

# Rum River Watershed Partnership Board Meeting

**June 22, 2023**

**4:30-6:30 PM**

**Location:** Mille Lacs County Courthouse, lower level, Conf rm D, 635 2<sup>nd</sup> St SE, Milaca, MN 56353

## **Alternates and staff can join via Zoom:**

<https://us02web.zoom.us/j/89136215921?pwd=N1M3aCtRZjZUOXVVMnFGS0FOeFh3UT09>

Phone: 1 312 626 6799

Meeting ID: 891 3621 5921

Passcode: 575866

**Coming together** to identify shared goals.

**Planning together** to leverage unique capacity.

**Working together** to achieve results.

## **Vision Statement**

- Clean, abundant water for consumption, recreation, and habitat
- Collaborative partnership among communities, working together towards a common goal
- Community members and decision makers understand the challenges and opportunities facing the watershed
- Innovative strategies to meet our goals

## Primary representatives:

Aitkin County- Laurie Westerlund

Aitkin SWCD- Bob Janzen

Anoka CD- Colleen Werdien

Benton County-Ed Popp

Benton SWCD- Wade Bastian

Isanti County- Alan Duff

Isanti SWCD- Al Koczur

Kanabec SWCD- Kim Johnson

Mille Lacs SWCD- Jake Janski

Mille Lacs Band of Ojibwe-Kelly Applegate

Morrison SWCD- Dale Scholl

Morrison County- Bobby Kasper

Sherburne County- Lisa Fobbe

Sherburne SWCD- Chris Jurek

CCd: member staff representatives, others requested to be on cc list

<b>Topic</b>	<b>Purpose</b>	<b>Lead</b>
<b>1. Call to Order and introductions</b>		Chair
<b>2. Approve agenda</b>	DECIDE	Chair
<b>3. Approve March 23, 2023 minutes</b>	DECIDE	Chair
<b>4. Quarterly information discussion</b>	DISCUSS/DECIDE	Chair
<b>5. Administrative reports/updates</b> <ul style="list-style-type: none"> <li>• 2nd Q Financial report</li> <li>• Progress since last JPE meeting</li> <li>• Fund Management</li> <li>• Member Contract/Statement of work changes</li> <li>• Other</li> </ul>	INFO	Determan/Schurbon
<b>6. Education and Outreach</b> <ul style="list-style-type: none"> <li>• Logo for consideration</li> <li>• Orientation Fact Sheet</li> <li>• Hiring</li> <li>• other</li> </ul>	INFO/DECIDE	Godfrey/Schurbon/Shaw
<b>7. 2nd Q project approvals</b> <ul style="list-style-type: none"> <li>• Includes approval of Master agreements and statements of work</li> </ul>	DECIDE	Chair
<b>8. Next Meeting Date: September 28</b>	DECIDE	Chair
<b>1. Other Updates</b>	INFO	Chair
<b>2. Adjourn</b>	DECIDE	Chair

**Rum River Watershed Partnership**

**Rum River Watershed Partnership  
JPE Board Meeting Minutes**

**Coming together** to identify shared goals.  
**Planning together** to leverage unique capacity.  
**Working together** to achieve results.

**March 23, 2023  
4:30PM – 6:30PM**

**Vision Statement**

- Clean, abundant water for consumption, recreation and habitat
- Collaborative partnership among communities working towards a common goal
- Community members and decision makers understand the challenges and opportunities facing the watershed
- Innovative strategies to meet our goals

In-Person Meeting  
 MLC Courthouse,  
 lower level, Conf rm D, 635 2<sup>nd</sup> St SE,  
 Milaca, MN 56353

**Note taker:** Lydia Godfrey, Isanti SWCD

**Voting  
Members  
Present:**

Laurie Westerlund – Aitkin County  
 Bob Janzen – Aitkin SWCD  
 Colleen Werdien - Anoka Conservation District  
 Ed Popp – Benton County  
 Wade Bastian – Benton SWCD  
 Al Koczur – Isanti SWCD  
 Kim Johnson – Kanabec SWCD  
 Jake Janski – Mille Lacs SWCD  
 Dale Scholl – Morrison SWCD  
 Lisa Fobbe – Sherburne County  
 Chris Jurek – Sherburne SWCD

**Alternates  
Present:**

Andrew Hulse – Sherburne County – (*virtual attendance*)

**Partners and  
Staff Present:**

Jamie Schurbon - Anoka Conservation District  
 Tiffany Determan – Isanti SWCD  
 Lydia Godfrey- Isanti SWCD  
 Talisha Zimmerman – Isanti County - (*virtual attendance*)  
 Perry Bunting – Mille Lacs Band of Ojibwe - (*virtual attendance*)  
 Susan Shaw – Mille Lacs SWCD  
 Francine Larson – Sherburne SWCD - (*virtual attendance*)  
 Dan Cibulka – Sherburne SWCD  
 Barb Peichel –BWSR - (*virtual attendance*)  
 Darren Mayers –BWSR  
 Gerry Maciej – Benton SWCD  
 Emily Forbord – Benton SWCD - (*virtual attendance*)

