

Rum River Watershed Partnership Board Meeting

March 23, 2023

4:30-6:30 PM

Location: Mille Lacs County Courthouse, lower level, Conf rm D, 635 2nd St SE, Milaca, MN 56353

Alternates and staff can join via Zoom:

<https://us02web.zoom.us/j/89136215921?pwd=N1M3aCtRZjZUOXVVMnFGS0FOeFh3UT09>

Phone: 1 312 626 6799

Meeting ID: 891 3621 5921

Passcode: 575866

Coming together to identify shared goals.

Planning together to leverage unique capacity.

Working together to achieve results.

Vision Statement

- Clean, abundant water for consumption, recreation, and habitat
- Collaborative partnership among communities, working together towards a common goal
- Community members and decision makers understand the challenges and opportunities facing the watershed
- Innovative strategies to meet our goals

Primary representatives:

Aitkin County- Laurie Westerlund

Aitkin SWCD- Bob Janzen

Anoka CD- Colleen Werdien

Benton County-Ed Popp

Benton SWCD- Wade Bastian

Isanti County- Alan Duff

Isanti SWCD- Al Koczur

Kanabec SWCD- Kim Johnson

Mille Lacs SWCD- Jake Janski

Mille Lacs Band of Ojibwe-Kelly Applegate

Morrison SWCD- Dale Scholl

Morrison County- Bobby Kasper

Sherburne County- Lisa Fobbe

Sherburne SWCD- Chris Jurek

CCd: member staff representatives, others requested to be on cc list

Agenda Items

Topic	Purpose	Lead	Time
1. Call to Order and introductions		Chair	5 min.
2. Approve agenda	DECIDE	Chair	1 min.
3. Approve January 26, 2023 minutes	DECIDE	Chair	1 min.
4. Progress reports/updates <ul style="list-style-type: none"> • 1st Q Financial report • Attorney-Master Agreements & Statements of work • Progress since last JPE meeting 	INFO	Determan/Schurbon	10 min.
5. Funds Management	DECIDE	Schurbon	15 in.
6. 1st Q Project Approvals <ul style="list-style-type: none"> • Includes approval of Master agreements and statements of work 	DECIDE	Determan/ Member applicants	60 min.
7. Education and Outreach Plan	DECIDE	Shaw/Godfrey	15 min.
8. Type B Outreach Staff Person Committee	DECIDE	Shaw	5 min.
9. Liaison: Next IPC TBD	DECIDE	Chair	1 min.
10. Next Meeting Date: June 22	DECIDE	Chair	1 min.
1. Other Updates	INFO	Chair	5 min
2. Adjourn	DECIDE	Chair	

Rum River Watershed Partnership

**Rum River Watershed Partnership
JPE Board Meeting Minutes**

Coming together to identify shared goals.
Planning together to leverage unique capacity.
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**January 26, 2023
4:30PM – 6:30PM**

Vision Statement

- Clean, abundant water for consumption, recreation and habitat
- Collaborative partnership among communities working towards a common goal
- Community members and decision makers understand the challenges and opportunities facing the watershed
- Innovative strategies to meet our goals

In-Person Meeting
 MLC Courthouse,
 lower level, Conf rm D, 635 2nd St SE,
 Milaca, MN 56353

Note taker: Lydia Godfrey, Isanti SWCD

**Voting
Members
Present:**

Laurie Westerlund – Aitkin County
 Bob Janzen – Aitkin SWCD
 Colleen Werdien - Anoka Conservation District
 Alan Duff – Isanti County
 Al Koczur – Isanti SWCD
 Kim Johnson – Kanabec SWCD
 Kelly Applegate-Mille Lacs Band of Ojibwe
 Jake Janski – Mille Lacs SWCD
 Dale Scholl – Morrison SWCD
 Lisa Fobbe – Sherburne County
 Chris Jurek – Sherburne SWCD

**Alternates
Present:**

Steve Westerberg – Isanti County – (*virtual attendance*)

**Partners and
Staff Present:**

Tiffany Determan – Isanti SWCD - (*virtual attendance*)
 Lydia Godfrey- Isanti SWCD
 Perry Bunting – Mille Lacs Band of Ojibwe - (*virtual attendance*)
 Susan Shaw – Mille Lacs SWCD
 Francine Larson – Sherburne SWCD - (*virtual attendance*)
 Dan Cibulka – Sherburne SWCD
 Barb Peichel –BWSR - (*virtual attendance*)
 Gerry Maciej – Benton SWCD - (*virtual attendance*)

**Voting
Members
Absent:**

Ed Popp – Benton County
 Wade Bastian – Benton SWCD
 Bobby Kasper – Morrison County

1. Meeting called to order by Shaw at 4:30 pm. Only members present in-person may vote.

2. Approve Agenda

K. Johnson proposed an addition to the agenda to provide an update about the Snake River Watershed. The update will take place at the end.

Janski noted there are 2 IPC meetings before the next JPE meeting, so the board should appoint liaisons for both meetings.

Motion by Koczur to approve the agenda with the proposed additions; second by Janzen. Affirmative: All. Opposed: None. **The Motion Carried.**

3. **Election of Officers: Chair, Vice Chair**

Motion by Fobbe to nominate Janski for Chair; second by Scholl. Affirmative: All. Opposed: None. **The Motion Carried.**

Motion by Koczur to nominate Fobbe for Vice Chair; second by Westerlund. Affirmative: All. Opposed: None. **The Motion Carried.**

4. Approve November 30, 2022 Rum River Watershed Partnership Board meeting minutes

Motion by Westerlund to approve the November 30th, 2022 outcomes; second by Koczur. Affirmative: All. Opposed: None. **The Motion Carried.**

5. Progress Report/ Updates

Determan provided updates for the board. MCIT approved the JPE for insurance. The effective date is February 1, 2023. Last time the JPE board met, the 2023 Work Plan was approved for submission to BWSR. BWSR has approved the work plan. In December, lots of administration took place. The partnership drafted the Fiscal Agent and Watershed Coordinator agreements, they updated policies, and reviewed policies with the IPC. The education and outreach subcommittee met a few times and created a draft education and outreach plan that will be presented to the IPC in February. Werdien and V. Anderson were liaisons for the education and outreach subcommittee.

6. Approve FY 2023 BWSR WBIF Grant Agreement

Fobbe recognized the efforts of the staff and board over the past few years.

Motion by Fobbe to approve Fiscal Year 2023 Watershed Based Implementation Fund (WBIF) grant agreement with the Board of Water and Soil Resources (BWSR); second by Werdien. Affirmative: All. Opposed: None. **The Motion Carried.**

7. Approve WBIF Policies

Determan gave an overview of the policies the board discussed at the last meeting and the final changes made. In the first section, the board discussed requiring deed restrictions and easement agreements. A decision was made to keep language about needing restrictions for projects over \$5,000 with some exempt properties such as tribal land. In section 3, the board also discussed one-year contracts for cover crops and up-front payments. The partnership will offer one-year contracts, so farmers are able to try cover crops with little commitment. Three-year contracts will be paid upfront after one year of implementation to prevent running out of WBIF. BWSR does allow up-front payments.

Motion by K. Johnson to approve WBIF Project Policies; second by Koczur. Affirmative: All. Opposed: None. **The Motion Carried.**

Discussion

K. Johnson questioned if landowners would need to pay back WBIF if they opted out of their 3-year cover crop contract early. Determan assured landowners likely would need to return funding if they did not fulfill the three-year contract, however it would largely be based on BWSR policy. Shaw reminded the group that partners will want to have clarity about BWSR rules before signing contracts.

Janski inquired if there was clarification about the funding percentage a landowner would be required to pay back if they did not complete their 3-year contract since the value of benefits goes up each year. Determan replied that would be a BWSR policy, but the landowner could be required to repay up to 150%. K. Johnson stressed the need for leniency for non-structural projects.

8. Approve Fiscal Agent and Watershed Coordinator Agreements

Janski proposed an amendment in Section XXII of the Fiscal Agent and Watershed Coordinator Agreements. He proposed email is removed as a possible delivery method for providing notice.

K. Johnson proposed an amendment to the Fiscal Agent Agreement to spell out the Anoka Conservation District acronym at the start of Exhibit A to improve clarity.

Motion by Westerlund to approve the Fiscal Agent Agreement with email removed as a possible notice delivery method and adding an Anoka Conservation District acronym explanation in Exhibit A; second by K. Johnson. Affirmative: All. Opposed: None. **The Motion Carried.**

Janski noticed a typo at the beginning of the Watershed Coordinator Agreement where Anoka CD is listed instead of Isanti SWCD.

Motion by Werdien to approve the Watershed Coordinator Agreement with the amended typo, email removed as a possible notice delivery method, and adding an Isanti SWCD acronym explanation in Exhibit A; second by Koczur. Affirmative: All. Opposed: None. **The Motion Carried.**

Discussion

The budgeted amounts for both the Fiscal Agent and Watershed Coordinator role is the same. K. Johnson questioned if that was a starting estimate since the board is uncertain how much each role would cost. Werdien provided details that the costs would likely exceed what is budgeted for, but Anoka CD is prepared for that and wants to help support the partnership. Shaw added the estimated cost could change for the next round of funding. The Fiscal Agent and Watershed Coordinator will be tracking their time spent in these roles even if it exceeds the estimated cost, so those numbers can inform budgeting for the future.

There is not yet a contract with Sherburne SWCD for their work tracking projects, since no projects have been implemented yet.

9. 2023 Meeting Schedule

The JPE will continue to meet the fourth Thursday of the month at 4:30pm in the Mille Lacs County Courthouse's conference room. The meetings will take place at the end of the quarter. Dates are allowed to be changed in the future if notice is given.

Motion by Fobbe to approve the meeting schedule; second by Duff. Affirmative: All. Opposed: None. **The Motion Carried.**

10. Liaison

Janski will go to the February 13th meeting. Jurek and Westerlund may attend the February meeting as well and will check their calendars for attending the March meeting. Janski encouraged members to attend IPC meetings if they are able.

