The mission of the Mille Lacs Soil & Water Conservation District to assist area people with soil and water resource management.

*Historic Courthouse*

*635 2nd St SE, Milaca, MN 56353*

*320-983-2160*

*www.millelacsSWCD.org*

Regular Board Meeting – **Updated Agenda**

Mille Lacs County Historic Courthouse, Conference Room D

Wednesday, December 13, 2017 – 6:00pm

1. **CALL TO ORDER**
	1. Pledge of Allegiance to the flag
2. **Approval of Agenda** – new business, reports, or additions (action)
3. **Conflict of Interest Disclosure**
4. **Approval of Minutes** – November 8, 2017 regular Meeting Minutes (action)
5. **Open Public Forum:** *Board policy limits public forum time for board meeting topics not scheduled within the agenda to 10 minutes, but allows time extension by vote.*
6. **Staff Report/Presentation**
	1. NRCS Report (written report) – Civil Rights/EEO Review
	2. Staff Report (written report)
		1. Project Summaries (written report) – Buckthorn Symposium
		2. News Releases (written report) – Pettit Pastures
	3. Administrator Report
	4. MAWQCP Report (written report)
7. **District Policy & Planning**
	1. Personnel Committee
	2. Strategic Planning/Annual Work Plan
	3. Policies/Resolutions
		1. Conservationist of Year / MASWCD Convention
		2. Consent Agenda
8. **Financial**
	1. Monthly Financial Report
		1. November Treasurer’s Report (action)
		2. Checks written 6786 – 6809 & electronic transfers #e17-072 - #e17-079 (action)
	2. Statement Audit
	3. Lease Agreement – Will be available at meeting.
	4. Financial Committee Reports – 2018 Draft Budget
9. **Grant & Project Decisions**
	1. Grant Application
		1. Conservation Corps MN and Iowa Youth Crew Grant – SWCD assisting Timber Bay Camp in applying for a crew to remove weeds and invasive turf grasses and planting of natives, also providing project supervision. (action)
		2. Conservation Corps MN Grant – Apprentice. (information)
		3. Noxious Weed and Invasive Plant Grant (information)
	2. Contracts
		1. Cost-Share Application (#P16-7) to seal well for Tim Kofstad in the amount not to exceed $500.00 based on 50% of the estimated eligible cost of $1,000.00. (action)
		2. Project Completed, Approval of Payment. Contract #P16-2378-1-LC-1 to seal two wells for James Vedders in an amount not to exceed $1,400.00 based on 50% of the estimated eligible cost of $2,800.00; using 2016 Local Capacity Funds (action)
		3. Project Completed, Approval of Payment. Contract #FY16-4 for Rodney Jones on a Water Diversion Project in the amount of $2,916.63. (action)
		4. Project Partially Completed, Approval of Partial Payment. Contract #FY17-1 for Fransen Wetland Restoration Repair in the amount of $1,837.49. Approval of partial payment pending TSA Technical Certification signature (action)
10. **District Activities**
	1. Water Plan – Mille Lacs County Priority Concerns Scoping Document
11. **Informational Updates**
	1. Water Management & Watershed Activities
		1. Mille Lacs Lake Watershed Management Group
		2. Snake River Watershed Management Board
	2. Supervisor Updates
		1. Service Awards
		2. MN SWCD Forestry Association (Eller)
		3. Area III/TSA Report (Hoefert, Area Director)
		4. MASWCD Board (Beckstrom, MASWCD President)
		5. Clean Water Council (Hoefert, Farm Organization Representative)
		6. Conservation Meeting with Sen. Mathews (Eller & Janski)
12. **Meetings & Events**
	1. SWCD Personnel Committee Dec. 12, 2pm, SWCD
	2. Conservation Meeting with Senator Mathews Dec. 14, noon, Farm Market Café
	3. MASWCD Legislative & Resolutions Committees Dec. 19, Metro Area(TBD)
	4. SWCD Integrated Roadside Vegetation Management Committee Dec. 26, 10am, SWCD
	5. TSA Area 3: Jan. 24, 10am, Duluth
	6. Mille Lacs Lake Watershed Management Group: Jan. 25, 10am, Onamia
	7. 2018 Road Salt Symposium: Feb. 8, 8:30-2:45, Plymouth Creek Center
13. **Evalute the Meeting**
14. **Next Regular Meeting** – Wednesday, January 10, 2018, 6:00pm, Historic Courthouse, Conference Room D.
15. **Adjourn**