



Comprehensive Watershed Management Plan

Policy Committee Meeting Packet

Policy Committee Meeting Minutes

Proceedings of the Mississippi River – St. Cloud 1W1P Policy Committee Meeting held on March 24, 2023. Dan Cibulka called the meeting to order at 1:30pm.

Date / Time:	March 24, 2023 1:30pm – 3:30pm
Location:	In-Person: Sherburne History Center 10775 27th Ave SE Becker, MN 55308 Virtual: https://us02web.zoom.us/j/84245464494
Note Taker:	Stephanie Hatzenbihler, Stearns SWCD
1w1p Website:	https://www.millelacsswcd.org/1w1p/mississippi-river-st-cloud-watershed-plan/
Voting Members Present:	Benton County – Scott Johnson, Sherburne County – Andrew Hulse, Sherburne SWCD – Shelly Binsfeld, Stearns County – Tarryl Clark, Stearns SWCD – Tom Gregory, Wright County – Tina Diedrick, Wright SWCD – Jeff Burns, Meeker SWCD – Bob Schiefelbein, Benton SWCD – Wade Bastian, *Meeker County – Danny Schiefelbein (non-voting)
Alternate Voting Members Present:	Mille Lacs SWCD – Kurt Beckstrom *Sherburne County – Raeanne Danielowski (non-voting)
Voting Members Absent:	Mille Lacs SWCD – Dan Campbell
Partners and Staff Present:	Policy Committee Alternate Members, Steering Committee Members, Darren Mayers – BWSR, Brad Wozney – BWSR, Stephanie Hatzenbihler – Stearns SWCD staff, Alicia O’Hare – Wright SWCD staff, Emily Forbord – Benton SWCD staff, Gerry Maciej – Benton SWCD staff, Francine Larson – Sherburne SWCD staff, Dan Cibulka – Sherburne SWCD staff, Becky – Stearns County staff, Jacob Rischmiller- ISG, Stephanie Souer – Mille Lacs SWCD staff, *Kyle Weimann – Stearns SWCD staff

*Individuals joined via Zoom virtually.

Welcome and Introductions.

1. **Name, LGU.** Introductions of Policy Committee (PC) members, partners, and staff.



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Review and Approve Agenda.

1. Approve Meeting agenda. **Motion by Clark to approve meeting agenda as presented with the addition of a brief update on the Excel Energy Nuclear Power Plant; second by Johnson.** Affirmative: Johnson, Hulse, Binsfeld, Clark, Gregory, Diedrick, Burns, B.Schiefelbein, Beckstrom. Opposed: None. **Motion carried.**
 - a. Burns requested adding a brief update on the Xcel Energy Nuclear Power Plant in Monticello Tritium leak at the end of the agenda.

Officers Election. *Wade Bastian joined the meeting.*

1. During the December 19, 2022 Policy Committee meeting, Witter nominated Tarryl Clark for the position of Chair and Binsfeld nominated Jeff Burns for the position of Chair. During the March 24, 2023 Policy Committee meeting, Clark accepted the nomination. Burns declined the nomination. Cibulka called for nominations for the position of Chair three times and no additional nominations were made.
 - a. **Motion to elect Clark as Chair.** Affirmative: Johnson, Hulse, Binsfeld, Clark, Gregory, Diedrick, Burns, B.Schiefelbein, Beckstrom, Bastian. Opposed: none. **Motion carried.**
2. During the March 24, 2023 Policy Committee meeting, Clark called for nominations for the position of Vice Chair and Gregory nominated Binsfeld for the position of Vice Chair. Binsfeld accepted the nomination. Clark called for nominations for the position of Vice Chair three times and no additional nominations were made.
 - a. **Motion to elect Binsfeld as Vice Chair.** Affirmative: Johnson, Hulse, Binsfeld, Clark, Gregory, Diedrick, Burns, B.Schiefelbein, Beckstrom, Bastian. Opposed: none. **Motion carried.**
3. Discussion on liaison role assignment for chair and/or vice chair to Technical Advisory Committee (TAC) meetings. Recommendation to have electronic sign-up sheet for policy committee members serve as liaison to attend TAC meetings which occur on the 2nd Tuesday of the month in the afternoons at the Sherburne History Center.
 - a. **Motion by Hulse to have an electronic sign-up sheet for policy committee members to select dates to serve as liaison and attend the TAC meetings; Johnson seconded.** Affirmative: Johnson, Hulse, Binsfeld, Clark, Gregory, Diedrick, Burns, B.Schiefelbein, Beckstrom, Bastian. Opposed: none. **Motion carried.**
4. During the March 24, 2023 Policy Committee meeting, Clark called for nominations for the position of Secretary and Burns nominated Burns. Burns accepted the nomination. Clark called for nominations for the position of Secretary three times and no additional nominations were made.
 - a. **Motion to elect Burns as Secretary.** Affirmative: Johnson, Hulse, Binsfeld, Clark, Gregory, Diedrick, Burns, B.Schiefelbein, Beckstrom, Bastian. Opposed: none. **Motion carried.**

Review and approve 12-19-2022 meeting minutes.

