



Historic Courthouse
635 2nd St SE, Milaca, MN 56353
320-983-2160
www.millelacsSWCD.org

The mission of the Mille Lacs Soil & Water Conservation District to assist area people with soil and water resource management.

Regular Board Meeting – **UPDATED** Agenda
Mille Lacs County Historic Courthouse, Conference Room D
Wednesday, August 15, 2018 – 6:00pm

1. **Call To Order**
 - a. Pledge of Allegiance
2. **Conflict of Interest Disclosure**
3. **Approval of Agenda** – Negotiate Time Per Agenda Item (additions and deletions of new business or committee reports) (5 minutes) **(action)**
 - additions _____
 - deletions _____
4. **Consent Agenda** (5 Minutes)**(action)**
 - a. Approve July 11, 2018 Regular Meeting Minutes
 - b. Approve Monthly Financial Report
 - i. Treasurer’s Report
 - ii. Checks written #6990 - #7018 and electronic transfer’s #e18-054 - #e18-067 totaling \$39,829.98.
 - c. Information Only: Partner Reports, Project Summaries, News Releases
 - d. Approve authorized project payment for contract #P16-2379-1-LC-3 well sealing for Arlyn Wall in the amount of \$200.00 from FY16 Capacity Grant.
 - e. Approve authorization project payment for contract #FY18-2 well sealing for Mary Dordan in the amount of \$885.00 from FY18 State Cost Share.
 - f. Approve authorized project payment for contract #FY17-1 USFW Wetland Restoration Repair for Fransen in the amount of \$2,876.28 from FY17 State Cost Share and \$1,077.72 FY16 Capacity Funds totaling \$3,954.00.
 - g. Approve District Administrator leave August 23 – 31, 2018.
 - h. Approve Policy #2018-06 Billable rate Update effective July 1, 2018.
5. **Open Public Forum:** Board policy limits public forum time for board meeting topics not scheduled within the agenda to 10 minutes, but allows time extension by vote.
6. **Staff Reports/Presentations** (15 Minutes)
 - a. NRCS Report – written/verbal
 - b. SWCD Staff Report - written
 - c. Administrators Report – verbal
7. **District Policy, Planning, Activities, Projects, Grants** (55 Minutes)
 - a. Supervisor Resignation
 - b. District Work Plan – Progress Review
 - c. Budget –2019 Draft Budget Submitted to Mille Lacs County
 - d. Water Management Plan – Review Draft; Public Hearing on Sept. 4 at Regular County Board Meeting

- e. Grant Reporting – Information Only:
 - i. BWSR financial reconciliation complete of FY17 Capacity and FY17 Watershed Coordinator Grants
 - ii. FY19 Capacity Match from BWSR will be \$18,200.00 (same as FY18) with opportunity to match \$22,750 if funds are available.
- f. Outstanding Conservationist Nomination; Approve the nomination of Timber Bay Camp representing Mille Lacs SWCD for the MASWCD 2018 Outstanding Conservationist Award **(action)**
- g. Area 3 Annual Meeting: **(action)**
 - Who is attending?
 - Hotel room: AmericInn: 5480 Mt Iron Drive, Virginia (Includes Breakfast) \$120 + tax/night
- h. Motion to support BWSR dedicating Clean Water Funds for Forested RIM Easements in the Rum River Watershed **(action)**

8. Financial

- a. Approve Statement Audit

9. Meetings & Events (10 Minutes)(action)

- a. Water Management Plan Advisory Committee (Stoeckel, Eller) No Aug. or Sept. Meeting (Oct 18)
- b. Mille Lacs Lake Watershed Management Group (Eller, Janski) August 23, MLB Gov. Center
- c. SWCD Forestry (Eller, Janski)..... No Aug. Meeting (Sept. 20)
- d. Snake River Watershed CAC & Board Meeting (Beckstrom, Hoefert) August 27, Mora
- e. TSA Area 3 (Hoefert, Janski) No Aug. Meeting (Sept. 26)
- f. Area 3 Annual Meeting.....Sept. 20, 2018, Mountain Iron
- g. Other Planned Committee Meetings?
 - i. Finance (Hoefert & Stoeckel; Janski) _____
 - ii. Personnel (Eller & Stoeckel; Hoefert) _____
 - iii. Conservation (Beckstrom & Janski; Eller) October 10 @ 5:00 pm @ SWCD Office
 - iv. Outreach/Education (Eller & Janski; Beckstrom) _____

10. Informational Updates (20 Minutes)

- a. Operational Committees
 - i. Finance (Hoefert & Stoeckel; Janski)
 - ii. Personnel (Eller & Stoeckel; Hoefert)
 - iii. Conservation (Beckstrom & Janski; Eller)
 - iv. Outreach/Education (Eller & Janski; Beckstrom)
- b. Watersheds, Workgroups
 - i. TSA 3 (Hoefert; Janski)
 - ii. MN SWCD Forestry Association (Eller; Janski)
 - iii. Mille Lacs Lake Watershed Management Group (Eller; Janski)
 - iv. Snake River Watershed Management Board (Beckstrom; Hoefert)
 - v. County Local Water Management Plan Advisory Committee (Stoeckel; Eller)
 - vi. Integrated Roadside Vegetation Management (Eller, Janski)
- c. Associations/Supervisor Updates
 - i. MASWCD Board (Beckstrom, MASWCD President)
 - ii. Area III (Hoefert – Area Director)
 - iii. Clean Water Council (Hoefert, Farm Organization Representative)

11. Evaluate the Meeting

- a. What works well?
- b. Does the structure of the agenda meet the board goals?
- c. Does the meeting effectively accomplish District goals?

12. Next Regular Meeting – Wednesday, September 12, 2018, 6:00pm, Historic Courthouse, Conference Room D.

13. Adjourn