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Historic Courthouse  
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320-983-2160  
[www.millelacsSWCD.org](http://www.millelacsSWCD.org)

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The mission of the Mille Lacs Soil & Water Conservation District is to assist area people with soil and water resource management.

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**Frequently Used Acronyms:**

*(AgBMP) Agricultural BMP Loan Programs*

*(BMP) Best Management Practices*

*(BWSR) Board of Water & Soil Resources*

*(CLWMP) County Local Water Mgmt Plan*

*(CWF) Clean Water Fund Grant (BWSR)*

*(DWSMA) Drinking Water Supply Mgmt Area*

*(MASWCD) MN Assn. of Soil & Water Cons. Districts*

*(MLLWMG) Mille Lacs Lake Watershed Mgmt Group*

*(NPDES) Nat. Pollution Discharge Elimination System*

*(NRBG) Natural Resources Block Grant*

*(NRCS) Natural Resources Conservation Service*

*(SCS) State Cost Share*

*(SRWMB) Snake River Watershed Mgmt Board*

*(SSTS) Subsurface Sewage Treatment System*

*(SWCD) Soil & Water Conservation District*

*(TSA 3) Technical Service Area 3*

*(TMDL) Total Maximum Daily Load*

*(WCA) Wetland Conservation Act*

*(WRAPS) Watershed Restoration & Protection Strategy*

*(1W1P) One Watershed, One Plan*

**MINUTES FROM THE APRIL 10, 2019 REGULAR MEETING**

The meeting of the Mille Lacs Soil & Water Conservation District (SWCD) Board was held in Conference Room D  
Mille Lacs County Historic Courthouse, Milaca, Minnesota.

**Members Present:**

Chair, Jake Janski, District 3

Vice Chair, Kurt Beckstrom, District 2

Treasurer, Robert Hoefert, District 5

Secretary, Andre LaSalle, District 4

Member, Kathy Stoeckel, District 1

Members Absent: none

**Staff Present:**

District Administrator, Susan Shaw

Administrator Assistant, Maggie Kuchenbaker

**Visitors:**

Commissioner Liaison, Genny Reynolds

1. Call to Order Chair Janski called the meeting to order at 6:00pm
  - a. Pledge of Allegiance
2. Conflict of Interest Disclosure Signed
3. Motion by Hoefert to approve the agenda as presented, Stoeckel second. Affirmative: Beckstrom, Hoefert, LaSalle, Stoeckel. Opposed: none. The motion carried.
4. Hoefert requested to remove 4c. Supervisor compensation; Motion by LaSalle to approve the consent agenda with the supervisor compensation moved to financial section of the regular agenda, Hoefert second. Affirmative: Beckstrom, Hoefert, LaSalle, Stoeckel. Opposed: none. The motion carried.
  - a. Approve March 13, 2019 Regular Meeting Minutes
  - b. Approve Monthly Financial Report
    - i. Treasurer's Report

ii. Checks written #7192-7208 and electronic transfers #e19-027-e19-027 totaling \$31,600.67

Type	Date	Num	Name	Memo	Amount
Check	03/04/2019	7192	Dell Marketing	Invoice #10296184026 and 1029777724	-1,712.06
Check	03/07/2019	7193	Area III SWCD Association	VOID: 2019 Area 3 Dues GJE, RGJE created	0.00
Check	03/07/2019	7194	Area III SWCD Association	2019 Area 3 Dues	-225.00
Check	03/07/2019	7195	Billing's Service	February Gas	-42.80
Paycheck	03/11/2019	7196-00	SWCD Staff Payroll		-7,048.24
Liability Check	03/11/2019	E19-027	MSRS-DCP	98995-01	-250.00
Liability Check	03/11/2019	E19-028	PERA	9318-00	-1,437.29
Liability Check	03/11/2019	E19-029	MN Department of Revenue	6737070	-487.00
Liability Check	03/11/2019	E19-030	Electronic Federal Tax Payment System	41-1254710	-2,563.76
Liability Check	03/11/2019	7201	Public Employees Insurance Program (PEIP)	00440	-4,103.90
Check	03/19/2019	7202	MCSI-MN Copy Systems Inc.	February; 261308	-49.00
Check	03/19/2019	7203	VISA	7585	-1,846.08
Paycheck	03/25/2019	7204-08	SWCD Staff Payroll		-7,097.47
Liability Check	03/25/2019	E19-031	MSRS-DCP	98995-01	-250.00
Liability Check	03/25/2019	E19-032	PERA	9318-00	-1,437.29
Liability Check	03/25/2019	E19-033	MN Department of Revenue	6737070	-487.00
Liability Check	03/25/2019	E19-034	Electronic Federal Tax Payment System	41-1254710	-2,563.78
<b>TOTAL</b>					<b>-31,600.67</b>

e. ~~Approve Supervisor Compensation (Jan. 1 – March 13, 2019) totaling \$2,216.00~~ moved to financial section of the regular agenda.

