

Rum River Watershed Partnership Board Meeting

July 28, 2022

5:00-7:00 PM

Location: Mille Lacs County Courthouse, lower level, Conf rm D, 635 2nd St SE, Milaca, MN 56353

Coming together to identify shared goals.

Planning together to leverage unique capacity.

Working together to achieve results.

Vision Statement

- Clean, abundant water for consumption, recreation, and habitat
- Collaborative partnership among communities, working together towards a common goal
- Community members and decision makers understand the challenges and opportunities facing the watershed
- Innovative strategies to meet our goals

Members: Primary and alternate representatives as of 7/21/2022

Primary representatives:

Aitkin County- Laurie Westerlund

Aitkin SWCD- Bob Janzen

Anoka CD- Colleen Werdien

Benton County-Ed Popp

Benton SWCD- Wade Bastian

Isanti County- Greg Anderson

Isanti SWCD- Al Koczur

Kanabec SWCD- Kim Johnson

Mille Lacs SWCD- Jake Janski

Morrison SWCD- Dale Scholl

Morrison County- Mike Wilson

Sherburne County- Lisa Fobbe

Sherburne SWCD- Kerry Saxton

CCd: member staff representatives, others requested to be on cc list

Agenda Items

Topic	Purpose	Lead	Time
1. Call to Order and introductions		Determan	10 min.
2. Election of Officers: Chair, Vice Chair	DECIDE	Determan	5 min.
3. Approve agenda	INFO/DECIDE	Chair	2 min.
4. Approve April 28, 2022 Policy Committee minutes	DECIDE	Chair	2 min.
5. Resolution to Adopt Rum River Comprehensive Watershed Management Plan	DECIDE	Chair	2 min.
6. 2022 Timeline Review: information for common understanding of actions needed over the coming months to secure funding.	INFO	Determan	5 min.
7. Appoint ex-officio Implementation Planning Committee Organizations	DECIDE	Determan	5 min.
8. JPE Attorney Selection	DISCUSS/DECIDE	Schurbon	15 min.
9. DRAFT Bylaws Review	INFO	Determan	15 min.
10. Initial DRAFT Annual Work Plan Review	INFO	Determan	15 min.
11. Consideration of board liaisons to subcommittees	DECIDE	Determan	10 min.
12. Establish Meeting Dates, times, format, and locations for 2022	DECIDE	Chair	10 min.
13. Next Meeting Date: September 22, 2022	DECIDE	Chair	2 min.
14. Adjourn	DECIDE	Chair	

Rum River "One Watershed, One Plan"

<p>Policy Committee Outcomes Meeting #21</p>	<p>Coming together to identify shared goals. Planning together to leverage unique capacity. Working together to achieve results.</p>	
<p>April 28th, 2022 5:00-7:00 PM</p>	<p>Vision Statement</p> <ul style="list-style-type: none"> - Clean, abundant water for consumption, recreation and habitat - Collaborative partnership among communities working towards a common goal - Community members and decision makers understand the challenges and opportunities facing the watershed - Innovative strategies to meet our goals 	
<p>Hybrid Meeting In Person option: MLC Courthouse, lower level, Conf rm D, 635 2nd St SE, Milaca, MN 56353</p>		
		<p>Note taker: Harmony Maslowski, Mille Lacs SWCD</p>
<p>Voting Members Present:</p> <p>Members Virtual:</p> <p>Alternates Present:</p> <p>Partners and Staff Present:</p> <p>Voting Members Absent:</p>	<p>Laurie Westerlund - Aitkin Co. Bob Janzen – Aitkin SWCD (<i>virtual attendance</i>) Colleen Werdien - Anoka Conservation District (<i>virtual attendance</i>) Ed Popp – Benton County Wade Bastian – Benton SWCD Jim Chamberlin – Crow Wing SWCD Greg Anderson – Isanti County (<i>virtual attendance</i>) Al Koczur – Isanti SWCD Dennis McNally – Kanabec Co. Kim Johnson – Kanabec SWCD - (<i>virtual attendance</i>) Genny Reynolds – Mille Lacs County (<i>virtual attendance</i>) Jake Janski – Mille Lacs SWCD Dale Scholl – Morrison SWCD - (<i>virtual attendance</i>) Lisa Fobbe – Sherburne County Kerry Saxton – Sherburne SWCD Debra Musgrove – LRRWMO (<i>virtual attendance</i>) Dan Breyen – URRWMO (<i>virtual attendance</i>)</p> <p>Patrick Sullivan - URRWMO</p> <p>Jamie Schurbon – Anoka Conservation District Gerry Maciej – Benton SWCD Kendra Sommerfield – Benton SWCD Barb Peichel - BWSR Jason Weirnerman – BWSR Michelle Jordan - BWSR Tiffany Determan – Isanti SWCD Deanna Pomije – Kanabec SWCD Susan Shaw – Mille Lacs SWCD Francine Larson – Sherburne SWCD Dan Cibulka – Sherburne SWCD Nancy Sommer – Anoka Co Reid Northwick – MN DNR</p> <p>Bill Brekken - Crow Wing County</p>	

Chair, Fobbe called the meeting to order at 5:01 pm.

1. Approve agenda

Motion by Ed Popp to approve the agenda with item 5, item 7, and item 9 to follow item 2 and with the addition of item 6 (JPE Attorney Recommendation); second by Kerry Saxton. Affirmative: All. Opposed: None. **The Motion Carried.**

2. Approve Minutes

Motion by Laurie Westerlund to approve the February 24th, 2022 outcomes as presented; second by Al Koczur. Affirmative: All. Opposed: None. **The Motion Carried.**

3. DNR Response to Anoka Dam Language in Final Plan (formerly Item 5)

Weinerman reported that during the 90-day review process several state agencies review the draft plan and provide a recommendation to BWSR on approval or denial of the plan. Concerning the language regarding the Anoka Dam added (to Appendix C, page C14) after the 60-day review period, the change prompted further discussion from the DNR within the 90-day process. The response letter can be found on page 9 of the agenda packet. The DNR does recommend approval of the plan but would like to see the additional language provided included in Appendix C. Weinerman read the additional language request from the DNR as follows:

“The Minnesota Department of Natural Resources acknowledges the ownership of the Anoka Dam by the City of Anoka, and the importance of the dam to the community as well as their rights and responsibilities. The Minnesota DNR retains our regulatory jurisdiction and authority with respect to dams and public waters as laid out in existing rule and statute. We support a spirit of collaboration, fostering partnerships with local entities, and working together toward the protection and improvement of watershed resources. In addition, we will continue in our role to study, comment, and make recommendations for the management of our natural resources, including the Anoka Dam.”

The Steering Committee and the LRRWMO have discussed this item their respective recent meetings. It is now before the Policy Committee to act on the DNR comments.

Options discussed included adding the DNR language, removing the City of Anoka language, if the language was counterproductive, why LRRWMO and DNR have not drafted language together, the time constraints under which items were brought forward, Anoka’s responsibility for the dam, DNR’s regulatory jurisdiction and authority, policy members not wishing to be arbitrators of this conflict, collaboration efforts and setting aside individual jurisdiction issues for the greater good of the watershed.

LRRWMO Concern – According to Schurbon, the underlining concern is that the DNR or others may seek to modify the Anoka Dam. Musgrove states that LRRWMO does not support the language from the DNR, the DNR has authority by state statute whether this phrase is in the plan or not, and the DNR is not a signing member of the plan.

DNR Concern – According to the letter and Northwick’s statements, if the plan is approved how it is currently, the language may be misleading, open to interpretation, or misconstrued by others in the future. It could be misinterpreted to mean that the DNR is waiving its statutory authorities. So for clarification the DNR is asking that the plan include their suggested language highlighting its authority under statute. Anoka owns the dam so any modifications would have to be done with their support or approval.

Further Discussion

Musgrove noted concern that down the road, similar to the previously mentioned, if the DNR language was included it could indicate a greater power, blessing, or authority for the DNR.

Northwick stated that the DNR does not adopt the plan but they support the plan. Going forward they would not have any more power and ownership is ownership. interest during early plan development was to study or investigate reconnecting passage for fish and invertebrates by exploring feasibility. The goal was to be informative and they are not requesting modification of the dam. Northwick believes that the discussions have created more understanding. After the initial discussions, the reference to the dam was removed. They worked to change the language to make the LRRWMO more comfortable, they want to arrive at the same place and work collaboratively. DNR has normal management responsibilities to follow. They are looking for clarification, understanding, and want to move to move forward. Not to establish any new authorities. The DNR does recommend plan approval, and just wanted to have in public record to make it clear that those things still apply.

Question – Clarification on the BWSR approval process.

Weinerman - BWSR Central Regional Committee will see all five recommendation letters from the state agencies and will make a recommendation to the full board.

Question- If Anoka votes no, does that mean they are not a part of the plan?

Fobbe – No this is just a vote on the language in the plan, adoption would come at a later date.

Question - In which way will the LRRWMO be on board? With which part of the letter do they disagree?