**Voting  
Members  
Absent:**

Alan Duff – Isanti County  
 Kelly Applegate - Mille Lacs Band of Ojibwe  
 Bobby Kasper – Morrison County

1. Meeting called to order at 4:30 pm. Only members present in-person may vote.
2. Approve Agenda

**Motion by Fobbe to approve the agenda;** second by Koczur. Affirmative: All. Opposed: None. **The Motion Carried.**

3. Approve January 26, 2023 Rum River Watershed Partnership Board meeting minutes

**Motion by K. Johnson to approve the January 26<sup>th</sup>, 2023, outcomes;** second by Fobbe. Affirmative: All. Opposed: None. **The Motion Carried.**

4. Progress Report/ Updates

Determan gave the board a progress report. Since the board last met, staff has worked on reimbursement vouchers and submitted projects. There have been two IPC meetings where staff discussed project submissions, and at the last meeting they recommended projects for funding. Westerlund attended the most recent staff meeting and commented that it was impressive seeing the staff work together.

Schurbon gave the 1<sup>st</sup> Q Financial Report. The watershed has received the first 50% of grants funds. The only encumbered costs have been for administration due to insurance. In the future, the financial report will include the most recent bank statements.

**Motion by Werdien to approve the financial report;** second by Bastian. Affirmative: All. Opposed: None. **The Motion Carried.**

Determan described the Master Agreements and Statements of Work. The Master Agreements will be standing through the grant period, and the Statement of Works will be added to it. The Statement of Work provides the deliverables and more detail of how the money will be spent. A typo was pointed out in section 18 of the Master Agreement where it references the wrong statute. The lawyer will be contacted to clarify what the correct statute should be.

**Motion by Koczur to approve the Statement of Work and Master Agreements pending clarification of the statues referenced in section 18;** second by Popp. Affirmative: All. Opposed: None. **The Motion Carried.**

#### **Discussion**

There was a discussion about the format of the financial report. Janski is in favor of more transparency of checks and balances. Werdien asked if the Fiscal Agent's time would be on the financial report and Schurbon clarified the amount of hours worked would not be seen, but instead it would come as a reimbursement request. After a discussion, it was also decided financial reports would include the most recent snapshot of the bank statements.

Janski asked for clarification if the board approved reimbursement requests. Schurbon clarified that the board would not approve those transfer of funds unless they had doubts about Anoka CD doing it.

Bastian noticed section 18 of the Master Agreement references a statute about law enforcement. It is assumed the lawyer put in the wrong statute on accident. However, the Master Agreement needs to be approved in order to approve projects for funding. It was decided to approve the agreement under the basis the statute typo would be amended.

5. Funds Management

Schurbon suggested the partnership purchase a CD with grant dollars. It would gain interest that the partnership could use on non-grant eligible items. It also would provide safety for funds above the FDIC insured amount.

The board stressed they want security with their funding, so it is important to try and stay within the FDIC insured amount. However, they do not want to micro-manage the transfer of funds from CDs. K. Johnson proposed a resolution to grant the Fiscal Agent the authority to minimize risk and ensure liquidity for the partnership funds. The board desires the Fiscal Agent keeps funds within the FDIC insured amount unless it is known the liquid assets will be spent quickly. When able, the Fiscal Agent should also gain interest using traditional means.

**Motion by K. Johnson to grant authority to the Fiscal Agent to minimize risk and ensure liquidity for partnership funds;** second by Fobbe. Affirmative: All. Opposed: None. **The Motion Carried.**

### **Discussion**

There was a discussion about how best to minimize risk. Many board members were concerned about being above the FDIC insured amount and felt more comfortable if funds were protected through a CD. There was a discussion about the different amounts and lengths of times to invest in the CDs. The board decided they want the Fiscal Agent to be agile and move money around as needed without needing regular board approvals.

A few other banking suggestions were made. Maciej shared how he uses ACH transfers, along with CDs, for secure liquid assets and interest. He offered to provide details. Werdien questioned how often transfers needed to be checked. Maciej said it was not often, but the money could be tracked on a report. Fobbe suggested Magic funds, but it is uncertain if the partnership is able to invest in them.

## 6. 1<sup>st</sup> Q Project Approvals

Determan prepared a summary sheet of the projects that applied for funding and how much funding the IPC recommends for them. The partnership needs to make sure it meets goals, which it accomplishes with these projects with money left over. Determan pointed out projects that had different recommendations than the ranking sheet, since the ranking sheet did not take into account some aspects. The funding request is lower than expected since one project is postponed. The IPC tried to stay within budget, but exceeded it for technical and engineering expenses. This budget can be adjusted without board and BWSR approval.

