



Historic Courthouse
635 2nd St SE, Milaca, MN 56353
320-983-2160
www.millelacsSWCD.org

The mission of the Mille Lacs Soil & Water Conservation District to assist area people with soil and water resource management.

Regular Board Meeting – Agenda - **UPDATED**
Mille Lacs County Historic Courthouse, Conference Room D
Wednesday, September 12, 2018 – 6:00pm

1. **Call To Order**
 - a. Pledge of Allegiance
2. **Conflict of Interest Disclosure**
3. **Approval of Agenda** – Negotiate Time Per Agenda Item (additions and deletions of new business or committee reports) (5 minutes) **(action)**
 - additions _____
 - deletions _____
4. **Consent Agenda** (5 minutes)**(action)**
 - a. Approve August 15, 2018 Regular Meeting Minutes
 - b. Approve Monthly Financial Report
 - i. Treasurer’s Report
 - ii. Checks written #7019 - #7045 and electronic transfer’s #e18-068 - #e18-078 totaling \$33,168.04.
 - c. Information Only: Partner Reports, Project Summaries
 - d. Approve authorized project payment for contract #FY16-7 well sealing for Tim Klofstad in the combined amount of \$500.00 from FY16 State Cost Share, FY17 State Cost Share, and FY16 Local Capacity.
 - e. Approve Signature on Grant Agreement for the FY 2019 SWCD Local Capacity Services and Buffer Law Implementation Program Grants.
5. **Open Public Forum:** *Board policy limits public forum time for board meeting topics not scheduled within the agenda to 10 minutes, but allows time extension by vote.*
6. **Staff Reports/Presentations** (15 minutes)
 - a. SWCD Staff Report – written
 - b. Administrators Report – verbal
7. **District Policy, Planning, Activities, Projects, Grants** (40 minutes)
 - a. District Work Plan
 - b. 1W1P – Rum River Partners Awarded 1W1P Planning Grant
 - c. Water Management Plan – Update
 - d. Board Vacancy/Letters of Interest **(action)**
 - i. Board Committee Assignments and Associations/Watersheds/Workgroup Discussion
 - e. Extension Office Administrative Assistance **(discussion/action)**

8. Financial

- a. Approve Statement Audit

9. Meetings & Events (10 minutes)(action)

- a. Water Management Plan Advisory Committee (Stoeckel, Eller) Oct. 18, Courthouse
- b. Mille Lacs Lake Watershed Management Group (Eller, Janski) **Monday**, Sept. 17, Hazelton Town Hall
- c. SWCD Forestry (Eller, Janski).....Sept. 19, McGregor
- d. Snake River Watershed CAC & Board Meeting (Beckstrom, Hoefert) Sept. 24, Mora
- e. TSA Area 3 (Hoefert, Janski) Sept. 26, Duluth
- f. Area 3 Annual Meeting.....Sept. 20, Mountain Iron
- g. Sexual Harassment Training Video **Tentatively** Oct. 10, Conf. Rm D @ 5:00 pm
- h. Other Planned Committee Meetings?
 - i. Finance (Hoefert & Stoeckel; Janski) _____
 - ii. Personnel (Eller & Stoeckel; Hoefert)_____
 - iii. Conservation (Beckstrom & Janski; Eller) October 10 or November 14 @ 4:30 pm @ SWCD Office
(depending on Sexual Harassment Training)
 - iv. Outreach/Education (Eller & Janski; Beckstrom) _____

10. Informational Updates (20 minutes)

- a. Operational Committees (Finance, Personnel, Conservation, Outreach/Education) – No Meetings
- b. Watersheds, Workgroups
 - i. TSA 3 (Hoefert; Janski)
 - ii. ~~MN SWCD Forestry Association (Eller; Janski) – No Meeting~~
 - iii. Mille Lacs Lake Watershed Management Group (Eller; Janski)
 - iv. Snake River Watershed Management Board (Beckstrom; Hoefert)
 - v. ~~County Local Water Management Plan Advisory Committee (Stoeckel; Eller) – No Meeting~~
 - vi. ~~Integrated Roadside Vegetation Management (Eller, Janski) – No Meeting~~
- c. Associations/Supervisor Updates
 - i. MASWCD Board (Beckstrom, MASWCD President)
 - ii. Area III (Hoefert – Area Director)
 - iii. Clean Water Council (Hoefert, Farm Organization Representative)

11. Evaluate the Meeting (10 minutes)

- a. **Was the meeting effective in moving District work plan goals forward?**

12. Next Regular Meeting – Wednesday, October 10, 2018, 6:00pm, Historic Courthouse, Conference Room D.

13. Adjourn