



Historic Courthouse  
635 2<sup>nd</sup> St SE, Milaca, MN 56353  
320-983-2160  
www.millelacsSWCD.org

The mission of the Mille Lacs Soil & Water Conservation District to assist area people with soil and water resource management.

Regular Board Meeting – **Updated** Agenda  
Mille Lacs County Historic Courthouse, Conference Room D  
Wednesday, October 10, 2018 – 6:00pm

1. **Call To Order**
  - a. Pledge of Allegiance
2. **Appointment and Swearing in of Vacant Supervisor Position for Nomination District 4.....(action)**
3. **Election of Officers.....(action)**
  - a. Secretary
4. **Conflict of Interest Disclosure**
5. **Approval of Agenda – Negotiate Time Per Agenda Item (additions and deletions of new business or committee reports) (5 Minutes)..... (action)**
  - additions \_\_\_\_\_
  - deletions \_\_\_\_\_
6. **Consent Agenda (5 Minutes).....(action)**
  - a. Approve September 12, 2018 Regular Meeting Minutes
  - b. Approve Supervisor 3<sup>rd</sup> Quarter compensation in the amount totaling \$2,032.05.
  - c. Information Only: Partner Reports
  - d. Approve District Administrator leave: October 22, 24-26, November 7-9, 26-30, and December 17-21.
7. **Open Public Forum: Board policy limits public forum time for board meeting topics not scheduled within the agenda to 10 minutes, but allows time extension by vote.**
8. **Staff Reports/Presentations (10 Minutes)**
  - a. SWCD Staff Report
  - b. Administrators Report
9. **Financial (10 Minutes)**
  - a. Monthly Financial Report (to be reviewed in detail quarterly)
    - i. Approve September Treasurer’s Report ..... (action)
    - ii. Approve Checks written #7046 - 7068 and electronic transfer’s #e18-079-e18-086 ..... (action)
  - b. Approve Statement Audit
10. **District Policy, Planning, Activities, Projects, Grants (60 Minutes)**
  - a. MASWCD Resolution Voting..... (action)
  - b. District Work Plan..... Discussion
  - c. District Business..... Information
    - i. Isle WWTP Environmental Review

- ii. BWSR final comments on Mille Lacs County Comprehensive Local Water Management Plan
- iii. Education/Outreach: Operation Community Connect (OCC) is on October 18; Free Nitrate Testing
- iv. Grant Reporting – Closed 4 BWSR Grants (FY16 State Cost Share, FY17 State Cost Share, FY 17 Buffer Implementation, FY18 Conservation Delivery) and requested second payment of CWF Mille Lacs Watershed Coordinator Grant.
- d. PEIP Open Enrollment:  
  - Authorize District Administrator to sign open enrollment group application ..... (action)
- e. Policy #2018-07 Data Requests .....(action)
- f. Board committee Assignments and Associations/Watersheds/Workgroup Discussion..... (action)
- g. Motion to Support the use of BWSR dedicated Clean Water Funding for Forested RIM Easements in Mille Lacs County..... (action)

**11. Meetings & Events (5 Minutes) .....(action)**

- a. Water Management Plan Advisory Committee (Stoeckel, Vacant) ..... Oct. 18, ML Courthouse
- b. Mille Lacs Lake Watershed Management Group (Vacant, Janski) ..... Oct. 15, ML Trails Snowmobile Club
- c. SWCD Forestry (Vacant, Janski)..... No Oct. Meeting
- d. Snake River Watershed CAC & Board Meeting (Beckstrom, Hoefert) ..... Oct. 22, Mora
- e. TSA Area 3 (Hoefert, Janski) ..... No Oct. Meeting
- f. County Local Water Management Plan Advisory Committee (Stoeckel, Vacant)..... Oct. 18, ML Courthouse
- g. MASWCD Annual Convention ..... Dec. 9-11, Bloomington
- h. Other Planned Committee Meetings?
  - i. Finance (Hoefert & Stoeckel; Janski) \_\_\_\_\_
  - ii. Personnel (Vacant & Stoeckel; Hoefert) \_\_\_\_\_
  - iii. Conservation (Beckstrom & Janski; Vacant) \_\_\_\_\_
  - iv. Outreach/Education (Vacant & Janski; Beckstrom) \_\_\_\_\_

**12. Informational Updates (20 Minutes)**

- a. Operational Committees
  - ~~i. Finance (Hoefert & Stoeckel; Janski)~~
  - ~~ii. Personnel (Vacant & Stoeckel; Hoefert)~~
  - iii. Conservation (Beckstrom & Janski; Eller)
  - ~~iv. Outreach/Education (Vacant & Janski; Beckstrom)~~
- b. Watersheds, Workgroups
  - i. TSA 3 (Hoefert; Janski) – Project List
  - ii. MN SWCD Forestry Association (Vacant; Janski)
  - iii. Mille Lacs Lake Watershed Management Group (Vacant; Janski)
  - iv. Snake River Watershed Management Board (Beckstrom; Hoefert)
  - ~~v. County Local Water Management Plan Advisory Committee (Stoeckel; Vacant) – No Meeting~~
  - ~~vi. Integrated Roadside Vegetation Management (Vacant, Janski) – No Meeting~~
- c. Associations/Supervisor Updates
  - i. MASWCD Board (Beckstrom, MASWCD President)
  - ii. Area III (Hoefert – Area Director)
  - iii. Clean Water Council (Hoefert, Farm Organization Representative)

**13. Evaluate the Meeting (5 Minutes)**

- a. Was the meeting effective in moving District work plan goals forward?

**14. Next Regular Meeting** – Wednesday, November 14, 2018, 6:00pm, Historic Courthouse, Conference Room D.

**15. Adjourn**