**Motion by Fobbe to approve the 1<sup>st</sup> Quarter Funding Requests including the Master Agreements and their collective Statements of Work;** second by Bastian. Affirmative: All. Opposed: None. **The Motion Carried.**

### **Discussion**

Werdien asked for clarification about the outreach funding requests. The requests are for the watershed wide outreach that will be done by Mille Lacs SWCD, Isanti SWCD and Anoka CD.

Koczur and Janksi commented on the good work that has been done so far, and their excitement for getting projects on the ground.

Janksi asked if the partnership was comfortable spending a large portion of the grant right away. Determan reminded the group that planning for the next annual work plan will begin soon, so if a partner has a project they can propose it for the next work plan. The work plan was also based on projects people knew were coming, so it is logical the money has been requested quickly.

Werdien questioned how progress will be evaluated. Cibulka will be in charge of tracking

implementation, and the outreach staff can work with him to make the information presentable for the board and public.

#### 7. Education and Outreach Plan

Godfrey provided a description of the overall outreach plan and Type A outreach tasks. The outreach and education plan spans 2023-2024 and includes Type A and Type B items. Type A items include workshops, creating videos and handouts, mailings, social media, and more. A tour of projects for the JPE board is also planned for 2024. Outreach staff will also work to make sure the board is kept in the loop about outreach accomplishments.

Shaw gave a description of Type B outreach items, and then an example of Type B outreach they have completed in Mille Lacs that they hope to mimic. Type B outreach will be accomplished by a new hire that will be housed at the Mille Lacs SWCD. They will meet with existing stakeholder groups and identify both private and public sector people that have buy-in. Both outreach types will hopefully result in more landowners implementing projects.

**Motion by Westerlund to approve the FY23 Education and Outreach Plan;** second by Koczur. Affirmative: All. Opposed: None. **The Motion Carried.**

#### **Discussion**

Popp asked if the Mille Lacs Outreach new hire is a permanent position. Shaw replied the position will be funded using the existing WBIF and LCCMR grants, so in the future they will need to find additional ways to fund the position. However, that is often the case with SWCD work.

Janksi questioned how and how often the board will be updated about watershed outreach. Godfrey replied it is up to the board. After a discussion, it was decided the board would be included in planned email updates sent to partnership staff about once a month. However, the staff would not designate extra time to keep the board updated.

#### 8. Type B Outreach and Staff Person Committee

Shaw asked if any board members would like to be included in the hiring process for the Type B Outreach and Forestry staff person and how involved they would like to be. Staff will already be a part of the committee. There was little interest, although Werdien offered to get involved. An email will be sent to the board when Mille Lacs SWCD gets closer to hiring, so board members can decide then if they want to get involved.

#### **Discussion**

Board members expressed they trusted staff to hire a good applicant, and many were unsure if they would be available to help with the hiring as needed.

It was questioned how the interview process is done. Shaw responded they follow the Mille Lacs County's interview process which is to rank and score questions. There would also be minimal qualifications that would weed out poor candidates. Schurbon reminded the group that different people are drawn to different qualities in applicants which makes having a hiring committee beneficial.

#### 9. Liaison: Next IPC TBD

The next IPC meeting is planned for May 8<sup>th</sup>. Determan will send an email out to the board and those that are able to attend may.

#### 10. **Next Meeting Date:**

June 22, 2023, at 4:30 pm at the Mille Lacs County Courthouse.

11. Other Updates

No updates, except a photo was taken.

12. **Janksi called the meeting to adjourn at 6:13pm.**





# MEMO

Request For Action

## Rum River Watershed Partnership Joint Powers Entity Board

**Agenda Item 4:**            **Quarterly information discussion**

**Meeting Date:**         **June 22, 2023**

**Prepared by:**           **Tiffany Determan**

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### PURPOSE/ACTION REQUESTED

As we continue to implement our plan together, staff would like direction regarding content, level of detail and method for quarterly updates provided during RRWP meetings.

In short, what information do you want and how do you want it? What information helps keep you informed so you can make decisions?

This agenda item offers time for discussion and consensus. The tables below provide guidance for decision making.

