



Historic Courthouse
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320-983-2160
www.millelacsSWCD.org

The mission of the Mille Lacs Soil & Water Conservation District is to assist area people with soil and water resource management.

Frequently Used Acronyms:

(AgBMP) Agricultural BMP Loan Programs

(BMP) Best Management Practices

(BWSR) Board of Water & Soil Resources

(CLWMP) County Local Water Mgmt Plan

(CWF) Clean Water Fund Grant (BWSR)

(DWSMA) Drinking Water Supply Mgmt Area

(MASWCD) MN Assn. of Soil & Water Cons. Districts

(MLLWMG) Mille Lacs Lake Watershed Mgmt Group

(NPDES) Nat. Pollution Discharge Elimination System

(NRBG) Natural Resources Block Grant

(NRCS) Natural Resources Conservation Service

(SCS) State Cost Share

(SRWMB) Snake River Watershed Mgmt Board

(SSTS) Subsurface Sewage Treatment System

(SWCD) Soil & Water Conservation District

(TSA 3) Technical Service Area 3

(TMDL) Total Maximum Daily Load

(WCA) Wetland Conservation Act

(WRAPS) Watershed Restoration & Protection Strategy

(1W1P) One Watershed, One Plan

MINUTES FROM THE JULY 10, 2019 REGULAR MEETING

The meeting of the Mille Lacs Soil & Water Conservation District (SWCD) Board was held in Conference Room D Mille Lacs County Historic Courthouse, Milaca, Minnesota.

Members Present:

Chair, Jake Janski, District 3

Vice Chair, Kurt Beckstrom, District 2

Treasurer, Robert Hoefert, District 5

Secretary, Andre LaSalle, District 4

Member, Kathy Stoeckel, District 1

Staff Present:

District Administrator, Susan Shaw

Administrative Assistant, Maggie Kuchenbaker

Watershed Coordinator, Harmony Maslowski

Visitors:

Thomas & Kathy Jackson, Wahkon

1. Call to Order Chair Janski called the meeting to order at 6:00pm
 - a. Pledge of Allegiance
2. Conflict of Interest Disclosure Signed
3. Motion by Beckstrom to approve updated agenda as presented, Hoefert second. Affirmative: Beckstrom, Beckstrom, Hoefert, LaSalle, Stoeckel. Opposed: none. The motion carried.
4. Compass and Outreach Strategies Presentation by Harmony Maslowski, SWCD Watershed Coordinator.
5. Open Public Forum: Mr. & Mrs. Jackson addressed the board regarding the possible snowmobile/ATV Soo Line trail loop near Wahkon. Mr. Jackson reported that the proposal includes a puncheon over the

bog on School Trust Land that would be used to haul gravel to create the campsite. The proposal would have over 5 miles of trails on the bog. The landowners voiced concerns regarding pollution and wetland disturbance. Shaw offered to meet with the landowners to discuss the wetland law in depth and the role of the Technical Evaluation Panel (TEP). The TEP has representation from the SWCD, County, DNR and BWSR.

6. **Motion by LaSalle to approve the consent agenda;** Stoeckel second. Affirmative: Beckstrom, Hoefert, LaSalle, Stoeckel. Opposed: none. **The motion carried.**
 - a. Approve June 12, 2019 Regular Meeting Minutes
 - b. Approve Supervisor 2nd quarter compensation in the amount totaling \$1,459.14
 - c. Approve authorized project payment for contract #C17-0721-1 shoreland project for Margaret Vos in the amount of \$1,131.30 from CWF-FY17 Mille Lacs Lake Watershed and Upper Rum River Watershed Coordinator Grant.
 - d. Information Only: Partner Report, Project Summaries
 - e. Approve District Administrator leave August 16-30, 2019
 - f. Approve District Shoreland Technician leave September 24-October 2, 2019

7. **Staff Reports/Presentations**
 - a. SWCD Staff Report – written
 - b. Administrator’s Report
 - i. State Wide Forestry Discussion – Shaw reported she will be one of the representatives to address the Private Forest Management Service Delivery issue presented as a 2018 resolution. The value to the Mille Lacs SWCD and Rum River Watershed will be participation in the formation of a solution that will be a high value to our area given forestry is one of our priority issues in the next 5-10 years, as outlined in our local water plan.
 - ii. Snake River Watershed CAC & Board – Shaw reported that discussion among staff regarding a coordinator position and the value it could bring. Together staff are working on a list of deliverables that the coordinator would offer. Shaw reported she will not be able to attend the upcoming meeting, but Kuchenbaker and/or Maslowski would attend.

