



Historic Courthouse
635 2nd St SE, Milaca, MN 56353
320-983-2160
www.millelacsSWCD.org

The mission of the Mille Lacs Soil & Water Conservation District is to assist area people with soil and water resource management.

Frequently Used Acronyms:

(AgBMP) Agricultural BMP Loan Programs

(BMP) Best Management Practices

(BWSR) Board of Water & Soil Resources

(CLWMP) County Local Water Mgmt Plan

(CWF) Clean Water Fund Grant (BWSR)

(DWSMA) Drinking Water Supply Mgmt Area

(MASWCD) MN Assn. of Soil & Water Cons. Districts

(MLLWMG) Mille Lacs Lake Watershed Mgmt Group

(NPDES) Nat. Pollution Discharge Elimination System

(NRBG) Natural Resources Block Grant

(NRCS) Natural Resources Conservation Service

(SCS) State Cost Share

(SRWMB) Snake River Watershed Mgmt Board

(SSTS) Subsurface Sewage Treatment System

(SWCD) Soil & Water Conservation District

(TSA 3) Technical Service Area 3

(TMDL) Total Maximum Daily Load

(WCA) Wetland Conservation Act

(WRAPS) Watershed Restoration & Protection Strategy

(1W1P) One Watershed, One Plan

MINUTES FROM THE MARCH 13, 2019 REGULAR MEETING

The meeting of the Mille Lacs Soil & Water Conservation District (SWCD) Board was held in Conference Room D
Mille Lacs County Historic Courthouse, Milaca, Minnesota.

Members Present:

Chair, Jake Janski, District 3

Vice Chair, Kurt Beckstrom, District 2

Treasurer, Robert Hoefert, District 5

Secretary, Andre LaSalle, District 4

Staff Present:

District Administrator, Susan Shaw

Administrator Assistant, Maggie Kuchenbaker

Members Absent:

Member, Kathy Stoeckel, District 1

Visitors:

Commissioner Liaison, Genny Reynolds

1. Call to Order Chair Janski called the meeting to order at 6:01pm
 - a. Pledge of Allegiance
2. Conflict of Interest Disclosure Signed
3. Motion by Hoefert to approve the updated agenda as presented; LaSalle second. Affirmative: Hoefert, LaSalle. Opposed: none. The motion carried.
Beckstrom arrived at 6:04 pm
4. Motion by Beckstrom to approve the consent agenda; LaSalle second. Affirmative: Beckstrom, Hoefert, LaSalle. Opposed: none. The motion carried.
 - a. Approve the February 13, 2019 Regular Meeting Minutes
 - b. Approve Monthly Financial Report
 - i. Checks written #7167 - #7191 and electronic transfer's e19-010 -- e19-023 totaling \$29,463.63.

Type	Date	Num	Name	Memo	Amount
Check	02/06/2019	7167	Lake County SWCD		-200.00
Check	02/06/2019	7168	MACAI	2019 Annual Dues	-85.00
Check	02/06/2019	7169	Billing's Service	January gas	-76.10
Check	02/06/2019	7170	APG	Invoice #664045	-27.38
Check	02/06/2019	7171	ECM Publishers, Inc.	Invoice #664130	-24.50
Check	02/06/2019	7172	MCSH-MN Copy Systems Inc.	Invoice #259379; January	-56.40
Paycheck	02/11/2019	7173-77	SWCD Payroll		-7,066.46
Check	02/11/2019	7178	Truax Company, Inc.	Invoice #20190082	-228.31
Check	02/11/2019	7179	Mille Lacs County 1	Quarter 4 Telephone	-165.65
Liability Check	02/11/2019	7180	Public Employees Insurance Program (PEIP)	00440	-4,103.90
Check	02/11/2019	7181	Office Depot	Invoice#270925542001; Acct#30729582	-146.01
Liability Check	02/11/2019	E19-010	MSRS-DCP	98995-01	-250.00
Liability Check	02/11/2019	E19-011	PERA	9318-00	-1,437.29
Liability Check	02/11/2019	E19-012	MN Department of Revenue	6737070	-487.00
Liability Check	02/11/2019	E19-013	Electronic Federal Tax Payment System	41-1254710	-2,563.80
Check	02/14/2019	7182	Princeton, City of	Rental Fee For Civic Center Park	-25.00
Check	02/14/2019	7183	Princeton, City of	Deposit Fee for Civic Center Park	-200.00
Check	02/20/2019	7184	VISA	7585	-270.00
Check	02/20/2019	7185	VISA	0861	-100.00
Check	02/20/2019	7186	Snake River Watershed Mgmt Bd	Reinburse to Grant;	-91.93
Paycheck	02/25/2019	7187-91	SWCD Payroll		-7,120.87
Liability Check	02/26/2019	E19-020	MSRS-DCP	98995-01	-250.00
Liability Check	02/26/2019	E19-021	PERA	9318-00	-1,437.29
Liability Check	02/26/2019	E19-022	MN Department of Revenue	6737070	-487.00
Liability Check	02/26/2019	E19-023	Electronic Federal Tax Payment System	41-1254710	-2,563.74
TOTAL					-29,463.63