Musgrove- They were on board with the language they recommended, before the DNR letter, with the changes that the PC made previously. They had an extensive discussion and that is their position. They looked at the letter as a whole, and felt the DNR would not be adopting or signing on as part of the plan so stating that statute authority is unnecessary. LRRWMO would support the plan without the language from DNR.

Motion by Kim Johnson to approve the additional language presented as a quote from the DNR to appendix C; second by Ed Popp. Affirmative: Saxton, Fobbe, Scholl, Janski, Reynolds, Johnson, Koczur, Anderson, Chamberlin, Bastian, Popp, Janzen, Westerlund. Opposed: Musgrove, McNally, Werdien, Breyen **The Motion Carried.**

4. Joint Powers Agreement (formerly Item 7)

Cibulka discuss the work that has been done to incorporate all comments, acknowledging the tribe, addressing the outstanding comments, and discussion around the executive committee. Attorneys felt uncomfortable with an executive committee gives discretionary decision authority to a subcommittee. Cibulka understands that one attorney did research and did not find that to be a legally sound approach. The JPE does allow for the formation of committees and they did leave that open for smaller decisions, of less discretionary impact. This has been discussed by staff and if the Policy Committee would like to push for it the Policy Committee will need to provide direction to the attorney group orgo. at least some attorneys, it is not something they would currently support.

Discussion included that decisions that could be made by an executive committee could have maximum dollar limits or only carry out programs within a work plan already approved by the full board, how to potentially reduce the number of meetings, the JPE agreement can be modified at a later date, language including "non-removable MLBO" which is formal identification language according to the MLBO constitution, how "entity" is defined, insurance for the entity, termination clause, contracting for staff, and items that can be addressed in by-laws or amendments.

Comments:

In Chat:

From Barb Peichel, BWSR to Everyone 06:14 PM

See page 3 for definition of entity - Established: This Agreement establishes a joint powers entity

(hereinafter, the "Entity"). The name of the Entity is "Rum River 1W1P".

Clarification – On page two, third paragraph, the parties previously entered (named counties) into the MOA. The MLBO has not been a part of the MOA. The language acknowledges the parties that entered in the MOA and then an addition (the MLBO).

Cibulka – the attached memo lists the attorneys who have participated. The attorneys are good with this language and they have met extensively on this. Per the memo this may be considered the final draft. The last step would be for the Policy Committee to recommend a final draft to all eligible parties. At that time no further edits would be accepted, and each governing board can consider joining the JPE.

In Chat:

From Barb Peichel, BWSR to Everyone 06:37 PM

Amendments: Any proposed amendments to this Agreement may be initiated by the Board and, if approved by the Board by a supermajority of 75%, the Board may send the same to the Parties' governing bodies for consideration. No amendment to this Agreement is effective until all Parties' governing boards have approved the amendment.

Page 8 – Amendments

Motion by Ed Popp to change the name of the entity to the Rum River Watershed Partnership; second by Wade Bastian. Affirmative: All. Opposed: None. **The Motion Carried.**

Motion by Ed Popp to accept the adoption of the final draft JPE to send to respective boards (with minor edits); second by Jim Chamberlin. Affirmative: Fobbe, Janski, Reynolds, Johnson, Koczur, Anderson, Chamberlin, Bastian, Popp, Janzen, Westerlund, Musgrove, Werdien. Opposed: Saxton, McNally, Breyen. (Scholl did not vote, trouble with virtual connection). **The Motion Carried.**

Note of Clarification - The JPE final draft will be sent out by Determan to take to respective boards.

5. ACD Rum River Stabilization Support (formerly item 9)

Determan referred to the letter included on page 23 of the agenda packet. Anoka Conservation District is asking for a motion of support from this partnership in the application they are submitting to the Lessard-Sams Outdoor Heritage Council for erosion control along the main stem of the Rum River. This project is priority in the Rum River Comprehensive Watershed Management Plan.

Motion by Kerry Saxton to send letter of support; second by Al Koczur. Affirmative: All. Opposed: None. **The Motion Carried.**

6. JPE Attorney Recommendation (addition)

Currently Sherburne is the lead attorney during the planning phase. During implementation we need an attorney to represent this entity. This could be a county attorney or we could hire an attorney. The partnership is looking for a recommendation by Policy Committee members, who might go back and talk to their attorneys to gauge interest. If there is no interest, we could look to an outside source.

Attorney tasks needed in the short term: questions on the JPE agreement, what can be allowed in the fiscal agent role, by-laws and operational procedures, and reviewing the grant agreement from BWSR. This would be pro-bono and cannot be reimbursed.

What is needed in the long term: draft partner sub-contracts and any other type of grant agreements they would need to review.

Comments:

Cibulka noted this may be someone who is willing from the attorney group or a recommendation. It may be a collaboration between attorneys, as attorneys will review and approve, for example, sub-contract language. There could be one single lead attorney or shared responsibilities between a few.

Clarification – Anoka County attorney office would not be the attorney for the entity but may be the attorney for the fiscal agent if the Anoka Conservation District is chosen for that role.

Next steps:

Go back to own your counties and talk to county attorneys.

Determan will send out a list of responsibilities to aid in the conversation.

7. General Updates:

- a) Budget: Cibulka reported on the final financial position of the grant (report located on page 7 of the agenda packet). We have reached the position of completely expended on the grant. This includes the required match and in reality, there is additional match to what is shown, as a lot of time and effort has been put into this process, and getting us here. With the grant requirements met, they will be submitting final elements to close out the grant.
- b) Timeline/Progress Report: Determan shared the timeline located on page 8 of the agenda packet. This illustrates what to anticipate in the next six months. We are currently in the BWSR 90-day review. The planning team members (Determan and Schurbon) will present the plan to the BWSR Regional Committee on May 5th with policy committee members Fobbe and Janski attending virtually. May 25th we anticipate the final and approved plan.

Determan will draft a resolution that LGUs will take to their boards for adoption. The boards can adopt the JPE. If you want to be an initial signing party, you have until July 24th to adopt the plan and enter into the agreement.

Behind the scenes, staff has been working on implementation planning, the work plan and how we propose spending the WBIF. We do need to finalize the JPE and work on by-laws along with operational procedures with whichever attorney will represent the JPE. The steering committee is working on the draft work plan, included in the agenda packet, and met recently to look at a revised draft. The final version will be presented at the first JPE meeting, possibly July 28th. At that meeting we will be electing positions, adopting the plan, and reviewing the work plan before it goes out for board approval. Then we can submit the work plan and funding request to BWSR. We can ramp up in the winter for the work to be done in 2023.

Weinerman – for clarification, when we approve the plan and you adopt it, it is replacing your county plan. When BWSR sends notification it states that you will have 120 days, but you have 60 days to join the JPE (via MOU). The resolutions go to BWSR for formal adoption of plan.

8. Approve Amended 60-Day Comment Responses: MDA

Determan provided the background that prior to submitting the plan, during 60-day review, all agencies provided comments. The MDA provided comments but somehow the MDA comments did not come through so they did not get recognized or receive responses. The MDA noted that their comments were not addressed when they reviewed the plan during the 90-day process. We do have the comments now and there were no major comments (e.g. missing north arrows or listing

programs).

Next Steps: The steering committee gave recommendations on what to address and where there are no changes based on comments. We do need to get this to the consultant for the appropriate updates and also respond to MDA. We will also need to add this to amend what has been submitted for a final approval.

Motion by Laurie Westerlund to approve response to MDA comments; second by Kerry Saxton. Affirmative: All. Opposed: None. **The Motion Carried.**

9. Approve Plan Typo Corrections (informal comments from BWSR)

Determan noted some minor typo's to be addressed. These are informal comments submitted by BWSR to be made in the final plan (page 10 of Agenda Packet).

Motion by Jake Janski to approve informal comment, minor corrections to be made to the final plan; second by Al Koczur. Affirmative: All. Opposed: None. **The Motion Carried.**

10. Draft Watershed Based Implementation Fund (WBIF) Work Plan

Determan presented a draft of the work plan (page 21 of Agenda Packet). The budget for the line items are for spending in the first two years. This will be refined and reviewed by the steering committee again as they are working to reduce the budget.

Determan explained each cell item and gave a description of the action items where costs were being directed. This included costs going to staff time, outreach of each specific type, on the group specific practices and activities. This table indicates the funding per biennium.

Comments:

Weinerman – Was staff time pro-rated?

Determan – This if for 2023 and 2024, noting was considered for 2022.

Musgrove – Clarification on education hours, if this plan is covering 2 years?

Determan – Confirmed for two years.

Musgrove – Clarification for studies, how much of the studies are currently being done?

Determan – Studies are in work plan because they need to be done.

11. **Next Meeting Date:** To be determined. No meeting in May, tentatively plan June 23rd at 5pm.

12. Fobbe called to adjourn the meeting at 7:26 pm.

MEMO

Request For Action

Rum River Watershed Partnership Joint Powers Entity Board

Agenda Item 5: Resolution to Adopt Rum River Comprehensive Watershed Management Plan

Meeting Date: July 28, 2022

Prepared by: Staff

The Rum River Watershed Comprehensive Watershed Plan was presented and approved by the MN Board of Water and Soil Resources (BWSR) on May 25, 2022. Each member agency to the Rum River Watershed Joint Powers Entity Board has previously adopted the plan via resolution.