ACTIVITY:	ADMINISTRATION		EDUCATION AND OUTREACH		PROJECTS	
	Financials	yes/no	Type A activities	yes/no	Prioritizing Studies	yes/no
	General Administrative Updates	yes/no	Type B Activities	yes/no	Urban/Residential Structural	yes/no
	Other:	yes/no	Other:	yes/no	Rural Structural	yes/no
					Soil Health	yes/no
					Forestry	yes/no
METHOD:	EXAMPLES		EXAMPLES		EXAMPLES	
	Bank Statements	yes/no	Verbal	yes/no	Verbal: all members with contracts	yes/no
	Financial Report	yes/no	Written summary	yes/no	Verbal: rotate by member-all	yes/no
	Written summary (progress report)	yes/no	Other:	yes/no	Verbal: rotate by member w/contract	yes/no
	Verbal	yes/no			Verbal: by management area	yes/no
	Other:				Only as completed	yes/no
					none	yes/no
					other	yes/no

What level of detail do you prefer?



# Financial Report - Rum River Watershed Partners

6/13/2023

## Bank Account Update

3/15/2023	Starting balance	\$503,045.00
	Debits - regular	\$14,302.45
	Debit - Transfer to CD	\$243,000.00
	Deposits	\$0.00
	Interest	\$220.19
3/15/2023	Ending balance	\$245,962.74

## Certificate of Deposit Update

Starting balance	4/26/2023	\$243,000
Accrued Interest	as of 5/31/2023	\$1,153.42
Maturity Date	10/25/2023	
Interest Rate	4.95%	
Term	6 mo	

## Funds On-Hand by Type

WBIF 2023 grant - in bank acct	\$245,742.55
WBIF 2023 grant- in CD	\$243,000.00
Unrestricted (interest earned)	\$220.19

## FY23 Watershed Based Implementation Funding (WBIF) Grant

Expires 12/31/2025

Activity	Beginning Grant Funds	Beginning Match	Encumbered Grant Funds	Encumbered Match	Spent Grant Funds	Spent Match Funds	Not Encumbered Grant Funds
Admin	\$101,133.00		\$101,133.00		\$16,330.81	\$0.00	\$0.00
Forest Practices	\$16,000.00	\$3,133.00	\$3,032.00	\$759.00	\$0.00	\$0.00	\$12,968.00
Outreach	\$219,494.00		\$219,494.00		\$590.64	\$0.00	\$0.00
Prioritizing Studies	\$66,000.00		\$66,000.00		\$0.00	\$0.00	\$0.00
Project Devel	\$125,500.00		\$61,700.00		\$0.00	\$0.00	\$63,800.00
Rural BMPs	\$76,200.00	\$18,000.00	\$71,164.00	\$46,722.00	\$0.00	\$0.00	\$5,036.00
Soil Health	\$32,000.00		\$32,000.00		\$0.00	\$0.00	\$0.00
Tech/Eng	\$45,000.00		\$61,000.00		\$0.00	\$0.00	-\$16,000.00
Urban BMPs	\$330,000.00	\$80,000.00	\$152,305.00	\$39,451.00	\$0.00	\$0.00	\$177,695.00
<b>TOTAL</b>	<b>\$1,011,327.00</b>	<b>\$101,133.00</b>	<b>\$767,828.00</b>	<b>\$86,932.00</b>	<b>\$16,921.45</b>	<b>\$0.00</b>	<b>\$243,499.00</b>





3350 Bridge St  
St. Francis, MN 55070

**Statement Ending 05/31/2023**

ANOKA SOIL & WATER


Page 1 of 4

Customer Number:XXXXXXXX8559

RETURN SERVICE REQUESTED

ANOKA SOIL & WATER  
CONSERVATION DISTRICT  
1318 MCKAY DR NE UNIT 300  
HAM LAKE MN 55304-6155

**Managing Your Accounts**

	Branch	Blaine
	Phone	763-780-2100
	Website	villagebankonline.bank

WHAT'S YOUR  
**THERE?**  
VILLAGE BANK

Whether you're a first time or seasoned home buyer, we'll get you there.



Connect with a banker to discuss your financial goals.

NMLS Co. ID 786171

**Summary of Accounts**

Account Type	Account Number	Ending Balance
ELITE BUSINESS MONEY MARKET	XXXXXXXX8559	\$240,962.74

**ELITE BUSINESS MONEY MARKET-XXXXXXXX8559**

**Account Summary**

Date	Description	Amount
04/29/2023	Beginning Balance	\$241,696.04
	1 Credit(s) This Period	\$43.70
	1 Debit(s) This Period	\$777.00
05/31/2023	Ending Balance	\$240,962.74

**Interest Summary**

Description	Amount
Interest Earned From 04/29/2023 Through 05/31/2023	
Annual Percentage Yield Earned	0.20%
Interest Days	33
Interest Earned	\$43.70
Interest Paid This Period	\$43.70
Interest Paid Year-to-Date	\$287.16

Interest earned by RRWP is \$220.19 starting Feb 2023. The difference is interested earned by ACD in this same acct before it was converted for use by RRWP.