11. Next Steps

The next JPE meeting will be used to approve projects. Determan reminded the board the IPC is trying to make reviewing projects easy for the board, so they will see the projects recommended by the IPC for approval. The projects presented to the board will be formatted so they are easy to understand.

12. Snake river update

K. Johnson provided an update about the Snake River Watershed. Their plan was recently approved by BWSR. Now, the Snake River Watershed is deciding governance. There are some members that wish for the governance to only include county commissioners. K. Johnson would like suggestions on how to bring the strengths of the Rum River Watershed Partnership board's governance to the Snake River Watershed. Those with ideas may contact K. Johnson.

Discussion

Many members expressed gratitude for how the Rum River Watershed has acted as a partnership and has involved all their partners in the decision-making process. K. Johnson added SWCDs are a valuable member of the partnership since the watershed plan is based on the SWCD's work of voluntary conservation.

13. **Next Meeting Date:**

March 23, 2023, at 4:30 pm at the Mille Lacs County Courthouse.

14. **Motion by Westerlund to adjourn the meeting at 5:30pm;** second by Fobbe. Affirmative: All. Opposed: None. **The Motion Carried**

Financial Report - Rum River Watershed Partners

3/15/2023

Bank Activity Summary

2/14/2023	Starting balance	\$0	
	Deposits	\$505,664.00	1st 50% of FY23 WBIF grant
	Debits	\$2,619.00	Insurance
	Interest	not yet available	
3/15/2023	Ending balance	\$503,045.00	

FY23 Watershed Based Implementation Funding (WBIF) Grant

Expires 12/31/2025

Activity	Beginning Grant Funds	Beginning Match	Encumbered Grant Funds	Encumbered Match	Spent Grant Funds	Spent Match Funds	Not Encumbered Grant Funds
Admin	\$101,133.00		\$75,697.88	\$0.00	\$2,619.00	\$0.00	\$25,435.12
Forest Practices	\$16,000.00	\$3,133.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16,000.00
Outreach	\$219,494.00		\$0.00	\$0.00	\$0.00	\$0.00	\$219,494.00
Prioritizing Studies	\$66,000.00		\$0.00	\$0.00	\$0.00	\$0.00	\$66,000.00
Project Devel	\$125,500.00		\$0.00	\$0.00	\$0.00	\$0.00	\$125,500.00
Rural BMPs	\$76,200.00	\$18,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$76,200.00
Soil Health	\$32,000.00		\$0.00	\$0.00	\$0.00	\$0.00	\$32,000.00
Tech/Eng	\$45,000.00		\$0.00	\$0.00	\$0.00	\$0.00	\$45,000.00
Urban BMPs	\$330,000.00	\$80,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$330,000.00
TOTAL	\$1,011,327.00	\$101,133.00	\$75,697.88	\$0.00	\$2,619.00	\$0.00	\$935,629.12

MEMO

Rum River Watershed Partnership Joint Powers Entity Board

Agenda Item 4: Progress report/Updates

Meeting Date: March 23, 2023

Prepared by: Tiffany Determan

January 2023

January Administration	WBIF work plan revisions to BWSR, updating policies, general implementation preparation.
January 6th Outreach and Education Subcommittee	Revising Education and Outreach plan
January 24th Outreach and Education Subcommittee	DRAFT Plan and next steps discussion
January 26th RRWP Board meeting	WBIF Grant approval, Fiscal Agent and Coordinator agreement approval, Policy approval

Accomplishments: FY23 WBIF work plan approved and grant agreement approved!

February 2023

February Administration	Member reimbursement voucher creation, attorney review of Master agreement and Statement of Work, assist members with project submissions, IPC meeting coordination
February 13th IPC	1 st Q project funding request submission Q&A, Review Education and Outreach Plan (solicit input)
February 15th Type A Outreach	Isanti SWCD and Anoka CD- identify responsibilities in outreach plan
February 20th	Deadline for project submissions
February 21st Planning Team	Discuss project funding requests, update spreadsheet for consistency, plan for IPC meeting

Accomplishments: 1st Q project funding request submissions complete

March 2023	
March Administration	IPC prep, Ranking and Eligibility form management, financial management, RRWP board preparation, coordinating contracts with members
March 13th IPC	1 st Q project funding request recommendations
March 23rd RRWP	1 st Q project funding approvals, Education and outreach work plan approval
Accomplishments: 1 st Q project funding requests approved by RRWP	

Upcoming:

March 24-May 15: IPC	2nd Round Funding Requests
April or May IPC	Deed restriction process, other TBD
June 12: IPC (if needed)	Funding recommendations
June 22nd: RRWP Board meeting	2nd Round Funding approvals

**MASTER PROJECT AGREEMENT BETWEEN
RUM RIVER WATESHED PARTNERSHIP
AND _____**

This Master Project Agreement (“**Agreement**”) is made by and between the Rum River Watershed Partnership (“**RRWP**”), 110 Buchanan Street North, Cambridge, MN 55008, and the _____ (“**Partner**”), [insert address]. The RRWP and the Partner may hereinafter be referred to individually as a “party” or collectively as the “parties.”

RECITALS

- A. The RRWP is a joint powers entity established pursuant to a joint power agreement (“**JPA**”) entered into under Minnesota Statutes, section 471.59 as part of the Board of Water and Soil Resources comprehensive watershed management planning program under Minnesota Statutes, section 103B.801.
- B. In furtherance of the goals of the JPA and the comprehensive planning program, the RRWP has adopted the Rum River Comprehensive Water Management Plan, dated June 20, 2022 (“**RRWP Plan**”).
- C. The RRWP intends to facilitate and support the construction or implementation of projects through the local units of government that entered into, and that are members of, the JPA to meet its obligations under the RRWP Plan.
- D. Rather than enter into full agreements with the members for each project they undertake, the RRWP and its members determined the better approach is for the RRWP to enter into a single master project agreement with each member that sets out the terms and conditions under which the RRWP will provide funding for projects. For each project, the RRWP and member will then agree on a statement of work (“**Statement of Work**”) that identifies the specifics related to the project, including the funding, and which is carried out in accordance with the terms and conditions of this Agreement.
- E. The Partner is one of the members to the JPA and desires to enter into this Agreement to facilitate the receipt of funding for specific projects under separate statements of work as provided herein.

AGREEMENT

In consideration of the mutual promises and agreement contained herein, the parties hereby agree as follows:

- 1. **PURPOSE.** The purpose of this Agreement is to set out the terms and conditions under which the Partner will undertake specific projects approved and funded, at least in part, by the RRWP through separate statements of work issued for each project to assist in implementing the RRWP Plan.
- 2. **GRANTS.** The parties agree that funding for individual projects approved by the RRWP and undertaken by the Partner pursuant to a Statement of Work shall be provided in accordance with this section.

- (a) Individually Authorized. The RRWP agrees to provide the Partner a grant to fund specific projects mutually agreed upon by the RRWP and the Partner. The total amount of the grant funds for a project (each, the “**Grant Funds**”) will be set out in a Statement of Work approved by the parties for the particular project (each, the “**Project**”). Nothing in this Agreement obligates the RRWP to provide funding beyond the amount of grant funds made available to the RRWP for a Project.
 - (b) Grant Funds. The Grant Funds provided by the RRWP for a Project shall be provided as a reimbursement of the costs the Partner incurs in carrying out the Project. The RRWP may retain 10% of the total grant funds until the Partner verifies completion of all Project components, provided all deliverables, and an acceptable operations and maintenance plan for the constructed Project.
 - (c) Distribution. The RRWP will reimburse the Partner for expenses incurred in the Project up to the total amount of Grant Funds, which is the maximum amount to be provided under the Statement of Work. The RRWP will review and act on reimbursement requests in accordance with the RRWP Policies, as they may be amended from time to time. All other costs and expenses incurred by the Partner in completing the work of the Project will be the responsibility of the Partner. Only costs and expenses identified in the Statement of Work as “reimbursable” are eligible for reimbursement by the RRWP. The RRWP will not reimburse the Partner for expenses incurred by the Partner that are paid or reimbursed by a grant from another source. There may be delays in payment from waiting for the RRWP fiscal agent’s Board approval, or if reimbursement requests overlap distribution of funding source dollars. Neither the RRWP fiscal agent nor the RRWP shall be liable to the Partner for costs incurred that are not paid by the funding source.
 - (d) Reimbursement Requests. The RRWP will disburse funds to the Partner based on payment requests submitted by the Partner and approved in accordance with RRWP Policies. Reimbursement requests may be submitted no more frequently than once each month and must be accompanied by supporting invoices that relate to activities in the approved Project budget. Upon verification of the adequacy of a written disbursement request and consistency with the terms of this Agreement, the RRWP will disburse the requested amount to the Partner within four weeks after receipt of a written disbursement request.
3. **PROJECT CONSTRUCTION OR IMPLEMENTATION**. The Partner agrees to undertake and construct or implement the Project in accordance with this section.
- (a) Approved Plans. The Partner shall construct or implement the Project in accordance with plans and specifications (collectively, the “**Plans**”) identified in the Statement of Work for the Project. The Plans must remain consistent with those approved as part of the Statement of Work. Any proposed substantial changes to the approved Plans must be preapproved by the RRWP. A proposed change to the Plans submitted to the RRWP for approval must include the estimated budget impact resulting from the change.
 - (b) Project Schedule. The Partner will complete the Project by the completion date set out in the Statement of Work, unless the RRWP approves an extension in writing. Failure to complete the Project by the indicated completion date, or any approved extensions, shall constitute a breach of this Agreement.

