



Historic Courthouse  
635 2<sup>nd</sup> St SE, Milaca, MN 56353  
320-983-2160  
www.millelacsSWCD.org

The mission of the Mille Lacs Soil & Water Conservation District to assist area people with soil and water resource management.

Regular Board Meeting – Draft Agenda  
Mille Lacs County Historic Courthouse, Conference Room D  
Wednesday, March 14, 2018 – 6:00pm

1. **Call To Order**
  - a. Pledge of Allegiance
2. **Conflict of Interest Disclosure**
3. **Approval of Agenda** (5 minutes) – Negotiate Time Per Agenda Item (additions and deletions of new business or committee reports)..... **(action)**
  - additions \_\_\_\_\_
  - deletions \_\_\_\_\_
4. **Consent Agenda** (5 minutes).....**(action)**
  - a. Approve February 14, 2018 Regular Meeting Minutes
  - b. Approve Monthly Financial Report
    - i. Treasurer’s Report
    - ii. Checks written #6875 - #6900 and electronic transfer’s #e18-011 - #e18-018 totaling \$46,632.77.
    - iii. 2017 Year End Financial Statement from Peterson’s
  - c. Information Only: 25by25 Report, MASWCD Winter Report, MAWQCP Report, Compass Press Release , Tree Ad – Classifieds Section of the Town Country (March 4 edition)
  - d. AgBMP Loan
  - e. Approve District Administrator leave March 26-30
5. **Open Public Forum:** *Board policy limits public forum time for board meeting topics not scheduled within the agenda to 10 minutes, but allows time extension by vote.*
6. **Staff Reports/Presentations** (30 minutes)
  - a. NRCS Report
  - b. BWSR Update – Jason Weinerman verbal update
  - c. SWCD Staff Report
  - d. Administrators Report – (verbal) BBR 2020-21 Biannual Budget Request Opens March 5 & Closes April 12
7. **District Policy & Planning** (30 minutes)
  - a. District Work Plan
  - b. Sexual Harassment Training ..... (discussion)
  - c. MASWCD Self-Assessment Results from Staff & Supervisors ..... (discussion)
8. **District Activities** (15 minutes)
  - a. Tree Sale – Report of trees sold will be distributed at meeting
  - b. County Agriculture Inspector – Work Plan

- c. Education/Outreach
  - i. Public Outreach Committee – Brochure and MLC Newsletter Article about Trees

**9. Financial**

- a. Approve Statement Audit

**10. Grant & Project Decisions**

- a. Agreements – FY2018 Capacity Funds #P18-4208 .....(action)

**11. Meetings & Events (5 minutes) .....(action)**

- a. Water Management Plan Advisory Committee ..... March 15, Courthouse
- b. Mille Lacs Lake Watershed Management Group .....March 22, Aitkin
- c. SWCD Forestry .....March 15, McGregor
- d. Snake River Watershed CAC & Board Meeting ..... March 26, Mora
- e. TSA Area 3 ..... March 28, Duluth
- f. IRVM ..... March 16, Courthouse
- g. Commissioner Work Session ..... March 20, 9:00 am, Courthouse
- h. Other Planned Committee Meetings?
  - i. Finance\_\_\_\_\_
  - ii. Personnel\_\_\_\_\_
  - iii. Conservation\_\_\_\_\_
  - iv. Outreach/Education\_\_\_\_\_

**12. Informational Updates (20 minutes)**

- a. Water Management & Watershed Activities
  - i. County Local Water Management Plan Advisory Committee
  - ii. Mille Lacs Lake Watershed Management Group
  - iii. Snake River Watershed Management Board
- b. Supervisor Updates
  - i. MN SWCD Forestry Association (Eller)
  - ii. Area III/TSA Report (Hoefert, Area Director)
  - iii. MASWCD Board (Beckstrom, MASWCD President)
  - iv. Clean Water Council (Hoefert, Farm Organization Representative)
  - v. AIS Summit (Eller)

**13. Evaluate the Meeting (10 minutes)**

- a. What works well?
- b. Does the structure of the agenda meet the board goals?
- c. Does the meeting effectively accomplish District goals?

**14. Next Regular Meeting – Wednesday, April 11, 2018, 6:00pm, Historic Courthouse, Conference Room D.**

**15. Adjourn**