**ELITE BUSINESS MONEY MARKET-XXXXXXXXX8559 (continued)**

**Account Activity**

Post Date	Description	Debits	Credits	Balance
04/29/2023	Beginning Balance			\$241,696.04
05/30/2023	CHECK # 1005 Attorney pymt	\$777.00		\$240,919.04
05/31/2023	INTEREST		\$43.70	\$240,962.74
05/31/2023	Ending Balance			\$240,962.74

**Checks Cleared**

Check Nbr	Date	Amount
1005	05/30/2023	\$777.00

\* Indicates skipped check number

**Daily Balances**

Date	Amount	Date	Amount
05/30/2023	\$240,919.04	05/31/2023	\$240,962.74

**Overdraft and Returned Item Fees**

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00





3350 Bridge St  
St. Francis, MN 55070

## Statement Ending 05/31/2023

ANOKA SOIL & WATER


Page 1 of 4

Customer Number:XXXXXXXX6746

RETURN SERVICE REQUESTED

ANOKA SOIL & WATER  
CONVERSATION DISTRICT  
1318 MCKAY DR NE UNIT 300  
HAM LAKE MN 55304-6155

### Managing Your Accounts

	Branch	Blaine
	Phone	763-780-2100
	Website	villagebankonline.bank

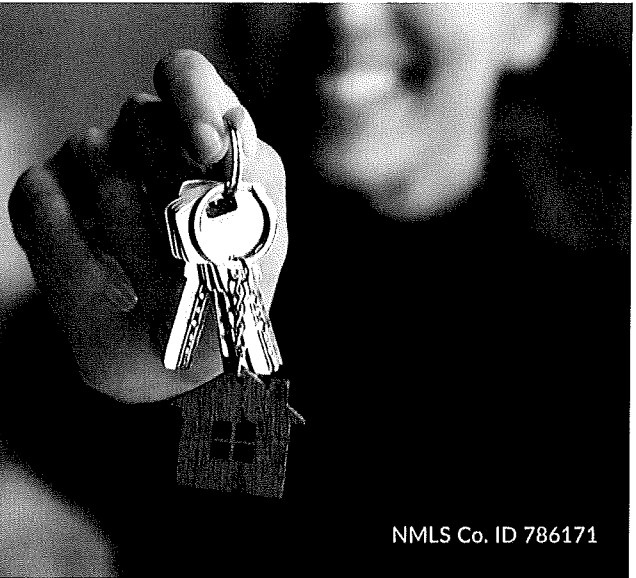
This is a secondary checking account. The primary checking is the money market checking.

WHAT'S YOUR  
**THERE?**  
VILLAGE BANK

Whether you're a first time or seasoned home buyer, we'll get you there.

Connect with a banker to discuss your financial goals.

NMLS Co. ID 786171



### Summary of Accounts

Account Type	Account Number	Ending Balance
Village Business Checking	XXXXXXXX6746	\$5,000.00

### Village Business Checking-XXXXXXXX6746

#### Account Summary

Date	Description	Amount
04/29/2023	Beginning Balance	\$5,000.00
	0 Credit(s) This Period	\$0.00
	0 Debit(s) This Period	\$0.00
05/31/2023	Ending Balance	\$5,000.00

#### Account Activity

Post Date	Description	Debits	Credits	Balance
04/29/2023	Beginning Balance			\$5,000.00
	No activity this statement period			
05/31/2023	Ending Balance			\$5,000.00





**Village Business Checking-XXXXXXXXXX6746 (continued)**

**Overdraft and Returned Item Fees**

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00



# MEMO

## Rum River Watershed Partnership Joint Powers Entity Board

**Agenda Item 4: Progress report/Updates**

**Meeting Date: June 22, 2023**

**Prepared by: Tiffany Determan**

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### March 2023

#### March Administration

IPC prep, Ranking and Eligibility form management, financial management, RRWP board preparation, coordinating contracts with members

#### March 13<sup>th</sup> IPC

1<sup>st</sup> Q project funding request recommendations

#### March 23<sup>rd</sup> RRWP

1<sup>st</sup> Q project funding approvals, Education, and outreach work plan approval

Accomplishments: 1<sup>st</sup> Q project funding requests approved by RRWP

### April 2023

#### April Administration

1<sup>st</sup> Q payments, Statement of Work Revisions, Financial mgmt. decisions, coordinating contract with members, 2023-2024 timeline preparation, communication with attorney re Master Agreements.