- (c) Contractors. If the Partner retains one or more contractors (collectively, the “**Contractor**”) to construct or implement the Project, the Partner will let the contract in accordance with all applicable contracting laws. The Partner agrees to do or comply with all of the following:
- (1) Award the contract and supervise and administer the Contractor’s construction or implementation of the Project to ensure it is completed in accordance with Plans, this Agreement, and the Statement of Work;
 - (2) Require the Contractor to provide all payment and performance bonds required by law;
 - (3) Require the Contractor to name the RRWP as an additional insured on all liability policies required by the Partner and require the RRWP be given the same notification of cancellation or non-renewal as is given to the Partner;
 - (4) Provide the RRWP copies of the Contractors’ certificates of insurance upon request;
 - (5) Require the Contractor to defend, indemnify, protect, and hold harmless the RRWP and the Partner, their agents, officers, and employees, from all claims, actions, costs, and expenses, including reasonable attorneys’ fees, arising from negligent acts, errors or omissions of the Contractor; and
 - (6) Be responsible for supervising the work of the Contractor and ensuring the Project is completed in accordance with the Plans. However, the RRWP may observe and review the work of the Project until it is completed.
- (d) Site Investigation. If the Project is a construction Project, the Partner shall perform all necessary investigations of the site to determine suitability to construct the Project and to identify any contamination or other conditions that may impact the construction of the Project. The Partner shall not proceed with the Project until all required environmental reviews and remediation of site contamination is completed, or a plan for remediation is approved by the appropriate regulatory agencies.
- (e) Construction or Implementation. All work performed by the Partner and its Contractor in furtherance of this Agreement must be performed in accordance with the Plans approved for the Project. The Partner shall be responsible for administering its contract with the Contractor and for overseeing construction or implementation of the Project.
- (f) Project Maintenance. The Partner is responsible for maintaining the Project once it is completed for the entire lifespan of the Project as described in the Statement of Work. Such responsibilities shall be described in an Operations and Maintenance Plan and formalized by written agreement between the Party and the landowner. Such approved Operations and Maintenance Plan must be provided to, and be acceptable to, the RRWP. The approved Operations and Maintenance Plan shall be incorporated in and made part of this Agreement by reference.
- (g) Maintenance Inspection. The RRWP may inspect the Project and its maintenance at all reasonable times to determine the Partner’s on-going compliance with the Operations and Maintenance Plan.

4. Partner Obligations. In addition to the other obligations imposed by this Agreement, the Partner shall comply with the following with respect to the use of the Grant Funds and construction or implementation of the Project.
- (a) Use of Grant Funds. The Partner shall only use the Grant Funds for the eligible costs of the Project as described in the Statement of Work issued for the Project.
 - (b) Oversight. The Partner shall ensure the Project is designed and overseen by persons with credentials and using specifications as specified in funding source policy, RRWP policy, and the Plans.
 - (c) Cost Overruns. The Partner agrees that any cost overruns are the sole responsibility of the Partner.
 - (d) Reporting. The Partner shall submit regular progress reports to the RRWP on the status of the Project as may be further specified in the Statement of Work. The Statement of Work may require a Project close-out meeting with the RRWP staff prior to the Project completion date or as may otherwise be specified in the Statement of Work.
 - (e) Accounting and Record Keeping. The Partner will keep financial records, including properly executed contracts, invoices, and other documents, sufficient to evidence in proper detail the nature and propriety of the expenditures for all expenditures of Grant Funds made pursuant to this Agreement. Accounting methods will be in accordance with generally accepted accounting principles.
 - (f) Capital Equipment and Real Property. Grant Funds shall not be used to purchase capital equipment or real property unless expressly authorized in the Statement of Work.
 - (g) Subgrantee Obligations. If any portion of the Grant Funds come from grants provided to the RRWP, the Partner agrees to comply with the terms and conditions of the associated grant agreement, including performing the duties of the RRWP under the grant agreement as may be needed given the Partner's role as the entity responsible for constructing or implementing and administering the funded Project. The RRWP and the Partner agree to work cooperative and in a timely fashion to satisfy the requirements of any such grant agreements.
 - (h) RRWP Policies. The Partner shall comply with the applicable provisions of the RRWP Policies adopted by the RRWP in constructing or implementing the Project.
 - (i) Legal Compliance. The Partner shall comply with all applicable federal, state, and local laws, rules, regulations, and ordinances related to its performance under this Agreement and in constructing or implementing a Project pursuant to a Statement of Work. Failure to comply shall constitute a material breach and serves as just cause for the RRWP to terminate this Agreement immediately upon providing a written notice of termination.
5. **STATEMENT OF WORK**. No Project will be funded under this Agreement unless the parties first agree to and execute a Statement of Work for the specific Project. Each Statement of Work approved by the parties is incorporated into and made part of this Agreement by reference. A Project authorized by a Statement of Work shall be carried out and funded in accordance with the terms and conditions of this Agreement. Each Statement of Work shall, at a minimum, identify or address each of the following:

- (a) Project name, location, and a general description of the purpose for the Project;
- (b) A description of how the Project will further the goals of the Plan;
- (c) Project Budget, reimbursable costs, and total amount of available Grant Funds;
- (d) Project phases, schedule, and completion date;
- (e) Deliverables;
- (f) Project Plans; and
- (g) Required Project maintenance period.

6. **TERM.** This Agreement is effective as of the date of the last party to execute it and shall terminate on December 31, 2025, unless terminated earlier as provided herein. This Agreement may be renewed upon the written agreement in the form of an amendment signed by the parties for up to three (3) additional terms not to exceed 3 years each and terminating no later than December 31, 2032. The following sections and paragraphs survive termination or expiration of this Agreement: Project Maintenance; Indemnification; Audit; Data Practices Act; and Maintenance Inspection.
7. **EARLY TERMINATION.** The RRWP may terminate this Agreement for just cause. Just cause includes, but is not necessarily limited to, the RRWP, in its reasonable discretion, determining the Partner used Grant Funds for any purpose other than in furtherance of the Project or has otherwise breached a material term of this Agreement. The RRWP shall give the Partner not less 14 days written notice of termination. The termination shall be effective as of the date indicated in the notice, unless the RRWP determines the Partner has fully cured the breach prior to that date. Upon early termination by the RRWP, the Partner shall only be entitled to reimbursement for work on the Project satisfactorily performed through the date of termination and shall not be entitled to any other reimbursement payments or damages. This Agreement may be terminated effective immediately upon written notice to Partner if funding at an aggregate level sufficient to fund this Agreement becomes unavailable.
8. **INDEPENDENT CONTRACTOR.** The Partner is in all respects an independent contractor under this Agreement and is solely responsible for the work performed hereunder as well as the means and manner of performance thereof. The RRWP is not an employer, partner, or co-venturer with the Partner for any purpose, and will have no responsibility or liability for the acts or omissions of the Partner. Nothing herein authorizes the Partner to act as an agent or representative of the RRWP for any purpose.
9. **COMPLIANCE WITH GRANT POLICIES.** The Partner and the RRWP shall comply with all applicable funding source policies, and RRWP comprehensive Policy as may be updated from time to time by the RRWP Board. If the funding source is the Minnesota Board of Water and Soil Resources, the Partner must comply with the BWSR Grants Administration Manual.
10. **PUBLICITY AND ENDORSEMENT.** Any publicity regarding activities completed under this Agreement must identify the funding source, as required by the funding source policy, and the RRWP. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Partner individually or jointly with others.

11. **INTELLECTUAL PROPERTY RIGHTS.** The Partner agrees to comply with the intellectual property rights terms of the funding source.

12. **INDEMNITY AND HOLD HARMLESS.**

(a) The Partner shall indemnify the RRWP, its board, officers, employees, coordinator, fiscal agent, and other agents against damages, penalties, costs, or expenses, including reasonable attorney's fees, incurred in connection with any alleged violation of any federal, state, or local law or regulation related to the work performed by the Partner hereunder or any part thereof.

(b) The Partner agrees to indemnify and hold harmless the RRWP, its board, officers, employees, coordinator, fiscal agent, and other agents against and from loss, claims, or suits, including costs and reasonable attorney's fees, for, or on account of injury, bodily or otherwise, or death, of persons, or damage to or destruction of property belonging to the RRWP or others arising out of a negligent act or omission related to its performance under this Agreement or the construction or implementation of the Project. The Partner shall, in no event, be liable for loss or damage resulting from the negligent acts or omissions of the RRWP or its representatives or agents.

(c) The RRWP shall indemnify and hold harmless the Partner, its agents, employees, and directors from any damages, penalties, or claims incurred in connection with RRWP's processing of receipts or funds, payment of monies or any other duties under this Agreement or in connection with a RRWP grant. The RRWP shall not be regulated to indemnify or hold the Partner or its agents, employees, or directors against their own negligence.

(d) Nothing in this Agreement shall constitute a waiver by either party of any limits on or exclusions from liability available to either of them under Minnesota Statutes, chapter 466 or other law, or from asserting against third parties any defenses or immunities (including common law, statutory and constitutional) it may have or be construed to create a basis for a claim or suit when none would otherwise exist. To the extent a court of competent jurisdiction considers this Agreement to constitute a joint venture or joint enterprise between the parties, any liability arising from or related to the activities contemplated by this Agreement shall be considered as against a single entity and shall not exceed the limit for a single entity as provided in Minnesota Statutes, section 471.59, subdivision 1a.

13. **INSURANCE.** In order to comply with its indemnification and hold harmless obligations under this Agreement, the Partner shall procure and maintain in full force and effect during the term of this Agreement general liability insurance coverage for injuries to persons or damages to property which may arise from or in connection with the construction or implementation of the Project by the Partner, its agents, representatives, employees, or contractors. The Partner shall require the Contractor to maintain commercial general liability insurance and, if applicable, professional liability insurance in amounts not less than the limits of liability in Minnesota Statutes, section 466.04, commercial auto insurance, and workers' compensation insurance.

14. **SUBCONTRACTING AND ASSIGNMENTS.** The Partner shall be responsible for the performance of any Contractor or subcontractor performing any work or services on the

Project contemplated under this Agreement. Any subcontractor working with Partner shall be bound by all terms and conditions of this Agreement and the Statement of Work. The Partner shall not assign its interest in this Agreement without the prior written approval of the RRWP and subject to such conditions and provisions as the RRWP may deem necessary.

