204,719.20</u>
Register Balance as of 07/31/2023	204,719.20
Ending Balance	204,719.20

11:05 AM

08/08/23

Rum River Watershed Partnership Reconciliation Detail Money Market, Period Ending 07/31/2023

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						241,002.35
Cleared Transactions						
Checks and Payments - 5 items						
Bill Pmt -Check	07/17/2023	1008	Isanti SWCD	X	-19,452.38	-19,452.38
Bill Pmt -Check	07/17/2023	1007	Anoka Conservation...	X	-8,617.03	-28,069.41
Bill Pmt -Check	07/17/2023	1006	Aikin SWCD	X	-6,891.04	-34,960.45
Bill Pmt -Check	07/17/2023	1010	Sherburne SWCD	X	-1,257.04	-36,217.49
Bill Pmt -Check	07/17/2023	1009	Kennedy & Graven	X	-105.00	-36,322.49
Total Checks and Payments					-36,322.49	-36,322.49
Deposits and Credits - 1 item						
General Journal	07/31/2023	Interest		X	39.34	39.34
Total Deposits and Credits					39.34	39.34
Total Cleared Transactions					-36,283.15	-36,283.15
Cleared Balance					-36,283.15	204,719.20
Register Balance as of 07/31/2023					-36,283.15	204,719.20
Ending Balance					-36,283.15	204,719.20



3350 Bridge St
St. Francis, MN 55070

Statement Ending 06/30/2023

ANOKA SOIL & WATER

Page 1 of 4

Customer Number:XXXXXXXX6746

RETURN SERVICE REQUESTED

ANOKA SOIL & WATER
CONVERSATION DISTRICT
1318 MCKAY DR NE UNIT 300
HAM LAKE MN 55304-6155

Managing Your Accounts

i Branch Blaine
Phone 763-780-2100
Website villagebankonline.bank

pm 7/17/23



Summary of Accounts

Account Type	Account Number	Ending Balance
Village Business Checking	XXXXXXXX6746	\$5,000.00

Village Business Checking-XXXXXXXX6746

Account Summary

Date	Description	Amount
06/01/2023	Beginning Balance	\$5,000.00
	0 Credit(s) This Period	\$0.00
	0 Debit(s) This Period	\$0.00
06/30/2023	Ending Balance	\$5,000.00

Account Activity

Post Date	Description	Debits	Credits	Balance
06/01/2023	Beginning Balance			\$5,000.00
	No activity this statement period			
06/30/2023	Ending Balance			\$5,000.00



Village Business Checking-XXXXXXXXX6746 (continued)

Overdraft and Returned Item Fees

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00



3350 Bridge St
St. Francis, MN 55070

Statement Ending 06/30/2023

ANOKA SOIL & WATER

Page 1 of 4

Customer Number:XXXXXXXX8559

RETURN SERVICE REQUESTED

ANOKA SOIL & WATER
CONSERVATION DISTRICT
1318 MCKAY DR NE UNIT 300
HAM LAKE MN 55304-6155

Managing Your Accounts

	Branch	Blaine
	Phone	763-780-2100
	Website	villagebankonline.bank

DM 7/17/23



Summary of Accounts		
Account Type	Account Number	Ending Balance
ELITE BUSINESS MONEY MARKET	XXXXXXXX8559	\$241,002.35

ELITE BUSINESS MONEY MARKET-XXXXXXXX8559

Account Summary			Interest Summary		
Date	Description	Amount	Description	Amount	
06/01/2023	Beginning Balance	\$240,962.74	Interest Earned From 06/01/2023 Through 06/30/2023		
	1 Credit(s) This Period	\$39.61	Annual Percentage Yield Earned	0.20%	
	0 Debit(s) This Period	\$0.00	Interest Days	30	
06/30/2023	Ending Balance	\$241,002.35	Interest Earned	\$39.61	
			Interest Paid This Period	\$39.61	
			Interest Paid Year-to-Date	\$326.77	



ELITE BUSINESS MONEY MARKET-XXXXXXXX8559 (continued)

