



Historic Courthouse
635 2nd St SE, Milaca, MN 56353
320-983-2160
www.millelacsSWCD.org

The mission of the Mille Lacs Soil & Water Conservation District is to assist area people with soil and water resource management.

Frequently Used Acronyms:

(AgBMP) Agricultural BMP Loan Programs

(SCS) State Cost Share

(BWSR) Board of Water & Soil Resources

(CLWMP) County Local Water Mgmt Plan

(SWCD) Soil & Water Conservation District

(MASWCD) MN Assn. of Soil & Water Cons. Districts

(MLLWMG) Mille Lacs Lake Watershed Mgmt Group

(NRBG) Natural Resources Block Grant

(PFM) Private Forest Management

(LSP) Landscape Stewardship Plan

(NRCS) Natural Resources Conservation Service

(WCA) Wetland Conservation Act

(SRWMB) Snake River Watershed Mgmt Board

(CWF) Clean Water Fund Grant (BWSR)

(TSA 3) Technical Service Area 3

(MAWQCP) MN Ag. Water Quality Certification Program

(WPLMN) Watershed Pollutant Load Monitoring Network

(1W1P) One Watershed, One Plan

(PTM) Priority Target Measure

MINUTES FROM THE AUGUST 12, 2020 REGULAR MEETING

The meeting of the Mille Lacs Soil & Water Conservation District (SWCD) Board was held in Conference Room D with a remote option Mille Lacs County Historic Courthouse, Milaca, Minnesota.

Members Present:

Chair, Jake Janski, District 3

Vice Chair, Kurt Beckstrom, District 2

Treasurer, Robert Hoefert, District 5

Secretary, Andre LaSalle, District 4

Members Absent:

Member, Kathy Stoeckel, District 1

Staff Present:

District Administrator, Susan Shaw

Administrative Assistant, Maggie Kuchenbaker

Ag. Technician, Casey Field

Visitors:

NRCS, Barb Zeroth

Commissioner Liaison, Genny Reynolds

Dan Campbell

Mark Riverblood

1. **Call to Order** Chair Janski called the meeting to order at 6:03 pm
 - a. Pledge of Allegiance
2. **Conflict of Interest Disclosure – Verbal**
Hoefert – No Conflict
Beckstrom – No Conflict
Janski – No Conflict
3. **Motion by Beckstrom to approve the agenda as presented;** Hoefert second. Affirmative by Roll Call: Hoefert, Beckstrom. Opposed: none. **The motion carried.**

4. **Motion by Beckstrom to approve the consent agenda as presented;** Hoefert second. Affirmative by Roll Call: Hoefert, Beckstrom. Opposed: none. **The motion carried.**
 - a. Approve July 8, 220 Regular Meeting Minutes
 - b. Approve Monthly Financial Report
 - i. July Treasurer's Report
 - ii. Checks written #7587-7606 and electronic transfer's #e20-057 – e20-064 totaling \$37,207.58.
 - c. Information Only: Partner Reports
 - d. Approve authorized project payment for contract #C17-0721-2 for storm water runoff control and critical planting for Schindele in the amount of \$3,421.50 from C17-9721 Coordinator Grant.
 - e. Approve payment to S.E.H.
 - f. Administrator leave August 17-21, 2020

5. **Open Public Forum:**
Mr. Campbell introduced himself to the Board as one of the candidates for District 1.

LaSalle arrived at 6:10 pm

6. **Staff Reports/Presentations**
 - a. SWCD Staff Presentation – Casey Field presented the Nathan Carlson agricultural project.
 - b. Administrator's Report
 - i. Shaw reported the changes to the updated C-19 Preparedness Plan.
 - ii. Shaw reported the budgeted amount of \$2,400 for the two laptops was exceeded by \$70. Ms. Shaw continues to work with Mille Lacs County to receive reimbursement from the CARES Act.