Communication with BWSR has determined that a resolution from the Rum River Watershed Partnership to adopt is not required. However, it does make sense because it signals the intent of the JPE to use the Plan as a basis for operation.

The Resolution to Adopt and Implement the Plan is enclosed.

**Resolution to Adopt and Implement
the Rum River
Comprehensive Watershed Management Plan**

Whereas, the Rum River Watershed Partnership has been notified by the Minnesota Board of Water and Soil Resources that the Rum River Comprehensive Watershed Management Plan (Plan) has been approved according to Minnesota Statutes §103B.801 and Board Resolution #18-14:

Now, Therefore, Be it Resolved, the Rum River Watershed Partnership hereby adopts and will begin implementation of the approved Plan.

CERTIFICATION

Rum River Watershed Partnership

I do hereby certify that the foregoing resolution is a true and correct copy of a resolution presented to and adopted by The Rum River Watershed Partnership at a duly authorized meeting thereof held on the 28 of July, 2022.

Name, Title

MEMO

Rum River Watershed Partnership Joint Powers Entity Board

Agenda Item 6: 2022 Timeline Review

Meeting Date: July 28, 2022

Prepared by: Staff

PURPOSE/ACTION REQUESTED

No action needed. Review of 2022 JPE Board meetings and goals.

SUMMARY

Three JPE Board meetings are scheduled to take place in 2022. The reason for having three meetings by the end of 2022 is to ensure the JPE Board has time to approve the annual work plan, which includes the Watershed Based Implementation Fund work plan, such that we will meet BWSR deadlines AND be able to secure Watershed Based Implementation Funds (WBIF) early 2023. The deadline for WBIF work plan approval by BWSR is March 2023.

The timeline for meetings and major actions below:

	Start	End
1st JPE Meeting Goal: setup for Work Plan Approval	7/28/2022	
Implementation Planning Committee Meeting	8/1/2022	8/31/2022
Solicit comments on proposed WP- done via email and conversations		
Review Draft Projects and Practices Policy		
2nd JPE Meeting Goal: Approve Annual Work Plan for local board Review	9/22/2022	
Review Draft Annual Work Plan (decision)		
Review Draft Projects and Practices Policy		
Governing boards and courtesy Review (45 days)	9/23/2022	11/7/2022
3rd JPE Meeting Goal: Approve WBIF work plan for submission to BWSR	11/30/2022	
Act on comments received (decision)		
Approve Annual Work Plan and WBIF funding		
Funding request to BWSR (Fiscal Agent)	12/1/2023	12/15/2023
Work Plan to BWSR (Fiscal Agent)	1/1/2023	1/31/2023

MEMO

Request For Action

Rum River Watershed Partnership Joint Powers Entity Board

Agenda Item 7: Appoint ex-officio Implementation Planning Committee Organizations

Meeting Date: July 28, 2022

Prepared by: Staff

PURPOSE/ACTION REQUESTED

Appoint ex-officio Implementation Planning Committee (IPC) Organizations.

SUMMARY

According to the Joint Powers Agreement (JPA), the IPC consists of one staff member from each party of the JPA and may also have ex officio members to assist the committee in its efforts. Ex officio members may include representatives from organizations and entities that participated in an advisory capacity during Plan development. Ex officio members do not have voting authority on the IPC. Ex Officio members can be engaged by providing applicable information necessary to advise the IPC to carry out their primary responsibility of drafting a yearly implementation plan and budget. Ex officio members will be communicated with at least annually.

Staff reviewed and recommended ex-officio members at the June, 16th Steering Committee meeting. The following are proposed for inclusion:

Agency
Anoka County
Board of Water and Soil Resources
MN Department of Health
MN Department of Natural Resources
MN Pollution Control Agency
Metropolitan Council
MN Department of Agriculture
USDA-NRCS
The Nature Conservancy
MNDOT
USFWS

Additions to consider: any organization involved in the planning process that did not sign onto the JPA.

MEMO

Request For Action

Rum River Watershed Partnership Joint Powers Entity Board

Agenda Item 8: Discussion of JPE Attorney

Meeting Date: July 28, 2022

Prepared by: Staff

PURPOSE/ACTION REQUESTED

Discussion and direction to select and appoint an attorney for the JPE

SUMMARY

An attorney is needed to represent the JPE. To this point, the Sherburne County attorney has led a group of attorneys from each governing body to review and make recommendations regarding legal activities for the Rum River 1W1P which included development of the Memorandum of Agreement, Joint Powers Agreement, and Draft bylaws. The group has concluded their services.

The Rum River Watershed Partnership is now in need of one attorney to represent the entity. The consensus of the group of attorneys was that the JPE board for Rum River should contract with one attorney as they go forward. As to who the attorney should be, we can ask a party if they are interested in handling the attorney work or contract with an outside firm.

Enclosed in a proposal from an outside firm: Kennedy & Graven

Potential attorney needs (list not comprehensive):

Review BWSR grant agreement, Draft subcontracts for Fiscal Agent and Coordinator, review Draft Bylaws, develop template subcontracts for financial distribution associated with project implementation, and develop subcontracts for program leads (if used).



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June 22, 2022

Jamie Schurbon
Anoka Conservation District

VIA EMAIL

RE: Proposal to Provide Legal Services to the Rum River Watershed Partnership

Dear Jamie:

We were asked to submit a proposal to serve as legal counsel the Rum River Watershed Partnership (“Partnership”) various communities are working to form. We are please to submit this proposal to provide civil legal services as the Partnership may request. We serve that role for a large number of local units of government in the state and would be happy to offer those services to the Partnership as well.

I. Kennedy & Graven, Chartered Qualifications

Kennedy & Graven has made a commitment to the representation of public bodies as a mainstay of its practice. We currently serve as city attorney for civil matters for approximately 50 cities across the State of Minnesota. We also represent a large number of housing and redevelopment authorities, economic development authorities, port authorities, charter commissions, towns, joint powers organizations, school districts, and other special purpose political subdivisions as general counsel. We also represent the following water management organizations: Mississippi Watershed Management Organization, Lower Rum River Watershed Management Organization, Bassett Creek Watershed Management Commission, Shingle Creek Watershed Management Commission, Middle St. Croix Watershed Management Organization, Vadnais Lakes Area Watershed Management Organization, and West Mississippi Watershed Management Commission.

Over the years we have developed considerable experience in nearly all the legal issues faced by local government units. We take pride in the firm’s broad understanding of the legal, economic, and political environment facing the public sector in Minnesota. We would be pleased to assist the Partnership with its legal needs.

II. Project Team Qualifications

We propose Troy Gilchrist to be primarily responsible for the work for the Partnership. Troy has worked exclusively with local governments since 1992. He is currently the city attorney for the cities of Crystal, White Bear Lake, Mound, Rice, Biscay, and Watson. He has also provided services to others cities as special counsel or at the request of the League of Minnesota Cities, has provided services to more than 360 towns across the state, and represents a number of joint powers entities and special purpose local government entities. Troy represents the Lake Minnetonka Conservation District and all of the water management organizations listed above, except Bassett Creek Watershed Management Commission, which he transferred to David Anderson in the firm a few years ago.

We also propose Dave Anderson and Sam Ketchum to assist with providing services to the partnership. David is a shareholder with the firm and has practiced since 2012. He represents Bassett Creek Watershed Management Commission and is the city attorney in Carver, Clearwater, Franklin, Holdingford, Maple Lake, Nevis and Wahkon. He previously served a prosecutor with the Sherburne County Attorney's Office. Sam is an associate who has practiced since 2017 and has a particular interest in environmental law.

In addition to Troy, Dave, and Sam, the Partnership would have access to the 31 other attorneys in the firm to provide services as needed. We take a team approach and tap into the expertise of specific attorneys within the firm to provide the most cost efficient and effective services on a given issue.

III. Rates

Our hourly rate is \$210, which is billed in 1/10th of an hour increments. We also bill for hard costs such as postage, copies, and mileage if we ever need to attend a meeting.

IV. Potential Conflicts

We currently represent the Lower Rum River Watershed Management Organization. That organization has expressed support for our representation of the Partnership. The Partnership Board would obviously also need to consent to the representation since it is anticipated the WMO will be part of the Partnership. If selected, we would ask both the Lower Rum River WMO commission and the Partnership board to each pass resolutions consenting to the representation of both entities.

V. Insurance

The firm maintains coverage in the amount of \$5,000,000 for professional liability and in excess of that amount (including umbrella coverage) for general commercial liability.

Jamie Schurbon
June 29, 2022
Page 3 of 3

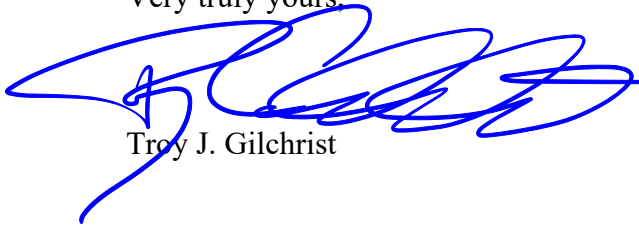
VI. Conclusion

If we can provide you with any additional information that would be helpful to you in selecting legal counsel, please do not hesitate to give me a call.