15. **NONDISCRIMINATION.** In accordance with Minnesota Statutes, section 181.59, the Partner agrees to abide by the requirements and regulations of The Americans with Disabilities Act of 1990 (ADA), the Minnesota Human Rights Act (Minn. Stat. Chap. 363), and Title VII of the Civil Rights Act of 1964. These laws deal with discrimination based on race, gender, disability, and religion, and with sexual harassment. Violation of any of the above laws can lead to the immediate termination of this Agreement without needing to provide a cure period.
16. **FORCE MAJEURE.** Neither party shall be held responsible for delay or failure to perform caused by fire, flood, epidemic, pandemic, strikes, riot, acts of God, unusually severe weather, terrorism, war, acts of public authorities or delays or defaults caused by public carriers which was beyond a party's reasonable control, provided the defaulting party gives notice as soon as possible to the other party of the inability to perform.
17. **DISPUTES.** The parties agree to work in good faith to resolve any disputes that may arise related to this Agreement or the construction, implementation, or maintenance of a Project. The parties may mutually agree to mediate any such disputes, but nothing herein shall limit the rights of either party to terminate this Agreement as provided herein or to seek any remedies available to them under law.
18. **DATA PRACTICES.** The parties are subject to the Minnesota Government Data Practices Act (Minnesota Statutes, chapter 13) ("**Act**") and each are responsible for complying with the Act related to its data created or received related to this Agreement. Notwithstanding Minnesota Statutes, section 13.82, subdivision 24, or any other provision of law, the parties agree that for purposes of the Act and all other statutes and provision of law related to data practices, data management and records retention, each party shall remain the exclusive responsible authority, as defined in Minnesota Statutes, section 13.02, subdivision 16, for its own data management, for responses to data requests and for all aspects of records retention for any and all data in any form that is collected, created, received, maintained or disseminated by a party. This section includes, but is not limited to, all data regardless of its classification as the term government data is defined in Minnesota Statutes, section 13.02, subdivision 7.
19. **AUDIT.** In accordance with Minnesota Statutes, section 16C.05, all books, records, documents, and accounting procedures of the Partner related to the Project are subject to examination by the RRWP and either the State Auditor or the Legislative Auditor for at least six years after termination of this Agreement.
20. **GOVERNING LAW.** This Agreement shall be subject to, governed by, and construed and interpreted solely according to the laws of the State of Minnesota. Both parties hereby consent and submit to the jurisdiction of the appropriate courts of Minnesota or of the United States having jurisdiction in Minnesota for adjudication of any suit or cause of action arising under or in connection with this Agreement, or the performance of such contract, and agrees that any such suit or cause of action may be brought in any such court.
21. **SEVERABILITY.** The parties agree that if any term or provision of this contract is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the

parties shall be construed and enforced as if the contract did not contain the particular term or provision held to be invalid.

22. **CONFLICT OF TERMS AND CONDITIONS.** If there is a conflict in the terms and conditions contained in this Agreement and the RRWP Policies as adopted by the RRWP, the terms and conditions contained in this Agreement shall take precedence. If there is a conflict in the provisions of this Agreement and the provisions of a Statement of Work regarding the implementation of a particular Project, the provision in the Statement of Work shall be controlling, but only with respect to that Project.
23. **WAIVER.** The failure of the RRWP or the Partner to enforce one or more of the terms or conditions of this Agreement or to exercise any of its rights or privileges, or the waiver by either party of any breach of such terms or conditions, shall not be construed as thereafter waiving any such terms, conditions, rights, or privileges, and the same shall continue and remain in force and effect as if no waiver had occurred.
24. **MODIFICATIONS.** Any material alterations, modifications, or variations of the terms of this Agreement shall be valid and enforceable only when they have been reduced to writing as an amendment and signed by the parties.
25. **ENTIRE AGREEMENT.** This Agreement, including the recitals, each Statement of Work, each Operations and Maintenance Plan, all of which are incorporated in and made part of this Agreement, contains the entire agreement between the parties and this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof as well as any previous agreements presently in effect between the RRWP and the Partner relating to the subject matter hereof. The parties hereto revoke any prior oral or written agreement between themselves and hereby agree that this Agreement is the only and complete agreement regarding the subject hereof.
26. **COUNTERPARTS.** This Agreement may be executed in any number of counterparts, each one of which shall be deemed to be an original, but all such counterparts together shall constitute one and the same instrument.
27. **NOTICES.** Any notices provided under this Agreement shall be given in writing and either sent by mail or delivered in person.

Notice for the Partner will be directed to:

Name, Title (or successor)

Address

Email address

Notice for the RRWP will be directed to:

Jake Janski, RRWP Chair (or successor)
c/o Isanti Soil and Water Conservation District
110 Buchannan St N
Cambridge, MN 55008

When notice is served by mail, it is deemed received 3 days after mailing. Delivery of a notice or document in accordance with this section is considered equivalent to a delivery method required under applicable law.

IN WITNESS WHEREOF, the parties have entered into this Agreement effective as of the date of the last party to execute it.

RUM RIVER WATERSHED PARTNERSHIP



By: _____

By: _____

By: _____

By: _____

Dated: _____

Dated: _____



ANOKA CONSERVATION DISTRICT

1318 McKay Drive NE, Suite 300
Ham Lake, MN 55304
Phone: (763) 434-2030 Fax: (763) 434-2094
www.AnokaSWCD.org

MEMO

To: Rum River Watershed Partnership Board
From: Jamie Schurbon, Watershed Projects Manager
Date: March 14, 2023
Re: Funds Management

Decision requested

I would like the Rum River Watershed Partnership (RRWP) Board's approval for ACD, as your fiscal agent, to invest RRWP grant funds in short term certificates of deposit (CDs).

Reasoning

This action accomplishes two things:

1. **Earns interest** on the funds. Those dividends can be used for anything. Right now, all funds available to the Partnership are grant funds that can only be used for specific purposes. The Partnership does not charge member dues, so it has no means to cover expenses that are not grant-eligible.
2. **Protects funds over the \$250K FDIC insurance limit.** A CD is a new account and will be at a different bank.

Financial details

Presently the RRWP has received the first 50% (\$505,664) of the WBIF grant funds. It is in a designated bank account managed by ACD as your fiscal agent. I'm requesting a cash flow analysis from the partners who are presently requesting funding, and should have that by your board meeting. This will inform how much cash needs to be liquid in the next 6 mo and longer. Much of the funds that would not be needed in the next six months could go into a CD.

Summary of CDs – For those not familiar with CDs:

- Have a term until maturity of generally 6 months, 12 months, or 2 yrs, etc.
- The interest rate during the term is locked.
- No risk of losing the money due to market changes, provided it is within the \$250K FDIC insured limit.

- Consider the money unavailable during the CD's term. Early withdrawal comes with a penalty, generally giving up several months of the interest earned.

Recent CD rates

Issue	CUSIP	Term	Coupon	Coupon Frequency	Price	YTM	YTW
Morgan Stanley Bank, National Association (FDIC # 32992) (ni)	61690U3A6	2 year	5.250%	Semi Annual	100.0000	5.250%	5.250%
Wells Fargo Bank, National Association (FDIC # 3511) (ni)	949764AF1	2 year	5.250%	Monthly	100.0000	5.250%	5.250%
Charles Schwab Bank, SSB (FDIC # 57450) (ni)	15987UAV0	18 month	5.400%	Semi Annual	100.0000	5.400%	5.400%
Charles Schwab Bank, SSB (FDIC # 57450) (ni)	15987UAU2	1 year	5.350%	Semi Annual	100.0000	5.350%	5.350%
Bankwell Bank (FDIC # 57368) (ni)	06654BER8	1 year	5.300%	@Mat	100.0000	5.300%	5.300%
Western Alliance Bank (FDIC # 57512) (ni)	95763PKS9	6 month	5.050%	@Mat	100.0000	5.050%	5.050%

Example

There is \$505,663.50 available. Let's say a cash flow analysis finds partners estimate they'll request reimbursement of \$250,000 in expenses in the next 6 months. The Partnership may choose to keep 140% of this amount liquid, or \$350,000, just to be on the safe side. The remaining \$155,663.50 could be invested.

\$155,663.50 in a 6 month CD at 5% = **\$3,844 interest**

At the end of 6 months, we could repeat with another cash flow analysis and reconsider whether to purchase another CD and for what amount.

Recommended Motion

Authorize the ACD, as the RRWP's fiscal agent, to purchase certificates of deposits with RRWP WBIF grant funds. The amount *not* in CDs must be at least ___% (140% suggested) of anticipated reimbursement requests during the CD term.

MEMO

Request For Action

Rum River Watershed Partnership Joint Powers Entity Board

Agenda Item 7: 1st Q Project Approvals

Meeting Date: March 23, 2023

Prepared by: Tiffany Determan

PURPOSE/ACTION REQUESTED

Approve 1st Quarter Funding Requests including Master Agreements and Statements of Work

SUMMARY

A summary of funding requests and recommendations for funding is included with this agenda item.

In reviewing the requests, you may find it helpful to refer to:

1. 2023 Watershed Based Implementation Funding Work Plan (included in packet)
2. Rum River Watershed Comprehensive Watershed Management Plan found on the website here: <https://www.millelacsswcd.org/1w1p/rum-river-one-watershed-one-plan/>
3. Project Policies (also found on the website above)

The Implementation Planning Committee met on March 13th to discuss the requests and has made recommendations for funding. Note: there are two requests that did not meet the recommended score threshold of 40; however, they are recommended to be funded. After discussion the IPC felt they are worth funding.

Each member receiving funds will have a Master Agreement (this is effective until Dec. 31st, 2025) and Statements of Work that will become a part of the master agreement. The Statements of Work are included in a standalone file for your reference.