7. **District Policy, Planning, Activities, Projects, & Grants**
 - a. District Work Plan Check In on Progress – Shaw reported the black text in the document is the update. The layout of the document reflects the Mille Lacs County Water Plan, which is the Mille Lacs SWCD annual plan adopted by the Board.
 - i. **Motion by Beckstrom to nominate Nathan Carlson and Family as the Mille Lacs SWCD 2020 Conservationist of the Year;** Hoefert second. Affirmative by Roll Call: Hoefert, Beckstrom, LaSalle. **The motion passed.**
 - b. Comprehensive Watershed Planning (1W1P)
 - i. Rum River – Discussion on the implementation organization structure. Janski will bring forth the joint powers entity recommendation to the Rum River 1W1P policy committee. Shaw reported the technical advisory committee is starting to put together the implementation table.
 - ii. Snake River – Beckstrom reported that there was no quorum at the Snake 1W1P policy committee meeting. A new meeting is scheduled on August 24, 2020.
 - c. Update of Direct Deposit – Kuchenbaker reported that the staff direct deposit has been a challenge setting up. She continues to work with QuickBooks support and with Mille Lacs County Technology Services. As a result, she recommends waiting to start direct deposit for Supervisors in 2021. Board consensus.
 - d. **Motion by Beckstrom to approve cost-share application to seal a well for John Dunham (contract #FY18-8) in an amount not to exceed \$192.50 or 50% of the estimated cost of \$385.00 to be paid from P18-7580 State Cost Share Grant;** LaSalle second. Affirmative by Roll Call: Hoefert, Beckstrom, LaSalle. **The motion passed.**

- e. **Motion by Beckstrom to approve District Administrator to sign Verizon contract and Minnesota State Cooperative Agreement;** Hoefert second. Affirmative by Roll Call: Hoefert, Beckstrom, LaSalle. **The motion passed.**
- f. Board Self-Evaluation: Section C – Discussion. Janski reported next month the Board will review section D.
- g. CWF Grant Application Update – Shaw reported she is working on two clean water fund grant applications. One is to address drinking water quality by reforestation and the second is water protection in DWSMA areas. **Motion by Beckstrom to approve District Administrator applying for one or both of the CWF grants;** Hoefert second. Affirmative by Roll Call: Hoefert, Beckstrom, LaSalle. **The motion passed.**

8. Financials

- a. Hoefert approved the statement audit.

9. Informational Updates

- a. Watershed, Workgroups
 - i. Mille Lacs Lake Watershed Management Group – Janski reported the group is planning the Healthy Land, Healthy Lake virtual event scheduled for August 24-27, 2020.
 - ii. Area 3 Executive Committee – Janski reported there will be no fall annual meeting. Materials will be presented to individual Districts.

10. Meetings & Events

- a. Mille Lacs Lake Watershed Management Group..... August 17 @ 10:00, remote
Janski attending
- b. 1W1P Rum River Policy Committee..... August 27 @ 5:00, remote
Janski attending
- c. Snake River Watershed CAC & Board Meeting..... August 24 @ 9:00, remote
Beckstrom attending
- d. 1W1P Snake River Policy Committee..... August 24 @ 10:30, remote
Beckstrom attending

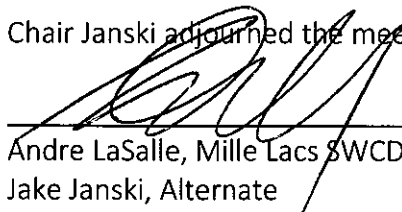
Motion by Hoefert to approve meetings and events, LaSalle second. Affirmative by Roll Call: Beckstrom, Hoefert, LaSalle. Opposed: none. **The motion carried.**

- 11. **Supervisor Updates** – Janski reported the MASWCD Annual Convention will be virtual this year and that the MASWCD will be sending out the details in the future.

- 12. **Evaluate the Meeting** – none

- 13. **Next Regular Meeting** – Wednesday, September 9, 2020, 6:00pm, Historic Courthouse, Conference Room D with remote option.

- 14. Chair Janski adjourned the meeting at 7:36 pm



 Andre LaSalle, Mille Lacs SWCD Secretary
 Jake Janski, Alternate

09-09-20

 Date