Account Activity

Post Date	Description	Debits	Credits	Balance
06/01/2023	Beginning Balance			\$240,962.74
06/30/2023	INTEREST		\$39.61	\$241,002.35
06/30/2023	Ending Balance			\$241,002.35

Daily Balances

Date	Amount
06/30/2023	\$241,002.35

Overdraft and Returned Item Fees

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

2:19 PM

07/05/23

Rum River Watershed Partnership
Reconciliation Summary
Money Market, Period Ending 06/30/2023

	<u>Jun 30, 23</u>
Beginning Balance	240,962.74
Cleared Transactions	
Deposits and Credits - 1 item	<u>39.61</u>
Total Cleared Transactions	<u>39.61</u>
Cleared Balance	<u>241,002.35</u>
Register Balance as of 06/30/2023	241,002.35
Ending Balance	241,002.35

**Rum River Watershed Partnership
Reconciliation Detail
Money Market, Period Ending 06/30/2023**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						240,962.74
Cleared Transactions						
Deposits and Credits - 1 item						
General Journal	06/30/2023	Interest		X	39.61	39.61
Total Deposits and Credits					39.61	39.61
Total Cleared Transactions					39.61	39.61
Cleared Balance					39.61	241,002.35
Register Balance as of 06/30/2023					39.61	241,002.35
Ending Balance					<u>39.61</u>	<u>241,002.35</u>

2:19 PM

07/05/23

Rum River Watershed Partnership
Reconciliation Summary
Checking, Period Ending 06/30/2023

	<u>Jun 30, 23</u>
Beginning Balance	5,000.00
Cleared Balance	5,000.00
Register Balance as of 06/30/2023	5,000.00
Ending Balance	5,000.00

2:19 PM

07/05/23

Rum River Watershed Partnership
Reconciliation Detail
Checking, Period Ending 06/30/2023

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						5,000.00
Cleared Balance						5,000.00
Register Balance as of 06/30/2023						5,000.00
Ending Balance						<u>5,000.00</u>