The grant budget can be found on the back side of this Memo

Funds Encumbered		
Row Labels	Sum of WBIF Funding Award (\$)	Sum of Committed Match (\$)
Admin/Coord	\$84,782.22	\$0.00
Education/Information	\$219,494.00	\$0.00
Ag Non-Structural	\$32,000.00	\$0.00
Planning, Assessment, & Special Studies	\$66,000.00	\$0.00
Tech/Engineering	\$62,100.00	\$0.00
Project Development	\$60,600.00	\$0.00
Structural Urban BMPs	\$152,305.00	\$39,451.00
Structural Rural BMPs	\$71,164.00	\$46,722.00
Forestry Practices	\$6,032.00	\$1,259.00
Grand Total	\$754,477.22	\$87,432.00

Remaining Funds Available		
	Grant funds available	Match still needed
Admin/Coord	\$16,350.48	\$0.00
Education/Information	\$0.00	\$0.00
Ag Non-Structural	\$0.00	\$0.00
Planning, Assessment, & Special Studies	\$0.00	\$0.00
Tech/Engineering	-\$17,100.00	\$0.00
Project Development	\$64,900.00	\$0.00
Structural Urban BMPs	\$177,695.00	\$40,549.00
Structural Rural BMPs	\$5,036.00	-\$28,722.00
Forestry Practices	\$9,968.00	\$1,874.00
TOTAL	\$256,849.48	\$13,701.00

Plan Activity #	Imp. Table Activity	Activity Category	Grant Budget	Match	Activity Description
Pg 160	Coordination	Admin/Coordination	\$ 101,132.70	\$ -	Funding for local staff time for grant and plan administration. Fiscal Agent: Lead Anoka CD. Activities may include: Fiscal Tracking, receive and issue payments, ELINK reporting, audit coordination. Coordinator: Lead ISWCD. Activities may include: Acting as point of contact, development of WBIF work plan and annual plan of work, coordination of all committee meetings, ensuring progress on work plan. Implementation Tracking: Lead Sherburne SWCD. Activities include development of process to track progress towards plan goals. Communications: Lead Mille Lacs SWCD. Activities may include meeting facilitation, note taking, and website maintenance. Legal: Lead TBD. Includes private or government council to develop subcontracts and policies for JPE. Insurance: For JPE such as MCIT. Annual fees. Audit: Annual Audit fees
Pg 69-70 & Table 4.4	Outreach	Education/Information	\$ 219,494.30	\$ -	Outreach will focus on priorities addressed in the WBIF work plan and those addressed in the annual work plan. Activities include public participation and engagement, equipment, and other activities necessary for the implementation of water quality practices and programs consistent with the purposes of these funds. "Type A" Outreach: Strategies to support raising awareness and behavioral change. Lead ACD/ISWCD- shared existing Outreach staff - Primary roles include but not limited to: developing creative, engaging programming and materials that can be distributed to all local staff involved with engagement; creating a catalog of stories sharing personal narratives about projects implemented across the watershed, promoting and hosting informational workshops, seminars, and other activities for the public to encourage behavioral change that accomplishes the plan goals, compile annual reports to assess progress. (pg. 69) 1,560 hours total or 780 hours/year. "Type B" Outreach: Strategies to support community organizing and community buy-in. Lead MLSWCD. New staff person to be hired: Forestry Coordinator/Direct Outreach coordinator. Primary roles include but not limited to: Implement the Rum River Watershed Landscape Stewardship Plan, build relationships to implement forestry actions, collaborate with planning partnership to identify priorities for each year, work with identified stakeholders to reach others in their networks, refine communications language, and identify practices they are interested in. (pg. 70) 2,500 hrs. or 1,250 per year.
Pg 69 & 70	Project Development	Project Development	\$ 125,500.00	\$ -	"Type C" Outreach: Staff who support project development. Existing staff time to provide technical outreach leading to the development of water quality programs and implementation of projects addressed in this work plan. Activity to consist of approximately 50% marketing and 50% technical education. Focus is wetland restorations, forestry, conservation easements, structural and non-structural BMPs.
Priorities within plan.	Technical Assistance and Eng.	Technical/Engineering Assistance	\$ 45,000.00	\$ -	Activity will include technical site assessment, surveys, preliminary analysis and design, final design, construction supervision, installation, inspection, and completion of projects. Funds may be used pay local SWCD (with appropriate JAA) or to contract with a third-party consultant or LGU engineer for technical/engineering assistance. Projects will be designed according to the following technical standards: USDA Field Office Technical Guide, MPCA Stormwater Manual, MN Urban Small sites BMP manual, and applicable local, state and federal regulations. Design standards for all practices will include specifications for operation and maintenance for the effective life of the practices, including an inspection schedule and procedure.
SWP.3 SWR.6	Soil Health	Ag. Non Structural	\$ 32,000.00	\$ -	Funding will be targeted to Tier 1 and Tier 2 waters listed on page 80 and 100 of the CWMP and will be prioritized using the criteria described on page 66 of the CWMP. Initial funding will be targeted to: <u>Tier 1 Protection Waters:</u> Rum River (Princeton-Cambridge & St. Francis), Blue Lake <u>Tier 1 Restoration Waters:</u> Green and South Stanchfield Lakes Flat-rate cost share incentives will be provided to implement non-structural agricultural best management practices (include but not limited to: tillage and residue management, cover crops, and conversion to perennial crops). NRCS or other BWSR approved standards will be followed for all practices installed. A committee will establish cost share rates and policies which will be sent to BWSR for review.
SWP.10 SWR.28 SWR.34	Install BMPs from scientific and prioritizing studies	Special Projects	\$ 330,000.00	\$ 80,000	Funding will be targeted to Tier 1 and Tier 2 waters listed on page 80 and 100 of the CWMP and will be prioritized using the criteria described on page 66 of the CWMP. Initial funding will be targeted to: <u>Tier 1 Protection Waters:</u> Mille Lacs Lake: 2 BMPs in Wahkon Stormwater Management Plan (MLSWCD) <u>Tier 1 Restoration Water:</u> Green Lake, Skogman Lake Description: provide cost share for implementing structural urban/residential best practices (include but not limited to: rain gardens, vegetated swales, shoreline buffers, bank stabilizations, infiltration basins). BWSR approved standards will be followed for all practices installed. A committee will establish cost share rates and policies which will be sent to BWSR for review.
SWP.36 SWR.12 SWR.24 SWR.29	Install BMPs from scientific and prioritizing studies & Drainage System Management	Structural Rural BMP Implementation	\$ 76,200.00	\$ 18,000	Funding will be targeted to Tier 1 and Tier 2 waters listed on page 80 and 100 of the CWMP and will be prioritized using the criteria described on page 66 of the CWMP. Initial funding will be targeted to: Tier 1 Protection Waters: Blue Lake (ISWCD, SSWCD), Mille Lakes Lake (ASWCD) Tier 1 Restoration Waters: Green Lake, South Stanchfield (ISWCD) Description: provide cost share for implementing structural rural best practices (include but not limited to: ditch buffers, filter strips, Alternative Side Intakes, water and sediment control basins, grassed waterways, grade stabilization practices, livestock exclusions, feedlot improvements & wetland restorations.). BWSR approved standards will be followed for all practices installed. A committee will establish cost share rates and policies which will be sent to BWSR for review.
SWP.11 SWP.38 SP.7	management & Sustainable Agroforestry and Silvopasture	Forestry Practices	\$ 16,000.00	\$ 3,133	Funding will be targeted to Tier 1 and Tier 2 waters listed on page 80 and 100 of the CWMP and will be prioritized using the criteria described on page 66 of the CWMP. Initial funding will be targeted to: <u>Tier 1 Protection Waters:</u> Mille Lacs Lake, Rum River (Princeton-Cambridge) and watershed wide in priority areas for SWP.7 A committee will establish cost share rates and policies which will be sent to BWSR for review.
SWP.9 SWP.40 SWR.16 SWP.33	Scientific and Prioritizing Studies	Planning and Assessment and Special Studies	\$ 66,000.00	\$ -	Funding will be targeted to Tier 1 and Tier 2 waters listed on page 80 and 100 of the CWMP and will be prioritized using the criteria described on page 66 of the CWMP. Prioritizing studies to be completed by existing staff members or qualified consultants. Initial funding will be targeted to: Tier 1 Protection Waters: Mille Lacs Lake (ASWCD), Rum River (Princeton-Cambridge) MDM on one county ditch (ISWCD), Skogman Lake updated assessment (ISWCD) Tier 1 Restoration Waters: Bogus Brook (MLSWCD),-Phase I study to ID priority feedlots
TOTAL			\$1,011,327.00	\$101,132.70	