d. Information Only: Project Summaries

5. Open Public Forum: No public comment.

6. Staff Reports/Presentations

a. SWCD Presentation: Susan Shaw, District Administrator, gave a presentation on a proposed “Rum River 1W1P Outreach Strategy” that would form an outreach team to pilot community organizing.

b. SWCD Staff Report – written

c. Administrator’s Report – no report

7. District Policy, Planning, Activities, Projects, & Grants

a. District Work Plan – no report

b. Supervisor Policy Handbook

i. Kuchenbaker clarified the meal reimbursement section of the handbook. The meal reimbursement policy in place since 2007 says reimbursement will not exceed \$27 per day. The itemized list meal costs will be struck from the handbook.

ii. Supervisor expense reimbursement schedule discussion. Motion by Beckstrom to approve new quarterly schedule of submitting expense reports at the last regular board meeting of the quarter, the pay period ends at that meeting and the next period begins the very next day, payment occurs at the following regular board meeting for the previous quarter; second by Stoeckel. Affirmative: Beckstrom, Hoefert, LaSalle, Stoeckel. Opposed: none. The motion carried.

Motion by LaSalle to approve Supervisor compensation for one on one meetings with District Administrator; second by Beckstrom. Affirmative: Beckstrom, Hoefert, LaSalle, Stoeckel. Opposed: none. The motion carried. Kuchenbaker will update the handbook and present the revisions at the May 8 regular board meeting.

- iii. Remote participation in meeting discussion. Shaw reported that Mille Lacs County has a policy. Janski asked for clarification regarding the number of Supervisors in the room for a quorum? Shaw will reach out to North St. Louis SWCD and Mille Lacs County to request more information.

c. Resolutions

- i. Promoting the Minnesota Agriculture Water Quality Certification Program (MAWQCP) discussion. Janski questioned how the resolution would be implemented, general consensus with board. LaSalle suggested that the MASWCD could actively support businesses that work with MAWQCP farmers. Shaw will reach out to Stearns SWCD to ask questions that were formed during the discussion and Shaw will report back to the board.
  - ii. Adoption of a silvopasture practice standard in Minnesota discussion. Motion by Beckstrom to adopt the silvopasture practice standard in Minnesota resolution; second by LaSalle. Discussion. Shaw reported she would reach out to Crow Wing SWCD to let them know that Mille Lacs SWCD would like to mirror their resolution and bring it forward to Area 3. Shaw will ask if they will have an updated version by May 8 or if they are interested in adding the MLSWCD to the resolution as a co-sponsor. Motion tabled for next meeting.
  - iii. Promoting Minnesota small farm organic transition pilot program discussion. Shaw reported that Mr. Wimmer, Mille Lacs County Economic Development Manager, presented the idea to her. LaSalle reported that when crop farmers transition, they are able to sell their products labeled as “transitional organic” at a higher price during the three year transition period to organic. LaSalle explained that there may not be a need for an organic crop grant but would be more interested in supporting it for dairy farms transitioning to organic. Janski reported that if the board decides to pursue the idea and create a resolution that it is not a rush and next year could be a possibility. Hoefert requested that Mr. Wimmer be invited to the May 8 regular board meeting. Shaw will reach out to Mr. Wimmer, local partners, dairy farmers and other stakeholders to get their feedback on the idea.
- d. Motion by Beckstrom to reconfirm the board’s support of BWSR dedicating Clean water Funds for Forested RIM Easements in the Rum River Watershed; Hoefert second. Affirmative: Beckstrom, Hoefert, LaSalle, Stoeckel. Opposed: none. The motion carried.
- e. Motion by Beckstrom to contract with the Minnesota Department of Agricultural (MDA) to conduct surface water monitoring for pesticides; LaSalle second. Affirmative: Beckstrom, Hoefert, LaSalle, Stoeckel. Opposed: none. The motion carried.
- f. Beckstrom requested the board approve sponsorship of the ag plastic recycling program through the University of Minnesota RSDP program and the importance of ag plastic recycling. Motion by LaSalle to approve letter of support and sponsorship of the ag plastic recycling program, with the caveat that no cost will be charged to the District; second Hoefert. Affirmative: Beckstrom, Hoefert, LaSalle, Stoeckel. Opposed: none. The motion carried.
- g. Water Management Plan
- i. Shaw reported that Lynn Gallice, Shoreland Technician, reviewed the city of Bock’s drinking water supply management area (DWSMA) document and found no concerns.
- h. Comprehensive Watershed Planning (1W1P)

