



Historic Courthouse
635 2nd St SE, Milaca, MN 56353
320-983-2160
www.millelacsSWCD.org

The mission of the Mille Lacs Soil & Water Conservation District is to assist area people with soil and water resource management.

Frequently Used Acronyms:

(AgBMP) Agricultural BMP Loan Programs
(BMP) Best Management Practices
(BWSR) Board of Water & Soil Resources
(CLWMP) County Local Water Mgmt Plan
(CWF) Clean Water Fund Grant (BWSR)
(DWSMA) Drinking Water Supply Mgmt Area
(MASWCD) MN Assn. of Soil & Water Cons. Districts
(MLLWMG) Mille Lacs Lake Watershed Mgmt Group
(NPDES) Nat. Pollution Discharge Elimination System
(NRBG) Natural Resources Block Grant

(NRCS) Natural Resources Conservation Service
(SCS) State Cost Share
(SRWMB) Snake River Watershed Mgmt Board
(SSTS) Subsurface Sewage Treatment System
(SWCD) Soil & Water Conservation District
(TSA 3) Technical Service Area 3
(TMDL) Total Maximum Daily Load
(WCA) Wetland Conservation Act
(WRAPS) Watershed Restoration & Protection Strategy
(1W1P) One Watershed, One Plan

MINUTES FROM THE FEBRUARY 13, 2019 REGULAR MEETING

The meeting of the Mille Lacs Soil & Water Conservation District (SWCD) Board was held in Conference Room D
Mille Lacs County Historic Courthouse, Milaca, Minnesota.

Members Present:

Chair, Jake Janski, District 3
Vice Chair, Kurt Beckstrom, District 2
Treasurer, Robert Hoefert, District 5
Member, Andre LaSalle, District 4
Secretary, Kathy Stoeckel, District 1

Members Absent: none

Staff Present:

District Administrator, Susan Shaw
Administrator Assistant, Maggie Kuchenbaker
Ag Technician, Casey Field

Visitors:

Commissioner Liaison, Genny Reynolds

1. **Call to Order** Chair Janski called the meeting to order at 6:02pm
 - a. Pledge of Allegiance
2. Conflict of Interest Disclosure Signed
3. **Motion by Beckstrom to approve the agenda as presented;** LaSalle second. Affirmative: Beckstrom, LaSalle. Opposed: none. **The motion carried.**
4. **Motion by Beckstrom to approve consent agenda as presented;** LaSalle second. Affirmative: Beckstrom, LaSalle. Opposed: none. **The motion carried.**
 - a. Approve January 9, 2019 Regular Meeting Minutes
 - b. Approve Monthly Financial Report
 - i. Treasurer's Report
 - ii. Checks written #7141-7166 and electronic transfer's #e19-001-e19-009 totaling \$42,820.84.

