



LOCAL WATER MANAGEMENT PLAN ADVISORY COMMITTEE

It is the mission of the Mille Lacs County Local Water Management Plan Advisory Committee to promote responsible stewardship of water resources through accountable use of land, forest and other natural assets by providing education, incentives, and collaboration with individuals, groups and government entities.

Mille Lacs County Local Water Management Plan Advisory Committee BY-LAWS

ARTICLE I: NAME

The name of the organization shall be the Mille Lacs County Local Water Management Plan Advisory Committee (WMAAC).

MISSION STATEMENT

It is the mission of the Mille Lacs County Local Water Management Plan Advisory Committee to promote responsible stewardship of water resources through accountable use of land, forest and other natural assets by providing education, incentives, and collaboration with individuals, groups and government entities.

ARTICLE II: PURPOSE

Section 1: Purpose

The purpose of the Advisory Committee is to:

- Develop & implement the goals and objectives outlined in the Mille Lacs County Local Water Management Plan.
- Provide information to the public related to the protection and restoration of water resources.
- Fund and implement projects to monitor, protect and restore water resources.
- Advise and support appropriate governmental agency, local interest group and landowner efforts to promote sustainable land-use practices related to the protection of water resources.

Section 2: Goals

Elements of the Advisory Committee goals consist of, but are not limited to the goals of the Mille Lacs County Local Water Management Plan.

ARTICLE III: MEMBERSHIP

Section 1: Advisory Committee Membership

Mandatory membership:

Minimum participation shall include the Water Management Plan Coordinator, a County representative for water planning activities, Soil and Water Conservation District Board of Supervisors, County Public Health, and County Board of Commissioners.

Deleted: representative from the County Land Services Office

Optional membership:

Membership in the Advisory Committee shall be open to any Mille Lacs County landowner or resident, or any organization interested in working to uphold the mission and accomplish the purposes and goals listed in Article II.

Suggested optional membership:

Local Government Unit:

- 1 large city mayor
- 1 small city mayor
- 1 township officer

Interest Groups:

- 1 member from each major citizen based environmental group
- 1 watershed district (WD) manager from each WD in the county
- lake association presidents or COLA president
- sportsmans groups: Pheasants Forever, private and public clubs, Trout unlimited, etc
- agricultural groups: NFO, irrigator groups, crop grower groups, sustainable ag groups
- resort owners
- chamber of commerce

Technical members: Local, state, federal, and private individuals specializing in the management and protection of water resources:

- BWSR Board Conservationist
- SWCD manager
- DNR Wildlife manager
- DNR Fisheries manager
- MDH area representative
- DNR Hydrologist
- PCA regional staff
- Feedlot officer

Officers will be elected at an annual meeting. All terms will be one year. A Chairperson, and Vice Chairperson will be elected. Officers shall be elected from the membership but must be a Mille Lacs County landowner or resident, representative from a local government unit, or representative of a local interest group provided they are a Mille Lacs County landowner or resident.

Section 2: Voting Members

Voting members must be a Mille Lacs County landowner or resident, representative from a local government unit, or representative of a local interest group provided they are a Mille Lacs County landowner or resident.

Immediate Voting Rights:

The Local Water Management Plan Coordinator, and individual representatives from County representative for water planning activities, Soil and Water Conservation District Board of Supervisors, County Public Health, and County Board of Commissioners serving on the Local Water Management Plan Advisory Committee become immediate voting members of the Advisory Committee per their appointment.

Deleted: the County Land Services Office

Voting Rights for Optional Members:

Other members are eligible to vote, when the member has attended two recognized meetings of the Advisory Committee, and is beginning their attendance at a third recognized meeting of the Advisory Committee within the past 24 months (meetings need not be consecutive).

Representatives of member organizations need not be the same individual at each meeting to maintain voting status for their organization.

At the recommendation of the Chair and Local Water Management Plan Coordinator, an item to be voted upon may be tabled until the next regularly scheduled meeting, for the purpose of gathering information from the Board of Water and Soil Resources (as granting agency), receiving guidance from the Mille Lacs County Board of Commissioners (as recipients of the grant funds) and researching the legality of the tabled item according to these by-laws of the Mille Lacs County Local Water Management Planning Advisory Committee.

ARTICLE IV: Meetings

Section 1: Recognized Meetings

Advisory Committee meetings will be held a minimum of four times annually.

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Section 2: Special Meetings

Additional meetings may be called as needed by the Local Water Management Plan Coordinator or the Chair in compliance with MN Statute 13D.

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Section 3: Annual Meetings

An annual meeting will be held to elect officers for the following calendar year and conduct any other organizational business as necessary.

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Section 4: Quorum

Three (3) voting members of the Advisory Committee, limited to a landowner, resident, or local organization provided they are a Mille Lacs County landowner or resident, present at a recognized meeting shall constitute a quorum.

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Section 5: Duties

Duties and responsibilities of the Chair and/or Local Water Management Plan Coordinator shall include, but are not limited to:

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- Determine the applicability of an issue according to the mission, purposes and goals of Section II of these by-laws.
- Monitor voting eligibility.
- Chairperson may conduct meetings or delegate a facilitator and assist the Local Water Management Plan Coordinator with agenda preparation.
- Vice-chair will provide for the responsibilities of the Chair in their absence.
- The Local Water Management Plan Coordinator shall also act as permanent Secretary to the Committee.

Section 6: Local Water Management Plan Coordinator

The Local Water Management Plan Coordinator is a paid employee of the Mille Lacs Soil and Water Conservation District. The Local Water Management Plan Coordinator, with assistance as needed, implements the programs of the Advisory Committee, prepares budgets, reports, monitors expenses and prepares agendas.

ARTICLE VI: AMENDMENTS TO THE BY-LAWS.

These by-laws may be amended at any meeting of the Advisory Committee, provided written notice is given to voting members at least sixty (60) days in advance of the meeting at which action is to be taken. A 2/3 vote of the voting members in attendance is required to amend the by-laws. A proposed amendment may be changed at the meeting provided it still pertains to the same general subject.

ARTICLE VII: PARLIAMENTARY AUTHORITY

The rules contained in the current edition of Robert’s Rules of Order Newly Revised shall guide the Advisory Committee in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the Advisory Committee may adopt.

~~These by-laws adopted the 14th day of April, 2020.~~

~~Susan Shaw,
Water Management Plan Coordinator/Chair~~

~~Dillon Hayes, Vice Chair~~

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Appendix A

Frequently Used Acronyms:

(BWSR) Board of Water & Soil Resources

(SWCD) Soil & Water Conservation District

(DNR) Department of Natural Resources

(MDH) Minnesota Department of Health

(PCA) Pollution Control Agency

(WD) Watershed District

(COLA) Coalition of Lake Associations

(NFO) National Farmers Organization

(WMAC) Water Management Plan Advisory Committee