Total Points	Funding Recommended Based on Score?	Project Lead	WBIF Grant Activity Type	Request ID	Project ID	Project Deliverables and Description	WBIF Funding Request (\$)	WBIF Grant Match Commitment (\$)	Total Project Cost (\$)	Priority Benefiting Waterbody (Table 4.5 or 4.8)	IPC Funding Recommendation
74	Yes	Aitkin SWCD	Forestry Practices	2023-ASWCD-F-1	Mille Lacs Lake, Stewardship Plans	3 stewardship plans for ~413 acres	\$3,032.00	\$759.00	\$3,791.00	P-Mille Lacs Lake	\$3,032.00
64	Yes	Aitkin SWCD	Planning, Assessment, & Special Studies	2023-ASWCD-PAS-2	Mille Lacs Lake, Mille Lacs Lake Prioritizing Study	Prioritizing Study of Mille Lacs Lake to cover ~80 miles of shoreline. Study will locate erosion, sediment transport, native vegetation levels, classify shoreline alterations, suggest possible BMPs and rank BMPs by cost effectiveness.	\$26,800.00	\$0.00	\$26,800.00	P-Mille Lacs Lake	\$26,800.00
46	Yes	Aitkin SWCD	Tech/Engineering	2023-ASWCD-PD-3	Mille Lacs Lake, Cadwell Rural BMP PD	Project development of a 0.25 acre pond inline with output ditch of 34,000 feet of private ditches to provide sedimentation reduction before joining Reddy Creek.	\$1,100.00	\$0.00	\$1,100.00	P-Mille Lacs Lake	\$1,100.00
76	Yes	Aitkin SWCD	Structural Rural BMPs	2023-ASWCD-SRBMP-4	Mille Lacs Lake, Cadwell Rural BMP	Installation of 0.25 acre pond inline with output ditch of 34,000 feet of private ditches to provide sedimentation reduction before joining Reddy Creek.	\$11,067.00	\$3,733.00	\$14,800.00	P-Mille Lacs Lake	\$11,067.00
45	Yes	Anoka CD	Education/Information	2023-ASWCD-E-1	Watershed-Wide, Type A Outreach	Type A outreach based on E&O Work Plan. Work plan tasks to be coordinated amongst Isanti SWCD & Anoka CD.	\$36,600.00	\$0.00	\$36,600.00	N/A	\$36,600.00
43	Yes	Benton SWCD	Project Development	2023-BSWCD-PD-1	Tier 1 West Branch Rum River Watershed-wide, Soil Health PD	List of landowners agreeing to implement soil health practices- this may be cover crops or other non-structural soil health projects	\$5,000.00	\$0.00	\$5,000.00	R-West Branch Rum River	\$5,000.00
43	Yes	Benton SWCD	Ag Non-Structural	2023-BSWCD-NS-2	Tier 1 West Branch Rum River Watershed-wide, Soil Health	up to 200 acres of cover crops or combination of non-structural practices in Tier 1 Watershed	\$10,000.00	\$0.00	\$10,000.00	R-West Branch Rum River	\$7,500.00
63	Yes	Isanti SWCD	Planning, Assessment, & Special Studies	2023-ISWCD-PAS-1	Skogman Lake, Updated SWA	Updated Subwatershed Assessment- previously done in 2014. Will ID projects and rank for funding. The shoreline portion was updated in 2022. This will include all upland areas using protocol established by the Metro Conservation Districts. WinStamm (urban) and RUSLE2 (ag) to be used.	\$6,600.00	\$0.00	\$6,600.00	R-Skogman Lake	\$6,600.00
64	Yes	Isanti SWCD	Planning, Assessment, & Special Studies	2023-ISWCD-PAS-1	Rum River, CD 9&17 MDMs	Multipurpose Drainage Management Plans for CD 17 and 9 (completing in conjunction with ditch inspections). ISG will use drone flights and GIS tools to identify and rank BMPs for upland areas. BMPs are to be used in combination with planned ditch impromptu by Isanti County. Result is maps with locations, pollutant reductions and cost estimates. ISG Proposal to be included in statement of work.	\$10,000.00	\$0.00	\$10,000.00	P-Rum River (Princeton-Cambridge)	\$10,000.00
46	Yes	Isanti SWCD	Tech/Engineering	2023-ISWCD-TE-2	Green Lake, Engineering Cartwright Wetland	Final Wetland restoration design and construction oversight assistance (funding request for construction below)	\$21,000.00	\$0.00	\$21,000.00	R-Green Lake	\$21,000.00
81	Yes	Isanti SWCD	Structural Rural BMPs	2023-ISWCD-RBMP-3	Green Lake, Construction Cartwright Wetland	4-Acre Wetland Restoration along CD 23 draining to Green Lake: project ID'd in MDM for CD23	\$60,097.00	\$42,989.00	\$103,086.00	R-Green Lake	\$60,097.00
46	Yes	Isanti SWCD	Project Development	2023-ISWCD-PD-4	Rum River, PD Wetland Restoration	Technical Staff time to focus on getting landowners on the project list for wetland restorations. Staff will focus on MDM areas but will also include communication with landowners on property identified by other existing studies.	\$10,000.00	\$0.00	\$10,000.00	P-Rum River (Princeton-Cambridge)	\$10,000.00
43	Yes	Isanti SWCD	Project Development	2023-ISWCD-PD-4	Tier 1 Priority Water, Soil health PD	List of landowners agreeing to implement soil health practices- this may be cover crops or other non-structural soil health projects. Will prioritize communication to Rum River (Princeton-Cambridge & St. Francis), Blue Lake, Green Lake and Stanchfield Lakes as identified in work plan.	\$7,000.00	\$0.00	\$7,000.00	P-Rum River (Princeton-Cambridge)	\$7,000.00
63	Yes	Isanti SWCD	Ag Non-Structural	2023-ISWCD-NS-5	Tier 1 waters, Soil Health	Up to 100 acres of cover crops or combination of other Soil Health practices. Will Prioritize: Rum River (Princeton-Cambridge & St. Francis), Blue Lake, Green Lake and Stanchfield Lakes. All tier 1 waters will be eligible.	\$18,000.00	\$0.00	\$18,000.00	P-Rum River (Princeton-Cambridge)	\$18,000.00
68	Yes	Isanti SWCD	Structural Urban BMPs	2023-ISWCD-UBMP-6	Skogman Lake, Near Shore Stormwater Reduction	120 linear feet of shoreline restoration or 1,200 square feet of stormwater runoff reduction or shoreline restoration. Projects were prioritized in 2023 updated shoreline inventory.	\$10,000.00	\$2,500.00	\$12,500.00	R-Skogman Lake	\$10,000.00
48	Yes	Isanti SWCD	Structural Urban BMPs	2023-ISWCD-UBMP-6	Blue Lake, Near Shore Stormwater Reduction	120 linear feet of shoreline restoration or 1,200 square feet of stormwater runoff reduction or shoreline restoration. Projects were identified in Blue Lake Subwatershed Assessment.	\$10,000.00	\$2,500.00	\$12,500.00	P-Blue Lake	\$10,000.00
57	Yes	Isanti SWCD	Tech/Engineering	2023-ISWCD-TE-2	Blue & Skogman Lake, TA	JAA Designed critical area plantings or shoreline protection projects	\$5,000.00	\$0.00	\$5,000.00	R-Skogman Lake	\$5,000.00
40	Yes	Isanti SWCD	Education/Information	2023-ISWCD-EI-7	Watershed-Wide, Type A Outreach	Type A outreach based on E&O Work Plan	\$40,000.00	\$0.00	\$40,000.00	N/A	\$40,000.00
56	Yes	Mille Lacs SWCD	Project Development	2023-MLSWCD-PD-1	Mille Lacs Lake, Stabilization and Stormwater Control & Treatment	Project development for installation of LIDs BMPs on a City of Wahkon parking lot to capture and treat stormwater runoff and stored snow melt before it reaches an adjacent wetland. BMPs will be vegetated and include infiltration trenches, curb cuts and Rain Guardian structure for sediment capture and removal. Also a large gully stabilization and stormwater treatment project for landowner. Wahkon project ID'd in Stormwater Plan assessment and landowner gully is in target catchment from HSPF modeling in MPCA Sediment loss assessment.	\$25,000.00	\$0.00	\$25,000.00	P-Mille Lacs Lake	\$0.00
61	Yes	Mille Lacs SWCD	Tech/Engineering	2023-MLSWCD-TE-2	Mille Lacs Lake, Stormwater Control and Gully Stabilization	Technical assistance for installation of LIDs BMPs on a City of Wahkon parking lot to capture and treat stormwater runoff and stored snow melt before it reaches an adjacent wetland. BMPs will be vegetated and include infiltration trenches, curb cuts and Rain Guardian structure for sediment capture and removal. Also a large gully stabilization and stormwater treatment project for landowner. Wahkon project ID'd in Stormwater Plan assessment and landowner gully is in target catchment from HSPF modeling in MPCA Sediment loss assessment.	\$25,000.00	\$0.00	\$25,000.00	P-Mille Lacs Lake	\$35,000.00
81	Yes	Mille Lacs SWCD	Structural Urban BMPs	2023-MLSWCD-UBMP-3	Mille Lacs Lake, Stabilization and Stormwater Control & Treatment - Wahkon	Project will direct stormwater and snow melt runoff to installed infiltration trenches or other structural BMPs for example rain gardens to catch and infiltrate melt water from stock-piled snow as well as stormwater runoff. Estimated pollution reduction of .15 tons per year (307) lbs of sediment per year and .44 lbs of Phosphorus per year.	\$115,805.00	\$28,951.00	\$144,756.00	P-Mille Lacs Lake	\$115,805.00
62	Yes	Mille Lacs SWCD	Structural Urban BMPs	2023-MLSWCD-UBMP-3	Mille Lacs Lake, Stabilization and Stormwater Control & Treatment - Redhawk	Runoff from surrounding area and township road flows through culvert and down a steep hill, causing a 6 foot gully over 50 feet long. Project will stabilize gully and treat stormwater runoff before it reaches lake, saving 13.6 tons of sediment per year and 13.6 pounds of Phosphorus per year.	\$16,500.00	\$5,500.00	\$22,000.00	P-Mille Lacs Lake	\$16,500.00
38	No	Mille Lacs SWCD	Project Development	2023-MLSWCD-PD-1	Mille Lacs Lake, DIY Shoreline BMPs	This project will leverage existing landowner relationships to meet neighboring property owners who will be willing to convert from mowed turf grass to no-mow shoreline buffers. If successful, this project will establish approximately 400 linear feet of no-mow shoreline buffer on Mille Lacs Lake. We will also meet with new landowners who are interested in working to develop no-mow buffers in additional lakeside neighborhoods.	\$27,240.00	\$0.00	\$27,240.00	P-Mille Lacs Lake	\$18,000.00
38	No	Mille Lacs SWCD	Tech/Engineering	2023-MLSWCD-TE-2	Mille Lacs Lake, DIY Shoreline BMPs	Funds will be used to give technical assistance to landowners working to establish enhanced no-mow shoreline buffers across approximately 400 linear feet on Mille Lacs Lake.	\$18,160.00	\$0.00	\$18,160.00	P-Mille Lacs Lake	\$0.00
40	Yes	Mille Lacs SWCD	Education/Information	2023-MLSWCD-EI-4	Watershed-wide, Type B Outreach	Type B outreach based on E&O Work Plan	\$142,894.00	\$0.00	\$142,894.00	N/A	\$142,894.00
64	Yes	Mille Lacs SWCD	Planning, Assessment, & Special Studies	2023-MLSWCD-PAS-5	Bogus Brk-Milaca GMZ, feedlot ID	Inventory animal operations including but not limited to registered feedlots, and possible land application of manure approx 1000 ft from Bogus Brk or a ditch of trib of the stream that could be contributing to the impairment. Will utilize aerial review, owner/producer review/survey, develop list of recommended BMPs for each site and rank by cost effectiveness and landowner readiness. Identified in the work plan within the tier 1 priority stream Bogus Brook, Milaca GMZ	\$30,000.00	\$0.00	\$30,000.00	R-Bogus Brook	\$22,600.00
43	Yes	Mille Lacs SWCD	Project Development	2023-MLSWCD-PD-1	W.Branch/Bogus Brk, Soil Health	Project Development to get landowners on the list to implement soil health practices, targeting West Branch and Bogus Brook tier 1 priority waters	\$24,000.00	\$0.00	\$24,000.00	R-West Branch Rum River	\$12,000.00
40	Yes	Mille Lacs SWCD	Admin/Coord	2023-MLSWCD-AC-6	Watershed-wide, Communications	Communications: Activities may include meeting facilitation, note taking, and website maintenance.	\$12,717.41	\$0.00	\$12,717.41	N/A	\$12,717.41
34	No	Mille Lacs SWCD	Project Development	2023-MLSWCD-PD-1	Bogus Brk-Milaca GMZ, Drainage mgmt	Motivate establishment and installation of buffers on private ditches and buffer enhancements on public and private ditches	\$5,000.00	\$0.00	\$5,000.00	R-Bogus Brook	\$5,000.00
40	Yes	Mille Lacs Band of Ojibwa	Planning, Assessment, & Special Studies	2023-MLBO-PAS-1	Shakopee Lake, assessment	Complete targeted subwatershed assessments (or similar) to prioritize water quality improvements and determine where loading is likely coming from.	\$35,000.00	\$0.00	\$35,000.00	R-Shakopee Lake	\$0.00
49	Yes	Morrison SWCD	Forestry Practices	2023-MSWCD-FP-1	Morrison Stewardship Plans	2 stewardship plans for ~500 acres	\$3,000.00	\$500.00	\$3,500.00	R-West Branch Rum River	\$3,000.00
63	Yes	Sherburne SWCD	Project Development	2023-SSWCD-PD-1	Tier 1 Rum River & Blue Lake, Rural PD	Promotional items, list of landowner contacts, list of interested landowners for BMP implementation.	\$2,600.00	\$0.00	\$2,600.00	P-Rum River (Princeton-Cambridge)	\$3,600.00
63	Yes	Sherburne SWCD	Ag Non-Structural	2023-SSWCD-NS-2	Tier 1 Rum River & Blue Lake, Soil Health	Will work with Rum River & Blue Lake watershed landowners for cover crops and/or non-structural agriculture practices. We anticipate 70 acres or more of cover crops, coupled with potential other agricultural practices and/or forestry practices.	\$7,500.00	\$0.00	\$7,500.00	P-Rum River (Princeton-Cambridge)	\$6,500.00
40	Yes	Sherburne SWCD	Admin/Coord	2023-SSWCD-AC-3	RRWP 2023-2024 Implementation Tracking	Develop and populate an implementation tracking chart with partnership accomplishments. Include an annual assessment of accomplishments and progress towards plan goals.	\$12,717.41	\$0.00	\$12,717.41	N/A	\$12,717.41

