

# OUTCOMES:

## Rum River One Watershed, One Plan (1W1P) – Steering Team Meeting

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Date: May 30, 2019

Time: 1:00-3PM

Location: Mille Lacs County Historic Courthouse, lower level, conf. rm D, 635 2<sup>nd</sup> Street SE, Milaca  
MN 56353

Meeting called by: Planning Partners

Type of meeting: Steering Committee

Facilitator: Jamie Schurbon, ACD

Note taker: Lori Nelson, Aitkin County SWCD

Attendees: Susan Shaw, Mille Lacs SWCD	Amanda Guertin, Benton SWCD
Darrick Wotachek, Isanti County	Jamie Schurbon, Anoka SWCD
Zach Guttormson,	Dillon Hayes, Mille Lacs County
Dan Cibulka, Sherburne SWCD	Steve Hughes, Aitkin County SWCD
Lori Nelson, Aitkin County SWCD	Barb Piechel, MN BWSR
Tiffany Determan, Isanti SWCD	Shannon Wettstein, Morrison SWCD

Consultants: Julie Blackburn and Jen Kader

Welcome by Schurbon.

Welcome by Hayes.

Introductions.

### **Update of Current Events**

Notification Update (Wotachek):

60-day notifications on March 8<sup>th</sup>, 2019. Priority concerns received were reviewed. No response from Mille Lacs Band of Ojibwe, Forest Resource Council or MN Dept. of Health. Wotachek to send all responses to SC, PC and consultants.

Required Kickoff meetings (Cibulka):

Planning Team will develop a plan for kickoff meetings on June 5, 2019. Kickoff's will likely be held July/August.

Consultant Selection & Status (Cibulka):

PC interviewed three consultants RESPEC (Plan Writer) & Freshwater (Facilitator) were selected. The PT and consultants have been meeting to finalize the work plan and contract. Target execution date is early June.

Land and Water Resource Narrative (Hayes):

Dillon is working on a draft of Land and Water Resource Narrative. Hayes will share the draft with the SC (target first week in June). This narrative will be presented to the PC at the June meeting if it is complete.

### Fiscal Agent Tracking Procedures (Cibulka)

Grant paid roles: A spreadsheet will be sent quarterly to be filled out with staff hours worked on the project.

All LGUs (SC): All partners need to track time for match (staff time for meeting preparation and meetings and PC members. Discussion as to how to keep track of match was discussed. It was suggested to make a person responsible for this and could use attendance records from Policy Committee meetings to fill out for supervisors, commissioners, etc. that attended. It was asked that the quarterly spreadsheet could be handed out at the beginning of the quarter instead of the end of the quarter to keep up in the quarter instead of going back.

### RESPEC & Freshwater (Blackburn)

Implementation Plan for the consultant and a consultant contract are being developed. First consultant-led meetings will be to gain understanding of how we want to work, and provide the guideposts. The consultant will also be working on task 2.1, aggregate watershed information. It will be a matrix of available data including GIS, subwatershed analyses, etc. At the next meeting the consultant will have guidance on how they gather input from participants. It was suggested that work products such as these include a one page summary for communicating with our stakeholders and the Policy Committee.

### Outreach & Education Plan (Shaw)

Shaw reviewed the proposed Civic Outreach Plan. It includes policy committee orientation, advisory committee establishment, website, kickoff meeting, obtaining public input and providing transparency through the planning process, and stakeholder review of the draft plan. An overarching goal is empowerment and buy-in that results in partnerships for plan implementation.

Short term goal is holding kickoff events. The Planning Team will be meeting June 5 to work out the details of the kickoff events.

Susan additionally introduced the concept of a civic organizing strategy. She asked the steering committee to consider identifying 1-2 key stakeholders to keep thoroughly engaged throughout the 1W1P process. Key stakeholders to invite are those that we will need later to help implement the plan. This is an optional or pilot effort. An example used was a Private Forest Stewardship Plan Writer with contacts in the forest areas, what we are doing, priority issues, how to tackle. Discussions could start right now and be ongoing. Outreach Team support each other etc. and each person on the team contact one or two people.

### Advisory Committee Member Recommendations

Discussion as to who has to be on the Advisory Committee, large group or small group. It was decided on large group with group specific meetings. A list was started, continue to come up with names and groups and send to Susan. List to be shared with the Policy Committee.

### June 27 Policy Committee Meeting Planning

Draft bylaws. Dan will draft these based on a BWSR template.

Land & Water Resource Inventory

Outreach Plan Approval

Discussion re: Land & Water Resource Narrative and 60 Day Comments, should it be one meeting. It was decided to make the Land & Water Resource Narrative one meeting and Wotachek will make a list of agency comments from the notifications that were sent out (60-day comment period).

June 27 Policy Committee Meeting Plan (Schurbon)

### Re-Determine Regular Steering Committee Dates

Steering Committee meetings will be the second Mondays of each month 1-3 p.m.

### Next steps

-Outreach

- All partners Advisory Committee Representatives
- Kickoff Plans

Susan showed the Steering Committee the start of the web page for 1W1P on the Mille Lacs SWCD site.