Project Summary			Project Detail			Funding Awarded		Costs:Benefits to	IPC to use for progress updates		
Partner	Activity	Project	Conservation Practice	Project Deliverables and Description	Timeline	WBIF Funding Award (\$)	WBIF Grant Match Commitment (\$)	Priority Benefiting Waterbody	TP Reduction (lb/yr)	Progress Status	NOTES
Aitkin SWCD	Forestry Practices	2023-ASWCD-F-1	Planning, Assessment or Special Study	3 stewardship plans for ~413 acres	2023-2024	\$3,032.00	\$759.00	P-Mille Lacs Lake	0.00	On Track	3 forest stewardship plans done. 3 more in the works.
Aitkin SWCD	Planning, Assessment, & Special Study	2023-ASWCD-PAS-2	Planning, Assessment or Special Study	Prioritizing Study of Mille Lacs Lake to cover ~80 miles of shoreline. Study will locate erosion, sediment transport, native vegetation levels, classify shoreline alterations, suggest possible BMP's and rank BMP's by cost effectiveness.	2023-2024	\$26,800.00	\$0.00	P-Mille Lacs Lake	0.00	On Track	Drone flight of 80+ miles of shoreland complete. Prioritized 45% of individual parcels.
Anoka CD	Education/Information	2023-ASWCD-E-1	Education/Information	Type A outreach based on E&O Work Plan. Work plan tasks to be coordinated amongst Isanti SWCD & Anoka CD.	2023-2024	\$36,600.00	\$0.00	N/A	0.00	On Track	On track, with 2 big video projects upcoming
Benton SWCD	Project Development	2023-BSWCD-PD-1	340-Cover Crop	List of landowners agreeing to implement soil health practices- this may be cover crops or other non-structural soil health projects	2023-2024	\$5,000.00	\$0.00	R-West Branch Rum River	0.00	On Track	\$1,454.35 out of the \$5,000 has been used for project development.
Benton SWCD	Ag Non-Structural	2023-BSWCD-NS-2	340-Cover Crop	up to 200 acres of cover crops or combination of non-structural practices in Tier 1 Watershed	2023-2024	\$7,500.00	\$0.00	R-West Branch Rum River	0.00	On Track	\$4,750 spent out of the \$7,500. 96 acres of rye and triticale planted. One more landowner will get funding for cover crops fall of 2024.
Isanti SWCD	Planning, Assessment, & Special Study	2023-ISWCD-PAS-1	Planning, Assessment or Special Study	Updated Subwatershed Assessment- previously done in 2014. Will ID projects and rank for funding. The shoreline portion was updated in 2022. This will include all upland areas using protocol established by the Metro Conservation Districts. WinSlamm (urban) and RUSLE2 (ag) to be used.	Fall 2023	\$6,600.00	\$0.00	R-Skogman Lake	0.00	COMPLETED	Complete
Isanti SWCD	Planning, Assessment, & Special Study	2023-ISWCD-PAS-1	Planning, Assessment or Special Study	Multipurpose Drainage Management Plans for CD 17 and 9 (completing in conjunction with ditch inspections). ISG will use drone flights and GIS tools to identify and rank BMPs for upland areas. BMPs are to be used in combination with planned ditch improvement by Isanti County. Result is maps with locations, pollutant reductions and cost estimates. ISG Proposal to be included in statement of work.	Winter 2023	\$10,000.00	\$0.00	P-Rum River (Princeton-Cambridge)	0.00	On Track	Early winter completion
Isanti SWCD	Tech/Engineering	2023-ISWCD-TE-2	657-Wetland Restoration	Final Wetland restoration design and construction oversight assistance (funding request for construction below)	Summer 2023	\$21,000.00	\$0.00	R-Green Lake	0.00	On Track	Design complete, construction oversight likely winter 2023/2024
Isanti SWCD	Structural Rural BMPs	2023-ISWCD-RBMP-3	657-Wetland Restoration	4-Acre Wetland Restoration along CD 23 draining to Green Lake: project ID'd in MDM for CD23	Winter 2023/24	\$60,097.00	\$42,989.00	R-Green Lake	26.00	On Track	SOW Amendment 1/25/2024: from 4 to 1.3 acre and 26 lb/TP to 46 lb TP reduction. Landowner contract signed, winter 2023 construction
Isanti SWCD	Project Development	2023-ISWCD-PD-4	657-Wetland Restoration	Technical Staff time to focus on getting landowners on the project list for wetland restorations. Staff will focus on MDM areas but will also include communication with landowners on property identified by other existing studies.	2023-2024	\$10,000.00	\$0.00	P-Rum River (Princeton-Cambridge)	0.00	On Track	Wetland site selection process established, investigation and outreach in process
