

Historic Courthouse
635 2nd St SE * Milaca, MN 56353

320-983-2160
www.millelacsSWCD.org



Policy #2022-04

Billable Rate Update effective September 1, 2022

WHEREAS State grant policy requires billable rates be regularly set to cover all staff costs, including wages, benefits, and overhead; and

WHEREAS Mille Lacs SWCD bills other organizations for time spent on various projects; and

WHEREAS The Mille Lacs SWCD billable rate was last updated effective July 1, 2022 and the SWCD has added a Financial Specialist as of September 7, 2022.

THEREFORE BE IT RESOLVED that the billable rate for staff members be set based on actual expenses incurred January 1, 2021 through December 31, 2021 with wage and benefit expenses as set by the Personnel Committee and Board as follows:

- Administrator \$81.42
- Shoreland Technician \$64.74
- Financial Specialist \$59.48

BE IT FURTHER RESOLVED THAT

These rates may be updated based on changes approved by the Board and Personnel Committee.


Chair, Mille Lacs Soil & Water Conservation District

9/14/22
Date