- c. Information Reports: MAWQCP Report
- d. Approve FY19 SWCD Local Capacity and Buffer Law Implementation Grant Amendment
- e. Approve District Administrator Signature on the MDA Noxious Weed Grant Contract

5. Open Public Forum: No public comment.

6. Staff Reports/Presentations

- a. Staff Presentation: Susan Shaw, District Administrator, gave a presentation on the Minnesota wetland law (WCA).
- b. SWCD Staff Report – Written. Janski asked about board participation in the Local Work Group Meeting scheduled on April 9; Shaw answered that it is open to all Mille Lacs County landowners, specifically the agricultural community. Kuchenbaker gave an update on the progress of conservation day. Shaw reported that the state wide administrator regional meeting is useful and valuable.
- c. Administrator’s Report – Shaw reported she will be meeting with the Mille Lacs County Commissioners to discuss the geological atlas, RIM in the woods and the County Ag Inspector work plan and roles of the district.

7. District Policy, Planning, Activities, Projects, & Grants
 - a. Motion by Beckstrom to cancel contract #FY18-1 for Lakeside Manor; LaSalle second. Affirmative: Beckstrom, Hoefert, LaSalle. Opposed: none. The motion carried.
 - b. District Work Plan – Shaw reviewed the strategic planning and goals that were created with the board in April 2017. Shaw will email LaSalle a copy. Shaw presented the County Ag Inspector work plan and the roles of staff and Mille Lacs County. Discussion on township and city roles and total costs reported to control noxious weeds in 2018.
 - c. County Agriculture Inspector
 - i. Integrated Roadside Vegetation Management Update (IRVM) – Beckstrom reported that he, Janski, and Shaw attended the meeting. Others at the meeting were: Roger Tellinghuisen, Mille Lacs County Commissioner, Pat Oman, County Administrator, Holly Wilson, Asst. County Administrator, Bruce Cochran, County Engineer, and Kevin Schultz, Highway Maintenance Superintendent. Shaw reported that everyone at the meeting understands the challenges of controlling noxious weeds.
Discussion on using water tanks to wash mowers off before leaving an area that has been mowed for noxious weed control.
 - d. 1W1P
 - i. Rum River Update – Shaw reported the district hosted a policy orientation meeting. The meeting went as planned and that Maslowski and Kuchenbaker had instrumental roles in the planning and success of the meeting. Reynolds reported that it was great. Beckstrom reported that the format of the meeting was good and it was nice to see all the partners were in attendance. Next steps: Sherburne SWCD sent all signed MOAs to BWSR, BWSR is reviewing and will send out the grant agreement. RFPs were submitted to potential contractors and plan writers. A pool of finalists will be selected by the Steering Committee/Planning Team and then interviewed by the policy members on April 29.
 - e. Resolution Discussion. Beckstrom and Janski reported resolutions can be prepared anytime, but need board approval in May. Shaw reported that if Area 3 would recommend resolutions be approved by the individual boards early enough to share with other Area 3 SWCD Boards before the June resolutions meeting, it would allow time to ask questions and have a more informed discussion at the June Area 3 resolution meeting. Janski requested that the resolution discussion be kept on the agenda for next month.
8. Financials
 - a. Hoefert presented the February Treasurer’s report. Motion by Beckstrom to approve the February Treasure Report; LaSalle second. Affirmative: Beckstrom, Hoefert, LaSalle. Opposed: none. The motion carried.
 - b. Approve Statement Audit – approved by Hoefert.
9. Informational Updates
 - a. Watershed, Workgroups
 - i. Snake River Watershed Management Board (Beckstrom; Stoeckel) – Beckstrom reported the board is discussing the Snake River 1W1P process and landscape stewardship plan.
 - b. Associations/Supervisor Updates
 - i. Legislative Day at the Capitol (Beckstrom, Hoefert, Janski) – All reported good conversations with Sen. Matthews and Rep. Erickson. Beckstrom reported that statutory funding authority is moving through committees.

10. Meetings & Events

- a. Mille Lacs Lake Watershed Management GroupMarch 18, Kathio Janski attending
 - b. SWCD Forestry March 21, McGregor LaSalle attending
 - c. Snake River Watershed CAC & Board Meeting March 25, Mora Beckstrom attending
 - d. TSA Area 3 March 27, Duluth Hoefert attending
 - e. Snake River 1W1P Meeting March 29, Mora Beckstrom attending
 - f. Water Mgmt Plan Advisory Committee April 9, MLC Rm D
 - g. 1W1P Rum River Policy CommitteeApril 29, TBD Beckstrom, Janski attending
 - h. Other Planned Committee Meetings
 - ii. Conservation Committee April 10, SWCD Office
- Motion by LaSalle to approve meeting and event attendance; Hoefert second. Affirmative: Beckstrom, Hoefert, LaSalle. Opposed: none. The motion carried.

11. Evaluate the Meeting: LaSalle reported the meeting was productive. Hoefert reported the meeting progressed well.

12. Next Regular Meeting – Wednesday, April 10, 2019, 6:00pm, Historic Courthouse, Conference Room D.

13. Chair Janski adjourned the meeting at 7:55 pm.



Andre LaSalle, Mille Lacs SWCD Secretary
Jake Janski, Alternate

04-10-19

Date