



Historic Courthouse  
635 2<sup>nd</sup> St SE, Milaca, MN 56353  
320-983-2160  
www.millelacsSWCD.org

The mission of the Mille Lacs Soil & Water Conservation District to assist area people with soil and water resource management.

Regular Board Meeting – Updated Agenda  
Mille Lacs County Historic Courthouse, Conference Room D  
Wednesday, June 13, 2018 – 6:00pm

1. **Call To Order**
  - a. Pledge of Allegiance
2. **Conflict of Interest Disclosure**
3. **Approval of Agenda** – Negotiate Time Per Agenda Item (additions and deletions of new business or committee reports) (5 minutes) ..... **(action)**
  - additions \_\_\_\_\_
  - deletions \_\_\_\_\_
4. **Consent Agenda** (5 minutes) ..... **(action)**
  - a. Approve May 9, 2018 Regular Meeting Minutes
  - b. Approve Monthly Financial Report
    - i. Treasurer’s Report
    - ii. Checks written #6950 - #6969 and electronic transfer’s #e18-037 - #e18-043 totaling \$34,118.53.
  - c. Approve Budgeted Expenses
  - d. Information Only: Partner Reports, Project Summaries (Envirothon, Conservation Day), News Releases (Issued in the Mille Lacs Messenger and Union-Times for Nitrate Clinic during Household Hazardous Water Day), Bock Wellhead Protection Plan
  - e. Approve Policy #2018-04 approving District Administrator Authorized Spending Policy.
  - f. Approve the extension of 2016 SWCD Local Capacity Service Grant, Grant ID #P16-2379.
  - g. Approve District Administrator leave June 25-29, 2018
5. **Open Public Forum:** Board policy limits public forum time for board meeting topics not scheduled within the agenda to 10 minutes, but allows time extension by vote.
6. **Staff Reports/Presentations** (10 minutes)
  - a. NRCS Report (written)
  - b. SWCD Staff Report
  - c. Administrators Report (verbal)
7. **District Policy, Planning, Activities, Projects, Grants** (65 minutes)
  - a. District Work Plan – Midyear Review (10 minutes)
  - b. Personnel Committee Report – Bi-Annual Reviews (10 minutes)
  - c. Water Management Plan Draft (20 minutes) Handout @ Meeting ..... (discussion)
  - d. 1W1P Planning Grant Proposal / Resolution (20 minutes) Handout @ Meeting ..... **(action)**
  - e. 319 Grant (5 minutes) ..... (discussion)
  - f. Professional and Technical Services Contract (Ob Wells) ..... **(action)**

**8. Financial (10 minutes)**

- a. Financial Committee Report – 2019 SWCD Draft Budget
- b. Approve Statement Audit

**9. Meetings & Events (5 minutes) .....(action)**

- a. Water Management Plan Advisory Committee ..... June 21, Courthouse
- b. Mille Lacs Lake Watershed Management Group .....June 28, Garrison VFW
- c. SWCD Forestry ..... No June Meeting
- d. Snake River Watershed CAC & Board Meeting ..... June 25, Mora
- e. TSA Area 3 ..... June 27, Duluth
- f. Other Planned Committee Meetings?
  - i. Finance \_\_\_\_\_
  - ii. Personnel \_\_\_\_\_
  - iii. Conservation \_\_\_\_\_
  - iv. Outreach/Education – July 11, SWCD Office

**10. Informational Updates (20 minutes)**

- a. Operational Committees
  - i. Finance (Hoefert & Stoeckel; Janski)
  - ii. Personnel (Eller & Stoeckel; Hoefert)
  - iii. Conservation (Beckstrom & Janski; Eller)
  - iv. Outreach/Education (Eller & Janski; Beckstrom)
- b. Watersheds, Workgroups
  - i. TSA 3 (Hoefert; Janski)
  - ii. MN SWCD Forestry Association (Eller; Janski)
  - iii. Mille Lacs Lake Watershed Management Group (Eller; Janski)
  - iv. Snake River Watershed Management Board (Beckstrom; Hoefert)
  - v. County Local Water Management Plan Advisory Committee (Stoeckel; Eller)
  - vi. Integrated Roadside Vegetation Management (Eller, Janski)
- c. Associations/Supervisor Updates
  - i. MASWCD Board (Beckstrom, MASWCD President)
  - ii. Area III (Hoefert – Area Director)
  - iii. Clean Water Council (Hoefert, Farm Organization Representative)

**11. Evaluate the Meeting**

- a. What works well?
- b. Does the structure of the agenda meet the board goals?
- c. Does the meeting effectively accomplish District goals?

**12. Next Regular Meeting – Wednesday, July 11, 2018, 6:00pm, Historic Courthouse, Conference Room D.**

**13. Adjourn**