- i. Rum River – Shaw reported the planning team will meet on April 22 to review the proposals submitted by the plan writers/contractors. The policy committee will meet on April 29 to interview the top three contractors and will act on who will be hired to write the plan. Janski requested that the policy members receive the applications in advance before the meeting, to ensure enough time to review their individual plan ideas.
- ii. Snake River – Beckstrom reported that the planning grant application will be submitted to BWSR and the Snake River Board will continue to discuss how to move forward with the structure of the board.
- i. Janski reported that the Conservation Committee met to discuss a variety of topics. One being the tree sale. Kuchenbaker asked the board if they could reach out to partners (townships and cities) to see if anyone would be interested in trees. At the end of the tree sale, if any trees are remaining, the district would like to donate them to a public entity to use.
- j. Motion by Hoefert to approve the practice requested for the use of an AgBMP loan for Curt Bekius; second Stoeckel. Affirmative: Beckstrom, Hoefert, LaSalle, Stoeckel. Opposed: none. The motion carried.

**8. Financials**

- a. Approve Statement Audit – Stoeckel Approved.
- b. Motion by Hoefert to approve supervisor compensation (Jan 1 – March 13, 2019) in the amount totaling \$2,216.00; second Beckstrom. Affirmative: Beckstrom, Hoefert, LaSalle, Stoeckel. Opposed: none. The motion carried.

**9. Informational Updates**

- a. Watershed, Workgroups
  - i. Mille Lacs Lake Watershed Management Group – Janski reported Shelly Larson gave a presentation, the group is planning Healthy Land Healthy Lake event and Janski created an article on native shoreland plants.
  - ii. SWCD Forestry – LaSalle reported Stearns gave a presentation on Chronic Wasting Disease in deer
  - iii. Snake River Watershed Management Board – Beckstrom reported above
  - iv. County Local Water Management Plan Advisory Committee – Stoeckel reported the committee discussed the seven goals of 2019 and the Local Work Group with NRCS meeting followed.
  - v. TSA 3 – Hoefert reported that TSA purchased new equipment and he was appointed to the personal committee.

**10. Meetings & Events (ACTION)**

- a. Mille Lacs Lake Watershed Management Group ..... April 15, Isle City Hall  
Janski attending
- b. Snake River Watershed CAC & Board Meeting ..... April 22, Mora  
Beckstrom attending
- c. 1W1P Rum River Policy Committee ..... April 29, Milaca  
Beckstrom and Janski attending
- d. Other Planned Committee Meetings
  - i. Conservation Committee ..... Tentative Meeting May 8
  - ii. Finance Committee ..... Shaw will reach out to confirm a date for meeting
  - iii. Personnel Committee ..... Shaw will reach out to confirm a date for meeting
  - iv. One on One Meetings ..... TBD

Motion by Stoeckel to approve the meetings and events; Second by Hoefert. Affirmative: Beckstrom,

Hoefert, LaSalle, Stoeckel. Opposed: none. The motion carried.

11. Supervisor Updates – Janski handed out the MASWCD Legislative update. Beckstrom reported he testified during the legislative briefing regarding SWCD local capacity funding. Janski and Beckstrom attended the annual noxious weed meeting.
12. Evaluate the Meeting: Hoefert reported the meeting progressed well.
13. Next Regular Meeting – Wednesday, May 8, 2019, 6:00pm, Historic Courthouse, Conference Room D.
14. Chair Janski adjourned the meeting at 8:10 pm.

  
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Andre LaSalle, Mille Lacs SWCD Secretary  
Jake Janski, Alternate

05-08-19  
Date