#### April 13<sup>th</sup> Planning Team Meeting

FY25 WBIF and 2024 annual work plan timeline review, implementation tracking, updated statements of work, follow-up from March IPC meeting, logo, May IPC planning

Accomplishments: Updated and simplified Statements of Work, Master Agreement edits, Draft logo

### May 2023

#### May Administration

IPC coordination, communication w/members re project proposals, research re 2024 work plan development

#### May 8<sup>th</sup> IPC

Review updates to contract forms, updates on implementation tracking, member project updates, deed restriction process

Accomplishments: members have access/understanding of simplified Statements of Work

## June 2023

### June Administration

IPC prep, 2<sup>nd</sup> Q project funding request summary, financial management, attorney communication re RRWP board member remote attendance, communication members re Statements of Work \$ Master Agreements

### June 12<sup>h</sup> IPC

2<sup>nd</sup> Quarter funding request recommendations, reimbursement process review

### June 22<sup>rd</sup> RRWP

2<sup>nd</sup> Q project funding approvals, logo endorsement, updates

Accomplishments: 2<sup>nd</sup> Q project funding requests approved by RRWP

## Upcoming:

<b>June 23-August 23: IPC</b>	<b>3<sup>rd</sup> Q Funding Requests</b>
<b>August 14 Or September 11: IPC meeting</b>	<b>Initiate 2024 work planning and 3<sup>rd</sup> Q funding request review</b>
<b>September 28<sup>th</sup>: RRWP Board meeting</b>	<b>3<sup>rd</sup> Q funding request approvals</b>



# RUM RIVER

WATERSHED PARTNERSHIP

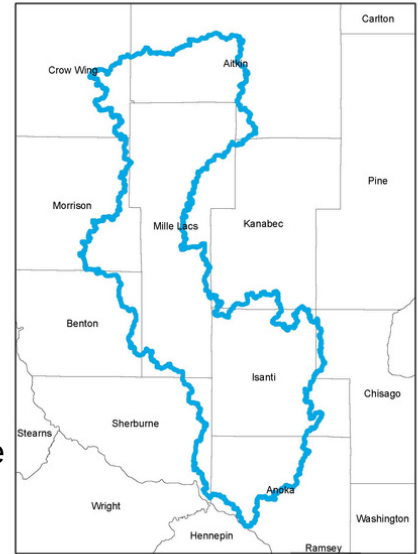


# RUM RIVER WATERSHED PARTNERSHIP 101



## WHAT IS THE RUM RIVER WATERSHED PARTNERSHIP?

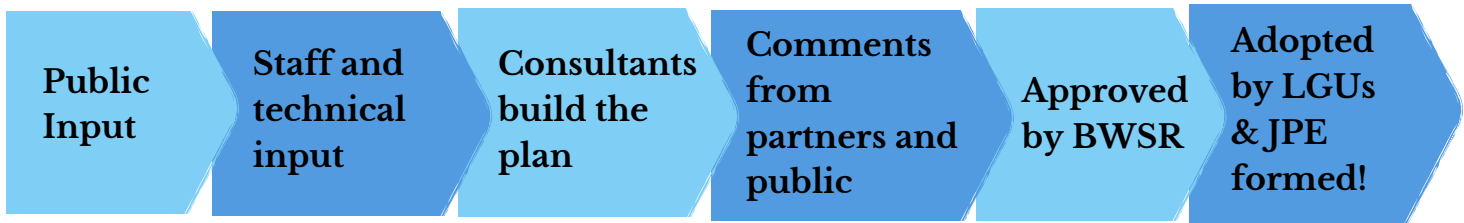
The Rum River Watershed Partnership (RRWP) is a joint powers entity formed by 5 counties, 8 SWCDs, and the Mille Lacs Band of Ojibwe. The group's purpose is to implement a state-approved Comprehensive Watershed Management Plan. The RRWP is funded primarily by grants and does not charge dues to its members. Grant funding exceeds \$500K/yr. Work is primarily accomplished by passing funds to members coordinating approved projects.



## WHAT IS THE COMPREHENSIVE WATERSHED MANAGEMENT PLAN?

Minnesota is shifting from county-level to watershed-scale water planning, or “one watershed, one plan”. Water doesn’t stop at county lines, so this makes the plan more complete and consistent. Using local and state input, we created a plan for the Rum River Watershed. The Comprehensive Management Plan is the document from this process.

