



Historic Courthouse
635 2nd St SE, Milaca, MN 56353
320-983-2160
www.millelacsSWCD.org

The mission of the Mille Lacs Soil & Water Conservation District is to assist area people with soil and water resource management.

Frequently Used Acronyms:

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| <i>(AgBMP) Agricultural BMP Loan Programs</i> | <i>(NRCS) Natural Resources Conservation Service</i> |
| <i>(BMP) Best Management Practices</i> | <i>(SCS) State Cost Share</i> |
| <i>(BWSR) Board of Water & Soil Resources</i> | <i>(SRWMB) Snake River Watershed Mgmt Board</i> |
| <i>(CLWMP) County Local Water Mgmt Plan</i> | <i>(SSTS) Subsurface Sewage Treatment System</i> |
| <i>(CWF) Clean Water Fund Grant (BWSR)</i> | <i>(SWCD) Soil & Water Conservation District</i> |
| <i>(DWSMA) Drinking Water Supply Mgmt Area</i> | <i>(TSA 3) Technical Service Area 3</i> |
| <i>(MASWCD) MN Assn. of Soil & Water Cons. Districts</i> | <i>(TMDL) Total Maximum Daily Load</i> |
| <i>(MLLWMG) Mille Lacs Lake Watershed Mgmt Group</i> | <i>(WCA) Wetland Conservation Act</i> |
| <i>(NPDES) Nat. Pollution Discharge Elimination System</i> | <i>(WRAPS) Watershed Restoration & Protection Strategy</i> |
| <i>(NRBG) Natural Resources Block Grant</i> | <i>(1W1P) One Watershed, One Plan</i> |

MINUTES FROM THE JUNE 12, 2019 REGULAR MEETING

The meeting of the Mille Lacs Soil & Water Conservation District (SWCD) Board was held in Conference Room D
Mille Lacs County Historic Courthouse, Milaca, Minnesota.

Members Present:

- Chair, Jake Janski, District 3
- Vice Chair, Kurt Beckstrom, District 2
- Treasurer, Robert Hoefert, District 5
- Secretary, Andre LaSalle, District 4
- Member, Kathy Stoeckel, District 1

Staff Present:

- District Administrator, Susan Shaw
- Administrative Assistant, Maggie Kuchenbaker

Visitors:

- Green Corp, Ben Lehman

1. **Call to Order** Chair Janski called the meeting to order at 6:05pm
 - a. Pledge of Allegiance
2. Conflict of Interest Disclosure Signed
3. **Motion by LaSalle to approve updated agenda as presented**, Beckstrom second. Affirmative: Beckstrom, Hoefert, LaSalle, Stoeckel. Opposed: none. **The motion carried.**
4. Janski asked that item d of the consent agenda be moved to section 7; **Motion by LaSalle to approve the consent agenda as amended**, Stoeckel second. Affirmative: Beckstrom, Hoefert, LaSalle, Stoeckel. Opposed: none. **The motion carried.**
 - a. Approve May 8, 2019 Regular Meeting Minutes
 - b. Approve Monthly Financial Reports
 - i. Treasurer's Report
 - ii. Checks written #7239-7265 and electronic transfer's #e19-046-e19-053 totaling \$36,247.97.