We believe that Kennedy & Graven is uniquely suited to provide legal services to the Partnership. We know of no other firm that has the depth and breadth of experience in representing local government units in Minnesota, and we pride ourselves in providing quality service to our public clients.

At Kennedy & Graven, our commitment to representing local government units represents not only an interest in such work but a firm belief that the work of local government is important. We would very much appreciate being given the opportunity to serve as legal counsel to the Partnership.

Very truly yours,



Troy J. Gilchrist

MEMO

Rum River Watershed Partnership Joint Powers Entity Board

Agenda Item 9: DRAFT Bylaws Review

Meeting Date: July 28, 2022

Prepared by: Staff

PURPOSE/ACTION REQUESTED

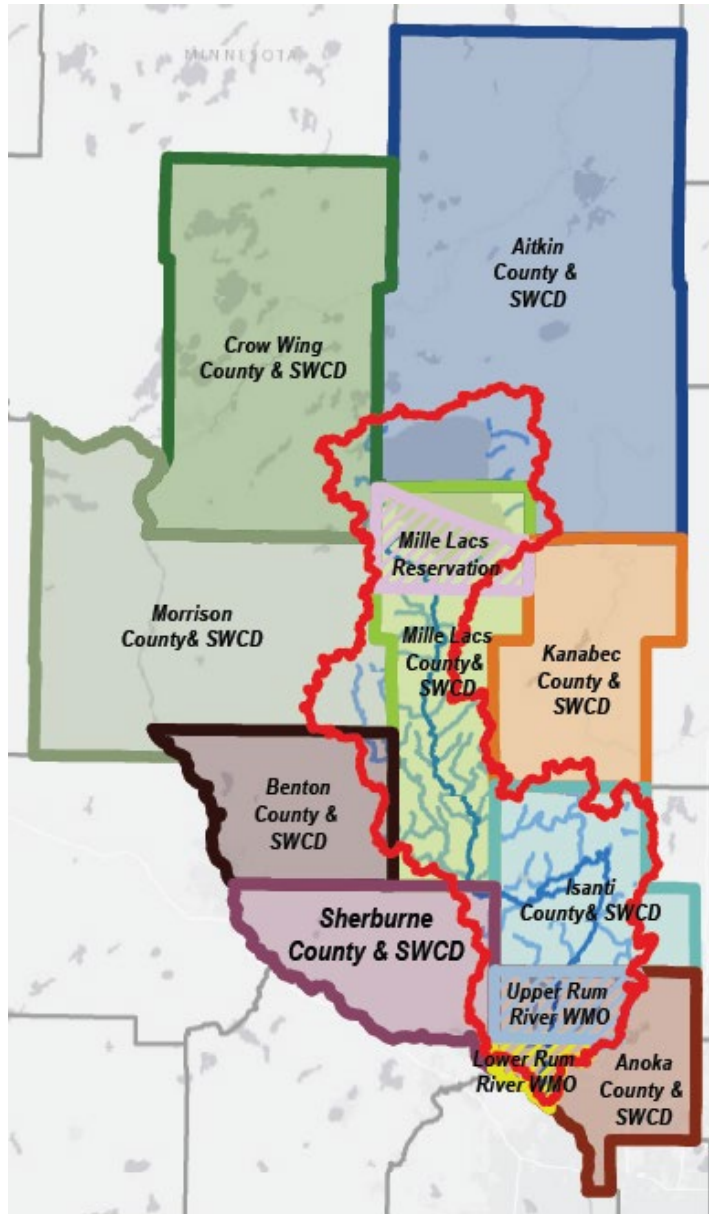
No action needed. This agenda item is meant to get you familiar with the bylaws for approval at an upcoming meeting.

SUMMARY

Bylaws help establish procedure for JPA operations. These bylaws will only be changed when needed.

Because this is a JPE document, staff recommends JPE attorney review prior to final approval.

Bylaws of the Rum River Watershed Partnership



DRAFT 6/23/2022

These bylaws establish rules governing the conduct of business by the Rum River Watershed Partnership for implementation of the Rum River Comprehensive Watershed Management Plan (the Plan).

ARTICLE I. AUTHORITY AND NAME OF ORGANIZATION

1. The name of this joint power's entity, developed through a Joint Powers Agreement for managing the Rum River Watershed Comprehensive Watershed Management Plan, shall be the Rum River Watershed Partnership (the Partnership).
2. These Bylaws are adopted pursuant to Section 3e and 3i, vi of the Joint Powers Agreement establishing the Partnership Governing Board (the Board).
3. The Board will operate until termination of the Joint Powers Agreement as described in Section 4b of the Joint Powers Agreement.

ARTICLE II: PURPOSE

1. The purpose of the Board is to oversee implementation of the Plan within the governance structure as outlined in the Joint Powers Agreement.

Article III. MEMBERSHIP PROVISIONS

1. The Board members shall be composed of one appointed representative from each Party to the Joint Powers Agreement. Each Party will also appoint an alternate representative. All representatives, whether primary or alternate, must be current members of the Party's governing body and must be appointed by the respective body appointed pursuant to the terms in Section 3 of the Joint Powers Agreement.
2. The Board operates under a Joint Powers Agreement. Eligible parties are identified pursuant to section 2a, 2b and 2c of the Joint Powers Agreement.
3. The term of a Board representative shall be for a period of two years with the ability of the Party to appoint a representative to successive terms as set forth in the Joint Powers Agreement.
4. In the event that a member of the Board resigns or is otherwise unable to complete their term, the member shall notify their appointing authority of the vacancy as soon as practicable. The Party shall then appoint a replacement member as soon as possible.
5. The Board may request a participant Party to consider replacing their representative if that Party's representative misses two (2) consecutive meetings.

6. A Board member shall not take any action that may materially benefit the financial or pecuniary interest of that member, a member's family member, or a member's close associate. A Board member must disclose that interest for the record and may be present to answer questions related to that interest but shall not advocate for nor vote on the action. If the apparent conflict is not financial, the board member shall disclose the interest for the record and the board shall vote on the conflict before the member participates in board discussion or voting on an action. The member with the conflict may participate as a member of the public.

ARTICLE IV: OFFICERS

1. The Officers of the Board shall consist of a Chairperson and Vice Chairperson elected by members of the Board.
 - a. The Chairperson and Vice Chairperson shall be selected for one-year terms and may serve unlimited consecutive one-year terms.
 - b. The Chairperson shall:
 - i. Serve as Chairperson for all meetings; and
 - ii. Sign and deliver in the name of the Partnership any correspondence pertaining to the business of the Partnership.
 - c. The Vice Chairperson shall:
 - i. Discharge the Chairperson's duties in the event of the absence or disability of the Chairperson.
 - ii. Perform any other duties as may be assigned by the Board.
 - d. An Officer will serve until replaced by the election of a successor. No Board member may hold more than one office at a time.
 - e. In the event that an Officer cannot complete his or her term of office, the Board shall immediately elect from among its members an individual to fill the vacant position.
2. The Board shall enter into a service contract with a Coordinator to perform the duties of the Board Secretary. The additional duties of the Coordinator shall be set out in the contract for services. These duties shall include, but are not limited to, the following:
 - a. Maintain records of the Partnership.
 - b. Ensure public notice of all records and meetings.
 - c. Ensure minutes are recorded and made publicly available in a timely fashion.
 - d. Prepare the Partnership's annual work plan in coordination with the Fiscal Agent.
 - e. Prepare meeting agendas and packets.

- f. Track progress toward Plan and annual work plan goals. Provide the Board with project updates on work being completed under the 1W1P, with assistance from the Implementation Planning Committee.
 - g. Others as specified in a contract for services, or as described in Exhibits A or B.
3. The Board shall enter into a service contract with a Fiscal Agent to perform the duties of the Board Treasurer. The additional duties of the Fiscal Agent shall be set out in the contract for services. These duties shall include, but are not limited to, the following:
 - a. Track Partnership financial records in accordance with applicable law and grant policies, and retain them in accordance with applicable laws and policies. The Partnership's finances must be held in a designated account and separately tracked from other funds the Fiscal Agent may handle.
 - b. Receive and issue payments. The Fiscal Agent is authorized to remit project specific payments pursuant to a Board approved contract for programs or projects identified in an annual work plan approved by the Board. The Fiscal Agent shall provide to the Board, reports on the fiscal transactions that have occurred for their approval. The issuance of checks shall require two signers as authorized by the Board.
 - c. Compile records for required audits.
 - d. Provide, at a minimum, quarterly accounting of the funds, receipts and disbursements, to be presented to the Board for its approval at its meetings.
 - e. Develop, in collaboration with Coordinator, consistent forms to report project finances.
 - f. Others as specified in a contract for services, or as described in Exhibits A or B.

ARTICLE V: MEETINGS

1. All meetings of the Board will comply with the Minnesota Open Meeting Law. The Board's official public notice posting locations shall be at the location designated for its regular meetings. Notice of meetings shall also be posted on the Board's website.
2. The Board shall meet a minimum of two times a year, at least every six months, or more often as deemed necessary by the Board.
3. The conduct of all meetings of the Board shall be generally governed by the most recent edition of Robert's Rules of Parliamentary Law.
4. A quorum of the Board shall consist of a simple majority of the members.