| Type | Date | Num | Name | Memo | Amount |
|-----------------|------------|---------|---|--|-------------------|
| Check | 01/02/2019 | 7141 | VISA | 7585 | -742.50 |
| Check | 01/02/2019 | 7142 | VISA | 0861 | -507.50 |
| Check | 01/07/2019 | 7143 | ArcStone | 1st quarter Hosting; Domain Fee | -170.00 |
| Check | 01/07/2019 | 7144 | Billing's Service | December Gas | -43.50 |
| Check | 01/10/2019 | 7145 | Rita Hennig | 2018-2019 Winter Storage of Equipment | -125.00 |
| Check | 01/10/2019 | 7146 | MCSH-MN Copy Systems Inc. | December Copies; Invoice #257295 | -49.54 |
| Check | 01/10/2019 | 7147 | MN Counties Intergovernmental Trust | Invoice 17718R | -6,890.00 |
| Check | 01/10/2019 | 7148 | MN SWCD Forestry Association | | -60.00 |
| Check | 01/10/2019 | 7149 | MACDE | 2019 Membership | -125.00 |
| Check | 01/10/2019 | 7150 | NACD | 2019 Membership | -100.00 |
| Check | 01/10/2019 | 7151 | MASWCD | 2019 Membership; Invoice #3113 | -3,425.27 |
| Check | 01/10/2019 | 7152 | MN Counties Intergovernmental Trust | Invoice #WCAUDIT270 | -405.00 |
| Paycheck | 01/14/2019 | 7153-58 | SWCD Payroll | | -7,048.18 |
| Liability Check | 01/14/2019 | 7158 | Public Employees Insurance Program (PEIP) | 00440 | -4,103.90 |
| Liability Check | 01/14/2019 | E19-001 | MSRS-DCP | 98995-01 | -250.00 |
| Liability Check | 01/14/2019 | E19-002 | PERA | 9318-00 | -1,437.29 |
| Liability Check | 01/14/2019 | E19-003 | MN Department of Revenue | 6737070 | -487.00 |
| Liability Check | 01/14/2019 | E19-004 | Electronic Federal Tax Payment System | 41-1254710 | -2,563.80 |
| Bill Pmt -Check | 01/14/2019 | 7159 | Wolcyn Tree Farms & Nursery | | -2,310.50 |
| Check | 01/14/2019 | 7160 | City of Milaca | Conservation Day May 15, 2019; Park Rental | -50.00 |
| Check | 01/23/2019 | 7161 | VISA | 7585 | -86.40 |
| Paycheck | 01/28/2019 | 7162-66 | SWCD Payroll | | -7,102.55 |
| Liability Check | 01/29/2019 | E19-006 | MSRS-DCP | 98995-01 | -250.00 |
| Liability Check | 01/29/2019 | E19-007 | MN Department of Revenue | 6737070 | -487.00 |
| Liability Check | 01/29/2019 | E19-008 | PERA | 9318-00 | -1,437.29 |
| Liability Check | 01/29/2019 | E19-009 | Electronic Federal Tax Payment System | 41-1254710 | -2,563.72 |
| TOTAL | | | | | -42,820.94 |

c. Application for Eligibility to Receive Federal Surplus Property

5. Open Public Forum: No public comment.

6. Staff Reports/Presentations

Kathy Stoeckel arrived at 6:12 pm

- a. Staff Presentation: Casey Field, Ag Technician, gave a presentation on MN buffer law compliance throughout Mille Lacs County.
- b. SWCD Staff Report – written
- c. Administrator's Report – Shaw reported:
 - Shaw reported that she was invited to speak with the Mille Lacs County Board on February 19 regarding moving forward with the County Geologic Atlas.
 - Shaw reported that on February 25 she will be meeting with partners of the Rum River 319 Small Watershed Focus Grant to go over next steps.

7. District Policy, Planning, Activities, Projects, & Grants

- a. Proposed Supervisor Policy Handbook – **Motion by Beckstrom to approve the proposed supervisor policy handbook.** Stoeckel suggested tabling until Hoefert arrived. Janski moved to 7.e of the agenda.
- e. Public Outreach Committee Report – LaSalle reported that the committee discussed possible involvement with 1W1P Rum River outreach, Facebook marketing strategies, Mille Lacs County quarterly newsletter article with be about Palmer Amaranth and conservation day will be on May 15 asking if supervisors would like to have a role. Stoeckel reported that she would like to see an article regarding the stream water quality in the watershed; Kuchenbaker invited Stoeckel to work with her to create the article and Kuchenbaker would submit it to the committee for input.
- f. **Motion by LaSalle to approve grant agreement FY19 CWF Grant #C19-2703;** Stoeckel second. Affirmative: Beckstrom, LaSalle, Stoeckel. Opposed: none. **The motion carried.**
- g. **Motion by Stoeckel to approve cost-share application for a shoreland project for Ms. Vos (contract #C17-0721-1) in the amount not to exceed \$1,747.50 or 50% of the estimated cost of \$3,495.00;** Beckstrom second. Affirmative: Beckstrom, LaSalle, Stoeckel. Opposed: none. **The motion carried.**

8. Financials

- a. Approve Statement Audit – approved by Stoeckel.