## HOW WAS THE PLAN MADE?

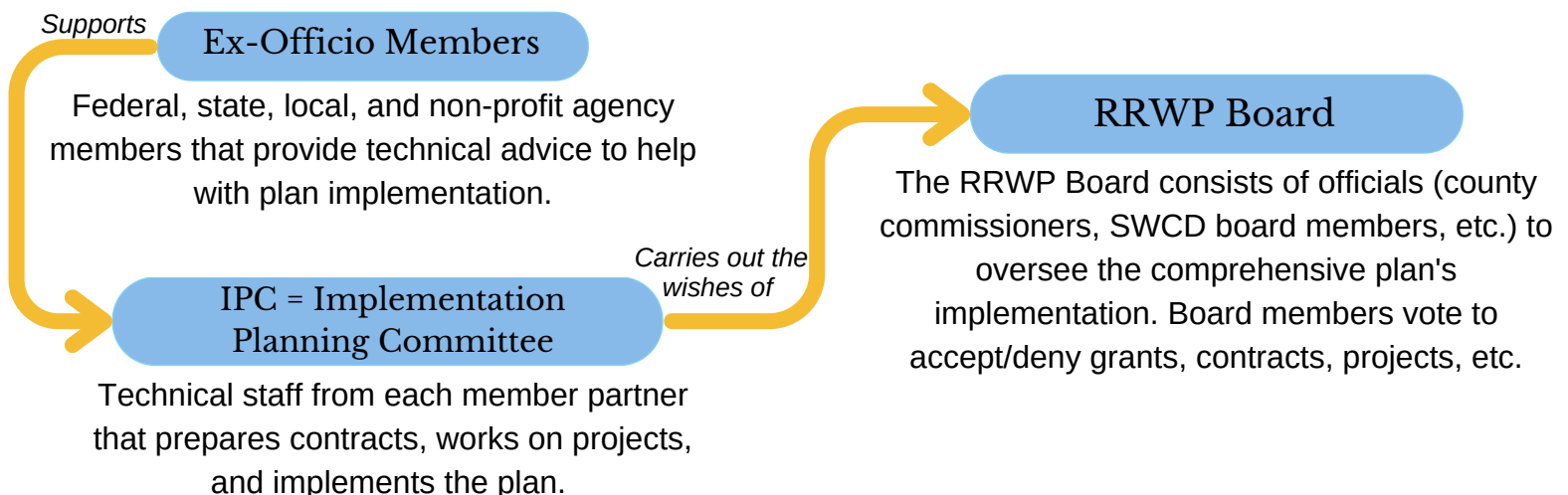


## WHAT ARE THE PRIORITIES?

- A** ♦ Restore surface water
- B** ♦ Surface water quantity
- C** ♦ Invasive species
- ♦ Protect surface water
- ♦ Groundwater and drinking water quality
- ♦ Groundwater knowledge and data
- ♦ Outreach and engagement
- ♦ Restore, manage, and protect upland habitat
- ♦ Restore and protect aquatic habitat

Priority waterbodies for each goal are also identified in the plan.

## WHAT ARE ALL OF THE COMMITTEES?



## HOW IS THIS WORK GETTING PLANNED?

### Comprehensive Plan

- Ten-year plan.
- Identifies priority issues and waterbodies within the watershed, long-term goals, and implementation strategies.



### Annual Work Plan

- Describes activities the Partnership plans to implement to achieve implementation goals defined in the Comprehensive Plan.
- Bi-annual WBIF work plan
- Annual plan describes work to be done with other sources of funding
- Includes a detailed budget

## HOW DO PROJECTS GET SELECTED?

Members submit funding requests for projects



IPC members discuss and vote to make recommendations to the board.



JPE board approves projects for funding.

*Watershed policies, the work plan, and a ranking sheet act as guiding documents for approving projects. If a project is not selected to fund, there is an appeal process members can do.*

## WHERE IS THE FUNDING COMING FROM?



# 1

### Watershed Based Implementation Funds

Watershed Based Implementation Funds (WBIF) are sourced from the Clean Water Land & Legacy Amendment. The MN Board of Water and Soil Resources administers the grant. Every other year the RRWP is expected to receive about \$1 M WBIF. WBIF grants expire after three years.

# 2

### Match

WBIF requires a 10% match. This match is sourced from a variety of non-state grants and landowner cost-share. Partners may also pursue various grants to expedite the plan's implementation.

**WBIF** = Water Based Implementation Funds

**1W1P** = One Watershed One Plan

**CWMP** = Comprehensive Watershed Management Plan

**RRWP** = Rum River Watershed Partnership

**JPA** = Joint Powers Agreement

**JPE** = Joint Powers Entity

**IPC** = Implementation Planning Committee

**BWSR** = Board of Water and Soil Resources



# MEMO

Request For Action

## Rum River Watershed Partnership Joint Powers Entity Board

**Agenda Item 6:** 2nd Q Project Approvals

**Meeting Date:** June 22, 2023

**Prepared by:** Tiffany Determan

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### PURPOSE/ACTION REQUESTED

Approve 2nd Quarter Funding Requests including Master Agreements and Statements of Work:

Approve Statement of Work for Benton SWCD

Approve Master Agreement and Statement of Work for Morrison SWCD

### SUMMARY

A summary of funding requests and recommendations for funding is included with this agenda item (see table). If you are interested in reviewing the full project ranking sheet you can see it [here](#) OR contact Tiffany Determan.