5. Notice of Board meetings and a proposed agenda shall be emailed, or mailed upon request, to all Board members and alternates. A good faith effort will be made to distribute these documents not less than seven days prior to the scheduled meeting date of the Board.
6. The minutes of any meeting shall be made available to all Board members prior to the next meeting as part of the distributed meeting packet.

ARTICLE VI - VOTING

1. Each Party shall have one vote. A super majority of 75% of the quorum is required to approve the yearly budget for the Partnership and the yearly work plan. Other actions may be approved by a simple majority of a quorum. All votes shall be made in person or virtually to the extent allowed by Minnesota Statute § 13D.02. No representative may appoint a proxy for any question coming before any meeting for a vote.

ARTICLE VII – COMPENSATION

1. Board members may be compensated by the member local unit of government they represent for meetings and expenses incurred, according to the policies of the local unit of government.
2. Board members may not be compensated for meeting time and expenses using funds granted by the State for the purpose of implementing the Plan.

ARTICLE VII-F SUBCOMMITTEES OF THE BOARD

1. The Board may establish committees for the purposes of implementation of the Plan.
2. An Implementation Planning Committee as identified in Section 3(h) of the Joint Powers Agreement, is charged with drafting an annual workplan as directed by the Board.
 - a. Membership: The Implementation Planning Committee will be comprised of one representative from each Party who is appointed by the Party's governing body and is a staff member from the Party. Each person appointed shall have one vote. The Implementation Planning Committee may have ex officio members to assist the Committee in its efforts. The ex officio members shall not have a vote on the Committee.

ARTICLE IX: ANNUAL WORK PLANS

1. Annual work plan development process shall be as directed by the Board. The annual work plan shall include activities, a lead(s) Party for each, and measurable outputs for any activities to be funded with the Partnership's Watershed Based Implementation Funds. The annual work plan shall have two parts which may be completed separately:
 - a. Partnership-funded programs - Projects or programs to be funded with State grants or other funds to the Partnership.
 - b. Party-funded programs - Projects or programs that accomplish Plan goals but are funded and led by Parties to this agreement.
2. The Implementation Planning Committee will solicit from each Party projects and/or programs that are consistent with the Plan and further the goals of the Plan for consideration by the Implementation Planning Committee as a whole.
3. A project or program cannot proceed without the written consent of the Party or Parties to the Joint Powers Agreement whose jurisdictional area covers the project location.
4. Annual work plan implementation shall follow the process and roles as defined by the Board.

ARTICLE X: MEETING LOCATION

1. All regular meetings of the Policy Committee will be held at a location within the Rum River Watershed selected by the Board. Meetings may be held electronically only to the extent allowed by the Minnesota Statute § 13D.02 .

ARTICLE XI: MISCELLANEOUS

1. The Bylaws may be amended by a 75% vote of a quorum of the Board made at any regularly scheduled meeting, provided that thirty (30) days advance written notice of the proposed amendment has been given to each member of the Board.
2. Bylaws and rules of procedure shall comply with relevant statutory provisions and be consistent, with the terms of the Joint Powers Agreement. In the event of conflict or ambiguity, the terms of the Joint Powers Agreement shall be controlling.

3. These Bylaws are intended to be consistent with applicable provisions of Minnesota Statutes, Chapters 103B, 103C, and 103D. To the extent any provision in these Bylaws conflicts with these chapters, the statutory provisions shall be controlling.

ARTICLE XII– CERTIFICATION

1. These By-laws were adopted by a vote of _____ ayes and _____ nays by the members of the Board on _____, 2022.

(Chair signature & organization)

(Date of Signature)

MEMO

Rum River Watershed Partnership Joint Powers Entity Board

Agenda Item 10: Initial DRAFT Annual Work Plan Review

Meeting Date: July 28, 2022

Prepared by: Staff

PURPOSE/ACTION REQUESTED

No action required at this time.

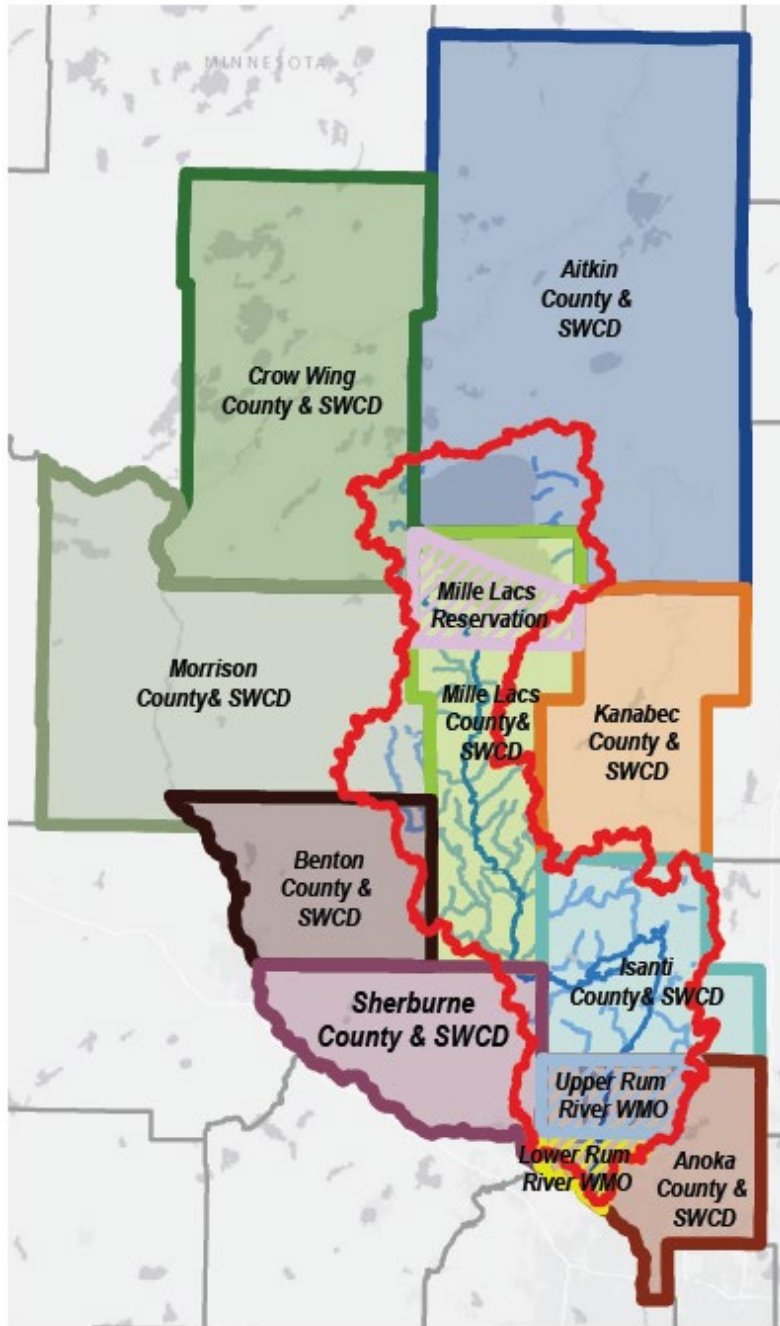
SUMMARY

Annual work plan approval by the Rum River Watershed Partnership Board is required in the Comprehensive Plan, JPA, and DRAFT bylaws.

While the Work Plan is to be approved by the Board, the Implementation Planning Committee (IPC) must first vote on moving the annual work plan forward to the Board for review. The official IPC will have a chance to review the Work Plan in August. Staff from all entities involved have been a part of work plan development and we do not anticipate any major changes.

At this meeting, our goal is to provide you with a “sneak peek” of the work plan in preparation for full review at the September 22nd meeting.

Rum River Comprehensive Watershed Management Plan



FY2023 Annual Work Plan

Coming together to identify shared goals.

Planning together to leverage unique capacity.

Working together to achieve results.

Vision Statement

- Clean, abundant water for consumption, recreation,
and habitat
- Collaborative partnership among communities,
working together towards a common goal
 - Community members and decision makers
understand the challenges and opportunities facing
the watershed
 - Innovative strategies to meet our goals

Introduction

The FY2023 Annual Work Plan describes the activities the Rum River Watershed Partnership plans to implement over the forthcoming year associated with the Rum River Comprehensive Watershed Management Plan.

The annual plan consists of four components:

1. **Operating Budget**: This section includes cost to administer the JPE and grant funds managed by the partnership including insurance, plan administration costs and legal fees (if applicable).
2. **Partnership Funded Programs**: This section includes detailed work plans describing programs to be implemented collaboratively such as Watershed Based Implementation Funds (WBIF) and other private, local, state or federal funds administered by the partnership.
3. **All Funding Sources Programs**: This section includes a summary of projects and programs to be implemented individually by parties to this agreement as well as partnership funded programs used to implement the plan (i.e., all methods used to implement the plan). Section 3 provides a general overview of the level of effort and focus areas for actions being implemented to meet plan goals.
4. **Implementation Tracking**: This section includes an annual tracking of plan accomplishments to determine progress towards goals. NOTE: this component is not included in the 2023 Annual Work Plan because it is the first year of implementation. It will be included in future work plans.