Isanti SWCD	Project Development	2023-ISWCD-PD-4	340-Cover Crop	List of landowners agreeing to implement soil health practices- this may be cover crops or other non-structural soil health projects. Will prioritize communication to Rum River (Princeton-Cambridge & St. Francis), Blue Lake, Green Lake and Stanchfield Lakes as identified in work plan.	2023-2024	\$7,000.00	\$0.00	P-Rum River (Princeton-Cambridge)	0.00	On Track	Communication with Isanti/Anoka farmers resulting in Soil Health Contracts signed. Mailings sent to Anoka (175) & Isanti (136) farmers (Soil Health Field Day)
Isanti SWCD	Ag Non-Structural	2023-ISWCD-NS-5	340-Cover Crop	Up to 100 acres of cover crops or combination of other Soil Health practices. Will Prioritize: Rum River (Princeton-Cambridge & St. Francis), Blue Lake, Green Lake and Stanchfield Lakes. All tier 1 waters will be eligible.	2023-2024	\$18,000.00	\$0.00	P-Rum River (Princeton-Cambridge)	0.00	On Track	75 acres with 3 yr contracts; 30 additional acres will be prioritized in 2024.
Isanti SWCD	Structural Urban BMPs	2023-ISWCD-UBMP-6	580-Streambank & Shoreline Protection	120 linear feet of shoreline restoration or 1,200 square feet of stormwater runoff reduction or shoreline restoration. Projects were prioritized in 2023 updated shoreline inventory.	2023-2024	\$10,000.00	\$2,500.00	R-Skogman Lake	0.75	On Track	2 project designs underway
Isanti SWCD	Structural Urban BMPs	2023-ISWCD-UBMP-6	580-Streambank & Shoreline Protection	120 linear feet of shoreline restoration or 1,200 square feet of stormwater runoff reduction or shoreline restoration. Projects were identified in Blue Lake Subwatershed Assessment.	2023-2024	\$10,000.00	\$2,500.00	P-Blue Lake	0.75	On Track	50 linear ft planted, Additional projects underway.
Isanti SWCD	Tech/Engineering	2023-ISWCD-TE-2	580-Streambank & Shoreline Protection	JAA Designed critical area plantings or shoreline protection projects	2023-2024	\$5,000.00	\$0.00	R-Skogman Lake	0.00	On Track	Staff with appropriate JAA designing projects, one project designed and ready for installation spring 2024.
Isanti SWCD	Education/Information	2023-ISWCD-EI-7	Education/Information	Type A outreach based on E&O Work Plan	2023-2024	\$40,000.00	\$0.00	N/A	0.00	On Track	Hosting monthly Outreach Office Hours for staff planning. Currently are planning two workshops for the spring targeting lakeshore residents. One is "Buying Lakeshore Property 101" and the other is "Reducing your Shoreline Erosion." Helping promote an open house style event Sherburne, Isanti and Mille Lacs SWCD are partnering on to answer questions about conservation at the end of January.
Mille Lacs SWCD	Tech/Engineering	2023-MLSWCD-TE-2	570-Stormwater Runoff Control	Technical assistance for installation of LIDs BMPs on a City of Wahkon parking lot to capture and treat stormwater runoff and stored snow melt before it reaches an adjacent wetland. BMPs will be vegetated and include infiltration trenches, curb cuts and Rain Guardian structure for sediment capture and removal. Also a large gully stabilization and stormwater treatment project for landowner. Wahkon project ID'd in Stormwater Plan assessment and landowner gully is in target catchment from HSPF modeling in MPCA Sediment loss assessment.	2023-2024	\$11,480.42	\$0.00	P-Mille Lacs Lake	0.00	On Hold/significant setbacks	Survey of gully project partially completed. All vegetation has been removed from neighboring property and tossed in gully which will affect project design. TSA has reviewed original cost estimate for Wahkon stormwater project and pulled aggregate which is not eligible for cost share. Wahkon is working with their engineer and City needs to decide how this new estimate will affect their budget. City of Wahkon has cancelled project, SOW has been amended. Survey on Gully has been completed. TSA to provide sketch of design for landowner approval.
Mille Lacs SWCD	Structural Urban BMPs	2023-MLSWCD-UBMP-3	570-Stormwater Runoff Control	Runoff from surrounding area and township road flows through culvert and down a steep hill, causing a 6 foot gully over 50 feet long. Project will stabilize gully and treat stormwater runoff before it reaches lake, saving 13.6 tons of sediment per year and 13.6 pounds of Phosphorus per year.	2023-2024	\$16,500.00	\$5,500.00	P-Mille Lacs Lake	13.60	On Track	Survey on gully has been completed. TSA to provide sketch of proposed design for landowner to approve. Design must treat all runoff without allowing treatment areas on neighboring property. On track to install fall 2024