In reviewing the requests, you may find it helpful to refer to:

1. 2023 Watershed Based Implementation Funding Work Plan (included in packet)
2. Rum River Watershed Comprehensive Watershed Management Plan found on the website here: <https://www.millelacsswcd.org/1w1p/rum-river-one-watershed-one-plan/>
3. Project Policies (also found on the website above)

The Implementation Planning Committee met on June 12th to discuss the requests and has made recommendations for funding. Note: there is one request that did not meet the recommended score threshold of 40. The project is not recommended for funding currently (ag waste storage facility on the West Branch Rum River). The IPC has recommended that Morrison SWCD to bring the project back during the 3<sup>rd</sup> quarter reviews along with supplemental project prioritization information.

Grant budget status can be found on the back side of this Memo

	Grant Budget	Previous Grant Funding Awards	Current requests	Amount Remaining
Admin/Coord	\$101,132.70	\$101,132.22	\$0.00	\$0.48
Education/Information	\$219,494.00	\$219,494.00	\$0.00	\$0.00
Ag Non-Structural	\$32,000.00	\$32,000.00	\$0.00	\$0.00
Planning, Assessment, & Special Studies	\$66,000.00	\$66,000.00	\$0.00	\$0.00
Tech/Engineering	\$45,000.00	\$62,100.00	\$50,000.00	-\$67,100.00
Project Development	\$125,500.00	\$60,600.00	\$0.00	\$64,900.00
Structural Urban BMPs	\$330,000.00	\$152,305.00	\$0.00	\$177,695.00
Structural Rural BMPs	\$76,200.00	\$71,164.00	\$10,000.00	-\$4,964.00
Forestry Practices	\$16,000.00	\$3,032.00	\$3,000.00	\$9,968.00
	\$1,011,326.70	\$767,827.22	\$63,000.00	\$180,499.48
		Shift w/no amendement required	10%	\$101,132.67
		Current	-7%	-\$72,064.00

	Match	Previous Committed Match	Current requests	Amount Remaining
Admin/Coord	\$0.00	\$0.00	\$0.00	\$0.00
Education/Information	\$0.00	\$0.00	\$0.00	\$0.00
Ag Non-Structural	\$0.00	\$0.00	\$0.00	\$0.00
Planning, Assessment, & Special Studies	\$0.00	\$0.00	\$0.00	\$0.00
Tech/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Project Development	\$0.00	\$0.00	\$0.00	\$0.00
Structural Urban BMPs	\$80,000.00	\$39,451.00	\$0.00	\$40,549.00
Structural Rural BMPs	\$18,000.00	\$46,722.00	\$28,842.50	(\$57,564.50)
Forestry Practices	\$3,133.00	\$759.00	\$600.00	\$1,774.00
	\$101,133.00	\$86,932.00	\$29,442.50	-\$15,241.50

Total Points	Funding Recommended Based on Score?	Project Lead	WBIF Grant Activity Type	Project Name	Project Deliverables and Description	WBIF Funding Request (\$)	WBIF Grant Match Commitment (\$)	Total Project Cost (\$)	Priority Benefiting Waterbody (Table 4.5 or 4.8)	Cost:Benefit (\$/lb TP)	IPC Funding Recommendation
51	Yes	Benton SWCD	Structural Rural BMPs	W. Branch Rum River, Schafer WASCOD or equivalent	Construction of a WASCOD or equivalent practice that will be treating 118 acres, in the direct drainage to the W. Branch Rum. The drainage area is predominantly ag, with a ~500 ft buffer area of grass. We anticipate the the designs to be completed by TSA. The implementation planning committee determined through consensus that this project was a priority in part due to the severity of the erosion, its location in a priority watershed, and the limited number of erosion control projects available.	\$50,000.00	\$12,500.00	\$67,500.00	R-West Branch Rum River	<\$500/lb TP	\$50,000.00
41	Yes	Benton SWCD	Tech/Engineering	W. Branch Rum River, Schafer WASCOD or equivalent	Conservation planning and design of WASCOD or equivalent	\$10,000.00		\$10,000.00	R-West Branch Rum River	N/A	\$10,000.00
26	No	Morrison SWCD	Structural Rural BMPs	W. Branch Rum River, Matvick 313 Ag Waste	Construction of a manure stacking facility for poultry litter with a primary purpose of bacteria reduction. Approximate size: stacking slab is 59'x79' with 6' walls and a roof with 20'x60' concrete apron. There are 82,000 broiler birds. It is big enough to store all the manure from a barn cleanout until the manure can be transferred and spread during an appropriate time of the year. The preliminary design was completed by West Central TSA.	\$86,527.50	\$28,842.50	\$115,370.00	R-West Branch Rum River	2,000-\$3,000/lb T	\$0.00
49	Yes	Morrison SWCD	Forestry Practices	Morrison 2023 Stewardship Plans	2 stewardship plans for ~500 acres	\$3,000.00	\$600.00	\$3,600.00	R-West Branch Rum River	N/A	\$3,000.00