This plan may be revised throughout the year as needs and projects change.

1. Operating Budget

Insert actual budget

Mock Operating Budget, year XXXX

#	Description	Cost	Funding Source
1	Insurance	\$X,XXX	WBIF grant
2	Fiscal agent and entity coordinator	\$XX,XXX	WBIF grant

2. Partnership-Funded Programs

The Rum River Partnership may pursue various funding sources collaboratively or individually to expedite the plan's implementation. Funding sources managed collaboratively by the partnership are included in this section of the work plan. This section currently includes only FY23 Watershed Based Implementation Funds (WBIF) funding.

Member staff ideas and concepts for collaborative funding will be shared with the Rum River Partnership board and brought forward as opportunities become available.

a. Watershed Based Implementation Funds

The Board of Water and Soil Resources (BWSR) Watershed Based Implementation Fund (WBIF) is the primary funding source for plan implementation of water quality activities via the Rum River Partnership. WBIF grants are issued every other year and expire after three years. We anticipate the partnership will receive approximately \$1,011,327 to implement the plan biannually. An additional \$371,157 is allocated to the Metro Portion of the watershed (Anoka County) to implement the Rum River Comprehensive Plan and other state approved and locally adopted comprehensive watershed management plans in the Anoka County portion of the watershed. The metro money is not included in the WBIF Work Plan here as it is managed by the Metro partners.

In FY23 the Rum River Partnership will receive \$1,011,327, the money will expire on 12/31/2025. The Rum River Partnership Board will approve the work plan, sign the BWSR Grant agreement, guide program and project selection, and confirm expenditures.

As part of the WBIF program, a schedule of key milestones associated with the grant goals must be provided. Milestones are listed for each year of the grant and are measurable. Annual check-ins against the milestones will aid in determining progress towards grant goals.

FY23 WBIF Project Summary:

For FY23, WBIF will support Priority Level A actions, including Outreach and Education, Surface Water Restoration, and Surface Water Protection. The completed projects will achieve approximately a 22-pound reduction of total phosphorus, 10,560 linear feet of shoreline protection, 300 acres of Soil Health practices, 10 acres of agroforestry/silvopasture, six private forest management plans and four subwatershed assessments within target watersheds. Upon implementation, Phosphorus reduction calculations will be made for each practice, where appropriate, to help determine overall progress towards restoration and protection.

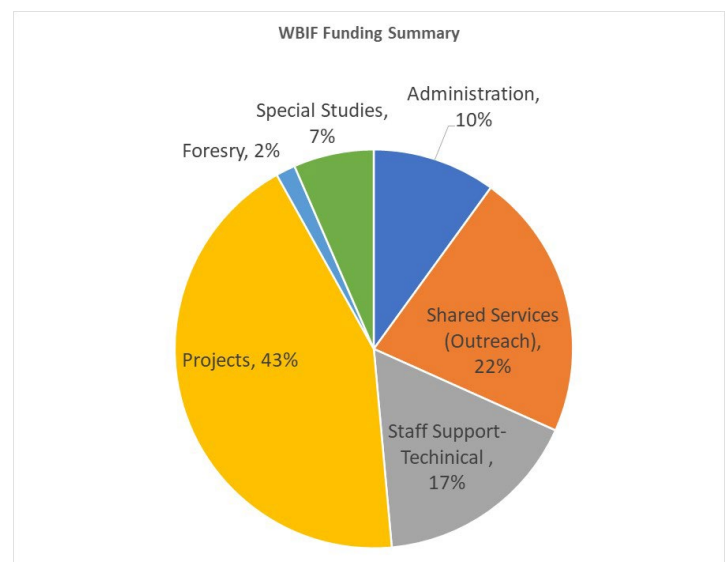


Figure 1 Approves FY23 WBIF Funding usage summary

Figure 1 provides a summary of the approved use of FY23 WBIF Funds.

Outreach and Engagement will be implemented using a well-coordinated and multi-dimensional approach. The plan focuses on using multiple outreach strategies to build a list of landowners interested in implementing projects for use in future years. Outreach Type A will be completed cooperatively by existing Outreach staff from Isanti SWCD and Anoka CD. Outreach Type B will consist of a new-hire to be housed at Mille Lacs SWCD. Outreach Type C (technical outreach) is included in the project development line item. An outreach and education subcommittee will develop a detailed work plan that coordinates outreach and engagement activities, based on priorities identified in this annual plan, throughout the watershed.

Surface Water Restoration and protection will focus on structural and non-structural projects targeted at Tier 1 and Tier 2 waters as described in the Comprehensive Watershed Management Plan (CWMP). Due to the diverse nature of the watershed, an assorted set of practices will be implemented, including agricultural structural and non-structural projects, urban/residential projects, forestry practices, and soil health practices. As part of planning for future years, this work plan also includes the completion of four subwatershed assessments to identify potential future project locations and types on priority waters.

Funding for staff, due to the lack of local and state reliable funding, is also included in the work plan and is necessary for effective plan implementation. Funding for staff includes: 1) technical staff time to provide outreach leading to the development of water quality programs and implementation of projects (project development/Type C Outreach); 2) technical assistance and engineering to design and oversee project installation; and 3) administration, 10% of the funding will be used to administer the plan and grant.

The FY23 WBIF Approved Work Plan can be found in Table 1 on page 5. FY23 WBIF yearly milestones can be found in Table 2 on page 7.

