



Historic Courthouse  
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[www.millelacsSWCD.org](http://www.millelacsSWCD.org)

The mission of the Mille Lacs Soil & Water Conservation District is to assist area people with soil and water resource management.

Frequently Used Acronyms:

(AgBMP) Agricultural BMP Loan Programs

(BMP) Best Management Practices

(BWSR) Board of Water & Soil Resources

(CLWMP) County Local Water Mgmt Plan

(CWF) Clean Water Fund Grant (BWSR)

(DWSMA) Drinking Water Supply Mgmt Area

(MASWCD) MN Assn. of Soil & Water Cons. Districts

(MLLWMG) Mille Lacs Lake Watershed Mgmt Group

(NPDES) Nat. Pollution Discharge Elimination System

(NRBG) Natural Resources Block Grant

(NRCS) Natural Resources Conservation Service

(SCS) State Cost Share

(SRWMB) Snake River Watershed Mgmt Board

(SSTS) Subsurface Sewage Treatment System

(SWCD) Soil & Water Conservation District

(TSA 3) Technical Service Area 3

(TMDL) Total Maximum Daily Load

(WCA) Wetland Conservation Act

(WRAPS) Watershed Restoration & Protection Strategy

(1W1P) One Watershed, One Plan

MINUTES FROM THE MARCH 11, 2020 REGULAR MEETING

The meeting of the Mille Lacs Soil & Water Conservation District (SWCD) Board was held in Conference Room D  
Mille Lacs County Historic Courthouse, Milaca, Minnesota.

**Members Present:**

Chair, Jake Janski, District 3

Vice Chair, Kurt Beckstrom, District 2

Treasurer, Robert Hoefert, District 5

Secretary, Andre LaSalle, District 4

Member, Kathy Stoeckel, District 1

**Staff Present:**

District Administrator, Susan Shaw

Administrative Assistant, Maggie Kuchenbaker

Ag Technician, Casey Field

**Visitors:**

Commissioner Liaison, Genny Reynolds

1. **Call to Order** Chair Janski called the meeting to order at 6:00pm
  - a. Pledge of Allegiance
2. Conflict of Interest Disclosure Signed.
3. **Motion by Beckstrom to approve the agenda as presented;** LaSalle second. Affirmative: Beckstrom, Hoefert, LaSalle, Stoeckel. Opposed: none. **The motion carried.**
4. **Motion by Beckstrom to approve the consent agenda as presented;** LaSalle second. Affirmative: Beckstrom, Hoefert, LaSalle, Stoeckel. Opposed: none. **The motion carried.**
  - a. Approve February 12, 2020 regular meeting minutes
  - b. Approve monthly financial report
    - i. Treasurer's Report
    - ii. Checks written #7479-7497 and electronic transfer's #e20-009 - #e20-016 totaling \$29,869.60.
  - c. Information Only: partner reports

5. **Open Public Forum:** No public comment.

6. **Staff Reports/Presentations**

- a. SWCD Staff Presentation – Casey Field, Ag. Technician, presented on how he assists farmers by creating grazing plans, which includes rotational grazing, seed and fertilizer options, waterer installation locations and number of animal units per acre.
- b. SWCD Staff Report – written
- c. Administrator’s Report – Shaw reported she is working with the personnel committee to create new policies regarding direct deposit and flexible work schedules. She reported a Reinvest in Minnesota (RIM) article was published from the Board of Water and Soil Resources.

7. **District Policy, Planning, Activities, Projects, & Grants**

- a. District Work Plan Check In – Shaw reported she continues to meet with staff a few times a month to check in their progress. Shaw reported Kuchenbaker is working on condensing the archives and adding additional office space. She is also working on organizing the District policies.
- b. Board Self Evaluation – Janski presented a self-evaluation format to the Board. General agreement to fill it out, submit it to Kuchenbaker before the next meeting (April 8) and she will tally the results. Board will discuss at upcoming meetings.
- c. Tree Sale Update – Kuchenbaker reported the tree sale progress.
- d. Comprehensive Watershed Planning (1W1P)
  - i. Rum River – Shaw reported the Technical Advisory Committee met on Monday (March 9) and started finalizing the groundwater issue statements, goals and measurables.
  - ii. Snake River
    - 1. **Motion by Beckstrom to approve the Chair to sign the Snake River 1W1P Grant agreement (P20-9953);** Hoefert second. Affirmative: Beckstrom, Hoefert, LaSalle, Stoeckel. Opposed: none. **The motion carried.**
    - 2. **Motion by Beckstrom to approve the authorization to release of the request of proposals (RFP) to consultants;** Hoefert second. Affirmative: Beckstrom, Hoefert, LaSalle, Stoeckel. Opposed: none. **The motion carried.**

8. **Financials**

- a. Stoeckel approved the statement audit.
- b. Information Only: Neighborhood National Bank changing names starting third quarter of 2020.

9. **Informational Updates**

- a. Watershed, Workgroups
  - i. Snake River Watershed Management Board (Beckstrom) – Beckstrom reported the Board approved a manure pit closure project in Kanabec County.
  - ii. 1W1P Snake River Policy Meeting (Beckstrom) – Beckstrom reported the policy committee elected the Chair and Vice Chair.

10. **Meetings & Events**

- a. Water Management Plan Advisory Committee ..... April 14, Courthouse  
Stoeckel attending
- b. SWCD Forestry ..... March 19, McGregor  
LaSalle attending

- c. Snake River Watershed CAC & Board Meeting ..... March 23 or April 27, Mora Beckstrom attending
- d. TSA Area 3 ..... March 25, Duluth Hoefert attending
- e. 1W1P Rum River Policy Committee ..... March 26, Courthouse Janski attending
- f. Legislative Day at the Capitol ..... March 24, State Capitol Janski, LaSalle attending; Shaw attending
- g. Other Planned Committee Meetings
  - i. Conservation Committee (Beckstrom, Janski) ..... April 8 @ 4:30, SWCD Office
  - ii. Personnel Committee (Janski, LaSalle) ..... TBD/Possibly March 24

**Motion by Hoefert to approve meetings and events, Stoeckel second. Affirmative: Beckstrom, Hoefert, LaSalle, Stoeckel. Opposed: none. The motion carried.**

11. **Next Regular Meeting** – Wednesday, April 8, 2020, 6:00pm, Historic Courthouse, Conference Room D.

12. Chair Janski adjourned the meeting at 7:35 pm.



Andre LaSalle, Mille Lacs SWCD Secretary  
 Jake Janski, Alternate

4/8/20  
 Date