Project Summary			Project Detail			Funding Awarded		Costs:Benefits to	IPC to use for progress updates		
Partner	Activity	Project	Conservation Practice	Project Deliverables and Description	Timeline	WBIF Funding Award (\$)	WBIF Grant Match Commitment (\$)	Priority Benefiting Waterbody	TP Reduction (lb/yr)	Progress Status	NOTES
Mille Lacs SWCD	Project Development	2023-MLSWCD-PD-1	580-Streambank & Shoreline Protection	This project will leverage existing landowner relationships to meet neighboring property owners who will be willing to convert from mowed turf grass to no-mow shoreline buffers. If successful, this project will establish approximately 400 linear feet of no-mow shoreline buffer on Mille Lacs Lake. We will also meet with new landowners who are interested in working to develop no-mow buffers in additional lakeside neighborhoods.	2023-2024	\$18,000.00	\$0.00	P-Mille Lacs Lake	0.00	On Track	Worked with landowners with existing buffers to contacted neighboring properties about no-mow buffers. Letter mailed to all landowners in target area to invite them to HLHL Expo to talk about what they can do to protect water quality in their neighborhood. One landowner has requested cost share funds for a shoreline restoration along 20 linear feet of shoreline.
Mille Lacs SWCD	Education/Information	2023-MLSWCD-EI-4	Education/Information	Type B outreach based on E&O Work Plan	2023-2024	\$142,894.00	\$0.00	N/A	0.00	On Track	Job description vetted with input from the RRWP outreach subcommittee. Being reviewed for placement on the MLSWCD pay scale. Next step posting and interviewing.
Mille Lacs SWCD	Planning, Assessment, & Special Study	2023-MLSWCD-PAS-5	Planning, Assessment or Special Study	Inventory animal operations including but not limited to registered feedlots, and possible land application of manure approx 1000 ft from Bogus Brk or a ditch of trib of the stream that could be contributing to the impairment. Will utilize aerial review, owner/producer review/survey, develop list of recommended BMPs for each site and rank by cost effectiveness and landowner readiness. Identified in the work plan within the tier 1 priority stream Bogus Brook, Milaca GMZ	2023	\$22,600.00	\$0.00	R-Bogus Brook	0.00	On Track	Ag tech hired mid July. Desktop inventory of parcels w/feedlot permits, livestock in general, or fields where manure may be spread is complete. Next step is further refining of contacts and outreach via postcard and through community contacts.
Mille Lacs SWCD	Project Development	2023-MLSWCD-PD-1	340-Cover Crop	Project Development to get landowners on the list to implement soil health practices, targeting West Branch and Bogus Brook tier 1 priority waters	2023-2024	\$12,000.00	\$0.00	R-West Branch Rum River	0.00	Slow Progress	Interested cooperators are being identified. Next step is further outreach and follow up with interested cooperators.
Mille Lacs SWCD	Admin/Coord	2023-MLSWCD-AC-6	Admin/Coord	Communications: Activities may include meeting facilitation, note taking, and website maintenance.	2023-2024	\$12,717.41	\$0.00	N/A	0.00	On Track	Website updates being done. Coordination will follow with hire of watershed coordination position.
Mille Lacs SWCD	Project Development	2023-MLSWCD-PD-1	342-Critical Area Planting	Motivate establishment and installation of buffers on private ditches and buffer enhancements on public and private ditches	2023-2024	\$5,000.00	\$0.00	R-Bogus Brook	0.00	Slow Progress	Outreach needs to be done.
Sherburne SWCD	Project Development	2023-SSWCD-PD-1	340-Cover Crop	Promotional items, list of landowner contacts, list of interested landowners for BMP implementation.	2023-2024	\$3,600.00	\$0.00	P-Rum River (Princeton-Cambridge)	0.00	On Track	Promotional items created and distributed, interested landowners for forestry practices. Coffee and Conservation event scheduled to increase outreach.
Sherburne SWCD	Ag Non-Structural	2023-SSWCD-NS-2	340-Cover Crop	Will work with Rum River & Blue Lake watershed landowners for cover crops and/or non-structural agriculture practices. We anticipate 70 acres or more of cover crops, coupled with potential other agricultural practices and/or forestry practices.	2023-2024	\$6,500.00	\$0.00	P-Rum River (Princeton-Cambridge)	0.00	Slow Progress	Outreach in 2023 resulted in forestry interest, no agricultural practice interest. We will increase outreach effort in 2024 to engage the ag community for potential projects.
Sherburne SWCD	Admin/Coord	2023-SSWCD-AC-3	Admin/Coord	Develop and populate an implementation tracking chart with partnership accomplishments. Include an annual assessment of accomplishments and progress towards plan goals.	2023-2024	\$12,717.41	\$0.00	N/A	0.00	On Track	Arc Online tool in development
Anoka CD	Admin/Coord	Fiscal Agent Agreement	Admin/Coord	2022-23 calendar year fiscal agent role including: - Track project finances according to BWSR policy. - Prepare annual budget in coordination with Coordinator. - Receive and issue payments. - Develop method for members to submit quarterly reimbursements for staff time and projects. - Establish separate financial tracking of Rum watershed partnership funds. - Compile records for annual audits. - Provide, at a minimum, quarterly accounting of the funds, receipts and disbursements, to be presented to the RRWP Board for its meetings. - Maintain all records related to the fund or funds and retain them in accordance with the record retention policy requirements of the Minnesota State Auditor. - Approve project payments as described in the RRWP Policies. - Develop consistent forms for partners to report project finances. Done in collaboration with Coordinator.	Start - 1/26/2022 or at execution of RRWP FY2023 WBIF grant, whichever is later. End - 12/31/2024 or execution of RRWP FY2025 WBIF grant, whichever is later.	\$29,673.70	\$0.00	N/A	0.00	On Track	On track
Isanti SWCD	Admin/Coord	Watershed Coordinator Agreement	Admin/Coord	- develop annual work plan and budget with assistance from IPC - develop consistent forms for partners to request funds for projects, and to report project outcomes. Done in collaboration with Fiscal Agent - Submit WBIF Funding request and work plan to BWSR - develop policies as needed to ensure consistency - Act as point of contact - Maintain records of the partnership (need to develop retention schedule) - Recommend plan amendments to the RRCWMP to the Board - ensure work plan progress - Provide the RRWP Board with project updates on work being completed under the RRCWMP, with assistance from the Planning Team and IPC - Organize meetings of the Policy Committee, IPC and Planning Team and assist the same with fulfilling their duties. This includes: providing advance notice of meetings, preparing/ distributing agendas & related materials, distributing minutes, maintain all records and documents of the above-noted groups. - Prepare and submit grant applications and funding request on behalf of the entity, and serve as point of contact for grant agreements - Track progress towards plan and annual plan goals (process to be developed)	Start - 1/26/2022 or at execution of RRWP FY2023 WBIF grant, whichever is later. End - 12/31/2024 or execution of RRWP FY2025 WBIF grant, whichever is later.	\$29,673.70	\$0.00	N/A	0.00	On Track	
Benton SWCD	Tech/Engineering	2023-BSWCD-3	638-Water & Sediment Control Basin	Conservation planning and design of WASCOB or equivalent	2023-2024	\$10,000.00	\$0.00	R-West Branch Rum River	0.00	Slow Progress	\$3,118.81 has been used of the \$10,000 for TSA.