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Plan Activity #	eLink Activity Category	Grant Budget	Match	Match Source	Measurable Outcome	Activity Description
	Admin/ Coordination	\$101,132.70	\$0.00			Funding for local staff time for grant and plan administration. Fiscal Agent <u>Lead Anoka CD</u> . Activities may include: Fiscal Tracking, receive and issue payments, ELINK reporting, audit coordination. Coordinator <u>Lead ISWCD</u> . Activities may include: Acting as point of contact, development of WBIF work plan and annual plan of work, coordination of all committee meetings, ensuring progress on work plan. Implementation Tracking: <u>Lead Sherburne SWCD</u> . Activities include development of process to track progress towards plan goals. Communications: <u>Lead Mille Lacs SWCD</u> . Activities may include meeting facilitation, note taking, and website maintenance. Legal: <u>Lead TBD- may be Fiscal Agent</u> . Includes working with legal council to develop subcontracts and policies for JPE.
O1.1	Education/ Information	\$ 219,494	\$ 4,000	LRRWMO	<p>Type A: Conduct 10 outreach efforts such as events, publications, videos, personal communications to a target audience (geared towards adult audiences), 2 annual outreach reports. Specific activities to be selected by partnership based on watershed wide priorities.</p> <p>Type B: 5 new stakeholder groups engaged in plan implementation through partnership and 60 personal contact hours with groups/individuals.</p>	<p>Outreach will focus on priorities addressed in the WBIF work plan and those addressed in the annual work plan. Activities include public participation and engagement, equipment, and other activities necessary for the implementation of water quality practices and programs consistent with the purposes of these funds.</p> <p>"Type A" Outreach: Strategies to support raising awareness and behavioral change. <u>Lead ACD/ISWCD</u>- shared existing Outreach staff - Primary roles include but not limited to: developing creative, engaging programming and materials that can be distributed to all local staff involved with engagement; creating a catalog of stories sharing personal narratives about projects implemented across the watershed, promoting and hosting informational workshops, seminars, and other activities for the public to encourage behavioral change that accomplishes the plan goals, compile annual reports to assess progress. (pg. 69) 1,560 hours total or 780 hours/year.</p> <p>"Type B" Outreach: Strategies to support community organizing and community buy-in. <u>Lead MLSWCD</u>. New staff person to be hired: Forestry Coordinator/Direct Outreach coordinator. Primary roles include but not limited to: implement the Rum River Watershed Landscape Stewardship Plan, build relationships to implement forestry actions, collaborate with planning partnership to identify priorities for each year, work with identified stakeholders to reach others in their networks, refine communications language, and identify practices they are interested in. (pg. 70) 2,500 hrs. or 1,250 per year.</p>
SWP.1 SWP.3 SWP.6 SWP.7 SWP.10 SWP.13 SWP.38 SWR.2 SWR.6 SWR.15	Project Development	\$ 125,500	\$ -		<p>15 rural landowners on list for future BMPs (forest plans, wetland restorations, conservation easements, agroforestry, structural BMPs, non-structural BMPs)</p> <p>20 residential landowners on list for future BMPs</p>	<p>"Type C" Outreach: Staff who support project development. <u>Lead: ACD/Fiscal Agent for contracts with local partners</u>. Existing staff time to provide technical outreach leading to the development of water quality programs and implementation of projects addressed in this work plan. Activity to consist of approximately 50% marketing and 50% technical education.</p> <p>Focus is wetland restorations, forestry, conservation easements, structural and non-structural BMPs.</p>
SWP.1 SWP.3 SWP.36 SWR.15 SWR.29	Technical/ Engineering Assistance	\$ 45,000	\$ -			<p><u>Lead: ACD/Fiscal Agent for contracts with local partners</u>. Activity will include technical site assessment, surveys, preliminary analysis and design, final design, construction supervision, installation, inspection, and completion of projects. Funds may be used to contract with a third-party consultant for technical/engineering assistance. Activity to consist of approximately 50% professional Eng. and 50% technician.</p> <p>Technical services for agricultural and urban practices following the Field Office technical Guide or other approved standards will be provided by staff with the appropriate JAA at the Aitkin, Anoka, Isanti, Mille Lacs, Sherburne, Benton, Morrison, Crow Wing, and Kanabec SWCDs.</p> <p>Projects will be designed according to the following technical standards: USDA Field Office Technical Guide, MPCA Stormwater Manual, MN Urban Small sites BMP manual, and applicable local, state and federal regulations. Design standards for all practices will include specifications for operation and maintenance for the effective life of the practices, including an inspection schedule and procedure.</p>
SWP.3 SWR.6	Ag. Non Structural	\$ 32,000	\$ 10,000	TNC or private funding source, Green 319, Sportsmen's Club.	300 Acres	<p><u>Lead: ISWCD</u>. Funding will be targeted to Tier 1 and Tier 2 waters listed on page 80 and 100 of the CWMP and will be prioritized using the criteria described on page 66 of the CWMP. Initial funding will be targeted to: <u>Tier 1 Protection Waters:</u> Rum River (Princeton-Cambridge & St. Francis), Blue Lake <u>Tier 1 Restoration Waters:</u> Green and South Stanfield Lakes</p> <p>Flat-rate cost share incentives will be provided to implement non-structural agricultural best management practices (e.g. tillage and residue management, cover crops, and conversion to perennial crops).</p> <p>NRCS or other BWSR approved standards will be followed for all practices installed.</p> <p>A Subcommittee will establish cost share rates and policies which will be sent to BWSR for review.</p>
SWP.10 SWR.28 SWR.34	Structural Urban BMP Implementation	\$ 330,000	\$ 93,000	City, Landowner, Green 319	12 lbs. TP	<p><u>Lead: Mille Lacs SWCD</u>: Funding will be targeted to Tier 1 and Tier 2 waters listed on page 80 and 100 of the CWMP and will be prioritized using the criteria described on page 66 of the CWMP. Initial funding will be targeted to: <u>Tier 1 Protection Waters:</u> Mille Lacs Lake: 2 BMPs in Wahkon Stormwater Management Plan (<u>MLSWCD</u>) <u>Tier 1 Restoration Water:</u> Green Lake, Skogman Lake (<u>ISWCD</u>)</p>
SWP.36 SWP.12 SWR.21 SWR.29	Structural Rural BMP Implementation	\$ 76,200	\$ 33,000	Landowner, Green 319	10 lbs. TP and 10,560 linear feet	<p><u>Lead Isanti SWCD</u>: Funding will be targeted to Tier 1 and Tier 2 waters listed on page 80 and 100 of the CWMP and will be prioritized using the criteria described on page 66 of the CWMP. Initial funding will be targeted to: <u>Tier 1 Protection Waters:</u> Blue Lake (ISWCD, SSWCD), Mille Lakes Lake (ASWCD) <u>Tier 1 Restoration Waters:</u> Green Lake, South Stanchfield (ISWCD)</p>
SWP.11 SWP.13 SWP.38 SP.7	Forestry Practices	\$ 16,000	\$ 3,200	Landowner, DNR, NRCS, CSP, NRCS, DNR, SFA	6 plans (PFM) 10 Acres (agroforestry/silvopasture)	<p><u>Lead: Aitkin SWCD</u>: Funding will be targeted to Tier 1 and Tier 2 waters listed on page 80 and 100 of the CWMP and will be prioritized using the criteria described on page 66 of the CWMP. Initial funding will be targeted to: <u>Tier 1 Protection Waters:</u> Mille Lacs Lake, Rum River (Princeton-Cambridge) and Blue Lake</p> <p>A Subcommittee will establish cost share rates and policies which will be sent to BWSR for review.</p>
SWP.9 SWP.40 SWP.16 SWP.24 SWP.33	Planning and Assessment and Special Studies	\$ 66,000	\$ 600	LID, County Allocation	4 studies	<p><u>Lead: Anoka CD</u>: Funding will be targeted to Tier 1 and Tier 2 waters listed on page 80 and 100 of the CWMP and will be prioritized using the criteria described on page 66 of the CWMP. Prioritizing studies to be completed by existing staff members or qualified consultants. Initial funding will be targeted to: <u>Tier 1 Protection Waters:</u> Mille Lacs Lake (ASWCD), Rum River (Princeton-Cambridge) MDM on one county ditch (ISWCD), Skogman Lake updated assessment (ISWCD) <u>Tier 1 Restoration Waters:</u> Bogus Brook (MLSWCD),-Phase I study to ID priority feedlots</p>
TOTAL		\$1,011,327.00	\$143,800.00			
GRANT/Match		\$1,011,327.00	\$101,132.70			

eLink Activity Category	Year 1 Milestones	Year 2 Milestones	Year 3 Milestones
Admin/ Coordination			Grant and program administration successfully accomplished.
Education/ Information	<p>Type A: communication with partners to determine needs to result in a plan of action for next two years. 2 outreach efforts such as events, publications, videos, personal communications to a target audience (geared towards adult audiences, 1 annual outreach report.</p> <p>Type B: Develop position description. Hire position. 1 new stakeholder group engaged in plan implementation. 20 personal contact hours with groups/individuals.</p>	<p>Type A: 4 outreach efforts such as events, publications, videos, personal communications to a target audience (geared towards adult audiences), 1 annual outreach report.</p> <p>Type B: 3 new stakeholder group engaged in plan implementation. 20 personal contact hours with groups/individuals.</p>	<p>Type A: 4 outreach efforts such as events, publications, videos, personal communications to a target audience (geared towards adult audiences). 20 personal contact hours with groups/individuals.</p>
Project Development	<p>5 rural landowners on list for future BMPs (forest plans, wetland restorations, conservation easements, agroforestry, structural BMPs, non-structural BMPs)</p> <p>5 residential landowners on list for future BMPs</p>	<p>5 rural landowners on list for future BMPs (forest plans, wetland restorations, conservation easements, agroforestry, structural BMPs, non-structural BMPs)</p> <p>5 residential landowners on list for future BMPs</p>	<p>5 rural landowners on list for future BMPs (forest plans, wetland restorations, conservation easements, agroforestry, structural BMPs, non-structural BMPs)</p> <p>5 residential landowners on list for future BMPs</p>
Technical/ Engineering Assistance			Technical Assistance to design and install projects provided.
Ag. Non Structural	Establish policies and incentive rates for non-structural practices.	150 acres non-structural practices installed	150 acres non-structural practices installed
Structural Urban BMP Implementation	Establish policies and cost-share rates. 2 lbs. TP reduction.	5 lb. TP reduction.	5 lb. TP reduction.
Structural Rural BMP Implementation	Establish policies and cost-share rates.	5 lbs. TP reduction	5 lbs. TP reduction
Forestry Practices	Establish policies and cost share rates	3 plans 5 acres of sustainable agroforestry/silvopasture	3 plans 5 acres of sustainable agroforestry/silvopasture
Planning and Assessment and Special Studies		2 studies complete	2 studies complete

3. All Funding Sources Programs

The estimated cost to implement all Rum River Comprehensive Watershed Management Plan activities is \$34,947,325 over ten years; this equates to roughly \$3.5 million per year. Watershed Based Implementation Funds will not cover all costs of implementing the plan; thus, partners may also opt to individually leverage private, local, state, or federal funding to ensure progress toward plan goals.

This section of the annual work plan is meant to provide a general overview of how partners plan to use all funding sources, not just WBIF, to implement the plan in FY23. By including a section that describes all planned efforts to implement the plan, we hope to clarify the overall effort going into the plan implementation. The actions and goals are subject to change for locally managed funding based on local management decisions.

Figure 2 on Page 9 provides a visual overview of the effort, focus area, agency, and funding sources used to implement actions for all eight issues identified in the Comprehensive Watershed Management Plan in FY2023.

For those interested in more detail, a more comprehensive table can be obtained by visiting the Rum River Watershed Partnership website at: <https://www.millelacsswcd.org/rum-river-one-watershed-one-plan/>

All Funding Sources Actions to Implement the RRCWMP

Watershed Wide Actions

(Targeted to Priority Waters as identified in Section 4 of the RRCWMP)

Outreach: Provide outreach and education to address watershed wide priority Issues.