RUM RIVER WATERSHED PARTNERSHIP OUTREACH PLAN for 2023-2024

This outreach plan was formed based on the input from the Education and Outreach sub-committee as well as priorities and public input included in the Rum River Comprehensive Watershed Management Plan.	
The 2023 & 2024 outreach plan is developed to stay within Rum River Comprehensive Watershed Management plan 2023 annual work plan budget of \$219,414 for education activities. Type A is planned at 1,560 hours total or 780 hours/year, and Type B is planned at 2,500 hours total or 1,250 hours/year.	
<p>AWARENESS & BEHAVIORAL CHANGE (Type A) OUTREACH: Strategies to support raising awareness and behavioral change. Lead ACD/ISWCD- shared existing Outreach staff - Primary roles include but not limited to: developing creative, engaging programming and materials that can be distributed to all local staff involved with engagement; creating a catalog of stories sharing personal narratives about projects implemented across the watershed, promoting and hosting informational workshops, seminars, and other activities for the public to encourage behavioral change that accomplishes the plan goals, compile annual reports to assess progress. (pg. 69)</p>	"Type A" Outreach Role Examples: Hosting and attending events, creating videos, targeted mailings, creating flyers and write-ups, etc.
<p>COMMUNITY ORGANIZING & BUY-IN (Type B) OUTREACH: Strategies to support community organizing and community buy-in. Lead MLSWCD. New staff person to be hired: Forestry Coordinator/Direct Outreach coordinator. Coordination approach will foster community co-creation and implementation of solutions. Primary roles include but not limited to: Implement the Rum River Watershed Landscape Stewardship Plan, build relationships to implement forestry actions, collaborate with planning partnership to identify priorities for each year, work with identified stakeholders to reach others in their networks, refine communications language, and identify practices they are interested in. Focus on working with and building community networks and groups. (pg. 70)</p>	"Type B" Outreach Role Examples: Meeting with stakeholder groups, identifying and working with stakeholders to reach others in their network, fostering communication between partners or stakeholders across the watershed in a way that will inform the partnership if we have buy-in around plan priorities.
<p>PROJECT INSTALLATION (Type C) OUTREACH: Existing staff to provide technical outreach leading to the development of water quality programs and implementation of projects addressed in this work plan. Focus on individuals who have completed or are interested in projects. (pg. 74)</p>	"Type C" Outreach Role Examples: Work with shoreline property owners to encourage shoreline restorations, help farmers with ag BMPs, targeted outreach to prevent wetland violations, etc.

#	Project Type	Activity/Topic	Target Behavior	Priority	Item Details			General vs. Targeted	Audience	Cost Items	Effort	How/examples	Measurable
					Outreach Type	Year to Complete	Type A or B Outreach						
1	Structural Rural BMPs												
2		Wetland Restoration Factsheet	Wetland Restoration	High	Material Information	2023	A	General	Rural Landowners	Staff Time	Small	Develop or use an existing factsheet(s) of background information including: what must be done to complete a wetland restoration, how to get credits, benefits, etc.	# of people distributed to, # of website hits
3		Contact Potential Wetland Restoration Adopters	Wetland Restoration	High	Building Capacity	2023	A	Targeted	Rural Landowners	Staff Time	Medium	Send mailings to target sites/ groups/ landowners	# of mailers sent
4		Create and Gather Existing Handouts of Structural BMPs	WASCOB, Ditch Buffers, Filter Strips, Etc.	Medium	Material Information	2023/2024	A	General	Rural Landowners	Staff Time	Small	Pull together existing handouts; identify and create needed materials	# of people distributed to, # of website hits
5		Form authentic relationships with particular stakeholder(s)/groups who may be relied upon share the <u>wetland restoration</u> need with those in their personal community network.	Wetland Restoration	High	Community Organizing	2023/2024	B	Targeted	Farmers, people acquiring farmland, brokers	Staff Time	Medium	Meet with existing stakeholder groups comprised of members who fit the target audience. Where no stakeholder group exists, bring individual stakeholders together. Present the Rum plan goals and proposed strategies to address the issue. Determine who the goals matters to. Find out if the strategies proposed in the plan are adequate or if they have alternate strategies (i.e. change to incentives). Find out what actions they can take help achieve the goal.	Do we have buy-in for this project type and activity? # of stakeholders who indicate the goal matters to them. # of suggestions for strategy amendments. # of stakeholders who will take action (i.e. implement themselves, or at least share the goal or what they are doing with others). # new inquiries received at local offices that can reasonably be attributed to outreach and/or # new signups.
6		Form authentic relationships with particular stakeholder(s)/groups who may be relied upon share the need for <u>WASCOB, Ditch Buffers, Filter Strips, etc</u> with those in their personal community network.	WASCOB, Ditch Buffers, Filter Strips, Etc.	Medium	Community Organizing	2023/2024	B	Targeted	Rural Landowners	Staff Time	Medium	Meet with existing stakeholder groups comprised of members who fit the target audience. Where no stakeholder group exists, bring individual stakeholders together. Present the Rum plan goals and proposed strategies to address the issue. Determine who the goals matters to. Find out if the strategies proposed in the plan are adequate or if they have alternate strategies. Find out what actions they can take help achieve the goal.	Do we have buy-in for this project type and activity? # of stakeholders who indicate the goal matters to them. # of suggestions for strategy amendments. # of stakeholders who will take action (i.e. implement themselves, or at least share the goal or what they are doing with others). # new inquiries received at local offices that can reasonably be attributed to outreach and/or # new signups.
7	Non-Structural Rural												
8		Two Soil Health Field Days - in person	Soil Health	High	Workshop	2023/2024	A	Targeted	Farmers	Staff time, Materials, Speaker and host (?) payments, advertising costs	High	Host one soil health field day each year in central and relevant part of watershed.	# of attendees
9		Create Rum River Watershed Farmers Targetted Communication	Soil Health	High	Building Capacity	2023	A	General	Rural Landowners, Farmers	Staff Time	Medium	Create a designated social media page, create opt-in email list	# of posts, # of contacts, engagement statistics
10		Testimonials Program	Multiple	High	Material Information	2023/2024	A	Targeted	Landowners	Staff time	High	Gather testimonials through interviews (phone or video), share through videos or stories, have project reviews	# of testimonials, # of distributions
11		Promote OHF Rum River Grant	Multiple	High	Material promo	2023/2024	A	General	General Landowners	Staff Time, advertising costs	Medium	Targetted mailing, social media posts, newsletter/ newspaper articles	# of mailings, # of distributions
12		Promote Rum River RIM	Multiple	High	Material promo	2023/2024	A	Targeted	Landowners along Rum River	Staff Time, advertising costs	Medium	Targetted mailing, social media posts, newsletter/ newspaper articles	# of mailings, # of distributions
13		Stewardship Video: Soil health	Soil Health	Medium	Video	2024	A	General	Farmers	Staff Time, Consulting Videographer	Medium	Animated soil health stewardship video	# of views
14		Form authentic relationships with particular stakeholder(s)/groups who may be relied upon share the need for <u>soil health practices</u> with those in their personal community network.	Soil Health	High	Community Organizing	2023/2024	B	Targeted	Rural Landowners, Farmers	Staff Time	Medium	Meet with existing stakeholder groups comprised of members who fit the target audience. Where no stakeholder group exists, bring individual stakeholders together. Present the Rum plan goals and proposed strategies to address the issue. Determine who the goals matters to. Find out if the strategies proposed in the plan are adequate or if they have alternate strategies. Find out what actions they can take help achieve the goal.	Do we have buy-in for this project type and activity? # of stakeholders who indicate the goal matters to them. # of suggestions for strategy amendments. # of stakeholders who will take action (i.e. implement themselves, or at least share the goal or what they are doing with others). # new inquiries received at local offices that can reasonably be attributed to outreach and/or # new signups.