Type	Date	Num	Name	Memo	Amount
Check	05/02/2019	7239	VISA	0861	-650.00
Check	05/02/2019	7240	VISA	7585	-13.37
Check	05/02/2019	7241	MVTL Laboratories, Inc.	WO#1207247 / Invoice #971322	-140.80
Check	05/03/2019	7242	MVTL Laboratories, Inc.	WO #1207228 / Invoice #972046; WO #1207	-269.20
Paycheck	05/06/2019	7243-47	MLSWCD Staff Payroll		-7,048.23
Liability Check	05/07/2019	E19-046	MSRS-DCP	98995-01	-250.00
Liability Check	05/07/2019	E19-047	MN Department of Revenue	6737070	-487.00
Liability Check	05/07/2019	E19-048	PERA	9318-00	-1,437.29
Liability Check	05/07/2019	E19-049	Electronic Federal Tax Payment System	41-1254710	-2,563.82
Check	05/08/2019	7248	Koch's Hardware	2857; Interseeder Maintenance Items	-35.26
Check	05/08/2019	7249	Teal's Market	000009832160; WPLMN Expenses	-9.47
Check	05/08/2019	7250	Billing's Service	April Gas	-110.39
Bill Pmt -Check	05/08/2019	7251	Schumacher's Nursery	417	-390.50
Bill Pmt -Check	05/08/2019	7252	Wolcyn Tree Farms & Nursery	Trees	-6,050.50
Liability Check	05/13/2019	7253	Public Employees Insurance Program (PEIP)	00440	-4,103.90
Check	05/13/2019	7254	Lake County SWCD	2019 Admin Training; 6/5-6/6	-65.00
Paycheck	05/20/2019	7255-59	MLSWCD Staff Payroll		-7,083.78
Check	05/20/2019	7260	Mille Lacs Messenger	renewal; 0004932	-36.00
Check	05/20/2019	7261	MCSI-MN Copy Systems Inc.	April Copies	-88.50
Liability Check	05/20/2019	E19-050	MN Department of Revenue	6737070	-487.00
Liability Check	05/20/2019	E19-051	PERA	9318-00	-1,437.29
Liability Check	05/20/2019	E19-052	Electronic Federal Tax Payment System	41-1254710	-2,563.72
Liability Check	05/20/2019	E19-053	MSRS-DCP	98995-01	-250.00
Check	05/20/2019	7262	VISA	0861	-59.03
Check	05/20/2019	7263	VISA	7585	-461.55
Check	05/20/2019	7264	ArcStone	Invoice #5869; Maintance & Support	-82.50
Check	05/23/2019	7265	Truax Company, Inc.	Invoice #20190518; (2)Depth Bands #1097C	-73.87
TOTAL					-36,247.97

c. Information Only: Partner Reports, Project Summaries

~~d. Approve Policy #2019-02 Meetings Conducted by Interactive TV (moved to 7.g. of regular agenda)~~

5. Open Public Forum: No public comment.

6. Staff Reports/Presentations

a. Chloride in the Rum River Presentation by Ben Lehman of Green Corps/Mille Lacs County Intern. Beckstrom asked if sampling could continue, one year of samples may not be conclusive, it would be beneficial to have a few years of sampling to establish a trend of high and low concentration levels of chloride in the Rum River.

b. SWCD Staff Report – written

c. Administrator's Report – Shaw reported:

- i. Two staff will be presenting at BWSR Academy in October. Maslowski was asked to present about civic governance and how we are applying it to the District's outreach goals. Kuchenbaker was asked to present about how the District compiles the yearly budget.
- ii. Buffer compliance update
- iii. Adding Rum River flood forecasting was a recommendation in the Rum River WRAPS two years ago. Now there appears to be an opportunity to move it toward reality. In a conversation with the Metropolitan Council, one of our Rum River watershed partners mentioned the desire to have Rum River flood forecasting. Turns out they are supportive and have facilitated getting flood forecasting elsewhere. They reached out to Craig Schmidt of the National Weather Service. Apparently NWS has also been lightly considering the Rum. Presently, there are river stage monitoring stations at Milaca, Princeton (W Branch) and St. Francis (USGS station). Brief email comments from counties and SWCDs were requested describing how it would be beneficial to our communities. Specific examples of how it might have been beneficial in past events might be helpful, or concerns about more frequent high flows might make forecasting even more valuable. Comments were submitted in conjunction with Julie Peterson the Mille Lacs County Emergency Manager and Shaw endorsed those comments on behalf of the SWCD.