Fund: SWCD Capacity, MDH, WBIF

Who: SWCDs, shared staff

Surface Water Protection (SWP): Restore wetlands and wetland banks, SSTS Fix up, Soil Health, Sustainable agroforestry and silvopasture

Fund: Metro WBIF, WBIF, State cost share, EQIP, SWCD Capacity

Who: SWCDs, NRCS

Surface Water Restoration (SWR): Build staff capacity, Wetland restoration and banks, SSTS Fix up, DNR review of river projects, SWCD/WMO Input on ditch projects, Soil Health, development standards to minimize stormwater runoff and preserve natural areas, comparison study of shoreline ordinances, water quality monitoring

Fund: Metro WBIF, WBIF, 319, EQIP, State Cost Share, Local, MAWQCP, SWCD Capacity, Local

Who: SWCDs, WMOs

Surface Water Quantity (SWQ): Restore wetlands and wetland banks, hydrology monitoring, culvert inventories, water storage BMPs

Fund: Metro WBIF, WBIF, 319, Met Council, Local

Who: SWCDs, Met Council

Ground Water Quantity (GWQ): SSTS fix up, well sealing, habitat enhancement, conservation easements

Fund: Metro WBIF, WBIF, LSOHC, State, State Cost Share, CWF

Who: SWCDs, Metro partners

Natural Resource Restore Degraded & Protect High Quality Habitat (NRU): wetland restoration and banks, conservation easements, restore shoreline areas,

Fund: Metro WBIF, WBIF, CWF, MLT, SWCD Capacity

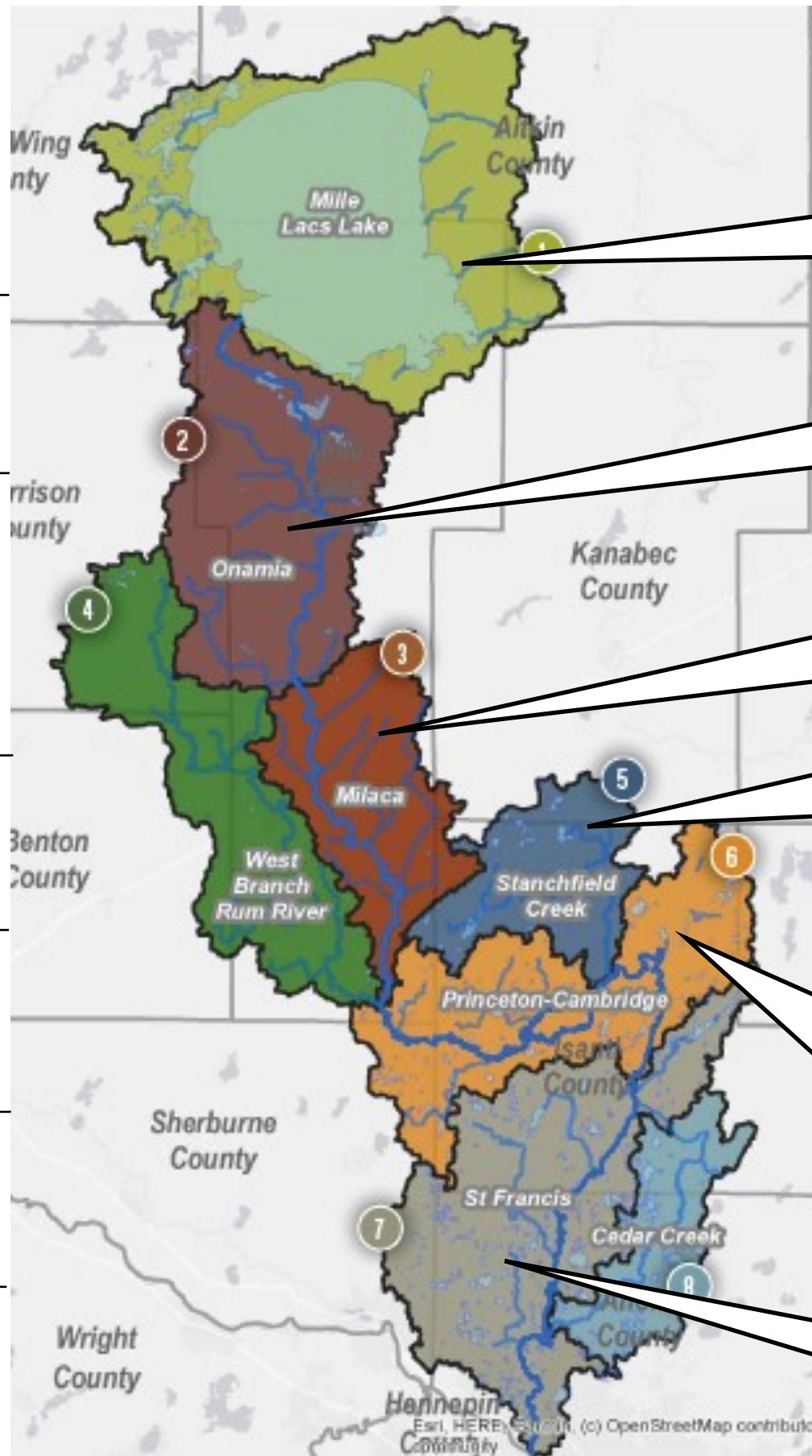
Who: SWCDs

Natural Resources and Invasive Species (NRIS):

Develop invasive species management plans

Fund: County Allocation Who: MLSWCD

Management Zone Specific Actions



SWP: Scientific and Prioritizing Study, Installation of BMPs, Private Forest Management, Drainage System Management.
Funding Sources: WBIF, SWCD Capacity, Local, Buffer Law, City
Who: ASWCD, MLSWCD

SWP: Scientific and Prioritizing Study, Installation of BMPs, Private Forest Management, Drainage System Management.
Funding Sources: WBIF, SWCD Capacity, Local, Buffer Law, City
Who: MLSWCD

SWR: Incentivize establishment of buffers, Scientific and Prioritizing Study (Bogus Brook)
Funding Sources: SWCD Capacity, WBIF
Who: MLSWCD

SWR: Install BMPs -Project Development (North and South Stanchfield Lake)
NRA: Nutrient source investigation (Stanchfield Creek)
Funding Sources: WBIF, SWCD Capacity,

SWP: Installation of BMPs, Reduce Internal Loading, Drainage System Management, Prioritize and target shoreline and lakeshore restoration areas, Scientific and Prioritizing study. (Target Blue Lake, Rum River, East Twin,
SWR: Installation of BMPs (Target Green Lake)
NRU: Conduct Inventory of lake to identify and rank for restoration (Little Stanchfield)
Funding Sources: SWCD Capacity, 319 Grant, Local, WBIF, CWF, Metro

SWR: Update Scientific and Prioritizing Study, Install BMPs (Skogman & Fannie Lake)
Funding Sources: WBIF, Local

4. Implementation Tracking

Staff will develop and at least annually populate the implementation tracking chart, or other method as identified, with accomplishments. Tracking sheet align anticipated outcomes in the annual work plan to measure progress towards planned implementation goals. A yearly assessment of progress will be made at the beginning of the annual work plan development cycle to evaluate progress and adjust as needed based on identified implementation barriers, changes in capacity, and the adoption and success of practices and projects.

Progress towards overall goal achievement will include tracking numerical goals, such as the number of septic system fixes, estimating pollution reductions using calculators, models, and tools; or verifying outcomes using evidence-based data collection.

Because this is the first year of implementation, this annual work plan does not include an implementation tracking section.

MEMO

Request For Action

Rum River Watershed Partnership Joint Powers Entity Board

Agenda Item 11: Consideration of board liaisons to subcommittees

Meeting Date: July 28, 2022

Prepared by: Staff

PURPOSE/ACTION REQUESTED

Decide 1) if the board would like to assign a liaison position to subcommittee meetings as described below and 2) determine if this should be mentioned in the bylaws.

SUMMARY

The Policy Committee assigned a liaison to sit in on Technical Advisory Committee meetings (this was in the bylaws). Because there was positive comment on having this level of involvement, we felt the discussion should be had regarding subcommittees for the partnership.

To this point there are two committees associated with the Rum River Watershed Partnership:

1. **Implementation Planning Committee:** The voting members (staff) may meet monthly to discuss and select projects and other items associated with plan implementation and the full IPC (voting and ex-officio members) will meet at least annually to review and make recommendation on the plan.
2. **Education Subcommittee:** the goal of this committee is to develop a detailed work plan for the Outreach and Education positions. This work plan will ensure the staff are carrying out priority actions in the plan. This committee may be short-term, and meetings are to begin fall 2022. Current members include Isanti SWCD, Mille Lacs SWCD, Anoka SWCD, Aitkin SWCD (when needed).

MEMO

Request For Action

Rum River Watershed Partnership Joint Powers Entity Board

Agenda Item 12: Establish meeting dates, times, format and locations for 2022

Meeting Date: July 28, 2022

Prepared by: Staff

PURPOSE/ACTION REQUESTED

Adopt a meeting schedule and other details for the remainder of 2022.

SUMMARY

Proposed schedule for the remainder of 2022 as follows:

The fourth Thursday of the month from 5PM-7PM. This remains consistent with the dates and times the Policy Committee met.

To meet deadlines, the proposed dates are **September 22nd and November 30** (this the 5th Thursday due to the holiday).

The meeting format (in person or hybrid) should be discussed.

The proposed location for in-person meetings is the Mille Lacs County Courthouse, lower-level Conference Room D, 635 2nd St SE, Milaca, MN 56353.