8. **District Policy, Planning, Activities, Projects, & Grants**
 - a. District Work Plan – Shaw reported that the culvert inventory on the West Branch of the Rum River has started. The DNR and Mille Lacs County Public Works Department are working on it together. It is important to understand the location, size, invert and elevation of each culvert to understand the flow and possible solutions to combat flooding in certain areas.
 - b. Comprehensive Watershed Planning (1W1P)
 - i. Rum River – Three kick off meetings are planned:
 1. July 31 from 6:30-8:30 at Anoka City Hall
 2. August 1 from 6:30-8:30 at Princeton Library
 3. August 3 from 10:00-Noon at the Rolf Olsen Center in Onamia.
 - ii. Snake River – application submitted
 - iii. Mississippi St. Cloud/Sartell – Shaw attended a meeting with the partners to discuss if an application would be submitted for the watershed, outcome that it would not happen at this time.
 - c. MASWCD Governance 101 Training will be on September 12-13, 2019 – Shaw reported this is an opportunity for new Board members or Board members that have not attended in the past.

- d. Motion by Beckstrom to approve Board Chair signature on grant #C17-9721 agreement to extend the the grant; Stoeckel second. Affirmative: Beckstrom, Hoefert, LaSalle, Stoeckel. Opposed: none. The motion carried.
- e. Janski reported that at this time MCIT does not recommend the Board create their own 'First Amendment Audit' policy. Janski will continue to gather information.
- f. Contracts
 - i. Motion by Hoefert to approve the cost-share application to seal a well for Mr. Michael Kramer (contract #FY18-3) in an amount not to exceed \$617.50 or 50% of the estimated cost of \$1,235.00 to be paid from State Cost Share FY18 Grant; Stoeckel second. Affirmative: Beckstrom, Hoefert, LaSalle, Stoeckel. Opposed: none. The motion carried.
- g. Motion by Hoefert to approve Ms. Kuchenbaker assisting Kanabec SWCD on Tuesdays until Kanabec SWCD hires and trains an administrative assistant; Kanabec SWCD will informally contract with Mille Lacs SWCD to compensate the District Ms. Kuchenbaker's billable rate per hour and additional mileage; LaSalle second. Affirmative: Beckstrom, Hoefert, LaSalle, Stoeckel. Opposed: none. The motion carried.

9. Financials

a. Monthly Financial Reports

- i. Motion by Beckstrom to approve the June Treasurer's Report; LaSalle second. Affirmative: Beckstrom, Hoefert, LaSalle, Stoeckel. Opposed: none. The motion carried.
- ii. Motion by Hoefert approve June's disbursements (check #7274 – 7295 and electronic transfers #e19-055 – e19-063) totaling \$31,806.51; Stoeckel second. Affirmative: Beckstrom, Hoefert, LaSalle, Stoeckel. Opposed: none. The motion carried.