#	Project Type	Activity/Topic	Target Behavior	Priority	Outreach Type	Year to Complete	Type A or B Outreach	General vs. Targeted	Audience	Cost Items	Effort	How/examples	Measurable
15	Urban BMPs												
16		Reduce Shoreline Erosion - Webinar	Shoreland BMPs	High	Workshop	2023	A	Targeted	Shoreline Owners	Staff time, speaker fees, advertising costs	Medium	Host webinar	# of attendees
17		Promote Existing Videos	Shoreland BMPs	Medium	Video	2023/2024	A	General	Homeowners	Staff Time	Small	Post videos to social media, include in newsletters, show to targeted landowners	# of views
18		How to Install a Shoreline Buffer Workshop - In Person	Shoreland BMPs	Medium	Workshop	2024	A	Targeted	Shoreline Owners	Staff time, Materials, Speaker payments, advertising costs	High	Host in-person workshop	# of attendees
19		Facilitate Lake Group Engagement and Presentations	Shoreland BMPs	Medium	Partnership Building/ Conversations	2023	A	Targeted	Lake Groups/ Shoreline Owners	Staff Time	Medium	Attend lake group meetings/events, provide presentations/ interactive displays partners can use at lake meetings	# of presentations, # of presentation listeners
20		Adopt-a-Drain	Water Quality	Medium	Volunteer Recruit/Coord	2024	A	Targeted	General Public	Staff Time	Medium	Promote through social media, at events, and target volunteer groups or youth groups	# of drains adopted, pounds of debris collected, # of participants
21		Buying Shoreline Property Community Education Workshop	Shoreland BMPs	Medium	Workshop	2024	A	Targeted	Shoreline Owners	Staff time, speaker fees, advertising costs	High	Host in-person workshop through community education classes	# of attendees
22		Realtor Workshop Promotion Collaboration	Shoreland BMPs	Medium	Workshop	2024	A	Targeted	Realtors	Staff Time	Small	Collaborate with Lower St. Croix Watershed to promote their realtor workshops	# of attendees
23		Form authentic relationships with particular stakeholder(s)/groups who may be relied upon share the urban BMP need with those in their personal community network.	Shoreland & Stormwater BMPs	High	Community Organizing	2023/2024	B	Targeted	Lake Groups, Shoreline Owners, Municipalities/City Council/Public Works	Staff Time	Medium	Meet with existing stakeholder groups comprised of members who fit the target audience. Where no stakeholder group exists, bring individual stakeholders together. Present the Rum plan goals and proposed strategies to address the issue. Determine who the goals matters to. Find out if the strategies proposed in the plan are adequate or if they have alternate strategies (i.e. change to incentives). Find out what actions they can take help achieve the goal.	Do we have buy-in for this project type and activity? # of stakeholders who indicate the goal matters to them. # of suggestions for strategy amendments. # of stakeholders who will take action (i.e. implement themselves, or at least share the goal or what they are doing with others). # new inquiries received at local offices that can reasonably be attributed to outreach and/or # new signups.
24	Forestry Practices												
25		Promote BWSR LCCMR Tree Planting Grant	Private Forest Management	High	Material Promo	2023/2024	A	General	Forested Landowners	Staff Time	Small	Promote through social media, newsletters, website; providing details to partners	# of distributions
26		Stewardship Video: Forestry Stewardship	Forestry	Medium	Video	2024	A	General	Landowners	Staff Time, Consulting Videographer	Medium	Animated forestry video	# of views
27		Form authentic relationships with particular stakeholder(s)/groups who may be relied upon share the need for forestry practices with those in their personal community network.	Private Forest Management	High	Community Organizing	2023/2024	B	Targeted	Tribal DNR, Forested Landowners, Private Foresters, Forest Industry	Staff Time	Medium	Meet with existing stakeholder groups comprised of members who fit the target audience. Where no stakeholder group exists, bring individual stakeholders together. Present the Rum plan goals and proposed strategies to address the issue. Determine who the goals matters to. Find out if the strategies proposed in the plan are adequate or if they have alternate strategies. Find out what actions they can take help achieve the goal.	Do we have buy-in for this project type and activity? # of stakeholders who indicate the goal matters to them. # of suggestions for strategy amendments. # of stakeholders who will take action (i.e. implement themselves, or at least share the goal or what they are doing with others). # new inquiries received at local offices that can reasonably be attributed to outreach and/or # new signups.
28		Coordinate service provider roles to increase forest land protection and stewardship	Coordinate	High	Partnership Building	2023/2024	B	General	Local Forestry Technical Team (LFT ²): DNR, BWSR, SWCDs, consulting foresters, loggers/vendors, landowners	Staff Time	High	Reconvene, support and sustain the LFT ² . Service providers and partners will work together to achieve LSP goals. Clarify partner roles in serving private landowners. Determine what needs partners have. Coordinate resources for implementation. Support accomplishment reporting. Provide recommendations to local and state agencies and programs.	Can all LFT2 members name their role? # of stakeholders/providers needed to implement goals who are also represented at LFT2 meetings. # needs identified by partners. # LFT@ meetings held.
29	Rum River Watershed Organization Awareness												
30		Share Partnership Successes Through Video, Writings, Social Media	Spread Awareness	High	Material Information	2023/2024	A	General	General Public, RRWP Board and members	Staff Time, advertising costs	High	Videos, social media, writings, graphics	# of videos/articles/posts, # of people talked to
31		Two Annual Outreach Reports	Reporting	High	Report	2023/2024	A	General	General Public, RRWP Board and members	Staff Time	Medium	Publish report once a year	# of distributions
32		Create Rum River Watershed Partnership Logo	Spread Awareness	High	Material promo	2023	A	General	General Public	Staff Time	Small	Create logo and brand color palette	Logo
33		Promote Existing Grants and Opportunities	Spread Awareness	Medium	Material promo	2023/2024	A	General	General Public	Staff Time	Small	Promote by sharing information with partners, sharing items on website/ social media	# of distributions, public participation (event attendees, grant funds used, etc.)
34		Tour of Projects for JPE Board	Spread Awareness	Medium	Partnership Building/ Workshops	2024	A	Targeted	JPE Board	Staff Time, materials	High	Give JPE board a tour of projects completed using Rum River Watershed funding	# of attendees
35		Regular Communications to Partners	Coordinate	High	Partnership Building	2023/2024	A	Targeted	IPC	Staff Time	Medium	Provide regular email updates to partnership staff.	# of communications sent
36		Rum River Watershed Partnership Orientation Handout	Spread Awareness	High	Partnership Building	2023	A	Targeted	JPE and IPC	Staff Time	Medium	Create handout aimed at new IPC and JPE members to expalin the Rum River Watershed Partnership	# of distributed handouts
37		Coordinate RRWP outreach team roles to achieve watershed wide goals.	Coordinate	High	Partnership Building	2023/2024	B	General	Outreach sub-committee: LGU staff and partners	Staff Time	High	Convene RRWP Outreach sub-committee (OSC) at regular intervals (tbd) to collaborate on priorities and set achievable goals for the year. Build relationships with appropriate LGU staff members in each county in the watershed and support them in enhancing engagement within their own areas. As a group, refine communications language and identify practices with buy-in that leads to water and natural resources improvement. Evaluation of progress toward goals by all the OSC member should be done mid year. Evaluation should include evidence of feedback received from stakeholders and how that feedback is informing the next steps and future strategies. If progress is lacking then restructuring of strategies should occur.	Members of the OSC see how their (type A, B,C) work integrates increase the buy-in for implementation. # of RRWP stakeholders needed to implement goals who are also represented at OSC meetings. Evaluation should be ongoing and should identify what is working as well as what is not working as hoped. Evaluation of progress mid-year done with agreement by all OSC members. If re-strategizing was needed as agreement reached on how to do this.
38		Two Annual Outreach Reports (mid & end-point)	Reporting	High	Report	2023/2024	B	General	General Public	Staff Time	Small	Evaluation of progress toward goals by all the OSC members mid year. Evaluation should include evidence of feedback received from stakeholders and how that feedback is informing next steps and future strategies. If progress is lacking then restructure of strategy should occur. Report to RRWP mid-year. Publish report once a year.	Evaluation is part of reporting and should identify what is working, as well as what is not working as hoped. Evaluation of progress mid-year done with agreement by all OSC members. If re-strategizing was needed as agreement reached on how to do this. End-point evaluation done annually (Feb) as part of the year end report. Were goals met.