1. Approve meeting minutes. **Motion by Burns to approve meeting minutes as presented; second by Hulse.** Affirmative: Hulse, Binsfeld, Clark, Gregory, Diedrick, Burns, B.Schiefelbein, Beckstrom, Bastian. Abstained: Johnson. Opposed: None. **Motion carried.**

Bylaws and Open Meeting Law (Cibulka)

1. Bylaws have been finalized and provided to all policy committee members.
2. Open Meeting Law. The Policy Committee agreed to follow open meeting law and that is reflected in the Memorandum of Agreement. MCIT representatives were present to answer questions.
 - a. 3-day calendar notice required if you plan to attend virtually and have voting rights. Notice the location where you plan to attend from and share that location publicly. Active travel in a car or other transportation method is not eligible.
 - b. Hulse recommended posting on bulletin board at Sherburne History Center (regular meeting location) and on Sherburne SWCD website. Policy Committee members planning to attend virtually should notify Dan and their jurisdiction staff.



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Project Update (Cibulka & Maciej)

1. **Timeline & Activities (Cibulka)** Formal Kickoff meeting and formal notifications completed, preliminary review of water resource narrative is completed, work has begun identification and prioritization of resource/issues. The Citizen Advisory Committee (CAC) will be reviewed and is on the agenda for consideration for approval. Beckstrom emphasized the importance of the CAC; Burns inquired about how the meeting scheduled for the CAC will be set. The Policy Committee expressed interest in establishing connections between the CAC and the Policy Committee.
2. **Fiscal Overview (Maciej)** Maciej presented the budget and spending tracking document that will be updated monthly and provided to the Policy Committee during each Policy Committee meeting and will be provided in the meeting packets.

Citizen Advisory Committee (Cibulka & Maciej)

1. **Benton SWCD Letter (Maciej)** Maciej reported on the Benton SWCD approach for selecting their recommended Citizen Advisory Committee member.
2. **Approve Citizen Advisory Committee** Cibulka provided an overview of the citizen members that have been recommended by each partner entity.
 - a. **Motion by Johnson to approve the recommended member list to the Citizen Advisory Committee as presented; Binsfeld seconded.** Affirmative: Johnson, Hulse, Binsfeld, Clark, Gregory, Diedrick, Burns, B.Schiefelbein, Beckstrom, Bastian. Opposed: none. **Motion carried.**
 - i. Discussion
 1. Encourage efforts to find community members from Mille Lacs and Meeker to fill their unfilled positions on CAC.
 2. If any future vacancies occur, then efforts should be made to fill those positions.

ISG Project Update (Rischmiller).

1. **TAC Progress.** Rischmiller reported that during the March TAC meeting, the members reviewed the Data Aggregation Memo and created a list of issue/resources categories and subcategories. Rischmiller welcomed questions from the Policy Committee and none were brought forward at this time. Rischmiller provided an overview of the Land & Water Resource Narrative, the TAC reviewed the narrative content and recommended the current draft be brought to the PC meeting for review and approval. The intent of bringing this portion of the plan for review is to allow the PC members to review portions of the plan throughout the planning process rather than all at once. Rischmiller welcomed questions and none were brought forward at this time. Burns requested access to google drive with draft planning documents for PC members.

Determine Reoccurring Meeting Schedule (Cibulka).

1. **Committee Meetings.**
 - a. TAC will meet 3rd Tuesday of the month in the afternoon
 - b. Steering Committee will meet the 1st Wednesday of the month in the afternoon
 - c. **Motion by Bastian to schedule Policy Committee Meetings on the 1st Thursday from 11am – 1pm at Sherburne History Center; Hulse seconded.** Affirmative: Johnson, Hulse, Binsfeld, Clark, Gregory, Diedrick, Burns, B.Schiefelbein, Beckstrom, Bastian. Opposed: none. **Motion carried**
 - i. Next meeting is scheduled for Thursday, May 4, 2023 11am – 1pm, location will be announced later as Sherburne History Center is not available, backup location is Palmer Township Hall.

Mission & Vision Statement (Cibulka).



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1. The Policy Committee would like to develop a mission and vision statement. Burns recommended gathering input from the PC and CAC. Beckstrom recommended starting from a template. Binsfeld recommended starting with several keywords. Cibulka provided the Policy Committee members with a mission and vision statement worksheet to assist with brainstorming. Hulse recommended that vision and mission be influenced by data collection.

Update on Monticello Nuclear Power Plant leak.

1. Burns provided an update on the Xcel Energy Nuclear Power Plant in Monticello Tritium leak that first occurred back in November 2022; however, there was a delay in notifying the public which has been a cause for concern by the public. Hulse shared a news release that went out this morning, March 24, that Excel Energy is planning to shut down the plant due to the issues with the leak. Burns has copies of a handout about the leak available if anyone is interested.

Clark adjourned the meeting at 3:00 p.m.

Respectfully submitted by Stephanie Hatzenbihler, Stearns SWCD Water Plan Coordinator on behalf of Jeff Burns, MRSC Watershed 1w1p Policy Committee Secretary.