7. District Policy, Planning, Activities, Projects, & Grants

- a. Resolutions:
 - i. **Motion by Beckstrom to adopt the Sales Tax Resolution**, Stoeckel second. Affirmative: Beckstrom, Hoefert, LaSalle, Stoeckel. Opposed: none. **The motion carried.**
 - ii. Discussion on expiring resolutions.
- b. District Work Plan. Shaw reported that one watershed one plan is taking a lot of time as predicted, but the partners work well together and everything is going well. She is working with SWCD and County staff partners to assist with the outreach plan.
- c. Personnel Committee reported they had their mid-year meeting. Janski reported that the committee will be adopting a policy to use the civic governance model to measure results. The committee will meet one on one with staff at the year-end review.
 - i. **Motion by Beckstrom to approve the Ag Technician position description**, LaSalle second. Affirmative: Beckstrom, Hoefert, LaSalle, Stoeckel. Opposed: none. **The motion carried.**
- d. Comprehensive Watershed Planning (1W1P)
 - i. Rum River – Shaw reported the next policy meeting will be June 27
 - ii. Snake River – Shaw reported the planning grant application was submitted.
- e. **Motion by Beckstrom to approve the professional and technical services groundwater level monitoring contract**, LaSalle second. Affirmative: Beckstrom, Hoefert, LaSalle, Stoeckel. Opposed: none. **The motion carried.**
- f. **Motion by Beckstrom to approve the resolution Change of Location of Principal Office to be signed at the July 10 regular meeting upon approval of minutes**, Stoeckel second. Affirmative: Beckstrom, Hoefert, LaSalle, Stoeckel. Opposed: none. **The motion carried.**
- g. **Motion by LaSalle to approve Policy #2019-02 Meetings Conducted by Interactive TV**, Hoefert second. Affirmative: Beckstrom, Hoefert, LaSalle, Stoeckel. Opposed: none. **The motion carried.**

8. Financials

- a. Approve Statement Audit – Stoeckel approved
- b. MCIT 'First Amendment Audit' – Janski reported that the public has the right to record public meetings. Janski requested if the District could have a policy allowing audio recordings of meetings, but not video. Shaw will contact MCIT for guidance.

9. Informational Updates

- a. Watershed, Workgroups
 - i. MN SWCD Forestry Association – LaSalle reported the area no longer has a SWCD Forester. Discussion.
 - ii. Mille Lacs Lake Watershed Management Group – No Report
 - iii. Snake River Watershed Management Board – Beckstrom reported the board discussed one watershed one plan and approved a cost share project to treat a road for erosion control.

10. Meetings & Events

- a. Water Management Plan Advisory Committee July 9 , MLC conf. rm D
Stoeckel attending
- b. Mille Lacs Lake Watershed Management Group June 17 , Aitkin Snowmobile Club
Janski attending
- c. Snake River Watershed CAC & Board Meeting June 24, Mora
Beckstrom attending
- d. TSA Area 3 June 26, Duluth
Hoefert attending
- e. Area 3 Resolution Meeting June 14, Carlton
Beckstrom, Hoefert, Janski attending
- f. Rum River 1W1P Policy Committee June 27, MLC conf. rm D
Beckstrom, Janski attending
- g. Other Planned Committee Meetings
 - i. Conservation Committee Tentative September Meeting
 - ii. Finance Committee June 25 @ 4:00, SWCD Office
 - iii. Public Outreach Committee Tentative August Meeting

Motion by Beckstrom to approve meetings and events, Stoeckel second. Affirmative: Beckstrom, Hoefert, LaSalle, Stoeckel. Opposed: none. The motion carried.


11. Supervisor Updates

- a. Janski and Hoefert attended Rep. Erickson’s information meetings on Lessard-Sams Outdoor Heritage Council.
- b. Janski was appointed to the MASWCD Resolution Committee
- c. Beckstrom was appointed to the MASWCD Legislative Committee

12. Evalute the Meeting – none

13. Next Regular Meeting – Wednesday, July 10, 6:00pm, Historic Courthouse, Conference Room D.

14. Chair Janski adjourned the meeting at 7:51 pm.



 Andre LaSalle, Mille Lacs SWCD Secretary
 Jake Janski, Alternate

07-10-19

 Date