



Grant All-Detail Report Accelerated Implementation Grant 2019

Grant Title - City of Wahkon Stormwater Management Plan

Grant ID - C19-2703

Organization - Mille Lacs SWCD

Original Awarded Amount	\$53,333.00	Grant Execution Date	2/26/2019
Required Match Amount	\$13,333.25	Original Grant End Date	12/31/2021
Required Match %	25%	Grant Day To Day Contact	Susan Shaw
Current Awarded Amount	\$53,333.00	Current End Date	12/31/2021

Budget Summary

	Budgeted	Spent	Balance Remaining*
Total Grant Amount	\$53,333.00	\$53,333.00	\$0.00
Total Match Amount	\$13,333.00	\$13,333.00	\$0.00
Total Other Funds	\$0.00	\$0.00	\$0.00
Total	\$66,666.00	\$66,666.00	\$0.00

**Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.*

Budget Details

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
City of Wahkon Match	Administration /Coordination	Local Fund	Local City funds	\$13,333.00	\$13,333.00	11/30/2021	Y
City of Wahkon Stormwater Management Plan	Technical/Engineering Assistance	Current State Grant	City of Wahkon Stormwater Management Plan	\$42,027.00	\$42,027.00	5/6/2021	N

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
Project Management and Administration	Administration /Coordination	Current State Grant	City of Wahkon Stormwater Management Plan	\$3,210.00	\$3,210.00	12/31/2020	N
Stakeholder engagement	Project Development	Current State Grant	City of Wahkon Stormwater Management Plan	\$8,096.00	\$8,096.00	8/21/2021	N

Activity Details Summary

Activity Details	Total Action Count	Total Activity Mapped	Proposed Size / Unit	Actual Size / Unit
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Proposed Activity Indicators

Activity Name	Indicator Name	Value & Units	Waterbody	Calculation Tool	Comments
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Final Indicators Summary

Indicator Name	Total Value	Unit
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Grant Activity

Grant Activity - City of Wahkon Match			
Description	City of Wahkon will pay cash for \$13,333 match towards cost of project.		
Category	ADMINISTRATION/COORDINATION		
Start Date	4-Mar-19	End Date	31-Dec-21
Has Rates and Hours?	No		
Actual Results	<p>Nothing in 2019.</p> <p>12/31/2020-City Wahkon has submitted time and expenditures made as in-kind. Activities include outreach in the community and keeping the city council informed. A portion of SWCD staff time to assist with outreach and reporting to the city was tracked as in-kind.</p> <p>2021 - Inkind was contributed to achieve plan was completion by seeking input from the community and the city of Wahkon is looking forward to seeking funding to implement priority BMPs identified.</p>		

Grant Activity - City of Wahkon Stormwater Management Plan

Description	The City of Wahkon will hire Short Elliot Hendrickson Inc. (SEH) to produce a comprehensive stormwater management plan for the City of Wahkon. SWCD Technician will work with Wahkon Planning and Zoning and Public Works to ensure that the stormwater plan contains all elements desired by Wahkon and Mille Lacs SWCD.		
Category	TECHNICAL/ENGINEERING ASSISTANCE		
Start Date	4-Mar-19	End Date	
Has Rates and Hours?	Yes		
Actual Results	<p>Prelim Work done in 2019.</p> <p>12/31/2020-Monthly meetings were held to discuss progress made on the project. S.E.H. has developed a stormwater model of the watersheds flowing through Wahkon. This model was developed using a program called HydroCAD and it allows us to estimate the volume of stormwater runoff for different rainfall events, and estimate how high the water may get at certain locations. This model will be useful when doing the conceptual design of the stormwater BMPs to ensure they are appropriately sized for the contributing watersheds. SEH has created a map depicting watershed delineations along with notes from previous discussions regarding BMP locations and known issues. SEH will clean up this map so that it can be used for community outreach. The final figure will most likely illustrate (1) the known stormwater problem areas, (2) existing BMP locations, (3) potential BMP locations, and (4) other relevant notes.</p> <p>2021 - SEH successfully completed the plan!</p>		

Grant Activity - Project Management and Administration

Description	Staff time to do grant administration and reporting including e-link and fiscal administration of grant. Includes City of Wahkon staff time to coordinate project and report project progress and costs to SWCD.		
Category	ADMINISTRATION/COORDINATION		
Start Date	4-Mar-19	End Date	31-Dec-21
Has Rates and Hours?	Yes		
Actual Results	<p>Admin. creating MOA with partners completed in 2019. Admin. Asst. E-linking progress per BWSR requirement.</p> <p>12/31/2020 - Funds spent to administer the grant including the tracking of expenditures, verify invoices from the contractor, and City Wahkon, document reimbursements and track match toward the project grant.</p> <p>2021 - technical assistance and administration done to complete the grant!</p>		

Grant Activity - Stakeholder engagement			
Description	Outreach activities to inform citizen stakeholders and encourage their input. These include development and coordination of activities, printed materials, postage, facilities rental, staff time for SWCD and Wahkon to accomplish these tasks.		
Category	PROJECT DEVELOPMENT		
Start Date	4-Mar-19	End Date	31-Dec-21
Has Rates and Hours?	Yes		
Actual Results	<p>In work completed in 2019 on outreach.</p> <p>12/31/2020-. Outreach activities included public notice seeking input from citizen stakeholders during the development of the stormwater management plan. This citizen input is being considered in decision making processes as much as possible.</p> <p>2021 - final outreach to get input and make final decisions about priority BMPs for the planning effort</p>		

Grant Attachments

Document Name	Document Type	Description
2019 Competitive Grant	Grant Agreement	2019 Competitive Grant - Mille Lacs SWCD
2019 Competitive Grant EXECUTED	Grant Agreement	2019 Competitive Grant - Mille Lacs SWCD
40% Interim Financial Report	Grant	City of Wahkon Stormwater Management Plan
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 09/17/2020
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 01/31/2021
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 04/04/2021
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 04/19/2021
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 09/17/2020
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 09/01/2020
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 01/16/2020
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 03/01/2020
Application	Workflow Generated	Workflow Generated - Application - 08/31/2018
C19-2703 Expenditures Report	Journal	Journal Dated - 10/28/2021
C19-2703 Reconciliation Checklist	Journal	Journal Dated - 10/28/2021
City of Wahkon; a Stormwater Management Plan is Needed	Grant	City of Wahkon Stormwater Management Plan

Document Name	Document Type	Description
Grant Agreement Signed by SWCD	Grant	City of Wahkon Stormwater Management Plan
Work Plan	Workflow Generated	Workflow Generated - Work Plan - 12/19/2018