9. Informational Updates

- a. Watershed, Workgroups
 - i. TSA 3 (Hoefert; LaSalle) –No supervisor attendance.
 - ii. MN SWCD Forestry Association (LaSalle; Janski/Beckstrom) – LaSalle reported he received great information regarding how to manage your timber on your property. LaSalle will provide Kuchenbaker with information for outreach.
 - iii. Mille Lacs Lake Watershed Management Group (Janski; Hoefert) – Janski reported the group will update their plan of work, discussion on what the messaging of the group will be, website update in progress and possible partnership with the “We are Water” exhibit.
 - iv. Snake River Watershed Management Board (Beckstrom; Stoeckel) – Beckstrom reported Jason Weinerman, BWSR, gave a presentation to the Snake River Watershed Board comparing the 1W1P structure with that of the current board.
 - v. County Local Water Management Plan Advisory Committee (Stoeckel; LaSalle) – Stoeckel reported the committee worked on identifying annual priorities of the 10 year work plan.

Hoefert arrived at 7:01 pm

7. District Policy, Planning, Activities, Projects, Grants

- a. Proposed Supervisor Policy Handbook – **Motion by Beckstrom to approve the proposed supervisor policy handbook;** second by LaSalle. Affirmative: Beckstrom, Hoefert, LaSalle, Stoeckel. Opposed: none. **The motion carried.**
- b. MASWCD Self Evaluation – Discussion
- c. District Work Plan – Shaw reported that 1W1P Rum River will be a priority for the district and the district’s role is outreach and notetaking. Other key priorities include: Mille Lacs Lake (compass and Wahkon stormwater management project), Agriculture (MAWQCP and impaired streams outreach), RIM and County Ag. Inspector roles within the district staff.
- d. 1W1P Rum River
 - i. Work Plan – presented
 - ii. **Motion by Beckstrom to approve memorandum of agreement (MOA);** Hoefert second. Affirmative: Beckstrom, Hoefert, LaSalle, Stoeckel. Opposed: none. **The motion carried.**

- iii. **Motion by Beckstrom to approve chair signature of sub-contract with Sherburne SWCD pending any final insurance requirement changes made by MCIT; Hoefert second. Affirmative: Beckstrom, Hoefert, LaSalle, Stoeckel. Opposed: none. The motion carried.**

10. Meetings & Events

- a. Mille Lacs Lake Watershed Management Group Feb 11, Hazelton Town Hall
Janski attended
- b. IRVM Meeting Feb 22, MLC
Beckstrom and Janski attending
- c. Snake River Watershed CAC & Board Meeting Feb. 25, Mora
Beckstrom attending
- d. Legislative Day March 5-6, State Capitol
Beckstrom, Hoefert, Janski attending
- e. 1W1P Rum River Orientation Policy Meeting March 4, Princeton
Beckstrom, Janski attending

Motion by Stoeckel to meeting and event attendance; LaSalle second. Affirmative: Beckstrom, Hoefert, LaSalle, Stoeckel. Opposed: none. The motion carried.

11. Supervisor Updates:

Beckstrom reported he attended the NACD meeting. The SWCD will be receiving a MOA from NRCS in late winter. Stearns SWCD may contact us regarding partnership with a resolution they are working on. LaSalle reported that Crow Wing SWCD is working on a resolution for silvopasture. Possible partnership. Janski reported Jake Petite, Petite Pastures, gave a presentation on hogs grazing buckthorn at the Society for Range Land Grazing.

12. Evaluate the Meeting: No evaluation was made by members.

13. Next Regular Meeting – Wednesday, March 13, 2019 6:00pm, Historic Courthouse, Conference Room D.

14. Chair Janski adjourned the meeting at 8:15pm.



Andre LaSalle, Mille Lacs SWCD Secretary
Jake Janski, Alternate

03-13-19

Date