Type	Date	Num	Name	Amount
Paycheck	06/03/2019	7266-70	SWCD Payroll	-7,048.22
Check	06/03/2019	7271	Office Depot	-92.17
Check	06/03/2019	7272	APG	-42.00
Check	06/03/2019	7273	MVTL Laboratories, Inc.	-114.60
Liability Check	06/04/2019	E19-054	MSRS-DCP	-250.00
Liability Check	06/04/2019	E19-055	PERA	-1,437.29
Liability Check	06/04/2019	E19-056	MN Department of Revenue	-487.00
Liability Check	06/04/2019	E19-057	Electronic Federal Tax Payment System	-2,563.78
Check	06/05/2019	7274	Koch's Hardware	-40.76
Check	06/05/2019	7275	Civic Organizing	-500.00
Liability Check	06/10/2019	7276	Public Employees Insurance Program (PEIP)	-4,103.90
Check	06/10/2019	7277	MCSI-MN Copy Systems Inc.	-31.21
Check	06/10/2019	7278	Area III SWCD Association	-60.00
Check	06/10/2019	7279	Billing's Service	-636.77
Check	06/10/2019	7280	Teal's Market	-16.91
Check	06/11/2019	7281	MVTL Laboratories, Inc.	-229.20
Check	06/11/2019	7282	MVTL Laboratories, Inc.	-249.20
Paycheck	06/17/2019	7284-88	SWCD Payroll	-7,141.99
Liability Check	06/17/2019	E19-058	MSRS-DCP	-250.00
Liability Check	06/17/2019	E19-059	PERA	-1,437.29
Liability Check	06/17/2019	E19-060	MN Department of Revenue	-487.00
Liability Check	06/17/2019	E19-061	Electronic Federal Tax Payment System	-2,563.74
Check	06/18/2019	7289	VISA	-298.50
Paycheck	06/19/2019	7290	Beckstrom, Kurt M - 2nd qtr compensation	-247.80
Paycheck	06/19/2019	7291	Hoefert, Robert E - 2nd qtr compensation	-340.91
Paycheck	06/19/2019	7292	Janski, Jacob - 2nd qtr compensation	-332.66
Paycheck	06/19/2019	7293	LaSalle, Andre - 2nd qtr compensation	-320.48
Paycheck	06/19/2019	7294	Stoeckel, Kathy E - 2nd qtr compensation	-217.29
Liability Check	06/19/2019	E19-062	Electronic Federal Tax Payment System	-160.24
Check	06/19/2019	7295	MVTL Laboratories, Inc.	-134.60
Liability Check	06/21/2019	E19-063	PERA	-25.00
				-31,860.51

b. Approve Statement Audit – Stoeckel approved.

c. Financial Committee Report

- i. 2020 Draft Budget was presented to the Board. Motion by Hoefert to approve the 2020 draft budget and Board Chair to sign cover letter to Mille Lacs County; LaSalle second. Affirmative: Beckstrom, Hoefert, LaSalle, Stoeckel. Opposed: none. The motion carried.

10. Informational Updates

- a. Watershed, Workgroups
 - i. Snake River Watershed Management Board – Beckstrom reported the Board discussed the possibility of using remaining funds for projects and a creating a future budget.
 - ii. County Local Water Management Plan Advisory Committee – Stoeckel reported that Ben Lehman gave a presentation on chloride in the Rum River and Harmony Maslowski gave a presentation on Compass outreach. The work plan was updated and the next meeting is in October.
 - iii. 1W1P Rum River Policy Meeting (Beckstrom) – Beckstrom reported that the by-laws were discussed and the outreach plan was adopted. Next meeting is in August.
- b. Associations/Supervisor Updates
 - i. Area III Resolution Meeting (Beckstrom, Hoefert, Janski) – Janski reported that five resolutions passed, including the three that Mille Lacs SWCD Board presented.
 - 1. Fiscal Administration Opportunity – Hoefert reported that Aitkin SWCD has volunteered to be the fiscal agent for Area III at no charge.

11. Meetings & Events

- a. Snake River Watershed CAC & Board MeetingJuly 22, Mora
Beckstrom attending
- b. MASWCD Resolutions/Policy Committee MeetingAugust 6, MASWCD Office
Janski appointed/attending
- c. Other Planned Committee Meetings
 - i. Public Outreach (Janski, LaSalle)..... August 14 @ 5:00, SWCD Office
 - ii. One on One Meetings

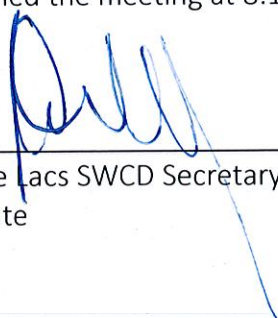
Motion by Stoeckel to approve meetings and events; Hoefert second. Affirmative: Beckstrom, Hoefert, LaSalle, Stoeckel. Opposed: none. The motion carried.

12. Supervisor Updates – none

13. Evalute the Meeting: No elevation

14. Next Regular Meeting – Wednesday, August 14, 2019, 6:00pm, Historic Courthouse, Conference Room D.

15. Chair Janski adjourned the meeting at 8:16 pm.



 Andre LaSalle, Mille Lacs SWCD Secretary
 Jake Janski, Alternate

 08-14-19
 Date