Project Summary			Project Detail			Funding Awarded		Costs:Benefits to	IPC to use for progress updates		
Partner	Activity	Project	Conservation Practice	Project Deliverables and Description	Timeline	WBIF Funding Award (\$)	WBIF Grant Match Commitment (\$)	Priority Benefitting Waterbody	TP Reduction (lb/yr)	Progress Status	NOTES
Benton SWCD	Structural Rural BMPs	2023-BSWCD-3	638-Water & Sediment Control Basin	Construction of a WASCOD or equivalent practice that will be treating 118 acres, in the direct drainage to the W. Branch Rum. The drainage area is predominantly ag, with a ~500 ft buffer area of grass. We anticipate the designs to be completed by TSA. The implementation planning committee determined through consensus that this project was a priority in part due to the severity of the erosion, its location in a priority watershed, and the limited number of erosion control projects available.	2023-2024	\$50,000.00	\$12,500.00	R-West Branch Rum River	43.40	Slow Progress	It was found that both WASCOD's have wetlands that have been ditched in the past to drain surface water, which have created the gullies. The plan is to close the ditches and put inlets in at the wetland elevation to drain the surface water without effecting the existing wetland. We are waiting on the wetland determination for the elevation of the inlets. Final plans are done for one of the two WASCOD's and the second is being worked on by TSA. We will need to "ok" from the Mille Lacs TEP for the project.
Morrison SWCD	Forestry Practices	2023-MSWCD-1	Planning, Assessment or Special Study	2 stewardship plans for ~500 acres	2023-2024	\$3,000.00	\$600.00	R-West Branch Rum River	0.00	On Track	two plans set for completion 1st Q 2024.